



Legislation Details (With Text)

**File #:** 23-0089      **Version:** 1      **Name:**

**Type:** Contract - Amendment      **Status:** Passed

**File created:** 12/27/2022      **In control:** Commissioners Court

**On agenda:** 1/10/2023      **Final action:** 1/10/2023

**Title:** Request for approval to correct the renewal option from 2 of 4 (as approved) to 3 of 4 (corrected) with Southwest Business Machines for service and repair of office equipment and related items for Harris County for the period of July 1, 2022 - June 30, 2023 (190104).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 23-0089 Renewal Job No. 190104 Southwest Business Machines

Date	Ver.	Action By	Action	Result
1/10/2023	1	Commissioners Court		

**Department:** Purchasing

**Department Head/Elected Official:** DeWight Dopslauf

**Regular or Supplemental RCA:** Regular RCA

**Type of Request:** Contract - Amendment

**Project ID (if applicable):** 190104

**Vendor/Entity Legal Name (if applicable):** Southwest Business Machines

**MWDBE Contracted Goal (if applicable):** N/A

**MWDBE Current Participation (if applicable):** N/A

**Justification for 0% MWDBE Participation Goal:** N/A - Goal not applicable to request

**Request Summary (Agenda Caption):**

Request for approval to correct the renewal option from 2 of 4 (as approved) to 3 of 4 (corrected) with Southwest Business Machines for service and repair of office equipment and related items for Harris County for the period of July 1, 2022 - June 30, 2023 (190104).

**Background and Discussion:**

This is for the service and repair of office equipment and related items for Harris County.

**Expected Impact:**

This service helps to maintain and upkeep equipment.

**Alternative Options:**

Purchase new equipment.

**Alignment with Goal(s):**

- Justice and Safety
- Economic Opportunity
- Housing
- Public Health
- Transportation
- Flooding
- Environment
- Governance and Customer Service

**Prior Court Action (if any):**

Date	Agenda Item #	Action Taken
04/09/2019	24.d.1.p	Request for approval of projects scheduled for advertisement
06/25/2019	21.d.13.j	Award on the basis of low bid
06/30/2020	24.c.9.r	Renewal 1 of 4
05/11/2021	212	Renewal 2 of 4
06/14/2022	198	Renewal 3 of 4

**Location:** N/A

Address (if applicable): N/A

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
<b>Incremental Expenditures (do NOT write values in thousands or millions)</b>			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
<b>Total Incremental Expenditures</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Funding Sources (do NOT write values in thousands or millions)</b>			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
<b>Total Current Budget</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Additional Budget Requested			
Choose an item.	\$	\$	\$

Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
<b>Total Funding Sources</b>	\$	\$	\$
<b>Personnel</b> (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
<b>Total Personnel</b>	-	-	-

**Anticipated Court Date:** 01/10/2023

**Anticipated Implementation Date (if different from Court date):**

**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item

**Contact(s) name, title, department:** Jessica Barelás, Buyer, Purchasing

**Attachments** (if applicable): Letter