



Legislation Text

File #: 24-2373, **Version:** 1

Department: Purchasing

Department Head/Elected Official: DeWight Dopslauf

Regular or Supplemental RCA: Regular RCA

Type of Request: Contract - Amendment

Project ID (if applicable): 230245

Vendor/Entity Legal Name (if applicable): Kleen-Tech Services, LLC

MWDBE Contracted Goal (if applicable): 17%

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal is not 0% and is listed above

Request Summary (Agenda Caption):

Transmittal by the Office of the Purchasing Agent of a change in contract with Kleen-Tech Services, LLC for janitorial services at various locations for the Toll Road Authority, resulting in an addition of \$231,132 to the contract amount (230245), MWDBE Contracted Goal: 17%.

Background and Discussion:

Commissioner's Court approved an award on November 14, 2023 to Kleen-Tech Services, LLC for Janitorial Services at Various Locations for the Harris County Toll Road Authority. Due to an immediate need (building move-out), HCTRA initiated a change in contract in November and January to update the service locations. This is request is for a change in contract transmittal for the service location changes previously done.

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment

_ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
11/14/2023	205	Award

Location:

Address (if applicable):

Precinct(s): Choose an item.

Fiscal and Personnel Summary

Service Name	Janitorial Services			
	Current Fiscal Year Cost			Annual Fiscal Cost
	Labor	Non-Labor	Total	Recurring Expense
Funding Sources				
Existing Budget				
1000 - General Fund	\$654,190	\$	\$654,190	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Current Budget	\$654,190	\$	\$654,190	\$
Additional Budget Request (Requires Fiscal Review Request Form)				
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Choose an item.	\$	\$	\$	\$
Total Additional Budget Request	\$	\$	\$	\$
Total Funding Request	\$	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)				
Current Position Count for Service	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	-	-	-	-

Anticipated Court Date: April 23, 2024

Anticipated Implementation Date (if different from Court date): N/A

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Emma Bouse, Facilities Manager, Toll Road; Margaret Obot, Senior Buyer,

Purchasing

Attachments (if applicable): Letter