



## Harris County Commissioners Court

### Request for Court Action

**Department:** Community Services

**Department Head/Elected Official:** Dr. Adrienne M. Holloway

**Regular or Supplemental RCA:**

☒ Regular RCA

☐ Supplemental RCA

**Type of Request:** Grant

**Project ID (if applicable):** N/A

**Vendor/Entity Legal Name (if applicable):** N/A

**MWDBE Participation (if applicable):** N/A

**Request Summary (Agenda Caption):**

..title

Request by Community Services for authorization to extend the end date to October 31, 2021 for the PY2020 Homeless Youth Services Program.

..end

**Background and Discussion:**

On February 25, 2020, Commissioners Court approved Harris County Community Services Department's (HCCSD) request to apply for Homeless Housing and Services Program Youth-set-aside (HHSP) funding to provide housing stability case management services to 35 eligible youth headed households for a period of 5 months beginning April 1, 2020 and ending on August 31, 2020. Then on March 24, 2020, Commissioners Court approved the acceptance of a grant award from Child Care Council of Greater Houston, Inc. in the amount of \$199,141 to provide housing case management to 70 eligible youth headed households during the grant period of April 1, 2020 through August 31, 2020. Then on August 10, 2020, HCCSD received notification from the Child Care Council that HCCSD's PY2020 HHSP program was extended to November 30, 2020 for the purpose of continuing to provide housing stability case management services to eligible youth headed households and expend any remaining funds. Commissioner Court approved the grant extension on August 25, 2020. Subsequently, on October 28, 2020, HCCSD received notification from the City of Houston that HCCSD was awarded \$266,962 for the extension of the PY2020 HHSP-Homeless Youth Services Program (formerly referred to as HHSP-Homeless Prevention and Youth Services Case Management Program) beginning on December 15, 2020 and ending on August 31, 2021 for the purpose of continuing to provide housing stability case management services to eligible youth headed households. Then on Commissioners Court approved the acceptance of the additional award of \$266,962 and an extension to the grant term with the City of Houston for the PY2020 HHSP program for the purpose of continuing to provide housing stability case management services to 60 eligible youth headed households. Finally, on August 19, 2021, HCCSD received notification from the City of Houston that the PY2020 HHSP-Homeless Youth Services Program was extended to October 31, 2021.



An extension to the current grant period, ~~of \$1.5M~~ ending on August 31, 2021 to October 31, 2021, will allow HCCSD to continue providing housing stability case management services to eligible youth headed households and expend remaining funds.

**Expected Impact:**

Approval to extend the grant term for the FY2020 HYSP program funded by the City of Houston will allow HCCSD to expend remaining PY2020 HYSP program funds.

**Alternative Options:**

There are no alternatives as Harris County Community Services Department has already received notification of the extension of the grant for the Homeless Youth Services Program from the City of Houston.

**Alignment with Goal(s):**

- |   |  |
|---|--|
| <input type="checkbox"/> Justice and Safety   | <input type="checkbox"/> Transportation                  |
| <input type="checkbox"/> Economic Opportunity | <input type="checkbox"/> Flooding                        |
| <input checked="" type="checkbox"/> Housing   | <input type="checkbox"/> Environment                     |
| <input type="checkbox"/> Public Health        | <input type="checkbox"/> Governance and Customer Service |

**Prior Court Action (if any):** N/A

**Location:**

Address (if applicable list below):

<input checked="" type="checkbox"/> Countywide	
<input type="checkbox"/> Precinct 1	<input type="checkbox"/> Precinct 3
<input type="checkbox"/> Precinct 2	<input type="checkbox"/> Precinct 4

Fiscal and Personnel Summary				
Service Name	-	FY 21-22	Estimates	
			FY 22	Next 3 FYs
Incremental Expenditures				
	Labor Expenditures	-	-	-
	Non-Labor Expenditures	-	-	-
	Total Incremental Expenditures	-	-	-
Funding Sources (General Fund, PIC Fund, Debt or CP, Grants, or Other – Please Specify)				
Existing Budget	City of Houston Homeless Youth Services	\$266.962k	-	-
	-	-	-	-
	-	-	-	-
	Total Current Budget	-	-	-

Additional Budget Requested	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Additional Budget Requested		-	-	-
Total Funding Sources		<b>\$266.962k</b>	-	-
<b>Personnel</b> (Fill out section only if requesting new PCNs)				
Current Position Count for Service		-	-	-
Additional Positions Requested		-	-	-
Total Personnel		-	-	-

**Anticipated Implementation Date:** September 1, 2021

**Emergency/Disaster Recovery Note:**

☒ Not an emergency, disaster recovery, or COVID-19 related item

☐ Emergency Item

☐ COVID-19 related Item

☐ Disaster Recovery related Item

**Contact(s) name, title, department:**

Dr. Adrienne M. Holloway, Executive Director, HCCSD

**Attachments (if applicable):**

FY2020 HYSP Grant Amendment



# HARRIS COUNTY, TEXAS

Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135  
Grants Coordination Section - Conveyance Form Application Award

☐☒

Amendment

Department Name / Number

DUNs

Grant Title

Community Services - 289	Not Applicable	Homeless Youth Services Program PY 2020
<b>Funding Source:</b> Texas Department of Housing and Community Affairs: CFDA#	<b>Grant Agency:</b> City of Houston	
<b>Program Year:</b> 1 st	<b>Program Ending:</b>	
<b>Grant Begin Date:</b> 04/01/2020	<b>Grant End Date:</b> 10/31/2021	
<b>Grant Org. Key:</b> CCC_2019	<b>If applicable, Prior Year Org. Key:</b> N/A	

## Grant Description:

The Homeless Housing and Services Program (HHSP) was established during the 81st Texas Legislature through an appropriations rider and codified during the 82nd Texas Legislature. Through HHSP, the state provides funding to the nine largest cities in support of services to homeless individuals and families. Cities currently served through HHSP include Arlington, Austin, Corpus Christi, Dallas, El Paso, Fort Worth, Houston, Plano and San Antonio.

	Revised Total Budget	New Grant Funded	Orig. Grant Funded	New County Funded	Orig. County Funded
Salary & Benefits	\$466,103.00	\$266,962.00	\$199,141.00	\$0.00	\$0.00
Non-Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$466,103.00	\$266,962.00	\$199,141.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$466,103.00</b>	<b>\$266,962.00</b>	<b>\$199,141.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* under development

Full Time Equivalent Positions

5.00

Date Guidelines are Available

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

## Grant Discussion:

This amendment is related to an award approved by Commissioners Court on 3/24/20 and previously amended on 8/25/20 and 11/10/20. The purpose of this item is extend the end date from 8/31/21 to 10/31/21 to expend the remaining funds. All other aspects remain the same.

## County Funded Cost Projection

Year	Required	Discretionary
2021	-	-
2022	-	-
2023	-	-
2024	-	-
2025	-	-

Completed by :

Michael Mattingly

Mattingly, Mike

Date :

9/7/21

Reviewed by :

[Signature]

Date :

9/7/21

**Harris County Community Services Department**

**EXECUTIVE SUMMARY**

**Child Care Council of Greater Houston, Inc.  
Homeless Youth Services Program – Grant Extension**

September 14, 2021

On February 25, 2020, Commissioners Court approved Harris County Community Services Department's (HCCSD) request to apply for Homeless Housing and Services Program Youth-set-aside (HHSP) funding to provide housing stability case management services to 35 eligible youth headed households for a period of 5 months beginning April 1, 2020 and ending on August 31, 2020.

On March 24, 2020, Commissioners Court approved the acceptance of a grant award from Child Care Council of Greater Houston, Inc. in the amount of \$199,141 to provide housing case management to 70 eligible youth headed households during the grant period of April 1, 2020 through August 31, 2020. Then on August 10, 2020, HCCSD received notification from the Child Care Council that HCCSD's PY2020 HHSP program was extended to November 30, 2020 for the purpose of continuing to provide housing stability case management services to eligible youth headed households and expend any remaining funds. Commissioner Court approved the grant extension on August 25, 2020.

On October 28, 2020, HCCSD received notification from the City of Houston that HCCSD was awarded \$266,962 for the extension of the PY2020 HYSP-Homeless Youth Services Program (formerly referred to as HHSP-Homeless Prevention and Youth Services Case Management Program) beginning on December 15, 2020 and ending on August 31, 2021 for the purpose of continuing to provide housing stability case management services to eligible youth headed households.

On December 1, 2020, Commissioners Court approved the acceptance of the additional award of \$266,962 and an extension to the grant term with the City of Houston for the PY2020 HYSP program for the purpose of continuing to provide housing stability case management services to 60 eligible youth headed households.

On August 19, 2021, HCCSD received notification from the City of Houston that the PY2020 HYSP-Homeless Youth Services Program was extended to October 31, 2021. An extension to the current grant period, originally ending on August 31, 2021 to October 31, 2021, will allow HCCSD to continue providing housing stability case management services to eligible youth headed households and expend remaining funds.

It is recommended that Commissioners Court approve and accept the extension to the grant period by two (2) months, from August 31, 2021 to October 31, 2021 for the PY2020 HYSP-Homeless Youth Services Program grant for the purpose of continuing to provide housing case management to eligible youth headed households.

STATE OF TEXAS           §  
                                      §  
 COUNTY OF HARRIS       §

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, with the following members present, to-wit:

Lina Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct 1
Adrian Garcia	Commissioner, Precinct 2
Tom S. Ramsey	Commissioner, Precinct 3
R. Jack Cagle	Commissioner, Precinct 4

and the following members absent, to-wit: \_\_\_\_\_, constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING HARRIS COUNTY  
 COMMUNITY SERVICES DEPARTMENT TO ACCEPT A GRANT EXTENSION  
 TO THE AGREEMENT BETWEEN HARRIS COUNTY COMMUNITY SERVICES  
 DEPARTMENT AND THE CITY OF HOUSTON FOR THE PY2020 HOMELESS  
 YOUTH SERVICES PROGRAM**

Commissioner \_\_\_\_\_ introduced an order and made a motion that the same be adopted. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**RECITALS:**

WHEREAS, Commissioners Court approved Harris County Community Services Department's (HCCSD) request to apply for Homeless Housing and Services Program Youth set-aside (HHSP) funding to provide housing stability case management services to 35 eligible youth headed households for a period of 5 months beginning April 1, 2020 and ending on August 31, 2020; and

WHEREAS, on March 24, 2020, Commissioners Court approved the acceptance of a grant award from Child Care Council of Greater Houston, Inc. in the amount of \$199,141 to provide housing case management to 70 eligible youth headed households during the grant period of April 1, 2020 through August 31, 2020; and

WHEREAS, On August 10, 2020, HCCSD received notification from the Child Care Council that HCCSD's PY2020 HHSP program was extended to November 30, 2020 for the purpose of continuing to provide housing stability case management services to eligible youth headed households and expend any remaining funds. Then on August 25, 2020, Commissioner Court approved the grant extension; and

WHEREAS, on October 28, 2020, HCCSD received notification from the City of Houston that HCCSD was awarded \$266,962 for the extension of the PY2020 HYSP-Homeless Youth Services Program beginning on December 15, 2020 and ending on August 31, 2021 for the purpose of continuing to provide housing stability case management services to 60 eligible youth headed households; and

WHEREAS, on December 1, 2021, Commissioners Court approved the acceptance of the additional award of \$266,962 and an extension to the grant term with the City of Houston for the PY2020 HYSP program; and

WHEREAS, on August 19, 2021, HCCSD received notification from the City of Houston that the PY2020 HYSP-Homeless Youth Services Program was extended to October 31, 2021. An extension to the current grant period, originally ending on August 31, 2021 to October 31, 2021, will allow HCCSD to continue providing housing stability case management services to eligible youth headed households and expend remaining funds; and

WHEREAS, now HCCSD requests authorization to accept the extension to the grant period by two (2) months, from August 31, 2021 to October 31, 2021 for the PY2020 HYSP-Homeless Youth Services Program grant for the purpose of continuing to provide housing case management to eligible youth headed households.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this order are true and correct.

Section 2: The Executive Director of the Harris County Community Services Department or her designee is authorized to accept and execute an agreement extension and any amendments with the City of Houston related to the Homeless Youth Services Program (HYSP).

Section 3: The Executive Director of the Harris County Community Services Department or her designee is authorized to provide additional documentation in relation to said grant.



**CITY OF HOUSTON**  
Housing & Community Development Department

**Sylvester Turner**

Mayor

Tom McCasland  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

August 19, 2021

Harris County Community Services Department  
Executive Director  
8410 Lantern Point Drive  
Houston TX 77054

RE: Extension of Contract #4600016373

To Whom It May Concern:

Pursuant to Section 3.3 of this Contract, the City of Houston is extending the above referenced contract until October 31, 2021. Original term of the agreement is December 15, 2020 – August 31, 2021, with new term of December 15, 2020 – October 31, 2021. The extension is necessary to avoid a gap in services pending council approval of the second contract amendment.

Please acknowledge receipt of the notice of extension in the space provided below and return a signed copy to the Housing and Community Development Department.

If you have any questions, you may contact Kimberley Collins (832)-459-2812 or David Crawl (281)-904-1562.

Sincerely,

DocuSigned by:

*Keith W. Bynam, Deputy Director*

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Tom McCasland, Director

RECEIVED BY:

Harris County Community Services

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_