



UNIVERSAL SERVICES ★ HARRIS COUNTY

MG Richard J. Noriega (Ret), Interim Executive Director & CIO



Information Technology



Public Safety Technology



Fleet

March 22, 2021

Commissioners Court
Harris County Administration Building
1001 Preston, 9th Floor
Houston, Texas 77002

RE: Request for Authorization to Destroy Records

Members of Commissioners Court:

The Universal Services Records Management Section, request authorization to destroy records for the following:

DeWight M. Dopslauf, Purchasing Agent

In accordance with Chapter 202 of the Local Government Code, these records appear on a Records Control Schedule, approved by the Texas State Library. The request has been reviewed and approved by the County Records Management Committee.

Sincerely,

MG Richard J. Noriega (Ret)
Interim Executive Director & CIO

RJN/BF/jrc
Attachments

For Inclusion on Court Agenda dated April 27, 2021



NOTICE OF INTENT TO DESTROY SCHEDULED RECORDS
AND CERTIFICATE OF DESTRUCTION
HARRIS COUNTY, TEXAS

(Pursuant to provisions of Tex. Local Government code, #202.001)

From:
Brian Foster
Records Management Officer
Universal Services
406 Caroline
Houston TX 77002
713-274-9840
&
PURCHASING AGENT
DeWight M. Dopslauf
1001 Preston
Ste. 670
Houston, TX 77002
713-755-6596

TO:
Commissioners Court

Record Management Committee

We hereby give notice of our intent to dispose of the following records on or after: 02/23/2 021

These records appear on a records control schedule accepted for filing by the director and librarian of the Texas State Library and all have expired retention periods.


Signature Custodian (Department Head)



Signature Records Management Officer

Concurrence of County Records Management Subcommittee to Review Destruction of County Records

X 
County Auditor's Representative

X 
District Attorney's Representative

Date Approved by Commissioners Court

X 
County Attorney's Representative

U.S. | RECORDS MANAGEMENT CENTER
Date Range: 1/1/2002 - 1/29/2021
Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-3303	211268	BOARD OF MANAGERS AGENDAS 2003	1002-01	01/01/2007
615-3305	211270	2004 BOARD OF MANAGERS AGENDAS	1002-01	01/01/2008
615-3306	211271	BOARD OF MANAGERS AGENDAS 2002 HC AGENDAS	1002-01	01/01/2006
615-3307	211272	BOM 2000-AD TO 2001 DEC. CC AGENDAS 2000- 2001	1002-01	01/01/2005
615-3308	211273	CHC BOARD AGENDAS 2003- 2004	1002-01	01/01/2008
615-3161	227205	2013 BOD REPORTS	1002-01	12/31/2016
615-3162	227206	2013 BOM (SEPT. - DEC.)	1002-01	12/31/2016
615-3163	227207	2013 BOM (MAY - AUG.)	1002-01	12/31/2016
615-3164	227208	2013 BOM (JAN. - APRIL)	1002-01	12/31/2016
615-3166	227210	2012 BOM (JULY - DEC.)	1002-01	12/31/2015



NOTICE OF INTENT TO DESTROY SCHEDULED RECORDS
AND CERTIFICATE OF DESTRUCTION
HARRIS COUNTY, TEXAS

(Pursuant to provisions of Tex. Local Government code, #202.001)

From:
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713-274-9840
&
PURCHASING AGENT
DeWight M. Dopslauf
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Houston, TX 77002
713-755-6596

TO:
Commissioners Court

Record Management Committee

We hereby give notice of our intent to dispose of the following records on or after: 02/23/2021

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Signature Custodian (Department Head)


Signature Records Management Officer

Concurrence of County Records Management Subcommittee to Review Destruction of County Records

X

County Auditor's Representative



Date Approved by Commissioners Court

X

District Attorney's Representative

X

County Attorney's Representative

U.S. | RECORDS MANAGEMENT CENTER
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Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-3303	211268	BOARD OF MANAGERS AGENDAS 2003	1002-01	01/01/2007
615-3305	211270	2004 BOARD OF MANAGERS AGENDAS	1002-01	01/01/2008
615-3306	211271	BOARD OF MANAGERS AGENDAS 2002 HC AGENDAS	1002-01	01/01/2006
615-3307	211272	BOM 2000- AD TO 2001 DEC. CC AGENDAS 2000- 2001	1002-01	01/01/2005
615-3308	211273	CHC BOARD AGENDAS 2003- 2004	1002-01	01/01/2008
615-3161	227205	2013 BOD REPORTS	1002-01	12/31/2016
615-3162	227206	2013 BOM (SEPT. - DEC.)	1002-01	12/31/2016
615-3163	227207	2013 BOM (MAY - AUG.)	1002-01	12/31/2016
615-3164	227208	2013 BOM (JAN. - APRIL)	1002-01	12/31/2016
615-3166	227210	2012 BOM (JULY - DEC.)	1002-01	12/31/2015

U.S. | RECORDS MANAGEMENT CENTER
Date Range: 1/1/2002 - 1/29/2021
Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-3167	227211	2012 BOM (MARCH - JUNE)	1002-01	12/31/2015
615-3168	227212	2012 BOM (JAN. - FEB.)	1002-01	12/31/2015
615-3290	244503	2016 - BOT MEETING JAN, FEB, MARCH, APRIL	1002-01	12/30/2019
615-3291	244504	2016 - BOT MEETING AUGUST, SEPTEMBER, OCTOBER, NOVEMBER, DECEMBER	1002-01	12/30/2019
615-3292	244505	2016 - BOT MEETING MAY, JUNE, JULY	1002-01	12/30/2019
615-2420	134942	2011 Job files 06/0370-07/0004	1002-04	01/01/2017
615-2421	134943	2011 Job files 07/0006-07/0131	1002-04	01/01/2017
615-2422	134944	2011 Job files 07/0132-07/0212	1002-04	01/01/2017
615-2423	134945	2011 Job files 07/0216-07/0279	1002-04	01/01/2017
615-2424	134946	2011 Job files 07/0285-07/0359	1002-04	01/01/2017
615-2425	134947	2011 Job files 07/0364-07/393	1002-04	01/01/2017
615-2426	134948	2011 Job files 07/0393-08/0009	1002-04	01/01/2017
615-2427	134949	2011 Job files 08/0042-08/0091	1002-04	01/01/2017
615-2428	134950	2011 Job files 08/0096-08/0157	1002-04	01/01/2017
615-2429	134951	2011 Job files 08/0161-08/0258	1002-04	01/01/2017
615-2430	134952	2011 Job files 08/0272-08/0368	1002-04	01/01/2017
615-2431	134953	2011 Job files 08/0371-08/0494	1002-04	01/01/2017
615-2432	134954	2011 Job files 08/0498-08/0571	1002-04	01/01/2017
615-2433	134955	2011 Job files 08/0572-09/0009	1002-04	01/01/2017
615-2434	134956	2011 Job files 09/0020-09/0053	1002-04	01/01/2017
615-2435	134957	2011 Job files 09/0056-09/0081	1002-04	01/01/2017
615-2436	134958	2011 Job files 09/0082-09/0148	1002-04	01/01/2017
615-2437	134959	2011 Job files 09/0148-09/0251	1002-04	01/01/2017
615-2438	134960	2011 Job files 09/0274-09/0291	1002-04	01/01/2017
615-2439	134961	2011 Job files 09/0295-09/0465	1002-04	01/01/2017
615-2440	134962	2011 Job files 00/0021,01/0290,02/0396,03/0079,04/0028,04/0215,04/0231	1002-04	01/01/2017
615-2441	134963	2011 Job files 98/0060,00/0254,02/0056,03/0326	1002-04	01/01/2017
615-2442	134964	2011 Job files 02/0108,05/0376,06/0275,07/0101,07/0425	1002-04	01/01/2017
615-2396	135137	2011 Job files 07/0080-03/0286	1002-04	01/01/2017
615-2397	135138	2011 Job files 03/0305-03/0372	1002-04	01/01/2017
615-2398	135139	2011 Job files 03/0496-03/0517	1002-04	01/01/2017
615-2399	135140	2011 Job files 03/0341-04/0109	1002-04	01/01/2017
615-2400	135141	2011 Job files 04/0109-04/0136	1002-04	01/01/2017
615-2401	135142	2011 Job files 04/0167-04/0227	1002-04	01/01/2017
615-2402	135143	2011 Job files 04/0236-04/0239	1002-04	01/01/2017
615-2403	135144	2011 Job files 04/0271-04/0333	1002-04	01/01/2017
615-2404	135145	2011 Job files 04/0336-04/0381	1002-04	01/01/2017
615-2405	135146	2011 Job files 04/0382-04/0411	1002-04	01/01/2017
615-2406	135147	2011 Job files 04/0417-04/0480	1002-04	01/01/2017
615-2407	135148	2011 Job files 04/0480-05/0035	1002-04	01/01/2017
615-2408	135149	2011 Job files 05/0036-05/0094	1002-04	01/01/2017
615-2409	135150	2011 Job files 05/0120-05/0223	1002-04	01/01/2017
615-2410	135151	2011 Job files 05/0231-05/240	1002-04	01/01/2017
615-2411	135152	2011 Job files 05/0240	1002-04	01/01/2017
615-2412	135153	2011 Job files 05/0240-05/0385	1002-04	01/01/2017
615-2413	135154	2011 Job files 05/0400-06/0030	1002-04	01/01/2017
615-2414	135155	2011 Job files 06/0045-06/0066	1002-04	01/01/2017

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Date Range: 1/1/2002 - 1/29/2021
Customer: 615 - PURCHASING AGENT

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Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-2415	135156	2011 Job files 06/0083-06/0123	1002-04	01/01/2017
615-2416	135157	2011 Job files 06/0143-06/0221	1002-04	01/01/2017
615-2417	135158	2011 Job files 06/0225-06/0272	1002-04	01/01/2017
615-2418	135159	2011 Job files 06/0272	1002-04	01/01/2017
615-2419	135160	2011 Job files 06/0272-06/0358	1002-04	01/01/2017
615-2462	155096	2013 Job # 97/0124	1002-04	06/02/2018
615-2463	155097	2013 Job # 00/0240, 02/0240	1002-04	06/02/2018
615-2464	155098	2013 Job # 01/0092	1002-04	06/02/2018
615-2465	155099	2013 Job # 01/0092	1002-04	06/02/2018
615-2466	155100	2013 Job # 01/0092	1002-04	06/02/2018
615-2467	155101	2013 Job #s 02/0086, 01/0270	1002-04	06/02/2018
615-2468	155102	2013 Job #02/0131	1002-04	06/02/2018
615-2469	155103	2013 Job # 02/0131	1002-04	06/02/2018
615-2470	155104	2013 Job # 02/0131	1002-04	06/02/2018
615-2471	155105	2013 Job # 02/0303	1002-04	06/02/2018
615-2472	155106	2013 Job #s 03/0036, 03/0077	1002-04	06/02/2018
615-2473	155107	2013 Job #s 03/0169, 03/0337, 03/0383, 03/0399, 03/0438	1002-04	06/02/2018
615-2474	155108	2013 Job #s 03/0500, 04/0003, 04/0007, 04/0020	1002-04	06/02/2018
615-2475	155109	2013 Job #s 04/0035, 04/0046, 04/0054	1002-04	06/02/2018
615-2476	155110	2013 Job # 04/0074	1002-04	06/02/2018
615-2477	155111	2013 Job #s 04/0086, 04/0132, 04/0134	1002-04	06/02/2018
615-2478	155112	2013 Job #s 04/0158, 04/0237	1002-04	06/02/2018
615-2479	155113	2013 Job #s 04/0238, 04/0253, 04/0270	1002-04	06/02/2018
615-2480	155114	2013 Job #s 04/0272, 4/0287, 04/0293, 04/0335	1002-04	06/02/2018
615-2481	155115	2013 Job #s 04/0339, 04/0340	1002-04	06/02/2018
615-2482	155116	2013 Job #s 04/0349, 04/0354, 04/0375	1002-04	06/02/2018
615-2483	155117	2013 Job #s 04/0390, 04/0393	1002-04	06/02/2018
615-2484	155118	2013 Job #s 04/0412, 04/0420	1002-04	06/02/2018
615-2485	155119	2013 Job #s 04/0437, 04/0446, 04/0458, 04/0459	1002-04	06/02/2018
615-2486	155120	2013 Job #s 05/0015, 05/0022, 05/0072, 05/0086, 05/0092, 05/0122	1002-04	06/02/2018
615-2487	155121	2013 Job #s 05/0144, 05/0149, 05/0154	1002-04	06/02/2018
615-2488	155122	2013 Job #s 05/0171, 05/0178, 05/0183, 05/0186	1002-04	06/02/2018
615-2489	155123	2013 Job # 05/0209	1002-04	06/02/2018
615-2490	155124	2013 Job # 05/0209	1002-04	06/02/2018
615-2491	155125	2013 Job #s 05/0212, 05/0219, 05/0229, 05/0237, 05/0238	1002-04	06/02/2018
615-2492	155126	2013 Job # 05/0249	1002-04	06/02/2018
615-2493	155127	2013 Job #s 05/0249, 05/0269	1002-04	06/02/2018
615-2494	155128	2013 Job #s 05/0300, 05/0322, 05/0323, 05/0344	1002-04	06/02/2018
615-2495	155129	2013 Job #s 05/0345, 05/0368	1002-04	06/02/2018
615-2496	155130	2013 Job #s 05/0371, 05/0377, 05/0390	1002-04	06/02/2018
615-2497	155131	2013 Job #s 05/0401, 05/0408	1002-04	06/02/2018
615-2498	155132	2013 Job # 05/0417	1002-04	06/02/2018
615-2499	155133	2013 Job #s 05/0418, 05/0423, 05/0431, 05/0435, 05/0437, 05/0443	1002-04	06/02/2018
615-2500	155134	2013 Job #s 06/0001, 06/0010, 06/0011, 06/0012	1002-04	06/02/2018
615-2501	155135	2013 Job #s 06/0032, 06/0035, 06/0050, 06/0052, 06/0071, 06/0087	1002-04	06/02/2018
615-2502	155136	2013 Job #s 06/0088, 06/0094, 06/0095	1002-04	06/02/2018
615-2503	155137	2013 Job #s 06/0152, 06/0159, 06/0198, 06/0211, 06/0215, 06/0222	1002-04	06/02/2018

U.S. | RECORDS MANAGEMENT CENTER

Date Range: 1/1/2002 - 1/29/2021

Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-2504	155138	2013 Job #s 06/0223, 06/0224, 06/0253, 06/0263, 06/0274	1002-04	06/02/2018
615-2505	155139	2013 Job #s 06/0289, 06/0298, 06/0310, 06/0317	1002-04	06/02/2018
615-2506	155140	2013 Job #s 06/0319, 06/0322, 06/0323, 06/0354	1002-04	06/02/2018
615-2507	155141	2013 Job #s 06/0355, 06/0372, 06/0400	1002-04	06/02/2018
615-2508	155142	2013 Job # 06/0407	1002-04	06/02/2018
615-2509	155143	2013 Job #s 06/0425, 06/0430, 06/0431, 06/0432	1002-04	06/02/2018
615-2510	155144	2013 Job #s 06/0434, 06/0444, 07/0022, 07/0028	1002-04	06/02/2018
615-2511	155145	2013 Job #s 07/0031, 07/0033, 07/0035, 07/0038	1002-04	06/02/2018
615-2512	155146	2013 Job #s 07/0046, 07/0055, 07/0078, 07/0083, 07/0085, 07/0086	1002-04	06/02/2018
615-2513	155147	2013 Job #s 07/0087, 07/0092, 07/0100, 07/0113	1002-04	06/02/2018
615-2514	155148	2013 Job #s 07/0118, 07/0120, 07/0123	1002-04	06/02/2018
615-2515	155149	2013 Job #s 07/0127, 07/0129	1002-04	06/02/2018
615-2516	155150	2013 Job # 07/0133	1002-04	06/02/2018
615-2517	155151	2013 Job #s 07/0148, 07/0154, 07/0179, 07/0181, 07/0185	1002-04	06/02/2018
615-2518	155152	2013 Job # 07/0189	1002-04	06/02/2018
615-2519	155153	2013 Job # 07/0189	1002-04	06/02/2018
615-2520	155154	2013 Job # 07/0189	1002-04	06/02/2018
615-2521	155155	2013 Job # 07/0189	1002-04	06/02/2018
615-2522	155156	2013 Job #s 07/0199, 07/0200, 07/0204, 07/0207	1002-04	06/02/2018
615-2523	155157	2013 Job #s 07/0211, 07/0213, 07/0215	1002-04	06/02/2018
615-2524	155158	2013 Job #s 07/0219, 07/0220	1002-04	06/02/2018
615-2525	155159	2013 Job #s 07/0254, 07/0271, 07/0283	1002-04	06/02/2018
615-2526	155160	2013 Job # 07/0290	1002-04	06/02/2018
615-2527	155161	2013 Job # 07/0290	1002-04	06/02/2018
615-2528	155162	2013 Job #s 07/0310, 07/0315, 07/0324, 07/0325, 07/0333	1002-04	06/02/2018
615-2529	155163	2013 Job #s 07/0337, 07/0339, 07/0344, 07/0353, 07/0362, 07/0365	1002-04	06/02/2018
615-2530	155164	2013 Job #s 07/0374, 07/0376, 07/0379	1002-04	06/02/2018
615-2531	155165	2013 Job #s 07/0386, 07/0388, 07/0400, 07/0403, 07/0404	1002-04	06/02/2018
615-2532	155166	2013 Job #s 07/0405, 07/0411, 07/0416, 07/0419, 07/0430, 07/0431	1002-04	06/02/2018
615-2533	155167	2013 Job #s 07/0440, 07/0441, 07/0444, 08/0005, 08/0008, 08/0010, 08/0013, 08/0014, 08/0019, 08/0026, 08/0028	1002-04	06/02/2018
615-2534	155168	2013 Job #s 08/0029, 08/0030, 08/0035, 08/0053, 08/0057, 08/0058, 08/0059, 08/0073, 08/0078, 08/0082	1002-04	06/02/2018
615-2535	155169	2013 Job # 08/0106	1002-04	06/02/2018
615-2536	155170	2013 Job #08/0106	1002-04	06/02/2018
615-2537	155171	2013 Job # 08/0106	1002-04	06/02/2018
615-2538	155172	2013 Job # 08/0106	1002-04	06/02/2018
615-2539	155173	2013 Job #s 08/0110, 08/0114, 08/0120	1002-04	06/02/2018
615-2540	155174	2013 Job #s 08/0121, 08/0130, 08/0131, 08/0132, 08/0133, 08/0144	1002-04	06/02/2018
615-2541	155175	2013 Job #s 08/0168, 08/0177, 08/0180, 08/0181, 08/0192, 08/0193	1002-04	06/02/2018
615-2542	155176	2013 Job #s 08/0194, 08/0197, 08/0201, 08/0202, 08/0209	1002-04	06/02/2018
615-2543	155177	2013 Job #s 08/0210, 08/0213, 08/0215, 08/0218, 08/0219	1002-04	06/02/2018
615-2544	155178	2013 Job #s 08/0229, 08/0230, 08/0243, 08/0245, 08/0251, 08/0262	1002-04	06/02/2018
615-2545	155179	2013 Job #s 08/0266, 08/0273	1002-04	06/02/2018
615-2546	155180	2013 Job # 08/0273	1002-04	06/02/2018

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Date Range: 1/1/2002 - 1/29/2021
Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-2547	155181	2013 Job # 08/0273	1002-04	06/02/2018
615-2548	155182	2013 Job # 08/0273	1002-04	06/02/2018
615-2549	155183	2013 Job # 08/0273	1002-04	06/02/2018
615-2550	155184	2013 Job # 08/0273	1002-04	06/02/2018
615-2551	155185	2013 Job # 08/0273	1002-04	06/02/2018
615-2552	155186	2013 Job # 08/0273	1002-04	06/02/2018
615-2553	155187	2013 Job #s 08/0274, 08/0280, 08/0281, 08/0283, 08/0291, 08/0292	1002-04	06/02/2018
615-2554	155188	2013 Job #s 08/0299, 08/0305, 08/0306, 08/0308, 08/0316, 08/0319, 08/0334, 08/0341	1002-04	06/02/2018
615-2555	155189	2013 Job #s 08/0344, 08/0354, 08/0357, 08/0360, 08/0374, 08/0378	1002-04	06/02/2018
615-2556	155190	2013 Job #s 08/0388, 08/0393, 08/0397, 08/0398	1002-04	06/02/2018
615-2557	155191	2013 Job # 08/0403	1002-04	06/02/2018
615-2558	155192	2013 Job #s 08/0404, 08/0409, 08/0424, 08/0436, 08/0437, 08/0438	1002-04	06/02/2018
615-2559	155193	2013 Job # 08/0439	1002-04	06/02/2018
615-2560	155194	2013 Job # 08/0440	1002-04	06/02/2018
615-2561	155195	2013 Job # 08/0440	1002-04	06/02/2018
615-2562	155196	2013 Job #s 08/0445, 08/0446, 08/0470, 08/0471, 08/0482, 08/0490, 08/0491	1002-04	06/02/2018
615-2563	155197	2013 Job #s 08/0500, 08/0503, 08/0505, 08/0507, 08/0508, 08/0509	1002-04	06/02/2018
615-2564	155198	2013 Job #s 08/0514, 08/0523, 08/0525, 08/0526	1002-04	06/02/2018
615-2565	155199	2013 Job #s 08/0527, 08/0532, 08/0537, 08/0538, 08/0544, 08/0550	1002-04	06/02/2018
615-2566	155200	2013 Job #s 08/0554, 08/0555, 08/0556, 08/0561, 08/0562, 08/0563	1002-04	06/02/2018
615-2567	155201	2013 Job #s 08/0569, 08/0583, 08/0586, 08/0592, 08/0593, 08/0594, 09/0002, 09/0011, 09/0015, 09/0016	1002-04	06/02/2018
615-2568	155202	2013 Job #s 09/0024, 09/0026, 09/0028, 09/0052, 09/0054, 09/0060, 09/0063, 09/0068	1002-04	06/02/2018
615-2569	155203	2013 Job #s 09/0089, 09/0090, 09/0091, 09/0102, 09/0105, 09/0109, 09/0112, 09/0117	1002-04	06/02/2018
615-2570	155204	2013 Job #s 09/0132, 09/0157, 09/0163, 09/0167, 09/0178, 09/0186, 09/0188	1002-04	06/02/2018
615-2571	155205	2013 Job #s 09/0195, 09/0201, 09/0213, 09/0215, 09/0235	1002-04	06/02/2018
615-2572	155206	2013 Job #s 09/0240	1002-04	06/02/2018
615-2573	155207	2013 Job # 09/0240	1002-04	06/02/2018
615-2574	155208	2013 Job # 09/0240	1002-04	06/02/2018
615-2575	155209	2013 Job # 09/0240	1002-04	06/02/2018
615-2576	155210	2013 Job # 09/0240	1002-04	06/02/2018
615-2577	155211	2013 Job #s 09/0244, 09/0246, 09/0253, 09/0255, 09/0262, 09/0354	1002-04	06/02/2018
615-2578	155212	2013 Job #s 09/0264, 09/0266, 09/0267, 09/0268, 09/0276, 09/0283, 09/0292, 09/0302, 09/0329, 09/0330	1002-04	06/02/2018
615-2579	155213	2013 Job #s 09/0346, 09/0349, 09/0364, 09/0373, 09/0374, 09/0381	1002-04	06/02/2018
615-2580	155214	2013 Job #s 09/0382, 09/0401, 09/0422, 09/0425, 09/0444	1002-04	06/02/2018
615-2581	155215	2013 Job #s 09/0445, 09/0449	1002-04	06/02/2018
615-2582	155216	2013 Job #s 09/0455, 09/0460, 09/0477, 09/0491, 09/0497, 10/0031, 10/0033, 10/0034, 10/0050, 10/0052	1002-04	06/02/2018

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615-2583	155217	2013 Job #s 10/0056, 10/0058, 10/0066	1002-04	06/02/2018
615-2584	155218	2013 Job #s 10/0090, 10/0096, 10/0100, 10/0104	1002-04	06/02/2018
615-2585	155219	2013 Job #s 10/0141, 10/0143, 10/0186, 10/0198, 10/0250	1002-04	06/02/2018
615-2586	155220	2013 Job #s 10/0252, 10/0263, 10/0278, 10/0288	1002-04	06/02/2018
615-2604	171239	2012 01/0368, 03/0313	1002-04	07/01/2017
615-2605	171240	2012 03/0394, 04/0285, 04/0384, 04/0404	1002-04	07/01/2017
615-2606	171241	2012 04/0419	1002-04	07/01/2017
615-2607	171242	2012 04/0419	1002-04	07/01/2017
615-2608	171243	2012 04/0419	1002-04	07/01/2017
615-2609	171244	2012 04/0419	1002-04	07/01/2017
615-2610	171245	2012 04/0419	1002-04	07/01/2017
615-2611	171246	2012 04/0419, 04/0424, 04/0465	1002-04	07/01/2017
615-2612	171247	2012 04/0466, 05/0056, 05/0094	1002-04	07/01/2017
615-2613	171248	2012 05/0102, 05/0126, 05/0145, 05/0170, 05/0329	1002-04	07/01/2017
615-2614	171249	2012 05/0361, 05/0362, 05/0395	1002-04	07/01/2017
615-2615	171250	2012 06/0081, 06/0082, 06/0096, 06/0102, 06/0121, 06/0122, 06/0139	1002-04	07/01/2017
615-2616	171251	2012 06/0139, 06/0178, 06/0187, 06/0196, 06/0246, 06/0257, 06/0258	1002-04	07/01/2017
615-2617	171252	2012 06/0282, 06/0287, 06/0301	1002-04	07/01/2017
615-2618	171253	2012 06/0324, 06/0333, 06/0353, 06/0374	1002-04	07/01/2017
615-2619	171254	2012 06/0385, 06/0388, 06/0392, 06/0397	1002-04	07/01/2017
615-2620	171255	2012 06/0418, 06/0422	1002-04	07/01/2017
615-2621	171256	2012 06/0422	1002-04	07/01/2017
615-2622	171257	2012 06/0424, 06/0453, 07/0032, 07/0034, 07/0052, 07/0093	1002-04	07/01/2017
615-2623	171258	2012 07/0119, 07/0135, 07/0147, 07/0188, 07/0197, 07/0224, 07/0225	1002-04	07/01/2017
615-2624	171259	2012 07/0226, 07/0227	1002-04	07/01/2017
615-2625	171260	2012 07/0228, 07/0231, 07/0232	1002-04	07/01/2017
615-2626	171261	2012 07/0234, 07/0238, 07/0245, 07/0255	1002-04	07/01/2017
615-2627	171262	2012 07/0259, 07/0272, 07/02773, 07/0277	1002-04	07/01/2017
615-2628	171263	2012 07/0289, 07/0300, 07/0314	1002-04	07/01/2017
615-2629	171264	2012 07/0323, 07/0350, 07/0354, 07/0367, 07/0395	1002-04	07/01/2017
615-2630	171265	2012 07/0432, 07/0443, 07/0449, 07/0450, 08/0007	1002-04	07/01/2017
615-2631	171266	2012 08/0043, 08/0055, 08/0087, 08/0088, 08/0127, 08/0148, 08/0155	1002-04	07/01/2017
615-2632	171267	2012 08/0159, 08/0163, 08/0164	1002-04	07/01/2017
615-2633	171268	2012 08/0170, 08/0175, 08/0200, 08/0216, 08/0217	1002-04	07/01/2017
615-2634	171269	2012 08/0233, 08/0242, 08/0247, 08/0257, 08/0261, 08/0285, 08/0290	1002-04	07/01/2017
615-2635	171270	2012 08/0297, 08/0312	1002-04	07/01/2017
615-2636	171271	2012 08/0317, 08/0342, 08/0343, 08/0362, 08/0379	1002-04	07/01/2017
615-2637	171272	2012 08/0401, 08/0402, 08/0408, 08/0423	1002-04	07/01/2017
615-2638	171273	2012 08/0426, 08/0450, 08/0465, 08/0472, 08/0479, 08/0481	1002-04	07/01/2017
615-2639	171274	2012 08/0483, 08/0491, 08/0497, 08/0522, 08/0580, 08/0588	1002-04	07/01/2017
615-2640	171275	2012 09/0013, 09/0014, 09/0033, 09/0045, 09/0078, 09/0087, 09/0106, 09/0119	1002-04	07/01/2017

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615-2641	171276	2012 09/0124, 09/0134, 09/0137, 09/0160, 09/0161, 09/0170	1002-04	07/01/2017
615-2642	171277	2012 09/0175, 09/0197, 09/0203, 09/0210, 09/0218, 09/0228, 09/0234, 09/0236, 09/0241	1002-04	07/01/2017
615-2643	171278	2012 09/0242, 09/0261, 09/0263, 09/0270	1002-04	07/01/2017
615-2644	171279	2012 09/0284, 09/0296, 09/0300, 09/0312, 09/0315, 09/0326, 09/0379, 09/0394, 09/0395	1002-04	07/01/2017
615-2645	171280	2012 09/0402, 09/0415, 09/0418, 09/0492, 10/0017, 10/0035, 10/0046, 10/0070, 10/0072	1002-04	07/01/2017
615-2646	171281	2012 10/0080, 10/0084, 10/0091, 10/0108, 10/0115, 10/0117, 10/0123, 10/0152, 10/0168	1002-04	07/01/2017
615-2647	171282	2012 10/0199	1002-04	07/01/2017
615-2648	171283	2012 10/0211, 10/0220, 10/0247, 10/0264, 10/0275, 10/0279	1002-04	07/01/2017
615-2649	171284	2012 10/0281, 10/0284	1002-04	07/01/2017
615-2650	171285	2012 10/0285, 10/0286, 10/0308, 10/0332	1002-04	07/01/2017
615-2651	171286	2012 10/0355, 10/0356, 10/0358, 10/0378, 11/0003, 11/0025	1002-04	07/01/2017
615-2652	171287	2012 11/0031, 11/0052, 11/0085, 11/0090, 11/0093, 11/0097, 11/0113, 11/0128	1002-04	07/01/2017
615-2653	171288	2012 11/0143, 11/0158, 11/0200, 11/0205, 11/0220, 11/0231	1002-04	07/01/2017
615-2654	171289	2012 11/0234, 11/0235, 11/0285, 11/0349	1002-04	07/01/2017
615-2655	171290	2012 Agreements for M. Bailey	1002-04	07/01/2017
615-2656	171291	2012 Agreements for M. Bailey	1002-04	07/01/2017
615-2657	171292	2012 Agreements for P. Kenyon	1002-04	07/01/2017
615-2658	171293	2012 Doc# 2031616 for W.Brown, M. Bailey, S.Venables	1002-04	07/01/2017
615-2659	171294	2012 Agreements (2000-2006) for J. Duke, S.Hutchins, MD	1002-04	07/01/2017
615-2660	171295	2012 Agreements (2000-2006) for J. Duke, S.Hutchins, MD	1002-04	07/01/2017
615-2661	171296	2012 Doc#19112301 for K. Bush, M. Bailey	1002-04	07/01/2017
615-2662	171297	2012 Doc#19112301 for K. Bush, M.Bailey	1002-04	07/01/2017
615-2663	171298	2012 Sole Source for J. Duke	1002-04	07/01/2017
615-2670	171305	2010 CHC	1002-04	07/01/2015
615-2671	171306	Renewal Matrix 2010 Jan-Dec	1002-04	07/01/2015
615-2590	171357	J P MORGAN CHASE 2012	1002-04	07/01/2017
615-2457	171358	2012 Agreements	1002-04	07/01/2017
615-2458	171359	2012 Agreements	1002-04	07/01/2017
615-2459	171360	2012 Agreements	1002-04	07/01/2017
615-2460	171361	2012 Agreements	1002-04	07/01/2017
615-1925	171363	2012 00/0138	1002-04	07/01/2017
615-1926	171364	2012 00/0138	1002-04	07/01/2017
615-1927	171365	2012 00/0138	1002-04	07/01/2017
615-1928	171366	2012 00/0138	1002-04	07/01/2017
615-1929	171367	2012 00/0138, 00/0146	1002-04	07/01/2017
615-1966	171368	2012 04/0230, 04/0251, 04/0258, 04/0273, 04/0276	1002-04	07/01/2017
615-2709	186576	2012 JOB # 97/0323	1002-04	01/01/2018
615-2710	186577	2012 JOB # 97/0323	1002-04	01/01/2018
615-2711	186578	2012 JOB # 97/0323	1002-04	01/01/2018
615-2712	186579	2012 JOB #97/0323	1002-04	01/01/2018
615-2713	186580	2012 JOB #S 97/0323, 06/0015	1002-04	01/01/2018
615-2714	186581	2012 JOB #S 06/0055, 06/0097	1002-04	01/01/2018
615-2715	186582	2012 JOB #S 06/0121, 06/0180, 06/0193, 06/0194, 06/0218	1002-04	01/01/2018

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615-2716	186583	2012 JOB #S 06/0264, 06/0268, 06/0286, 06/0288, 06/0320	1002-04	01/01/2018
615-2717	186584	2012 JOB #S 06/0331, 03/0373, 06/0379	1002-04	01/01/2018
615-2718	186585	2012 JOB #S 06/0381, 06/0383, 06/0406, 06/0419	1002-04	01/01/2018
615-2719	186586	2012 JOB #S 06/0423, 07/0036	1002-04	01/01/2018
615-2720	186587	2012 JOB #S 07/0060, 07/0080, 07/0114, 07/0125	1002-04	01/01/2018
615-2721	186588	2012 JOB #S 07/0160, 07/0186, 07/0209, 07/0221	1002-04	01/01/2018
615-2722	186589	2012 JOB #S 07/0235, 07/0237, 07/0253	1002-04	01/01/2018
615-2723	186590	2012 JOB #S 07/0288, 07/0295, 07/0335	1002-04	01/01/2018
615-2724	186591	2012 JOB #S 07/0338, 07/0345, 07/0351, 07/0352, 07/0355, 07/0357	1002-04	01/01/2018
615-2725	186592	2012 JOB #S 07/0384, 07/0415, 07/0417	1002-04	01/01/2018
615-2726	186593	2012 JOB #S 07/0429, 07/0439, 07/0448	1002-04	01/01/2018
615-2727	186594	2012 JOB #S 08/0006, 08/0016, 08/0062, 08/0077, 08/0081	1002-04	01/01/2018
615-2728	186595	2012 JOB #S 08/0097, 08/0099, 08/0101	1002-04	01/01/2018
615-2729	186596	2012 JOB #S 08/0102, 08/0108, 08/0109, 08/0111, 08/0125	1002-04	01/01/2018
615-2730	186597	2012 JOB #S 08/0146, 08/0157, 08/0178, 08/0179, 08/0198, 08/0263	1002-04	01/01/2018
615-2731	186598	2012 JOB #S 08/0286, 08/0324, 08/0345, 08/0358	1002-04	01/01/2018
615-2732	186599	2012 JOB #S 08/0359, 08/0361, 08/0387	1002-04	01/01/2018
615-2733	186600	2012 JOB #S 08/0413, 08/0414, 08/0434, 08/0454	1002-04	01/01/2018
615-2734	186601	2012 JOB #S 08/0466, 08/0496, 08/0506, 08/0553, 08/0569	1002-04	01/01/2018
615-2735	186602	2012 JOB #S 09/0006, 09/0036, 09/0044, 09/0046, 09/0055, 09/0069	1002-04	01/01/2018
615-2736	186603	2012 JOB #S 09/0104, 09/0116, 09/0118, 09/0137, 09/0138, 09/0164, 09/0165, 09/0173, 09/0195	1002-04	01/01/2018
615-2737	186604	2012 JOB #S 09/0220, 09/0227, 09/0250	1002-04	01/01/2018
615-2738	186605	2012 JOB #S 09/0251, 09/0271, 09/0275, 09/0278, 09/0294	1002-04	01/01/2018
615-2739	186606	2012 JOB #S 09/0297, 09/0313	1002-04	01/01/2018
615-2740	186607	2012 JOB #S 09/0316, 09/0318, 09/0327, 09/0333	1002-04	01/01/2018
615-2741	186608	2012 JOB #S 09/0339, 09/0358, 09/0386, 09/0404	1002-04	01/01/2018
615-2742	186609	2012 JOB #S 09/0412, 09/0419, 09/0439, 09/0456	1002-04	01/01/2018
615-2743	186610	2012 JOB #S 09/0459, 09/0496, 10/0013	1002-04	01/01/2018
615-2744	186611	2012 JOB #S 10/0015, 10/0022	1002-04	01/01/2018
615-2745	186612	2012 JOB #S 10/0049, 10/0051, 10/0074, 10/0088	1002-04	01/01/2018
615-2746	186613	2012 JOB #S 10/0101, 10/0102	1002-04	01/01/2018
615-2747	186614	2012 JOB #S 10/0103, 10/0121, 10/0122, 10/0179, 10/0185	1002-04	01/01/2018
615-2748	186615	2012 JOB #S 10/0195, 10/0206, 10/0233	1002-04	01/01/2018
615-2749	186616	2012 JOB #S 10/0240, 10/0243, 10/0254, 10/0267, 10/0283, 10/0286	1002-04	01/01/2018
615-2750	186617	2012 JOB #S 10/0289, 10/0307	1002-04	01/01/2018
615-2751	186618	2012 JOB #S 10/0309, 10/0316, 10/0318	1002-04	01/01/2018
615-2752	186619	2012 JOB #S 10/0321, 10/0334, 10/0335, 10/0337, 10/0341	1002-04	01/01/2018
615-2753	186620	2012 JOB #S 10/0354, 10/0371, 10/0372, 10/0374	1002-04	01/01/2018
615-2754	186621	2012 JOB #S 10/0381, 10/0398, 11/0006	1002-04	01/01/2018
615-2755	186622	2012 JOB # 11/0010	1002-04	01/01/2018
615-2756	186623	2012 JOB #S 11/0011, 11/0016, 11/0018, 11/0039, 11/0051	1002-04	01/01/2018
615-2757	186624	2012 JOB # 11/0068	1002-04	01/01/2018
615-2758	186625	2012 JOB #S 11/0075, 11/0077, 11/0078	1002-04	01/01/2018
615-2759	186626	2012 JOB #S 11/0079, 11/0124, 11/0134	1002-04	01/01/2018
615-2760	186627	2012 JOB #S 11/0153, 11/0177, 11/0193, 11/0217, 11/0221, 11/0232	1002-04	01/01/2018

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615-2761	186628	2012 JOB #S 11/0233, 11/0241, 11/0248, 11/0308, 11/0318, 11/0352, 11/0364	1002-04	01/01/2018
615-2762	186629	2012 JOB #S 07/0436, 08/0067, 08/0128, 08/0196, 08/0307	1002-04	01/01/2018
615-2763	186630	2012 JOB #S 08/0495, 09/0012, 09/0199, 09/0303, 10/0035, 11/0056	1002-04	01/01/2018
615-2764	186631	2012 JOB # 08/0587	1002-04	01/01/2018
615-2765	186632	2012 JOB # 10/0247	1002-04	01/01/2018
615-2766	186633	2012 JOB #S 08/0060, 09/0433, 09/0017, 04/0076	1002-04	01/01/2018
615-2767	186634	2012 JOB #S 07/0308, 08/0238, 09/0465, 10/0184	1002-04	01/01/2018
615-2768	186635	2012 JOB #S 05/0056, 06/0122	1002-04	01/01/2018
615-2769	186636	2012 JOB #S 10/0046, 10/0348, 11/0205	1002-04	01/01/2018
615-2642B	186637	2012 JOB #S 09/0234, 09/0236, 09/0241	1002-04	01/01/2018
615-2632B	186638	2012 JOB #S 08/0159, 08/0163, 08/0164	1002-04	01/01/2018
615-2318A	191526	JOB FILES 2008	1002-04	01/01/2014
615-2318B	191527	JOB FILES 2008	1002-04	01/01/2014
615-2440A	191528	LAVADA BOXES 2010	1002-04	01/01/2016
615-2441A	191529	LAVADA BOXES 2010	1002-04	01/01/2016
615-2442A	191530	LAVADA BOXES 2010	1002-04	01/01/2016
615-2443	191531	LAVADA BOXES 2010	1002-04	01/01/2016
615-2444	191532	LAVADA BOXES 2010	1002-04	01/01/2016
615-2445	191533	LAVADA BOXES 2010	1002-04	01/01/2016
615-2446	191534	LAVADA BOXES 2010	1002-04	01/01/2016
615-2447	191535	LAVADA BOXES 2010	1002-04	01/01/2016
615-2448	191536	LAVADA BOXES 2010	1002-04	01/01/2016
615-2449	191537	LAVADA BOXES 2010	1002-04	01/01/2016
615-2450	191538	LAVADA BOXES 2010	1002-04	01/01/2016
615-2451	191539	LAVADA BOXES 2010	1002-04	01/01/2016
615-2452	191540	KIM BROWN 5/18/10	1002-04	05/19/2015
615-2453	191541	KIM BROWN 5/19/10	1002-04	05/20/2015
615-2454	191542	KIM BROWN 5/21/10	1002-04	05/22/2015
615-2770	191544	AGREEMENTS 2013	1002-04	01/01/2019
615-2771	191545	AGREEMENTS 2013	1002-04	01/01/2019
615-2772	191546	2012 JOB FILES	1002-04	01/01/2018
615-2774	191548	AGREEMENTS 2013	1002-04	01/01/2019
615-2775	191549	AGREEMENTS 2013	1002-04	01/01/2019
615-2776	191550	AGREEMENTS 2013	1002-04	01/01/2019
615-2777	191551	AGREEMENTS 2013	1002-04	01/01/2019
615-2778	191552	AGREEMENTS 2013	1002-04	01/01/2019
615-2779	191553	AGREEMENTS 2013	1002-04	01/01/2019
615-2780	191554	AGREEMENTS 2013	1002-04	01/01/2019
615-2781	191555	AGREEMENTS 2013	1002-04	01/01/2019
615-2782	191556	AGREEMENTS 2013	1002-04	01/01/2019
615-2783	191557	AGREEMENTS 2013	1002-04	01/01/2019
615-2784	191558	AGREEMENTS May 2011	1002-04	06/01/2016
615-2785	191559	AGREEMENTS 2013	1002-04	01/01/2019
615-2786	191560	AGREEMENTS 2013	1002-04	01/01/2019
615-2787	191561	AGREEMENTS 2013	1002-04	01/01/2019
615-2788	191562	AGREEMENTS 2013	1002-04	01/01/2019
615-2789	191563	AGREEMENTS 2013	1002-04	01/01/2019
615-2790	191564	AGREEMENTS 2013	1002-04	01/01/2019

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615-2792	191566	JOB FILES 2013	1002-04	01/01/2019
615-2793	191567	AGREEMENTS 2013	1002-04	01/01/2019
615-2794	191568	AGREEMENTS 2013	1002-04	01/01/2019
615-2795	191569	AGREEMENTS 2013	1002-04	01/01/2019
615-2796	191570	AGREEMENTS 2013	1002-04	01/01/2019
615-2797	191571	AGREEMENTS 2013	1002-04	01/01/2019
615-2798	191572	AGREEMENTS 2013	1002-04	01/01/2019
615-2799	191573	AGREEMENTS 2013	1002-04	01/01/2019
615-2461	192233	2011 AGREEMENTS	1002-04	01/01/2017
615-2589	192234	CLOSE AND OLD JP MORGAN CHASE INFORMATION 2011	1002-04	01/01/2017
615-2589A	192235	JP MORGAN CHASE PROCUREMENT CARD 2010	1002-04	01/01/2016
615-2590A	192236	JP MORGAN CHASE 2011	1002-04	01/01/2017
615-2800	208557	2014 AGREEMENTS (SUSAN HUTCHINS)	1002-04	01/01/2020
615-2801	208558	2014 06/0086, 06/0211	1002-04	01/01/2020
615-2802	208559	2014 04/0135, 05/0390, 06/0052, 08/0034, 08/0455, 08/0484, 08/0515, 08/0589	1002-04	01/01/2020
615-2803	208560	2014 AGREEMENTS (CHRIS BARTON)	1002-04	01/01/2020
615-2804	208561	AGREEMENTS (ELOISE MENDOZA) 2014	1002-04	01/01/2020
615-2805	208562	AGREEMENTS (ELOISE MENDOZA) 2014	1002-04	01/01/2020
615-2806	208563	2014 10/0017, 10/0195, 11/0128	1002-04	01/01/2020
615-2807	208564	2014 08/0055, 08/0493	1002-04	01/01/2020
615-2808	208565	2014 09/0186, 09/0197, 09/0296, 09/0317	1002-04	01/01/2020
615-2934	220838	B.O.M. JAN-FEB 2014	1002-04	03/01/2019
RX-615-2926	226512	1/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	02/01/2018
RX-615-2927	226513	2/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	03/01/2018
RX-615-2928	226514	3/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	04/01/2018
RX-615-2929	226515	4/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	05/01/2018
RX-615-2930	226516	5/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	06/01/2018
RX-615-2931	226517	6/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	07/01/2018
RX-615-2932	226518	7/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	08/01/2018
RX-615-2933	226519	8/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	09/01/2018
RX-615-2934	226520	9/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	10/01/2018
RX-615-2935	226521	10/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	11/01/2018
RX-615-2936	226522	11/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	12/01/2018
RX-615-2937	226523	12/2013- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	01/01/2019
RX-615-2938	226524	1/2014- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	02/01/2019
RX-615-2939	226525	2/2014- PURCHASE ORDERS - PEOPLESOF/MORRIS & DICKSON	1002-04	03/01/2019

U.S. | RECORDS MANAGEMENT CENTER
Date Range: 1/1/2002 - 1/29/2021
Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
RX-615-2940	226526	3/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	04/01/2019
RX-615-2941	226527	4/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	05/01/2019
RX-615-2942	226528	5/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	06/01/2019
RX-615-2943	226529	6/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	07/01/2019
RX-615-2944	226530	7/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	08/01/2019
RX-615-2945	226531	8/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	09/01/2019
RX-615-2946	226532	9/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	10/01/2019
RX-615-2947	226533	10/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	11/01/2019
RX-615-2948	226534	11/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	12/01/2019
RX-615-2949	226535	12/2014- PURCHASE ORDERS - PEOPLESOFT/MORRIS & DICKSON	1002-04	01/01/2020
615-3126	226615	1/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	01/01/2021
615-3127	226616	1/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	01/01/2021
615-3128	226617	3/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	04/01/2020
615-3129	226618	4/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	05/01/2020
615-3130	226619	5/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	01/01/2021
615-3131	226620	6/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	01/01/2021
615-3132	226621	7/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	08/01/2020
615-3133	226622	8/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	09/01/2020
615-3134	226623	9/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	10/01/2020
615-3135	226624	10/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	11/01/2020
615-3136	226625	11/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	12/01/2020
615-3137	226626	12/2015- PURCHASE ORDERS - (PEOPLESOFT/MORRIS & DICKSON)	1002-04	01/01/2021
615-3165	227209	2012 DIR.MATRIX	1002-04	12/31/2017
615-3183	244508	2010 - AGREEMENTS W.BROWN	1002-04	12/30/2015
615-3184	244509	2010 - AGREEMENTS STEVE MCCOWN	1002-04	12/30/2015
615-2253	136120	Agreements Archived 9/18/08 SRS-Venables	1002-04	09/19/2013
615-2254	136121	Agreements Archived 9/18/08 SRS-Venables	1002-04	09/19/2013
PS-615-566-137	136030	1997 Recycling Production Reports	1002-06	12/31/2002
PS-615-566-138	136031	1996-98 Scrap material - notes & copies #1	1002-06	12/31/2003
PS-615-566-139	136032	1997-98 Scrap material - notes & copies #2	1002-06	12/31/2003
PS-615-566-158	136051	1998 Recycling Production Reports	1002-06	12/31/2003

U.S. | RECORDS MANAGEMENT CENTER
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Customer: 615 - PURCHASING AGENT

Item Type: BOX

Customer Box #	Item Code	Contents Description	Retention Code	Expire Date
615-2773	191547	2011 Court Approved Minutes	1002-08	12/31/2012
615-2591	191574	PAID INVOICES 2012	1027-12	12/31/2013
615-2587	171237	2010 Time Sheets, box 1 of 2	1052-14	12/31/2015
615-2588	171238	2010 Time Sheets, box 2 of 2	1052-14	12/31/2015
615-2592	191575	TIME SHEETS 2011	1052-31	12/31/2016
615-2593	191576	TIME SHEETS 2011	1052-31	12/31/2016
615-3296	211261	TIME SHEETS 2005 A TO K	1052-31	12/31/2010
615-3297	211262	TIME SHEETS 2005 L TO Z	1052-31	12/31/2010
615-3298	211263	TIME SHEETS 2008 A TO L	1052-31	12/31/2013
615-3299	211264	TIME SHEETS 2008 M TO Z	1052-31	12/31/2013
615-3300	211265	TIME SHEETS 2009- PAY PERIOD 0901010-0901130	1052-31	12/31/2014
615-3301	211266	TIME SHEETS 2009- PAY PERIOD 0901140- 0901260	1052-31	12/31/2014
615-3302	211267	TIME SHEETS 2006 K TO Z	1052-31	12/31/2011
615-3288	244501	2013- TIME SHEETS PAY PERIOD 01 - 13	1052-31	12/29/2018
615-3289	244502	2013 - TIME SHEETS PAY PERIOD 14-26	1052-31	12/29/2018
615-3293	244506	2014 - TIME SHEETS PAY PERIOD 01/12	1052-31	12/29/2019
615-3294	244507	2014 - TIME SHEETS PAY PERIOD 13/26	1052-31	12/29/2019
615-3309	211274	2006 Vendor Information A-I	1077-04	12/31/2007
615-3310	211275	2006 Vendor Information J-Z	1077-04	12/31/2007
615-2707	191543	PURCHASE ORDERS#821,840,841,845 & 880 2012	1077-05	12/31/2017
615-2791	191565	JOB FILES 05/0402	1077-05	12/31/2010
615-3311	211276	2009 A-S W9	1077-05	12/31/2014
615-3312	211277	2009 T-Z W9	1077-05	12/31/2014

Customer Total: 450

NOTE #1: We will be destroying all files reasonably described by the above Record Titles and Comments (including older records) even if the box or item number or other identifier was omitted.

NOTE #2: This authorizes the destruction of equivalent electronic records except for any that may be in IFAS.

NOTE #3: All boxes subject to Archival Review.

Certificate Of Destruction

I hereby certify that the records on this notice were disposed of on _____ by _____

X

Authorized Name _____ Date _____

Rev: D540419_20190528