



## HARRIS COUNTY, TEXAS COMMUNITY SERVICES DEPARTMENT

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*Executive Director*

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May 28, 2021

County Judge Hidalgo and  
Commissioners Ellis, Garcia, Ramsey and Cagle

### *Agenda Letter*

Please consider the following item on the Commissioners Court Agenda for June 8, 2021:

The acceptance of the Fiscal Year 2021 U.S. Department of Housing and Urban Development's revised entitlement grant fund allocation for the Community Development Block Grant (CDBG) of \$14,462,604. The FY 2021 HOME Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG) allocation of \$4,620,834 and \$1,182,486 respectively, is unchanged for a total entitlement grant fund allocation of \$20,285,924.

Thank you for your assistance with this request.

DocuSigned by:

*Adrienne Holloway*  
AFF8C7FA25EE418  
Adrienne M. Holloway, Ph.D.  
Executive Director

AH/MN/dh/th



# HARRIS COUNTY, TEXAS

Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135  
Grants Coordination Section - Conveyance Form Application ☐ Award ☒ Amendment

Department Name / Number	DUNs	Grant Title
Community Services - 289	072206378	CDBG PY '21
Funding Source: U.S. Department of Housing & Urban Development: CFDA# 14.228		Grant Agency: U.S. Department of Housing & Urban Development
Program Year: 47 th	Program Ending:	
Grant Begin Date: 03/01/2021	Grant End Date:	02/28/2022
Grant Org. Key:	If applicable, Prior Year Org. Key:	CDBG_GY20

## Grant Description:

The Community Development Block Grant (CDBG) Program's primary objective is the development of viable urban communities by providing the following, principally for persons of low and moderate income: 1) decent housing; 2) a suitable living environment; and 3) expanded economic opportunities. The funds can be used for qualifying activities including acquisition, construction and social services (limited to 15% of funding) as well as program administrative expenses (limited to 20% of funding). CDBG grantees are responsible for assuring that all projects meet 1 of 3 national objectives: 1) benefit to low and moderate income persons, 2) aid in prevention of slums or blight, or 3) meet an urgent need.

	Revised Total Budget	New Grant Funded	Orig. Grant Funded	New County Funded	Orig. County Funded
Salary & Benefits	\$3,280,042.80	\$0.00	\$3,280,042.80	\$0.00	\$0.00
Non-Labor	\$11,216,161.20	\$210,030.00	\$11,006,131.20	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$14,496,204.00	\$210,030.00	\$14,286,174.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$14,496,204.00	\$210,030.00	\$14,286,174.00	\$0.00	\$0.00

\* under development

Full Time Equivalent Positions

39.34

Date Guidelines are Available

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

## Grant Discussion:

This amendment is related to an award approved by Commissioners Court on 3/30/21. The purpose of this item is to increase the award by \$210,030 due to an error in the Housing and Human Development (HUD) formula allocation calculation. All other aspects remain the same.

## County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

*Michael Mattingly*

Mattingly, Mike

Date :

6/1/2021

Reviewed by:

*[Signature]*

Date :

6/1/21

**HARRIS COUNTY COMMUNITY SERVICES DEPARTMENT**

**EXECUTIVE SUMMARY**

**U.S. Department of Housing and Urban Development  
Entitlement Grant Program**

**June 8, 2021**

**Background**

On February 9, 2021, Harris County Commissioners Court approved the Community Services Department's submission of the Fiscal Year (FY) 2021 Annual Action Plan (AAP) to the U.S. Department of Housing and Urban Development (HUD) based upon the FY2020 HUD entitlement allocations of \$19,808,337. On February 25, 2021, Harris County received a funding allocation letter from HUD in the amount of \$20,075,894 for the program year March 1, 2021 to February 28, 2022 (PY2021) Community Development Block Grants (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG).

On May 3, 2021, HUD notified Harris County that modifications to the FY 2021 AAP would be required in order to complete their review of the FY 2021 AAP and release the FY 2021 grant agreements for CDBG, HOME and ESG. On May 13, 2021, Harris County received notification from HUD that there was an error in the formula calculation that affected the Community Development Block Grant (CDBG) entitlement program. The Community Development Block Grant (CDBG) allocation was increased by a total of \$210,030.

<b>Program</b>	<b>Original Allocated Amounts (Based on incorrect formula)</b>	<b>Revised Allocated Amounts</b>
CDBG	\$14,252,574	\$14,462,604
HOME	\$4,620,834	\$4,620,834
ESG	\$1,202,486	\$1,202,486
<b>Total</b>	<b>\$20,075,894</b>	<b>\$20,285,924</b>

Receipt of the revised funding allocation letter from HUD allows Harris County Community Services to modify its original submission of its FY2021 Annual Action Plan to HUD. The modification of the AAP must occur within 45 days (45) days from the date the revised funding allocation was released and no later than June 25, 2021. After submission of the AAP, HUD will review the plan and send Harris County its FY2021 grant agreements within ninety (90) days of submission. The total amount of FY 2021 HUD Entitlement funding is \$20,285,924.

**Recommendation**

It is recommended that the Commissioners Court authorize the Executive Director of the Community Services Department or her designee to accept the revised Fiscal Year 2021 Entitlement Grant Award from the U.S. Department of Housing and Urban Development.

STATE OF TEXAS           §  
                                      §  
 COUNTY OF HARRIS       §

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, with the following members present, to-wit:

Lina Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct 1
Adrian Garcia	Commissioner, Precinct 2
Tom S. Ramsey	Commissioner, Precinct 3
R. Jack Cagle	Commissioner, Precinct 4

and the following members absent, to-wit: \_\_\_\_\_, constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING HARRIS COUNTY COMMUNITY SERVICES  
 DEPARTMENT TO ACCEPT A REVISED AWARD FOR ENTITLEMENT  
 FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN  
 DEVELOPMENT**

Commissioner \_\_\_\_\_ introduced an order and made a motion that the same be adopted. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**RECITALS:**

WHEREAS, in 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) requires that all participating jurisdictions have a long range Consolidated Plan that identifies housing, homelessness, and community development needs and resources, and establishes a strategic plan for meeting those needs; and

WHEREAS, HUD requires all participating jurisdictions provide an annual update to the Consolidated Plan; and

WHEREAS, the Community Services Department issued a Request for Proposals (RFP) through Harris County Purchasing that was open September 25 to October 26, 2020 for Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Investment Partnerships (HOME) projects. Due to the COVID-19 pandemic, HCCSD also offered one-year renewals to PY2020 CDBG Public Service and ESG projects. The applications were evaluated to determine which projects best met the objectives of Harris County's Consolidated Plan; and

WHEREAS, the Community Services Department published a public notice of conditional awards and soliciting public comment on January 12, 2021 and held a public hearing on January 20, 2021; and

WHEREAS, on February 9, 2021, Commissioners Court approved the Community Services Department submission of the Program Year 2021 Annual Action Plan (AAP) to HUD for CDBG, HOME and ESG funding in the amount of \$12,914,045 on behalf of Harris County for the Program Year (PY) 2021 grant period of March 1, 2021 to February 28, 2022; and

WHEREAS, on February 25, 2021, Harris County received an award letter from HUD for the CDBG, HOME and ESG programs in the amount of \$20,075,894; and

WHEREAS, on May 3, 2021, HUD notified Harris County that modifications to the FY 2021 AAP would be required in order to complete their review of the FY 2021 AAP and release the FY 2021 grant agreements for CDBG, ESG and HOME; and

WHEREAS, on May 13, 2021, Harris County received notification from HUD that there was an error in the formula calculation that affected the Community Development Block Grant (CDBG) entitlement program. The Community Development Block Grant (CDBG) allocation was increased by a total of \$210,030; and

WHEREAS, now the Community Services Department wishes to accept the revised HUD entitlement allocation for the CDBG of \$14,462,604 for the revised total of \$ 20,285,924 for the CDBG, ESG, and HOME programs for the PY 2021 grant period of March 1, 2021 to February 28, 2022.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this order are true and correct.

Section 2: The Executive Director of the Community Services Department or her designee is authorized to accept the revised entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) on behalf of Harris County.