



## Legislation Details (With Text)

**File #:** 21-1768      **Version:** 1      **Name:**  
**Type:** Request for approval      **Status:** Passed  
**File created:** 4/20/2021      **In control:** Commissioners Court  
**On agenda:** 4/27/2021      **Final action:** 4/27/2021  
**Title:** Request for approval to use the department's purchasing card to purchase food, beverages and related supplies not to exceed \$15,000.00 during FY 2021-2022.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 21-1768 - EA 4-20 Agenda Letter.dot

Date	Ver.	Action By	Action	Result
4/27/2021	1	Commissioners Court		

**To:** Harris County Commissioners Court

**Through:** Isabel Longoria, Elections Administrator

**Prepared By:** Tyler James, Chief of Staff, Office of the Elections Administrator

**Subject:** Use of Expense Card for Miscellaneous Expenses for Elections

**Project ID (If applicable):**

**Purpose and Request:**

Request for approval to use the department's purchasing card to purchase food, beverages and related supplies not to exceed \$15,000.00 during FY 2021-2022.

**Background and Discussion:**

These funds would be for election related expenses including food for staff working extended hours during elections. Staff are required to be on duty in many elections for times exceeding 18 hours. In order to facilitate efficient running of elections the EA would like to have food available to staff to allow for them to remain on site during important days in the election calendar.

**Fiscal Impact:**

No Fiscal Impact

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
<b>Service Impacted:</b>			
Existing Budget		<u>\$6000</u>	

Additional Appropriation			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
Existing Department Budget		<u>\$6000</u>	
Please Identify Funding Sources Special Revenue, Grant, E		<u>516</u>	
[INSERT FUNDING SOURCES]			
<b>Total Sources</b>			

**Alternatives:** N/A

**Alignment with Strategic Objective:**

**Attachments:** N/A