



Legislation Details (With Text)

File #: 21-5577 **Version:** 1 **Name:**
Type: Policy **Status:** Passed
File created: 10/8/2021 **In control:** Commissioners Court
On agenda: 10/12/2021 **Final action:** 10/12/2021

Title: Request by the County Judge for the Office of County Administration, the Purchasing Department, the Auditor’s Office, the County Attorney’s Office, and any other relevant departments to conduct research and work with external experts to assess procurement and contracting for best practices and ethics standards, to update the County’s vendor database as needed, and to develop an updated, publicly available Harris County procurement and contracting handbook. The handbook and updated rules should consider best practices including, but not limited to, the following topics: vendor recommendation and selection protocols, including the use of competitive and no-bid contracts; removing barriers for and increasing participation among Minority- and Women-owned Business Enterprises (MWBE) and new vendors; and recruiting, training, and developing Purchasing Department staff.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/12/2021	1	Commissioners Court		

Department: County Judge

Department Head/Elected Official: Lina Hidalgo, County Judge

Regular or Supplemental RCA: Supplemental RCA

Type of Request: Policy

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Participation (if applicable): N/A

Request Summary (Agenda Caption):

Request by the County Judge for the Office of County Administration, the Purchasing Department, the Auditor’s Office, the County Attorney’s Office, and any other relevant departments to conduct research and work with external experts to assess procurement and contracting for best practices and ethics standards, to update the County’s vendor database as needed, and to develop an updated, publicly available Harris County procurement and contracting handbook. The handbook and updated rules should consider best practices including, but not limited to, the following topics: vendor recommendation and selection protocols, including the use of competitive and no-bid contracts; removing barriers for and increasing participation among Minority- and Women-owned Business Enterprises (MWBE) and new vendors; and recruiting, training, and developing Purchasing Department staff.

Background and Discussion:

Expected Impact:

Alternative Options:

Alignment with Goal(s):

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name		FY 21-22	Estimates
			FY 22 Next 3 FYs
Incremental Expenditures			
Labor Expenditures	-	-	-
Non-Labor Expenditures	-	-	-
Total Incremental Expenditures	To be determined	To be determined	To be determined
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other - Please Specify)			
Existing Budget	-	-	-
	-	-	-
	-	-	-

Total Current Budget	-	-	-
Additional Budget Requested	-	-	-
	-	-	-
	-	-	-
Total Additional Budget Requested	-	-	-
Total Funding Sources	To be determined	To be determined	To be determined
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	To be determined	To be determined	To be determined

Anticipated Implementation Date: To be determined

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Wallis Nader, Policy Director, County Judge’s Office

Attachments (if applicable): N/A