



Legislation Text

File #: 21-1724, Version: 1

**To:** Harris County Commissioners Court

**Through:** Edward Melton, Executive Director, Harris County Public Library

**Prepared By:** Megan LeMaster, Executive Assistant, County Library

**Subject:** Request for permission to accept donation

**Project ID (If applicable):** N/A

**Purpose and Request:**  
Request for authorization to accept from the Barbara Bush Houston Literacy Foundation the donation of a vehicle for the Curiosity Cruiser Program.

**Background and Discussion:** HCPL is submitting form 770 for this vehicle upon request by HC Purchasing (donation was previously approved on 11/10/20). HCPL was previously using a branded version of form 770 that is no longer being accepted by the Auditor’s Office. This is the corrected form.

*[INSTRUCTIONS: In this section should concisely provide any background and analysis that the Commissioners Court needs to fully understand the action being requested. Please limit background to 3-4 sentences and include any reference to when this item was previously considered by Court. Background should include reference to study or order that led to this item or if the item is a result of compliance with any specific law or statutory requirements.]*

**Fiscal Impact:** N/A

*[INSTRUCTIONS: A short description of the cost of the request and where you are requesting funding from. No more than 2 sentences. In addition please fill out the table below. This includes financial impact to the current fiscal year and subsequent fiscal years along with the source of funding (general fund, grant, etc.). If the amount is within the current budget, please indicate the amount from ‘Existing Department Budget’. If all of or part of the request is a new expense, please indicate funding source in the space provided.]*

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
<b>Service Impacted:</b> <i>[Please indicate division where expenditure is incurred]</i>			
Existing Budget			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
Existing Department Budget			

Please Identify Funding Source, Special Revenue, Grant, etc.			
[INSERT FUNDING SOURCE]			
<b>Total Sources</b>			

**Alternatives: N/A**

*[INSTRUCTIONS: In this section you should briefly discuss any viable alternatives, including the benefits and consequences of each. Include subtitles on the first line of each alternative to identify it. If appropriate, the financial impact of each alternative can be discussed. If taking no action is a viable alternative it should also be discussed, including any financial or other impacts that would result.]*

**Alignment with Strategic Objective:** HCPL SO16: Provide library services and literacy programs to communities that have no library building in their area, through Outreach Vehicles: Curiosity Cruisers, Reading Express, and Grad Café on the Go.

*[INSTRUCTIONS: Please write out the Department Strategic Objective impacted by this item.]*

**Attachments: Form 77s**

*[INSTRUCTIONS: Please include a list of backup for this item with a short description of each if more than one.]*