



Legislation Details (With Text)

**File #:** 21-6437      **Version:** 1      **Name:**  
**Type:** Contract - Amendment      **Status:** Passed  
**File created:** 11/15/2021      **In control:** Commissioners Court  
**On agenda:** 11/30/2021      **Final action:** 11/30/2021  
**Title:** Request for approval to execute an amendment with Scott Stephens & Associates, Inc. in the amount of \$250,000 for On-Call Real Estate Appraisal Services, Countywide.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
11/30/2021	1	Commissioners Court		

**Department:** County Engineer

**Department Head/Elected Official:** Loyd Smith, P.E., Interim County Engineer

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID** (if applicable): N/A

**Vendor/Entity Legal Name** (if applicable): Scott Stephens & Associates, Inc.

**MWDBE Participation** (if applicable): N/A

**Request Summary (Agenda Caption):**

Request for approval to execute an amendment with Scott Stephens & Associates, Inc. in the amount of \$250,000 for On-Call Real Estate Appraisal Services, Countywide.

**Background and Discussion:**

On or about October 28, 2014, the COUNTY and APPRAISER entered into an agreement for Professional Services (CAO File Number 14GEN1355) ("Agreement") under which APPRAISER was to perform tract appraisal services associated with the County's programs with a limit of appropriations of \$100,000.00. On or about October 27, 2015, the Parties amended the Agreement (CAO File Number 15GEN1524) to increase the limit of appropriations from a maximum appropriation of \$100,000.00 to \$200,000.00. On or about December 1, 2015, the Parties amended the Agreement a second time (CAO File Number 15GEN1688) to increase the limit of appropriations from a maximum appropriation of \$200,000.00 to \$300,000.00. On or about May 9, 2017, the Parties amended the Agreement a third time (CAO File Number 17GEN0820) to increase the limit of appropriations from a maximum appropriation of \$300,000.00 to \$400,000.00. On or about January 30, 2018, the Parties amended the Agreement a fourth time (CAO File Number 18GEN0021) to increase the limit of appropriations from a maximum appropriation of \$400,000.00 to \$500,000.00. On or about January 29, 2019, the Parties amended the Agreement a fifth time (CAO File Number 19GEN0110) to increase the limit of appropriations from a maximum appropriation of \$500,000.00 to \$700,000.00. On or about September 10, 2019, the Parties amended the Agreement a sixth time to

increase the limit of appropriations from a maximum appropriation of \$700,000.00 to \$1,000,000.00. COUNTY desires to continue to have available real estate appraisal services from APPRAISER. Therefore, the parties desire to amend the Agreement a seventh time to increase the limit of appropriations from a maximum appropriation of \$1,000,000.00 to \$1,250,000.00.

**Expected Impact:**

Appraiser shall provide any specified additional work, products, services, licenses and/or deliverables required to be provided by Appraiser as set out in this Funding Amendment and in Attachment A and all other referenced attachments incorporated in this Funding Amendment.

**Alternative Options:** N/A

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
10-28-2014	I.1.e.5	Agreement
10-27-2015	I.1.a.3.j	Amendment
12-1-2015	I.1.g.23	Amendment
5-9-2017	I.1.e.8	Amendment
1-30-2018	I.1.g.5	Amendment
1-29-2019	I.1.a.3.i	Amendment
9-10-2019	I.1.b.12	Amendment

**Location:**

Address (if applicable):  
Precinct(s): Countywide

<b>Fiscal and Personnel Summary</b>			
Service Name	Professional Services		
	<b>FY 21-22</b>	<b>FY 22</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$1,250,000	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$1,250,000</b>	<b>\$</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Choose an item.	\$1,000,000	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$1,000,000</b>	<b>\$</b>	<b>\$</b>
Additional Budget Requested			
Choose an item.	\$250,000	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	<b>\$250,000</b>	<b>\$</b>	<b>\$</b>
<b>Total Funding Sources</b>	<b>\$1,250,000</b>	<b>\$</b>	<b>\$</b>
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Anticipated Implementation Date:** November 30, 2021

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Tammy Fuselier, Operations Coordinator, Office of the County Engineer

**Attachments** (if applicable): Agreement