



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

May 28, 2021

Commissioners Court
Harris County, Texas

RE: Job No. 210102

Members of Commissioners Court:

Please approve the following award on the basis of low bid:

Description: High Speed and Color Photocopier Services and Related Items for Harris County and the Harris County Flood Control District

Bid(s) Received: Three (3) on May 10, 2021 (see attached)

Vendor(s): Dahill Office Technology Corporation dba Xerox Business Solutions Southwest

Term: June 08, 2021 - May 31, 2022 with four (4) one-year renewal options

Amount: \$568,715

Evaluated By: • Harris County Purchasing • Precinct 1
• Precinct 2 • Precinct 3
• Precinct 4

Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

DeWight Dopslauf
Purchasing Agent

MS
Attachment(s)
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA JUNE 08, 2021



			Dahill Office Technology Corporation dba Xerox Business Solutions Southwest ^{1,2}						Function4,LLC ²						Toshiba America Business Solutions, Inc ²																	
Item No.	Description	UOM (A)	Brand (B)	Model# (C)	Est. QTY (D)	Unit Price (E)	Monthly Total Price (D x E = F)	Annual Total Price (F x 12 =G)	Brand (B)	Model# (C)	Est. QTY (D)	Unit Price (E)	Monthly Total Price (D x E = F)	Annual Total Price (F x 12 =G)	Brand (B)	Model# (C)	Est. QTY (D)	Unit Price (E)	Monthly Total Price (D x E = F)	Annual Total Price (F x 12 =G)												
1	70 Images per minutes, MFP (Black & White Copies)		Xerox	B8170	36	159.53			Sharp	MX M7570	36	211.01			Toshiba American Business	Estudio 7518A	36	164.80														
	Base Unit plus 25,000 copies	mo											5,743.08	\$ 68,916.96									7,596.36	\$ 91,156.32								
	Cost of additional copies per month	ea											360,000	0.0035					1,260.00	\$ 15,120.00			360,000	0.0037	1,332.00	\$ 15,984.00			360,000	0.0035	1,260.00	\$ 15,120.00
	Subtotal of Item 1																		7,003.08	\$ 84,036.96					8,928.36	\$ 107,140.32					7,192.80	\$ 86,313.60
2	100 Images per minute, MFP (Black & White Copies)		Xerox	B9100	43	274.51			Sharp	MX M1055	43	430.08			Sharp	Estudio 1058	43	499.26														
	Base Unit Cost plus 50,000 copies	mo											11,803.93	\$ 141,647.16									18,493.44	\$ 221,921.28								
	Cost of additional copies per month	ea											600,000	0.0028					1,650.00	\$ 19,800.00			600,000	0.0037	2,220.00	\$ 26,640.00			600,000	0.0035	2,100.00	\$ 25,200.00
	Subtotal of Item 2																		13,453.93	\$ 161,447.16					20,713.44	\$ 248,561.28					23,568.18	\$ 282,818.16
3	25 Images per minute, color MFP (Color and Black & White Copies)		Xerox	C7030T	55	132.80			Sharp	MX 2651	55	175.37			Toshiba American Business	EStudio25 15AC	55	175.11														
	Base Unit Cost plus 2,500 color copies and 7,500 black and white copies	mo											7,304.00	\$ 87,648.00									9,645.35	\$ 115,744.20								
	Cost of additional color copies per month	ea											10,000	0.0300					300.00	\$ 3,600.00			10,000	0.0300	300.00	\$ 3,600.00			10,000	0.0310	310.00	\$ 3,720.00
	Cost of additional black and white copies	ea											50,000	0.0040					200.00	\$ 2,400.00			50,000	0.0037	185.00	\$ 2,220.00			50,000	0.0035	175.00	\$ 2,100.00
	Subtotal of Item 3																		7,804.00	\$ 93,648.00					10,130.35	\$ 121,564.20					10,116.05	\$ 121,392.60
4	50 Images per minute, color MFP (Color and Black & White Copies)		Xerox	C8155H	45	291.20			Sharp	MX 5071	45	380.05			Toshiba American Business	EStudio50 15AC	45	389.34														
	Base Unit Cost plus 7,500 color copies and 15,000 black and white copies	mo											13,104.00	\$ 157,248.00									17,102.25	\$ 205,227.00								
	Cost of additional color copies per month	ea											10,000	0.0275					275.00	\$ 3,300.00			10,000	0.0300	300.00	\$ 3,600.00			10,000	0.0310	310.00	\$ 3,720.00
	Cost of additional black and white copies per month	ea											50,000	0.0035					175.00	\$ 2,100.00			50,000	0.0037	185.00	\$ 2,220.00			50,000	0.0035	175.00	\$ 2,100.00
	Subtotal of Item 4																		13,554.00	\$ 162,648.00					17,587.25	\$ 211,047.00					18,005.30	\$ 216,063.60
5	75 Images per minute, color MFP (Color and Black & White Copies)		Xerox	C9070	10	460.29			Sharp	MX 7081	10	701.41			Toshiba American Business	EStudio75 16AC	10	648.30														
	Base Unit Cost plus 15,000 color copies and 20,000 black and white copies	mo											4,602.90	\$ 55,234.80									7,014.10	\$ 84,169.20								
	Cost of additional color copies per month	ea											25,000	0.0250					625.00	\$ 7,500.00			25,000	0.0300	750.00	\$ 9,000.00			25,000	0.0310	775.00	\$ 9,300.00
	Cost of additional black and white copies per month	ea											100,000	0.0035					350.00	\$ 4,200.00			100,000	0.0037	370.00	\$ 4,440.00			100,000	0.0035	350.00	\$ 4,200.00
	Subtotal of Item 5						5,577.90	\$ 66,934.80					8,134.10	\$ 97,609.20					7,608.00	\$ 91,296.00												
	Grand Total							\$ 568,714.92						\$ 785,922.00						\$ 797,883.96												
¹ Award Recommendation Low Bid																																
² Corrected Total																																