



Legislation Details (With Text)

**File #:** 23-0776      **Version:** 1      **Name:**

**Type:** Position      **Status:** Passed

**File created:** 1/24/2023      **In control:** Commissioners Court

**On agenda:** 1/31/2023      **Final action:** 1/31/2023

**Title:** Request for approval to extend the end date of a position to March 24, 2023 to allow for training and transition of new staff.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Position.pdf

Date	Ver.	Action By	Action	Result
1/31/2023	1	Commissioners Court		

**Department:** Children's Assessment Center  
**Department Head/Elected Official:** Kerry McCracken, Executive Director

**Regular or Supplemental RCA:** Regular RCA  
**Type of Request:** Position

**Project ID (if applicable):**  
**Vendor/Entity Legal Name (if applicable):**

**MWDBE Contracted Goal (if applicable):** N/A  
**MWDBE Current Participation (if applicable):** N/A  
**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**  
 Request for approval to extend the end date of a position to March 24, 2023 to allow for training and transition of new staff.

**Background and Discussion:**

The body of work required to transition from the existing Chief Financial Officer to the new staff is best handled with a period for cross-over training. Understanding that the existing staff person will not initially be vacating the position and allowing for the new CAC executive team member to be a County employee from day-one will require a temporary position at the CFO level. Request to extend end date of position from 01/28/2023 to March 24, 2023 as current CFO retirement date was set.

**Expected Impact:**

Salary and benefits expense for the position extension is approximately \$25,000.

**Alternative Options:**

None at this time.

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken

**Location:**

Address (if applicable):

Precinct(s): Choose an item.

<b>Fiscal and Personnel Summary</b>			
Service Name	Administration and Support Services		
	<b>FY 23</b>	<b>FY 24</b>	<b>Next 3 FYs</b>
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$25,000	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$25,000</b>	<b>\$</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
1000 - General Fund	\$25,000	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$25,000</b>	<b>\$</b>	<b>\$</b>

Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Additional Budget Requested</b>	\$	\$	\$
<b>Total Funding Sources</b>	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date: January 31, 2023**

**Anticipated Implementation Date (if different from Court date): January 28, 2023**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Jennifer Hill, Assistant Executive Director, Children’s Assessment Center

**Attachments** (if applicable):