



OFFICE OF THE
HARRIS COUNTY ATTORNEY
CHRISTIAN D. MENELEE

August 19, 2021

Members of Commissioners Court
Harris County Administration Building
1001 Preston, 6th Fl., Room 610
Houston, Texas 77002

Re: Harris County Attorney Agenda Item

Dear Members of the Court:

It is recommended that the County Attorney's Office be authorized to issue a purchase order for 12 county cell phones. The equipment will be used by the employees of our office while working remotely due to COVID.

The approximate cost is \$480 per month and the Office has adequate funding within its budget for these items.

Thank you for your consideration of this request.

Sincerely,

CHRISTIAN D. MENELEE
County Attorney

JAY AIYER
First Assistant County Attorney

ORG	NUMBER OF PHONES	PRICE PER PHONE	MONTHLY RATE	MONTHLY TOTAL
510	12	No Fee	\$39.99	\$479.88