

From: _____
Subject: RCAs and Agenda Back-up
Date: Thursday, September 30, 2021 2:23:43 PM
Attachments: [image001.png](#)

As a follow-up the RCA's need to be complete, clear, and concise so that the court and public can understand the request for court action. If additional back-up is necessary for the public to understand the item, the County Attorney can review upon request.



From: Sent: Thursday, September 30, 2021 1:37 PM

Subject: RCAs and Agenda Back-up

Per the County Attorney's office, back-up documentation will not be made available to the public

effective with the October 12th agenda. Please make sure that you send any/all back-up to the CommissionersCourt@hctx.net email so that the back-up is available to court members.

All RCAs will still be reviewed by the County Attorney's office, so please do not include any confidential information so the form can be made available to the public. If you have any contracts/agreements that are attached as back-up, please verify that they have been reviewed by the County Attorney as they will be reviewing for a CAO signature block. Please let us know if you have any additional questions. We appreciate your help in streamlining the agenda process.

