



OFFICE OF THE  
HARRIS COUNTY ATTORNEY  
**CHRISTIAN D. MENEFEE**

---

April 19, 2021

Members of Commissioners Court  
Harris County Administration Building  
1001 Preston, 6<sup>th</sup> Fl., Room 610  
Houston, Texas 77002

Re: Office Cell Phones

Dear Members of the Court:

This is to request the following topic be placed on the Commissioners Court agenda for April 27, 2021, under the COVID-19 portion of the agenda:

It is recommended that the County Attorney's Office be authorized to issue a purchase order for 50 county cell phones. The equipment will be used by the employees of our office while working remotely due to COVID.

The approximate cost is \$1,999.50 per month and the Office has adequate funding within its budget for these items.

Thank you for your consideration of this request.

Sincerely,

CHRISTIAN D. MENEFEE  
County Attorney

---

JAY AIYER  
First Assistant County Attorney

<b>Org</b>	<b>Number of Phones</b>	<b>Price Per Phone</b>	<b>Monthly Rate</b>	<b>Monthly Total</b>
510	50	No Fee	\$39.99	\$1,999.50