



May 17, 2021

The Honorable Judge Lina Hidalgo  
and Members of Commissioners Court  
Harris County Administration Building  
Houston, Texas 77002

RE: Agenda Item for June 8, 2021 – Missing in Harris County Day Donation

Dear Honorable Members of Commissioners Court:

Approval is requested for a one-time donation of \$395.89 from the Harris County Institute of Forensic Sciences' donation fund (2201) to the Texas Center for the Missing in support of the 2021 Missing in Harris County Day (MIHCD).

This donation fund was set up at the inception of MIHCD in 2015 to fund Missing in Harris County Day, an annual event established to help connect families of the missing with resources and services, originally led by the Harris County Institute of Forensic Sciences (HCIFS), and cohosted by the Harris County Sheriff's Office and the Houston Police Department. Donations totaling \$5,500 were received from the Houston Police Foundation, the Children's Assessment Center, and Glenwood Falls Veterinary Hospital in sponsorship of the event, and these donations have continued to help fund the event in subsequent years. There is currently \$395.89 remaining in the fund from these donations.

Since 2019, Texas Center for the Missing has organized and hosted MIHCD, with assistance from HCIFS and local law enforcement agencies, and will continue to lead this effort to help families locate their missing loved ones. In support of that goal, we request to transfer the remaining donation funds to the Texas Center for the Missing to be used for the purchase of food and water for attendees at the 2021 Missing in Harris County Day event.

2021 Missing in Harris County Day will be held on August 7, 2021 from 10:00 am to 3:00 pm at the Harris County Children's Assessment Center at 2500 Bolsover Street, Houston, TX.

Your favorable consideration is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Luis A. Sanchez", with a stylized flourish at the end.

Luis A. Sanchez, M.D.  
Executive Director & Chief Medical Examiner

LAS/MA/lw

Attachment: Court Order

**ORDER OF COMMISSIONERS COURT**  
Authorizing donation

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING DONATION FROM THE HARRIS COUNTY INSTITUTE OF  
FORENSIC SCIENCES TO THE TEXAS CENTER FOR THE MISSING**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**RECITALS**

Commissioners Court finds that the donation of \$359.89 to the Texas Center for the Missing serves a public purpose because the Harris County Institute of Forensic Sciences (HCIFS) currently has more than 300 cases of unidentified decedents; and “Missing in Harris County Day” raises awareness of the issue of missing persons, educates the public about the process of locating missing persons, and connects families and loved ones with tools to assist with searches. The County is assured that its donation will be used for the intended purpose because HCIFS actively participates in “Missing in Harris County Day” and provides access to speakers and information as part of the program.

IT IS ORDERED that:

1. The recitals set forth in this Order are true and correct.
2. The Agreement is approved and County Judge Lina Hidalgo is hereby authorized to approve the donation of \$359.89
3. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.