

To: Harris County Commissioners Court

Date: March 30, 2021

Through: Roberto Treviño, P.E., Executive Director, Toll Road Authority

Prepared By: Taffy Hernandez and Peter Key

SUBJECT: Request to Renew 20 Parking Spaces for the Toll Road Authority

Project ID (If applicable):

Purpose and Request:

Recommendation that the County Purchasing Agent be authorized to issue purchase orders to renew 20 parking spaces for the Toll Road Authority.

Background and Discussion:

A few of the spaces are used by employees who routinely attend meetings downtown or make the daily mail-run. Most of the parking spaces are assigned to staff in the Customer Service Division's Adjudication Office located downtown, that requires numerous trips in and out of that office.

Fiscal Impact:

The funding for this project has already been approved by Commissioners Court, and no additional funding is required. Funding for this request will come from the Toll Road Authority.

Fiscal Summary			
Expenditures	FY 21-22	FY 22-23 Projected	Future Years Projected [3 additional years]
Service Impacted:	TRA	TRA	TRA
Existing Budget	O&M	O&M	O&M
Additional Appropriation Requested	\$0	\$0	\$0
Total Expenditures	\$35,000	\$35,000	\$35,000
Funding Sources			
Existing Department Budget	TRA	TRA	TRA
Please Identify Funding Source (General Fund, PIC, Special Revenue, Grant, Etc.)	O&M	O&M	O&M
[INSERT FUNDING SOURCE HERE]*	TRA- O&M	TRA- O&M	TRA- O&M
Total Sources	TRA- O&M	TRA- O&M	TRA- O&M

Alternatives:

No other recommended solution for this identified need.

Alignment with Strategic Objective:

This aligns with HCTRA's strategic objective (FIN-SO2) to minimize costs by effectively utilizing available resources and continuing to identify opportunities where cost savings may be achieved.

Attachments:

Spreadsheet for parking spaces locations.

HARRIS COUNTY TOLL ROAD AUTHORITY			
DOWNTOWN PARKING SPACES (FY22)			
	PARKING SPACES @ 1019 CONGRESS		
	ORG	NO	HCTRA SECTION
	50	5	HCTRA POOL
	PARKING SPACES @ 1311 PRESTON		
	ORG	NO	HCTRA SECTION
	50	15	VIOLATIONS-ADJUDICATION
		20	TOTAL PARKING SPACES