



Harris County, Texas

Commissioners Court

Agenda

1001 Preston St., Suite 934
Houston, Texas 77002

Lina Hidalgo, County Judge

Rodney Ellis, Commissioner, Precinct 1

Adrian Garcia, Commissioner, Precinct 2

Tom S. Ramsey, P.E., Commissioner, Precinct 3

Lesley Briones, Commissioner, Precinct 4

Thursday, February 9, 2023

10:00 AM

1001 Preston, Suite 934

Business Court Meeting

Public Notice

February 3, 2023 - NOTICE OF A SPECIAL MEETING

[23-0852](#)

Opening Prayer

Pastor Ruben Villarreal of La Iglesia Del Pueblo in Pasadena.

Pledges of Allegiance

Appearances before court

If more than 25 members of the public sign up to make comments, each speaker's comments will be limited to, at most, one (1) minute in total, notwithstanding how many agenda items the speaker signs up to comment on. If 25 members of the public or fewer sign up to make comments, each speaker's comments will be limited to, at most, three (3) minutes in total, notwithstanding how many agenda items the speaker signs up to comment on. Members of the public who have appeared before Commissioners Court on the same issue during any of the past three meetings will be limited to, at most, one minute in total to comment. Members of the public who sign up to speak about a topic that does not address a specific agenda item will be limited to, at most, one minute in total to comment, which will take place after all agenda item-related comments have been made. Members of the public are also invited to email their written comments to Commissioners Court at CommissionersCourt@hctx.net.

The Clerk of the Court or another person designated by the presiding member of the court shall keep the time for speakers. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the court. Refusal to abide by the court's order may result in a Contempt of Court Citation.

It is the intention of the Harris County Commissioners Court to provide open access to all members of the public of Harris County to express themselves on issues addressed by County government. However, members of the public are reminded that the Harris County Commissioners Court is a constitutional court, created by the State with judicial, administrative and legislative powers. As such, the Harris County Commissioners Court possesses authority to issue Contempt of Court citations. Accordingly, persons shall conduct themselves with proper respect and decorum in addressing the Court, in participating in public discussions before the Court, and in all actions in the presence of the Court. Profane, insulting or threatening language, and racial, ethnic or gender slurs or epithets will not be tolerated. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the Court. Refusal to abide by the Court's Order may result in a Contempt of Court Citation.

Universal Services

1. Request for approval of a new vehicle control number and changes to attributes of certain VCNs for various departments. [23-0853](#)

Auditor

2. Request for approval of payment of Audited Claims. [23-0847](#)

Adjournment.



Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-0852

Agenda Date: 2/9/2023

Agenda #:

Department: County Clerk

Department Head/Elected Official: Teneshia Hudspeth, County Clerk and Ex-Officio Clerk of Commissioners Court of Harris County, Texas

Regular or Supplemental RCA: Regular RCA

Type of Request: Public Notice

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

February 3, 2023 - NOTICE OF A SPECIAL MEETING

Background and Discussion:

N/A

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any): N/A

Date	Agenda Item #	Action Taken

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	SFY 22	FY 23	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			
Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: N/A**Anticipated Implementation Date (if different from Court date): N/A****Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** James E. Hastings Jr., Director, Commissioners Court Records, County Clerk

File #: 23-0852

Agenda Date: 2/9/2023

Agenda #:

Attachments (if applicable): N/A

NOTICE OF A SPECIAL MEETING

February 3, 2023

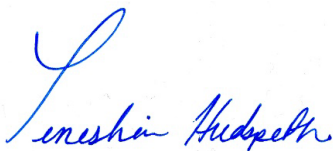
Notice is hereby given that a special meeting of the Commissioners Court of Harris County, Texas, will be held on Thursday, February 9, 2023, at 10:00 a.m. in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Street, Houston, Texas. This meeting is also being held virtually to advance the public health goal of limiting face-to-face meetings and thus slow the spread of the Coronavirus (COVID-19).

Notice is hereby given that this special meeting will be held for the purpose of considering and taking action on matters brought before the Court as shown on the posted agenda. Notice is also given that, prior to the adjournment of the special meeting of Commissioners Court, the Court may also consider supplemental agenda items and/or emergency or urgent public necessity agenda items. Supplemental items may be published up to 72 hours before a meeting of the Harris County Commissioners Court. Emergency or urgent public necessity items may be published up to one (1) hour before a meeting of the Harris County Commissioners Court. Agendas may be obtained in the Commissioners Court's courtroom on the day of the meeting or via the internet at <https://agenda.harriscountytexas.gov>.

Members of the public may attend, participate and/or address members of Commissioners Court in-person or may virtually access and participate in the meeting through the following link: <https://agenda.harriscountytexas.gov>. Members of the public may only speak about topics that appear on the meeting agenda. Members of the public who attend the meeting in-person may make comments by signing up to speak in the Commissioners Court's courtroom before 10:00 a.m. on Thursday, February 9, 2023, when the meeting begins. Members of the public who attend virtually may make comments by signing up to speak by no later than 8:00 a.m. on Thursday, February 9, 2023, at <https://appearancerequest.harriscountytexas.gov/>. If you sign up to speak, you will be placed in a queue and will be called when it is your time to speak.

If more than 25 members of the public sign up to make comments, each speaker's comments will be limited to, at most, one (1) minute in total. If 25 members of the public or fewer sign up to make comments, each speaker's comments will be limited to, at most, three (3) minutes in total. Comments made by members of the public will be limited to the topics on the agenda. Members of the public are also invited to email their written comments to Commissioners Court at CommissionersCourt@hctx.net.

It is the intention of the Harris County Commissioners Court to provide open access to all members of the public of Harris County to express themselves on issues addressed by County government. However, members of the public are reminded that the Harris County Commissioners Court is a constitutional court, created by the State with judicial, administrative and legislative powers. As such, the Harris County Commissioners Court possesses the authority to issue Contempt of Court citations. Accordingly, persons shall conduct themselves with proper respect and decorum in addressing the Court, in participating in public discussions before the Court, and in all actions in the presence of the Court. Profane, insulting or threatening language, and racial, ethnic or gender slurs or epithets will not be tolerated. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the Court. Refusal to abide by the Court's Order may result in a Contempt of Court Citation.



Teneshia Hudspeth, County Clerk
and Ex-Officio Clerk of Commissioners Court
of Harris County, Texas



James E. Hastings Jr., Director
Commissioners Court Records





Harris County, Texas

1001 Preston St., Suite 934
Houston, Texas 77002

Commissioners Court

Request for Court Action

File #: 23-0853

Agenda Date: 2/9/2023

Agenda #: 1.

Department: Universal Services

Department Head/Elected Official: Maj. Gen. (Ret) Richard J. Noriega - Executive Director

Regular or Supplemental RCA: Regular RCA

Type of Request: Asset Management

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable): N/A

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval of a new vehicle control number and changes to attributes of certain VCNs for various departments.

Background and Discussion:

Every county vehicle must have a Commissioners Court-approved Vehicle Control Number (VCN). A VCN represents an authorized slot for a specific type of vehicle. Vehicles designed for use on public roads, including vehicles leased for more than 30 days, must be assigned to an approved VCN (heavy equipment and vehicles that require a commercial driver's license are exempt).

VCNs specify the fund (general fund, grant, etc.), the authorized vehicle type, business purpose, whether it's leased vs. owned, and the take-home status for any vehicle that will be put into that VCN.

Changes to a department's list of approved VCNs during the year require Court approval. An approved and available VCN must be specified before acquiring (including leasing) a vehicle.

Expected Impact:

N/A

Alternative Options:

N/A

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☒ Transportation
- ☐ Flooding
- ☐ Environment
- ☐ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken
02/25/2014	2.j	Approved
Various		Approved

Location:

Address (if applicable):

Precinct(s): Countywide

Fiscal and Personnel Summary			
Service Name			
	FY 23	FY 24	Next 3 FYs
Incremental Expenditures (do NOT write values in thousands or millions)			
Labor Expenditures	\$	\$	\$
Non-Labor Expenditures	\$	\$	\$
Total Incremental Expenditures	\$	\$	\$
Funding Sources (do NOT write values in thousands or millions)			
Existing Budget			
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Choose an item.	\$	\$	\$
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Total Current Budget	\$	\$	\$
Additional Budget Requested			
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Choose an item.	\$	\$	\$
Total Additional Budget Requested	\$	\$	\$
Total Funding Sources	\$	\$	\$
Personnel (Fill out section only if requesting new PCNs)			

Current Position Count for Service	-	-	-
Additional Positions Requested	-	-	-
Total Personnel	-	-	-

Anticipated Court Date: February 9, 2023

Anticipated Implementation Date (if different from Court date):

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

Contact(s) name, title, department: Heather Couchene, Procurement Analyst, Universal Services

Attachments (if applicable): 1) Vehicle Control Number Requests Summary Report; 2) Vehicle Control Number Requests Detail Report

VCN Agenda Summary

for agenda dated

2/9/2023

Prepared 2/2/2023 9:38:10 AM

Request Type	Dept	Department	VCN Count
Add	302	Constable Precinct 2	1
Total Additional VCNs			1
Change	292	Universal Services	2
Change	305	Constable Precinct 5	1
Change	540	Sheriff	2
Change	270	Institute of Forensic Sciences	2
Total Change VCNs			7

Requested Additional (New) Vehicle Control Numbers

Dept	Pending VCN	Fund	Vehicle Type	Leased / Owned	Business Purpose	Take Home / Reason	
302							
	30200070	Requested Attributes	1000	SUV	Owned	Administrative	Yes Critical Staff on Call

Requested Changes to Existing Vehicle Control Numbers

Dept	VCN	Fund	Vehicle Type	Leased / Owned	Business Purpose	Take Home / Reason	
292							
	29200059	Current Attributes	5101	SUV	Owned	Law Enforcement - Marked	No
		Requested Changes		Passenger Sedan	Owned		
	29200060	Current Attributes	5101	SUV	Owned	Law Enforcement - Marked	No
		Requested Changes		Passenger Sedan	Owned		
305							
	30500110	Current Attributes	1000	Passenger Sedan	Owned	Law Enforcement - Marked	No
		Requested Changes		SUV	Owned		
540							
	54000283	Current Attributes	1000	Light Truck	Owned	Law Enforcement - Unmarked	Yes On-Call - response requires a county vehicle
		Requested Changes			Owned	Law Enforcement - Marked	No
	54000938	Current Attributes	1000	Light Truck	Owned	Law Enforcement - Unmarked	Yes On-Call - response requires a county vehicle
		Requested Changes			Owned	Law Enforcement - Marked	No
270							
	27000002	Current Attributes	1000	SUV	Owned	Emergency Response	No
		Requested Changes	3249		Owned		
	27000018	Current Attributes	1000	SUV	Owned	Emergency Response	No
		Requested Changes	3249		Owned		



Harris County, Texas

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Commissioners Court

Request for Court Action

File #: 23-0847

Agenda Date: 2/9/2023

Agenda #: 2.

Department: Auditor

Department Head/Elected Official: Michael Post

Regular or Supplemental RCA: Regular RCA

Type of Request: Financial Authorization

Project ID (if applicable): N/A

Vendor/Entity Legal Name (if applicable):

MWDBE Contracted Goal (if applicable): N/A

MWDBE Current Participation (if applicable): N/A

Justification for 0% MWDBE Participation Goal: N/A - Goal not applicable to request

Request Summary (Agenda Caption):

Request for approval of payment of Audited Claims.

Background and Discussion:

Expected Impact:

Alternative Options:

Alignment with Goal(s):

- ☐ Justice and Safety
- ☐ Economic Opportunity
- ☐ Housing
- ☐ Public Health
- ☐ Transportation
- ☐ Flooding
- ☐ Environment
- ☒ Governance and Customer Service

Prior Court Action (if any):

Date	Agenda Item #	Action Taken

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Address (if applicable): N/A

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Anticipated Court Date: 2/9/2023**Anticipated Implementation Date (if different from Court date):** N/A**Emergency/Disaster Recovery Note:** Not an emergency, disaster, or COVID-19 related item**Contact(s) name, title, department:** Carmella Sanford, Executive Assistant, Auditor's Office**Attachments** (if applicable):