

**To:** Harris County Commissioners Court

**Through:** Gwen J. Sims, Interim Executive Director, Public Health Services

**..prepared**

**Prepared By:** Dr. Michael A. White, Director of Veterinary Public Health

**Subject:** Approval of Animal Temporary Custody Agreement

**..end**

**Project ID (If applicable):** N/A

**Purpose and Request:**

**..title**

Requesting approval on a Temporary Custody Agreement between Harris County and Jamie's Animal Rescue.

**..end**

**Background and Discussion:**

This agreement will allow the animal rescue group to take temporary custody of an animal from Harris County Veterinary Public Health that needs acute, urgent veterinary care before the expiration of the required 3-day holding period and provide care to said animal.

**Fiscal Impact:**

No funds are requested. N/A

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
<b>Service Impacted:</b> <i>[Please provide service or division where expenditure will be used]*</i>			
Existing Budget			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
Existing Department Budget			
Please Identify Funding Source (General Fund, PIC, Special Revenue, Grant, Etc.)			
<b>[INSERT FUNDING SOURCE HERE]*</b>			
<b>Total Sources</b>			

**Alternatives:**

N/A

**Alignment with Strategic Objective:**

N/A

**Attachments:**

Court letter

Court order

Animal Temporary Custody Agreement

**Gwen J. Sims, MEd, RD, LD**  
Interim Executive Director  
2223 West Loop South  
Houston, Texas 77027  
Tel: (713) 439-6000  
Fax: (713) 439-6327



**Michael A. White,**  
**D.V.M., M.S**  
Director,  
Veterinary Public Health  
612 Canino Rd.  
Houston, Texas 77076  
Tel: (713) 999-3191  
Fax: (713) 847-1911

March 10, 2021

The Honorable Judge Lina Hidalgo  
and Commissioners Court  
Harris County Administration Building  
1001 Preston, Room 938  
Houston, Texas 77002

Dear Court Members:

We respectfully request approval on behalf of Harris County Public Health (HCPH) of one original and 3 copies of the Temporary Custody Agreement for Jamie's Animal Rescue, prepared with the assistance of the Harris County Attorney's Office. Please see attached document(s) for additional information.

If you have any questions or concerns regarding this matter, please contact Dr. Michael A. White, HCPH Director of Veterinary Public Health Division at (832) 927-1101 or [Michael.White@phs.hctx.net](mailto:Michael.White@phs.hctx.net).

Sincerely,

A handwritten signature in blue ink that reads "Gwen J. Sims".

Gwen J. Sims, MEd, RD, LD  
Interim Executive Director

*HCPH is the local public health agency for the Harris County, Texas jurisdiction. It provides a wide variety of public health activities and services aimed at improving the health and well-being of the Harris County community.*

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THE STATE OF TEXAS   §

COUNTY OF HARRIS   §

The Commissioners Court of Harris County, Texas, Met in a regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_,

with the following members present:

Judge Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Adrian Garcia	Commissioner, Precinct No. 2
Tom S. Ramsey, P.E.	Commissioner, Precinct No. 3
R. Jack Cagle	Commissioner, Precinct No. 4

and the following members absent: \_\_\_\_\_,

constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING HARRIS COUNTY PUBLIC HEALTH to approve on behalf of Harris County Public Health (HCPH) of one original and 3 copies of the Temporary Custody Agreement for Jamie's Animal Rescue.**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting chair announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that the County Judge is authorized to approve on behalf of Harris County Public Health (HCPH) of one original and 3 copies of the Temporary Custody Agreement for Jamie's Animal Rescue, prepared with the assistance of the Harris County Attorney's Office. Please see attached document(s) for additional information.

The documents are attached hereto and incorporated herein and incorporated as if set out in full word for word. Harris County is authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

# **ANIMAL TEMPORARY CUSTODY AGREEMENT**

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF HARRIS     §

THIS AGREEMENT, made and entered into by and between Harris County, Texas ("County"), acting through its governing body, the Harris County Commissioners Court, and Jamie's Animal Rescue, a Texas non-profit organization ("Rescue Veterinary Services Provider").

## **RECITALS:**

Harris County, acting through Harris County Veterinary Public Health ("HCVPH"), a division of Harris County Public Health, operates an animal impoundment facility pursuant to chapter 822 of the Texas Health and Safety Code and Animal Control Regulations (the "Regulations") adopted by Order of Harris County Commissioners Court, as amended from time to time.

Section 4 of the Regulations provides that HCVPH impose a 3-day hold period during which time an unclaimed dog or cat may be redeemed by its owner. The Regulations provide that an animal impounded under the Regulations and not redeemed within three working days may be adopted or sold by HCVPH for the best price.

Rescue Veterinary Services Provider desires to take temporary custody of certain animals impounded in a facility operated by HCVPH and needing acute, urgent veterinary care before the expiration of the 3-day hold period and to provide for care of said animal, including veterinary medical care, subject to the right of the Animal's owner to redeem the animal in accordance with the Regulations.

Rescue Veterinary Services Provider represents that it holds all necessary licenses and certifications to perform such services and is qualified by education and experience to provide such services.

NOW, THEREFORE, in return for the mutual promises herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

## **TERMS:**

### **I. SCOPE OF SERVICES**

County grants Rescue Veterinary Services Provider permission to take temporary custody of an animal impounded in a facility of HCVPH ("Animal") and needing acute, urgent veterinary care. HCVPH shall make the determination of which animals in its facility may be released hereunder. Healthy animals will be held by HCVPH for the full three-day hold period during which time an owner may redeem an Animal under the Harris County Animal Regulations. With respect to the care, custody, and use of the Animal, which may be furnished hereunder, County and Rescue Veterinary Services Provider agree as follows:

- (a) The Animal shall remain the property of County for the full three-day hold period until and unless redeemed by the Animal's owners (the "Owner") in accordance with the Regulations. During the three-day hold period, Rescue Veterinary Services Provider shall not permit or suffer any lien or encumbrance or ownership interest upon the Animal or take any other action inconsistent with County's right of ownership, custody, and control of the Animal. Rescue Service Provider shall provide HCVPH with the name and contact information of attending veterinarian and custodian prior to assuming custody of the animal.
- (b) Rescue Veterinary Services Provider must keep detailed records showing the physical location of each Animal provided hereunder and, upon request, shall promptly provide HCVPH with all records related to the Animal.
- (c) Rescue Veterinary Services Provider shall pay all expense of all medical care, food, shelter, and transportation for the Animal, whatsoever; including cost of any return of an Animal to HCVPH, and shall make records of such available to HCVPH on request.
- (d) During the full three-day hold period Rescue Veterinary Services Provider shall:
  - (1) keep and maintain the Animal's safety at all times and, upon request, return the Animal to County including records of medical care and treatment.
  - (2) Provide suitable shelter and care for the Animal and shall secure and protect the Animal against injury, loss, or theft.
  - (3) Promptly notify HCVPH in the event that the Animal may be lost, stolen, injured or has died. HCVPH shall have the right to inspect the Animal and facilities at all times without prior notice to Rescue Veterinary Services Provider. County may repossess the Animal released to Rescue Veterinary Services Provider hereunder at any time with or without prior notice to Rescue Veterinary Services Provider, and neither County nor its officers, agents, or employees shall be guilty of any trespass or conversion for the entry onto the premises where the Animal may be situated.
  - (4) Keep HCVPH advised as to the animal's location.
  - (5) Neither charge a fee for the Animal nor derive any profit from the Animal furnished hereunder. Nothing in this clause shall be construed to prohibit Rescue Veterinary Services Provider from soliciting voluntary donations.
  - (6) Rescue Veterinary Services Provider agrees that it shall not seek reimbursement or compensation whatsoever from County for services or goods provided

hereunder, arising out of this Agreement, or from the provision of care to the Animal.

(e) **INDEMNITY AND RELEASE: RESCUE VETERINARY SERVICES PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY, INCLUDING OFFICERS, EMPLOYEES, AND AGENTS, FROM ALL CLAIMS OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING, BUT NOT LIMITED TO NEGLIGENCE, GROSS NEGLIGENCE, AND/OR WILLFUL AND MALICIOUS CONDUCT OF THE RESCUE VETERINARY SERVICES PROVIDER OR OF ANY ANIMAL, ANIMAL HANDLER, SUPPORT PERSONNEL, OR VOLUNTEER PROVIDED BY RESCUE VETERINARY SERVICES PROVIDER. RESCUE VETERINARY SERVICES PROVIDER ALSO RELEASES AND HOLDS HARMLESS COUNTY, INCLUDING ITS OFFICERS, AGENTS, EMPLOYEES, AND VOLUNTEERS FROM ALL CLAIMS OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE AND/OR GROSS NEGLIGENCE, WHETHER OR NOT SUCH NEGLIGENCE IS CAUSED BY AN OFFICER, EMPLOYEE, OR AGENT OF COUNTY, RESULTING IN ANY INJURY TO RESCUE VETERINARY SERVICES PROVIDER, OR TO AN ANIMAL, ANIMAL HANDLER, SUPPORT PERSONNEL, OR VOLUNTEER PROVIDED BY OR RELATED TO RESCUE VETERINARY SERVICES PROVIDER, OR TO PROPERTY, RESULTING FROM, RELATED TO, OR ARISING OUT OF THIS AGREEMENT OR THE PLACEMENT OF, CARE, MAINTENANCE, TRANSPORTATION, OR DISPOSITION OF ANY ANIMAL BY RESCUE VETERINARY SERVICES PROVIDER.**

(f) Rescue Veterinary Services Provider shall meet the requirement set forth in this Agreement including the Rescue Veterinary Services Provider Requirements attached hereto and incorporated herein.

(g) Rescue Veterinary Services Provider shall comply with all federal, state, and County laws, rules, and regulations.

(h) Rescue Veterinary Services Provider shall notify HCVPH in writing within one week of any changes in Rescue Veterinary Services Provider's leadership including primary contacts and shall provide HCVPH with a primary contact and back-up contact along with the contacts' address, email, and phone number. Rescue Veterinary Services Provider shall notify HCVPH within five (5) calendar days if Rescue Veterinary Services Provider dissolves or ceases to operate.

(i) Upon the conclusion of the 3-day hold period, Rescue Veterinary Services Provider shall confirm with HCVPH that an Animal has not been redeemed by the Animal's owner. If the Animal has been redeemed, Rescue Veterinary Services Provider agrees to cooperate with the Owner and HCVPH to transfer possession of the Animal to the Owner. Rescue Veterinary Services Provider shall follow the policies and procedures established by HCVPH to confirm whether an Animal has been redeemed and to facilitate the transfer of a redeemed Animal to the redeeming Owner.

(j) Notwithstanding anything to the contrary herein, at the expiration of three (3) business days (based on HCVPH business days) after taking custody of the Animal and provided an Owner has not redeemed the Animal as provided in the Regulations, HCVPH shall relinquish whatever rights HCVPH has to the Animal. Rescue Veterinary Services understands and acknowledges that the Animal may, nevertheless, remain subject to a superior ownership right asserted by a third party. Harris County shall waive the applicable rescue fee in consideration for Rescue Veterinary Services provision of medical care, food, and lodging for the Animal.

## II. CONDUCT

The Rescue Veterinary Services Provider acknowledges and understands that County has a mission, opinions, philosophies and policies that may not coincide with that of Rescue Veterinary Services Provider, and Rescue Veterinary Services Provider agrees to communicate with HCVPH in a way that is honest and respectful. Personal attacks and defamation by Rescue Veterinary Services Provider are inconsistent with collaboration and cooperation and such behavior may result in termination of this Agreement.

## III. RECORDS AFTER TERMINATION

Upon the termination or expiration of this Agreement, Rescue Veterinary Services Provider shall maintain records showing maintenance and care and disposition of each Animal provided hereunder for five (5) years following the termination of this Agreement and shall make those records available to HCVPH within five (5) business days of the date of a written request for such from HCVPH.

## IV. TERM

The term of this Agreement shall be one (1) year and shall renew automatically for successive one-year terms unless either party notifies the other that it does not desire to renew. This Agreement shall be of no force or effect until and unless approved in writing by the Executive Director of Harris County Public Health or her/his designee and by the County Judge. Either party may terminate this Agreement, with or without cause, by giving ten (10) calendar days advance written notice to the other party unless terminated earlier as provided herein. Upon termination Rescue Veterinary Services Provider shall, at its expense, promptly return to HCVPH any Animal that has not been redeemed or adopted as provided herein.

## V. NOTICE

Any notice required or permitted to be given to Rescue Veterinary Services Provider by County may be given by certified United States mail, return-receipt requested, postage-prepaid, addressed to:

2719 Country Place Dr.

Richmond, Texas 77406

Primary Contact Person: Jamie Couvillon

Phone: 713-557-8373

E-mail: JamiesAnimalRescue@yahoo.com

Secondary Contact Person: Jennifer Gibbons

Address: 3007 Road Runner Walk

Missouri City, TX 77459

Phone: 252-412-6675  
E-mail: Jmgibbs@gmail.com

Any notice permitted or required to be given to County by Rescue Veterinary Services Provider may be given by certified United States mail, return receipt-requested, postage prepaid, addressed to:

Harris County  
1001 Preston, 9<sup>th</sup> Floor  
Houston, Texas 77002  
Attention: County Judge

With a copy to:  
Harris County Veterinary Public Health  
Harris County Public Health  
612 Canino Road  
Houston, Texas 77076  
Attention: Division Director

Either Party may change its address by giving notice to the other Party in writing. Any notice mailed by certified United States mail, return-receipt requested, shall be deemed given upon deposit in the United States mail.

#### **VI. LIMITATION OF LIABILITY**

Prior to execution of this Agreement, County has advised Rescue Veterinary Services Provider and Rescue Veterinary Services Provider clearly understands and agrees, such understanding and agreement being of the absolute essence of this Agreement, that County has certified no funds under this Agreement and Rescue Veterinary Services Provider shall have no cause of action whatsoever for money against County under this Agreement or arising out of this Agreement.

#### **VII. INDEPENDENT CONTRACTOR**

It is agreed that in the performance of all obligations undertaken by this Agreement, Rescue Veterinary Services Provider is an independent contractor with the right to supervise, manage, control, and direct the performance of emergency response services. County shall have no right under this Agreement to direct or supervise Rescue Veterinary Services Provider or its agents or employees in the performance of such services or as to the manner, means, or methods in which the services are performed.

#### **VIII. ENTIRE AGREEMENT**

This instrument constitutes the entire agreement between the Parties hereto relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning the Agreement shall be of no force or effect except a subsequent modification in writing signed by the Parties. Rescue Veterinary Services Provider shall not assign the duties and obligations of this Agreement without the express written consent of County.

#### **IX. GOVERNING LAW AND VENUE**

This Agreement is governed in all respects by the laws and Constitution of the State of Texas. Exclusive venue is in Harris County, Texas.



#### **X. PUBLIC INFORMATION**

Rescue Veterinary Services Provider expressly acknowledges that County is subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code, and notwithstanding any provision in this Agreement to the contrary, County will make any information related to this agreement or otherwise available to third parties in accordance with the Public Information Act.

#### **XI. WAIVER OF BREACH**

Waiver of a breach of any provision of this Agreement is not a waiver of any subsequent breach.

#### **XII. NO PERSONAL LIABILITY**

Nothing in this Agreement may be construed as creating any personal liability on the part of any officer, director, employee or agent of any public body that may be a party to this Agreement and the parties expressly agree that the execution of this Agreement does not create any personal liability on the part of any officer, director, employee or agent of County.

IN WITNESS WHEREOF, this instrument has been executed on behalf of Harris County by a duly authorized representative of Harris County and on behalf of Rescue Veterinary Services Provider by a duly authorized representative of Rescue Veterinary Services Provider.

APPROVED AS TO FORM:  
Christian D. Menefee  
County Attorney

By: Marva Gay (by nca) 2-25-21  
Marva Gay  
Assistant County Attorney  
CAO File No. 20GEN0135

HARRIS COUNTY, TEXAS

By: \_\_\_\_\_  
Lina Hidalgo  
County Judge  
Date Signed: \_\_\_\_\_

Approved: Gwen J. Sims  
Gwen J. Sims  
Interim Executive Director  
Harris County Public Health

Attest Rescue Veterinary Services Provider

RESCUE VETERINARY SERVICES  
PROVIDER

Print Name: Jamie's Animal  
Rescue

By: Jamie Couvillon  
Print Name: Jamie Couvillon  
Title: President  
Date Signed: 2/11/21

[Signature]  
Secretary: VICE PRESIDENT  
Print Name: JAMIE PIPER  
Date Signed: 2-11-21