



HARRIS COUNTY, TEXAS

Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135
Grants Coordination Section - Conveyance Form Application Award

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Department Name / Number	DUNs	Grant Title
Commissioner Pct 3 - 103	Not Applicable	Apache Corporation Tree Program '21-'22
Funding Source: Apache Foundation: CFDA# N/A	Grant Agency: Apache Foundation	
Program Year: 9 th	Program Ending:	
Grant Begin Date: 10/01/2021	Grant End Date: 05/31/2022	
Grant Org. Key:	If applicable, Prior Year Org. Key: N/A	

Grant Description:

The Apache Corporation is a Houston-based oil and gas exploration and production company. The Apache Corporation created the Apache Foundation Tree Program, which purchases and donates native seedlings or young trees for beautification projects coordinated by counties, municipalities, schools, churches, parks, or other non-profits. The organizations receiving the trees are responsible for planting and caring for the trees.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$23,305.00	\$23,305.00	\$0.00
Non-Labor	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$23,305.00	\$23,305.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$23,305.00	\$23,305.00	\$0.00

* under development

Full Time Equivalent Positions

Date Guidelines are Available

% of Positions Paid by Grant

Grant Submittal Deadline Date

Grant Discussion:

This award relates to an application that was approved by Commissioners Court on 6/29/21. This is a non-cash award, where the grantor will provide 1,500 5-gallon trees and 4,000 Bareroot Seedlings in the estimated total value of \$23,305 to be planted in Precinct Three parks, along trails, and in roadway esplanades.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by:  Cadow, Eric

Date: 

Reviewed by: 

Date: 

ORDER

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 12th day of October, 2021, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and on behalf of Harris County, Texas, to accept the following grant from the Apache Foundation, and to sign ancillary grant documents:

**Apache Foundation Tree Program
Commissioner Precinct 3**

Grant:	\$23,305 non-cash
Period of Grant:	10/1/2021 – 5/31/2022



September 28, 2021

Kirby Beck
Community Aide
Harris County Precinct 3
16215 Clay Road, Suite 214
Houston, Texas 77084

Dear Kirby:

Congratulations! We are excited to confirm that Apache Corporation has awarded **HARRIS COUNTY PRECINCT 3** a grant of trees from the 2021 – 2022 Apache Corporation Tree Grant Program, as follows:

Proposed Project Date:	10/1/2021
Number/Approx. Size of Trees Granted:	1,500 5 Gallon
Estimated Value of Grant:	\$18,585.00

We ask that you read this grant award letter thoroughly, and follow the Grant Acceptance Instructions in order to formally accept your grant award.

TREE SOURCING AND DELIVERY

Apache Corporation partners with TreeLife Farms in the management and facilitation of the Apache Corporation Tree Grant Program. Mike Aschenbrener, owner of TreeLife Farms, will contact you to confirm your tree grant information and project date, and to coordinate sourcing of trees with your local nursery, if applicable. Mike Aschenbrener (mike@treelifefarms.com) is available to help facilitate your tree selection, especially if you have local sources available.

As a reminder, our program is designed to provide native/indigenous species for your local geographical area. We do our best to accommodate your application requests, based on the quantity and species of trees available – however, due to current economic and environmental conditions, Apache Corporation and TreeLife Farms reserve the right to make substitutions as necessary and/or required.

For the 2021 – 2022 season, Apache Corporation and TreeLife Farms will require that all trees granted to your organization be delivered in single deliveries (even if your organization has multiple project dates). We ask for your support in streamlining your plantings and community projects for single delivery dates, to help mitigate significantly increasing freight and fuel costs in this difficult market environment.

COMMUNICATIONS AND USE OF MEDIA

- **Photography:** Apache Corporation is celebrating the 15th anniversary of our program this season, and we are compiling photos and videos of our community partners as you are planting and distributing trees. We love to see photos of your organization's tree plantings and community giveaway events, and we ask that you forward photos and/or video of your projects by web link (e.g., Google, Dropbox, etc.) or we will be happy to share a link for you to upload your photo and video files. We welcome brief video clips from your staff and volunteers, featuring the Apache Corporation tree signage and your messages to Apache about the impact of receiving the trees, what it means for your community, etc.



- **Use of Media:** Please see the *Apache Brand Standards* and logo files attached within your grant award notification e-mail, for your use in acknowledgement of **Apache Corporation** in your organization's newsletter, event flyer, web site, social media, etc. We kindly ask that you coordinate any press releases and/or public announcements regarding your grant award with Shelly Williams by e-mail to shelly.williams@apachecorp.com.

Please be sure to use our official company name: **Apache Corporation** in your media and communications (sometimes there is confusion with other companies with a similar name). You may tag **Apache Corporation** on social media by using the following handles:

LinkedIn:	@ApacheCorporation
Facebook:	@ApacheCorporation
Instagram:	@apachecorporation
Twitter:	@APA_Corp
Web Address:	www.apacorp.com

GRANT ACCEPTANCE INSTRUCTIONS

- Please access the [2021-2022 Apache Corporation Tree Grant Acceptance](#) form online, OR you may access the form by scanning the QR code (at right) on your mobile device.
- Please read and acknowledge all terms of your organization's tree grant award.
- Upon submission, you will receive confirmation that your acceptance has been received.
- Further instructions for the acknowledgement of your grant award will be provided to you following the receipt of your trees.



We wish you all the best with your community tree plantings and projects in the upcoming season, and we thank you for being a valued community partner in the 2021 – 2022 Apache Corporation Tree Grant Program.

Sincerely,

Fay Fitzsimons Walker

Fay Fitzsimons Walker
Manager, Government Affairs & Community Partnerships
direct 210-678-3963 | mobile 210-413-0839
E-Mail: fay.fitzsimons@apachecorp.com

Shelly Williams

Shelly Williams, PHR
Community Partnerships & Public Affairs
direct 713-296-6433 | mobile 713-858-6913
E-Mail: shelly.williams@apachecorp.com



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Proposed Project Date:	10/1/2021
Number/Approx. Size of Trees Granted:	4,000 Bareroot Seedlings
Estimated Value of Grant:	\$4,720.00

We ask that you read this grant award letter thoroughly, and follow the Grant Acceptance Instructions in order to formally accept your grant award.

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