

May 14, 2021

To: County Judge Lina Hidalgo
Commissioners Ellis, Cagle, Garcia, Ramsey

From: David D. Wright – County Extension Director
Texas A&M AgriLife Extension Service – Harris County Department 821

Re: Request to have position partially funded by grant funds

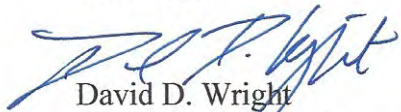
Dear Members of Commissioners Court,

I respectfully request approval to accept funds from the CYFAR (Children, Youth, and Families At Risk) grant to support a program assistant position in our department. The position, 10020356, has a current salary of \$42,099.20. The CYFAR grant would like to contribute \$25,000 toward this position for the remainder of this fiscal year. The monies contributed by the CYFAR grant would reduce our current labor costs and allow our department to use those funds elsewhere without asking for more funds from the county.

The duties of the position will not change. The position description will remain, as always, to serve the residents of Harris County and to provide quality, research-based, educational programming.

We would like to receive approval to accept these funds as well as instruction from Harris County Budget Management to proceed with applying the funding to our department's general fund.

Sincerely,



David D. Wright
County Extension Director
Harris County
Department 821

Harris County
Texas A&M AgriLife Extension Service
13105 Northwest Freeway, Suite 1000 | Houston, Texas 77040

Tel. 713.274.0950 | AgriLifeExtension.tamu.edu

Texas A&M University Sponsored Research Services Subaward Agreement #M1801038 Amendment # 4

Institution/Organization ("AGRILIFE")		Institution/Organization ("COLLABORATOR")	
Name: Texas A&M AgriLife Extension Service Address: 400 Harvey Mitchell Parkway South, Suite 300 College Station, TX 77845-4375		Name: Prairie View A&M University Address: PO Box 519, MS 12330 Prairie View, TX 77446-0519	
AgriLife PI: David Wright		Collaborator PI: Rukeia Draw-Hood	
Federal Awarding Agency: USDA-NIFA			
Federal Award # 2017-41520-26853		FAIN # 20174152026853	
CFDA #10.500	CFDA Title: Cooperative Extension Service		
Project Title: Texas A&M AgriLife Extension Service & Prairie View A&M Cooperative Extension Sustainable Community Project - Growing U			
Subaward Period of Performance: September 1, 2017 to August 31, 2022		Amount Funded this Action: \$64,395.00	
Estimated Project Period: September 1, 2017 to August 31, 2022		Total Amount Funded to date: \$327,165.00	
		Incrementally Estimated Total: \$327,165.00	
		Cost Share Requirement: Not applicable	

Amendment(s) to Original Terms and Conditions

Period of Performance – Remove the existing Period of Performance of September 1, 2017 to August 31, 2021, and replace with: **September 1, 2017 to August 31, 2022.**

Amount Funded: Remove the exiting \$262,770.00 and replace with:

Amount Initially Funded:	\$37,770.00
Amount Added with Amendment 1:	\$75,000.00
Amount Added with Amendment 2:	\$75,000.00
Amount Added with Amendment 3:	\$75,000.00
Amount Added with Amendment 4:	<u>\$64,395.00</u>
New Total Amount Funded:	\$327,165.00

Attachment 2: Amend the existing Attachment 2 to include Amendment 7 to the Prime Award, herein attached and incorporated as: **Attachment 2 (revised with Amendment 4 May 12, 2021).**

Attachment 5: Amend the existing Attachment 5 to include the budget for the increase amount of \$64,395.00, herein attached and incorporated as: **Attachment 5 (revised with Amendment 4 May 12, 2021).**

All other Subrecipient Agreement applicable terms and conditions remain unchanged and in full effect.

By an Authorized Official of AGRILIFE: <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div> _____ Julie Bishop Associate Executive Director Texas A&M Sponsored Research Services <i>RAA</i> </div> <div> _____ Date </div> </div>	By an Authorized Official of COLLABORATOR: <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div> _____ Name: _____ Title: </div> <div> _____ Date </div> </div>
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**United States Department of Agriculture
 National Institute of Food and Agriculture
 AWARD FACE SHEET**

1. Award No. 2017-41520-26853	2. Amendment No. 7	3. Proposal Number 2021-05110	4. Period of Performance 09/01/2017 through 08/31/2022	5. Type of Instrument Grant																							
6. Type of Action Continuation	7. CFDA Number 10.500	8. FAIN 20174152026853	9. Method of Payment ASAP 41520268534152021000	10. CRIS Number 1013741																							
11. Authority: 7 U.S.C. 343(d), Smith-Lever Act, Section 3(d), 7 U.S.C. 343(d), Smith-Lever Section 3(d)																											
12. Agency (Name and Address) Awards Management Division National Institute of Food and Agriculture/USDA 805 Pennsylvania Ave Kansas City, MO 64105		13. Awardee Organization TEXAS A&M AGRILIFE EXTENSION SERVICE COLLEGE STATION, TX 77843-0001																									
14. Program Point of Contact: Bonita Williams Telephone: 202-720-3566 bwilliams@nifa.usda.gov		Administrative Point of Contact: Douglas Bielenberg Telephone: 816-401-8646 douglas.bielenberg@usda.gov		15. Project Director/Performing Organization David Wright Texas A&M AgriLife Extension Services Temple, TX 76502-7600																							
16. Funding:			17. Funds Chargeable																								
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<p align="center">PROVISIONS</p> <p>This Award incorporates the following:</p> <ol style="list-style-type: none"> This is the final budget period for this five year continuation project. When this award expires on 8/31/2022, it will have run for the full five-year period, the maximum time currently permitted under Federal statute for this program. The recipient must complete the project as proposed and obligate all funds awarded by this date. No-cost extensions of time will not be possible. Please be advised that due to the expiring Treasury authorization, all funds must be drawn down by August 25, 2022. Funds for this award are for the exclusive use of the Cooperative Extension Service awarded under the Smith-Lever Act, Section 3(b) & (c) or 3(d) Pursuant to 2 CFR 200.331, pass-through entities must appropriately monitor subrecipient activities and must convey the requirements of the Federal grant as well as any additional requirements imposed by the pass-through entity. NIFA reserves the right to request and review subaward budget information during or after the Period of Performance of this award. Form AD-1048 or other NIFA approved format must be completed by the approved subawardee(s) and returned to the recipient for retention in the official award file. It is not necessary to send a copy to NIFA. (https://www.ocio.usda.gov/document/ad-1048) The referenced proposal and any revision thereto - incorporated by reference Research Terms and Conditions and USDA/NIFA Agency-Specific Terms and Conditions (November 2020) at http://nifa.usda.gov/terms-and-conditions. General Provisions found in Title 2: 2 CFR Part 400; 2 CFR Part 415; 2 CFR Part 416; 2 CFR Part 418; 2 CFR Part 422; and, Title 7: 7 CFR Part 3430 - all incorporated by reference and found at https://www.nsf.gov/bfa/dias/policy/fedtrc/rtcoverlay_nov20.pdf. The Approved Award Budget NIFA Project Initiation Documents - incorporated by reference Please note that failure to submit complete, accurate, and timely reports may result in possible award delays or enforcement actions. Federal Financial SF-425 forms are to be sent to awards@usda.gov. Project progress reports are to be completed in the REEport portal located at https://porta.nifa.usda.gov. Questions regarding access to REEport should be directed to electronic@usda.gov. The obligation of funds may be terminated without further cause unless the recipient commences the timely drawdown of funds; initial drawdown of funds signifies acceptance of award terms and conditions and should commence in a timely manner within the award period. Inquiries regarding ASAP Payment Accounts should be directed to the Financial Management Division at 																											
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Typed Name Kendra Edwards Authorized Departmental Officer		Signature KENDRA.EDWARDS		Date 05/10/2021																							

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<p align="center">PROVISIONS</p> <p>asapcustomerservice@usda.gov.</p> <p>13. Prohibition against using funds under Grants and Cooperative Agreements with Entities that require certain internal confidentiality agreements are referenced at https://nifa.usda.gov/prohibition-confidentiality-agreements</p> <p>Co-Project Director(s): Rukeia Draw-Hood Ph.D (Prairie View A&M University), Courtney F Dodd (Texas A&M AgriLife Extension Service), Dawn Burton (Prairie View A&M University)</p>																											
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<div>NIFA-2009</div> <div align="right">Page No : 2 / 2</div>																											

RESEARCH & RELATED BUDGET - Budget Period 5

OMB Number: 4040-0001
 Expiration Date: 6/30/2016

ORGANIZATIONAL DUNS: 1381702200000 Enter name of Organization: Prairie View A&M University

Budget Type: ☐ Project ☒ Subaward/Consortium Budget Period: 5 Start Date: End Date:

A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Dr.	Rukeia		Draw-Hood						0.00	0.00	0.00
Project Role: PD/PI											
Ms.	Dawn		Burton						0.00	0.00	0.00
Project Role: Co-PI											

Additional Senior Key Persons: Add Attachment Delete Attachment View Attachment Total Funds requested for all Senior Key Persons in the attached file Total Senior/Key Person 0.00

B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
	Post Doctoral Associates						
	Graduate Students						
	Undergraduate Students						
	Secretarial/Clerical						
	Total Number Other Personnel						
	Total Other Personnel						
	Total Salary, Wages and Fringe Benefits (A+B)						0.00

C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment item	Funds Requested (\$)
<input type="text"/>	<input type="text"/>

Additional Equipment:

Total funds requested for all equipment listed in the attached file

Total Equipment

D. Travel

Funds Requested (\$)

1. Domestic Travel Costs (Incl. Canada, Mexico and U.S. Possessions)	<input type="text"/>
2. Foreign Travel Costs	<input type="text"/>
Total Travel Cost	<input type="text"/>

E. Participant/Trainee Support Costs

Funds Requested (\$)

1. Tuition/Fees/Health Insurance	<input type="text"/>
2. Stipends	<input type="text"/>
3. Travel	<input type="text"/>
4. Subsistence	<input type="text"/>
5. Other <input type="text"/>	<input type="text"/>
<input type="text"/> Number of Participants/Trainees	<input type="text"/>
Total Participant/Trainee Support Costs	<input type="text"/>

F. Other Direct Costs

	Funds Requested (\$)
1. Materials and Supplies	
2. Publication Costs	
3. Consultant Services	
4. ADP/Computer Services	
5. Subawards/Consortium/Contractual Costs	
6. Equipment or Facility Rental/User Fees	
7. Alterations and Renovations	
8. Community Site 4 - Harmony Science Academy	21,465.00
9. Community Site 5 - Landrum Elementary	21,465.00
10. Community Site 6 - Brooke Elementary	21,465.00
Total Other Direct Costs	64,395.00

G. Direct Costs

	Funds Requested (\$)
Total Direct Costs (A thru F)	64,395.00

H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Total Direct Costs	0.00	0.00	0.00
Total Indirect Costs			0.00

Cognizant Federal Agency
 (Agency Name, POC Name, and
 POC Phone Number)

DHHS, Theodore Foster, 214-767-3261

I. Total Direct and Indirect Costs

	Funds Requested (\$)
Total Direct and Indirect Institutional Costs (G + H)	64,395.00

J. Fee

	Funds Requested (\$)

K. Budget Justification

(Only attach one file.)

BudgetJustification PVAMU.pdf

Add Attachment

Delete Attachment

View Attachment