



## Legislation Details (With Text)

**File #:** 22-4478      **Version:** 1      **Name:**  
**Type:** Financial Authorization      **Status:** Passed  
**File created:** 7/21/2022      **In control:** Commissioners Court  
**On agenda:** 8/2/2022      **Final action:** 8/2/2022  
**Title:** Request by the Office of County Administration for approval of an order authorizing the expenditure of funds in the amount of \$146,900 for Process analysis of enrollment in the Gulf Coast child care subsidy program as a subaward of the agreement with PFM Group Consulting LLC under Job No. 210317, MWDBE Contracted Goal: 15%.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Child Care Enrollment Process Analysis\_Combined Backup for Order

Date	Ver.	Action By	Action	Result
8/2/2022	1	Commissioners Court		

**Department:** County Administration

**Department Head/Elected Official:** David Berry, County Administrator

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Financial Authorization

**Project ID (if applicable):** n/a

**Vendor/Entity Legal Name (if applicable):** PFM Group Consulting LLC

**MWDBE Contracted Goal (if applicable):** 15%

**MWDBE Current Participation (if applicable):** 28.1%

**Justification for 0% MWDBE Participation Goal:** N/A - Goal is not 0% and is listed above

### Request Summary (Agenda Caption):

Request by the Office of County Administration for approval of an order authorizing the expenditure of funds in the amount of \$146,900 for Process analysis of enrollment in the Gulf Coast child care subsidy program as a subaward of the agreement with PFM Group Consulting LLC under Job No. 210317, MWDBE Contracted Goal: 15%.

**Background and Discussion:** As part of its American Rescue Plan Act (ARPA) child care work, Harris County - together with the City of Houston - established a working group of child care providers and other key stakeholders to advise on its investments. A key investment area established by this working group was the need to improve the current enrollment system for the Gulf Coast child care subsidy program. This program is the only public funding available to support family's ability to quality child care. This recommendation was acted upon by the ARPA Child Care Focus Area Team and the initial process analysis for this enrollment system was approved by a majority of ARPA Steering Committee Members on April 13, 2022.

Consulting proposals were requested from vendors previously selected under Job No. 210317 and evaluated by a cross-functional selection committee. PFM Group Consulting LLC proposed a four-month engagement as detailed in the attachment and was selected by the committee.

Harris County will collaborate with the Gulf Coast Workforce Board on this project. The Gulf Coast Workforce Board, also known as Workforce Solutions, will work with Harris County and PFM Group Consulting LLC to ensure that the vendor has access to the necessary data and individuals to complete this analysis.

**Expected Impact:** This engagement will deliver an analysis of the current state of the enrollment system for the Gulf Coast child care subsidy program, which is administered by Gulf Coast Workforce Board, as well as an articulation of how the board can improve upon its current system.

**Alternative Options:** Continue existing enrollment process as is.

**Alignment with Goal(s):**

- ☐ Justice and Safety
- ☒ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
3/22/2022	22-2097	Approval of contract awards for applied research and data analysis, strategic planning and management strategies, and other services

**Location:**

Address (if applicable): n/a

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name	Childhood Investment Programs (Strategy, Policy, and Planning)		
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do <b>NOT</b> write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$

<b>Total Incremental Expenditures</b>	<b>\$36,750</b>	<b>\$110,150</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	\$36,750	\$110,150	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$36,750</b>	<b>\$110,150</b>	<b>\$</b>
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total Funding Sources</b>	<b>\$36,750</b>	<b>\$110,150</b>	<b>\$</b>
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Anticipated Court Date:** 8/2/2022

**Anticipated Implementation Date (if different from Court date):** 9/6/2022

**Emergency/Disaster Recovery Note:** COVID-19 related item

**Contact(s) name, title, department:** Sara Mickelson, Director, Early Childhood Initiatives, County Administration.

**Attachments** (if applicable): Child Care Subsidy Enrollment Analysis Order and Backup