

HARRIS COUNTY, TEXAS COMMUNITY SERVICES DEPARTMENT

Adrienne M. Holloway, Ph.D. Executive Director

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March 19, 2020

County Judge Hidalgo and Commissioners Ellis, Garcia, Ramsey and Cagle

Agenda Letter

Please consider the following item on the Commissioners Court Agenda for March 30, 2021:

The acceptance of the Fiscal Year 2021 U.S. Department of Housing and Urban Development's entitlement grant fund allocations to Harris County in the amount of \$20,075,894 to include estimated program income of \$40,600 totaling \$20,116,494.

Thank you for your assistance with this request.

AFERCIFA2SEE ALB. Holloway, Ph.D. Executive Director

AH/MN/js/sl

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Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135 Grants Coordination Section - Conveyance Form Application Award

	X

Department Name / Number	er DUNs	Grant Title	
Community Services - 289	072206378	CDBG PY '21	
Funding Source: U.S. Department of Housing & Urban Development: CFDA# 14.228		Grant Agency: U.S. Department of Housing & Urban Development	
rogram Year: 47 th		Program Ending:	
Grant Begin Date:	03/01/2021	Grant End Date:	02/28/2022
Grant Org. Key:		If applicable, Prior Year Org. Key:	CDBG_GY20

Grant Description:

The Community Development Block Grant (CDBG) Program's primary objective is the development of viable urban communities by providing the following, principally for persons of low and moderate income: 1) decent housing; 2) a suitable living environment; and 3) expanded economic opportunities. The funds can be used for qualifying activities including acquisition, construction and social services (limited to 15% of funding) as well as program administrative expenses (limited to 20% of funding). CDBG grantees are responsible for assuring that all projects meet 1 of 3 national objectives: 1) benefit to low and moderate income persons, 2) aid in prevention of slums or blight, or 3) meet an urgent need.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$3,280,042.80	\$3,280,042.80	\$0.00
Non-Labor	\$11,006,131.20	\$11,006,131.20	\$0.00
Sub Tot. Incremental Cost	\$14,286,174.00	\$14,286,174.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$14,286,174.00	\$14,286,174.00	\$0.00

Full Time Equivalent Positions

39.34

Date Guidelines are Available

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

Grant Discussion:

* under development

The application was not presented to Commissioners Court. Grant funds in the amount of \$14,252,574 will be used in a wide array of activities throughout unincorporated Harris County and 12 small cities within the County, and will also cover some of the program's administrative costs. The projects to be funded address issues such as housing, homelessness, infrastructure, and public services. CDBG activities are expected to generate program income of \$33,600, which has been included in the budget presented on this form.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	
2025		-
2026	-	**

Completed by:	Michael Mother	Mattingly, Mike	Date :	2/23/2021	
Reviewed by: 🧲	10 701	20	Date :	82/33/2021	

HARRIS COUNTY, TEXAS

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Grants Coordination Section - Conveyance Form Application Award

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Department Name / Number DUNs		Grant Title		
Community Services - 289 072206378		HOME PY '21		
Funding Source: U.S. Department of Housing & Urban Development: CFDA# 14.239		Grant Agency: U.S. Department of Housing & Urban Development		
Program Year:	rogram Year: 28 th		Program Ending:	
Grant Begin Date:	03/01/2021	Grant End Date:	02/28/2022	
Grant Org. Key:		If applicable, Prior Year Org. Key:	HOME_GY20	
Grant Description:				

The Home Investment Partnership Program (HOME) provides formula grants to States and localities to create affordable housing for low-income households. Communities may use HOME funds for a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$711,611.40	\$711,611.40	\$0.00
Non-Labor	\$3,916,222.60	\$3,916,222.60	\$0.00
Sub Tot. Incremental Cost	\$4,627,834.00	\$4,627,834.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$4,627,834.00	\$4,627,834.00	\$0.00

Full Time Equivalent Positions

8.66

Date Guidelines are Available

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

Grant Discussion:

* under development

The application was not presented to Commissioners Court. Grant funds in the amount of \$4,620,834 will be used in a wide array of activities throughout unincorporated Harris County and 12 small cities within the County, and will also cover some of the program's administrative costs. The projects to be funded address issues such as housing, homelessness, infrastructure, and public services. HOME activities are expected to generate program income of \$7,000, which has been included in the budget presented on this form.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	**
2024	-	-
2025	-	-
2026	-	-

Completed by: Michael Matte	Mattingly, Mike	Date : _	3/23/2021
Reviewed by:	D	Date :	3/23/21

HARRIS COUNTY, TEXAS

Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135 **Grants Coordination Section - Conveyance Form** Application Award

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Department Name / Number DUNs		Grant Title		
Community Services - 289	072206378	Emergency So	lutions Grant PY '21	
Funding Source: U.S. Department of Housing & Urban Development: CFDA# 14,231		Grant Agency: U.S. Department of Housing & Urban Development		
Program Year:	ram Year: 10 th		Program Ending:	
Grant Begin Date:	03/01/2021	Grant End Date:	02/28/2022	
Grant Org. Key:		If applicable, Prior Year Org. Key:	ESG_GY20	
Grant Description:				

Funded by the U.S. Department of Housing and Urban Development, the Emergency Solutions Grants (ESG) replaces what was formerly the Emergency Shelter Grant program. The Emergency Solutions Grant is designed to be part of a continuum of assistance to enable homeless individuals and families to move toward independent living as well as to prevent homelessness. Funds can be used for rental assistance, to support emergency shelters, and to provide essential services and housing relocation services to homeless persons. The grant requires a 100% match.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$523,576.00	\$523,576.00	\$0.00
Non-Labor	\$678,910.00	\$678,910.00	\$0.00
Sub Tot. Incremental Cost	\$1,202,486.00	\$1,202,486.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$1,202,486.00	\$1,202,486.00	\$0.00

^{6.71} Date Guidelines are Available **Full Time Equivalent Positions** 100.00 % % of Positions Paid by Grant **Grant Submittal Deadline Date**

Grant Discussion:

* under development

The application was not presented to Commissioners Court. ESG funding in the amount of \$1,202,486 will be provided to families throughout Harris County for mortgage and rental assistance to enable homeless individuals and families to move toward independent living, as well as to prevent homelessness. The ESG grant requires dollar for dollar matching funds provided by the sub-recipients.

Year Required Discretionary

- 1			
	2022	-	-
1	2023	-	-
	2024	<u>-</u>	-
	2025	-	-
	2026		-

County Funded Cost Projection

Completed by:	Michael Matter	Mattingly, Mike Date	:3/23/2021
Reviewed by:	Q Jeff	Date	: 3/23/21

HARRIS COUNTY COMMUNITY SERVICES DEPARTMENT

EXECUTIVE SUMMARY

U.S. Department of Housing and Urban Development Entitlement Grant Program

March 30, 2021

Background

On February 9, 2021, Harris County Commissioners Court approved the Community Services Department's submission of the Fiscal Year (FY)2021 Annual Action Plan (AAP) to the U.S. Department of Housing and Urban Development (HUD) amounts were estimated based upon the FY2020 HUD allocations received, total was \$19,808,337. On February 25, 2021, Harris County received a funding allocation letter from HUD in the amount of \$20,075,894 for the program year March 1, 2021 to February 28, 2022 (PY2021) Community Development Block Grants (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG).

Program	Estimated Amounts (Based on FY2020 Funding)	Actual Amounts Allocated
CDBG	\$14,097,836	\$14,252,574
HOME	\$4,528,115	\$4,620,834
ESG	\$1,182,386	\$1,202,486
Total	\$19,808,337	\$20,075,894
Estimated Program Income	\$28,700	\$40,600
Grand Total	\$19,837,037	\$20,116,494

Receipt of the funding allocation letter from HUD allows Harris County Community Services to submit its FY2021 Annual Action Plan to HUD. Submission of the AAP must occur within sixty (60) days from the date funding allocations were released and no later than April 25, 2021. After submission of the AAP, HUD will review the plan and send Harris County its FY2021 grant agreements within ninety (90) days of submission. The total amount of available funding including \$40,600 of estimated program income is \$20,116,494.

Recommendation

It is recommended that the Commissioners Court authorize the Executive Director of the Community Services Department or her designee to accept the Fiscal Year 2021 Entitlement Grant Award from the U.S. Department of Housing and Urban Development.

STATE O	F TEXAS	& & &				
COUNTY	OF HARRIS	§				
at the Harr	nissioners Court or is County Adminis , 202	tration Buildin	ng in th	e City of Hou	ston, Texas, o	
	Lina Hidalgo Rodney Ellis Adrian Garcia Tom S. Ramsey R. Jack Cagle	Commission Commission	er, Prec er, Prec er, Prec	inct 2 inct 3		
	llowing members a when among other	•		ing was transa		_, constituting
DEPART	ER AUTHORIZI MENT TO ACCI U.S. DEPARTMI	EPT AN AWA	ARD F	OR ENTITL	EMENT FU	NDS FROM
be adopted	oner l. Commissioner _ The motion, carryi			seconded t	the motion fo	or adoption of
	Judge Hidalgo Comm. Ellis Comm. Garcia Comm. Ramsey Comm. Cagle	Yes	_	Abstain		

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

RECITALS:

WHEREAS, in 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) requires that all participating jurisdictions have a long range Consolidated Plan that identifies housing, homelessness, and community development needs and resources, and establishes a strategic plan for meeting those needs; and

WHEREAS, HUD requires all participating jurisdictions provide an annual update to the Consolidated Plan; and

WHEREAS, the Community Services Department issued a Request for Proposals (RFP) through Harris County Purchasing that was open September 25 to October 26, 2020 for Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Investment Partnerships (HOME) projects. Due to the COVID-19 pandemic, HCCSD also offered one-year renewals to PY2020 CDBG Public Service and ESG projects. The applications were evaluated to determine which projects best met the objectives of Harris County's Consolidated Plan. As a result, PY2021 AAP proposed a total of thirty-eight (38) projects, not including program administration and unprogrammed funds, for a total of \$12,914,045; and

WHEREAS, the Community Services Department published a public notice of conditional awards and soliciting public comment on January 12, 2021 and held a public hearing on January 20, 2021; and

WHEREAS, on February 9, 2021, Commissioners Court approved the Community Services Department submission of the Program Year 2021 Annual Action Plan (AAP) to HUD for CDBG, HOME and ESG funding in the amount of \$12,914,045 on behalf of Harris County for the grant period of March 1, 2021 to February 28, 2022; and

WHEREAS, on February 25, 2021, Harris County received an award letter from HUD for the CDBG, HOME and ESG programs in the amount of \$20,075,894; and

WHEREAS, now the Community Services Department wishes to accept the HUD Entitlement award in the amount of \$20,075,894 and include an estimated \$40,600 of program income for a total of \$20,116,494 for CDBG, HOME, and ESG programs for the grant period of March 1, 2021 to February 28, 2022.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this order are true and correct.

Section 2: The Executive Director of the Community Services Department or her designee is authorized to accept entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) on behalf of Harris County.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT WASHINGTON, DC 20410-7000

February 25, 2021

The Honorable Lina Hidalgo County Judge of Harris County 1001 Preston Street Suite 911 Houston, TX 77002-1817

Dear County Judge Hidalgo:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	\$14,252,574
Recover Housing Program (RHP)	\$ 0
HOME Investment Partnerships (HOME)	\$4,620,834
Housing Opportunities for Persons With AIDS (HOPWA)	\$ 0
Emergency Solutions Grant (ESG)	\$1,202,486

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have \$70,617,870 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

Because the funds are not appropriated by Congress, Housing Trust Fund (HTF) formula allocations will be announced at a later date under separate cover.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II

Principal Deputy Assistant Secretary

for Community Planning and Development

PY2021 Annual Action Plan Highlights

The Annual Action Plan (AAP) is part of the five-year Consolidated Plan, which sets forth Harris County's long-term community development goals and strategies. Program Year 2021 (PY2021) is the third year of the PY2019-PY2023 Consolidated Plan for Harris County. The AAP process has been specifically created to assist in mapping one-year actions for community development and making good use of available federal, state, and local resources.

Harris County anticipates receiving \$20,075,894 for use towards community development activities during Program Year 2021, which begins March 1, 2021 and ends February 28, 2022. The U.S. Department of Housing and Urban Development (HUD) determines this allocation amount based on Harris County's Service Area population, poverty, housing overcrowding and age of housing. Based on this formula funding, for PY2021 the total HUD Entitlement funding will be comprised of \$14,252,574 in Community Development Block Grant (CDBG) funds, \$1,202,486 in Emergency Solutions Grant (ESG) funds, and \$4,620,834 in HOME Investment Partnerships Program (HOME) funds, \$950,000 in prior year funding, plus an estimated \$40,600 in program income.

Harris County Entitlement Funds, PY2017 - PY2021

Program Year	CDBG	HOME	ESG	Total
2017	\$12,362,968	\$2,979,686	\$1,104,511	\$16,477,065
2018	\$13,385,550	\$4,271,239	\$1,104,804	\$18,761,593
2019	\$13,456,439	\$4,070,904	\$1,135,793	\$18,663,136
2020	\$14,097,836	\$4,528,115	\$1,182,386	\$19,808,337
2021	\$14,252,574	\$4,620,834	\$1,202,486	\$20,075,894

As part of the Request for Proposals (RFP) and award process, thirty-eight (38) projects utilizing \$12,914,045 in CDBG, HOME and ESG funds will be conditionally awarded based upon PY2020 annual allocation (estimate) from HUD, available prior year funding and estimated program income. An additional \$3,402,784.20 of CDBG, HOME and ESG funding will fund Harris County administrative costs. The projects in this action plan address the PY2019-2023 Harris County Consolidated Plan's priority need areas of affordable housing, homelessness, public facilities, infrastructure, public services and other activities.

The following matrix reflects Harris County's funding allocations, including anticipated program income, by Consolidated Plan Need area:

Consolidated Plan Need Area	Number of Projects	Amount Allocated
Housing	5	\$4,520,458
Homelessness	12	\$1,741,797
Infrastructure	6	\$3,959,662
Public Facilities/Parks	1	\$1,167,352
Public Services	13	\$1,374,776
Other*	1	\$150,000
Total Allocations	38	\$12,914,045
Unprogrammed Funds		\$4,749,665.80
Administration	以以外的特别性的重要	\$3,402,784.20
Total Funds	経過機能を表現機関係	\$21,066,495

^{*}Projects classified in the Other category include a demolition/nuisance abatement.

Although additional applications were evaluated during the PY2021 competitive RFP process to accompany those selected during the PY2019 CDBG General Pre-Application process, selected projects were conservatively chosen due to limited available funding. Thus, viable projects that can expend funds are pending release of HUD contracts. During PY2021 Harris County anticipates adding one HOME funded affordable housing project and may add unsolicited projects utilizing the procedures in its Consolidated Plan/Action Plan Amendments Policy. These projects may address unmet needs related to impacts from flooding events and/or COVID-19 as the county continues the process of long-term recovery from presidentially declared disasters.

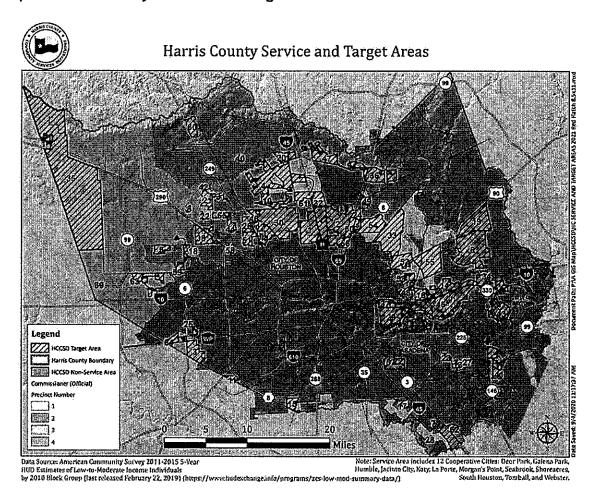
Harris County believes its comprehensive and community-based approach to solving the complex socio-economic ailments within the County is the most effective way to stimulate private reinvestment in the County's most underserved areas. The PY2021 Annual Action Plan (AAP) is the County's blueprint for facilitating change within lower-income communities and ultimately improving the quality of life in Harris County.

PY2021 Measurement of Outcomes	Estimated Persons/Units
Direct Homeownership	50
Single-Family Home Rehabilitation/Reconstruction	53
Rehabilitation of owner-occupied LBP housing units	20
Homeless served/Homelessness Prevention	2,509
Services to Youth	1,732
Services to Seniors	656
Job Skills/Training Services	40
Transportation Services	8,900
Services to Abused/Neglected Children	502
Public Facilities to be completed	1
Health Services	395

Service Area

The majority of Harris County HUD resources are utilized within Harris County's Service Area (Map 1), which includes unincorporated Harris County and twelve smaller cities within the County which have signed cooperative agreements with Harris County. The cities of Baytown, Houston, Missouri City, Pearland, League City, and Pasadena are entitlement communities that utilize their own community development resources and, therefore, are not within the Harris County service area.

Map 1: Harris County Service and Target Areas



On a limited basis, Harris County HUD funds may be used outside of the designated service area for projects and programs that serve homeless families and individuals.

Income Targeting

Resources available through the County are almost exclusively dedicated toward improving the living conditions for low-income individuals. Low-income is defined as earning less than 80 percent of the median family income (MFI). The MFI for the Houston-The Woodlands-Sugar Land, Texas, HUD Metro FMR Area (a portion of the larger Metropolitan Statistical Area) is \$78,800 for a family of four. *Table 1* denotes HUD MFI limits for FY2020.

Table 1: HUD FY2020 Median Family Income (MFI) Limits*

Income Levels*	% of MFI	Amount
Extremely Low Income	30%	\$26,200
Very-Low Income	50%	\$39,400
Low Income	80%	\$63,050

^{*}Based on a family of four

U.S. Department of Housing and Urban Development,

https://www.huduser.gov/portal/datasets/il/il2020/2020summary.odn

Importance of the Annual Action Plan

The AAP is a public awareness and strategy development document required by HUD for any jurisdiction receiving entitlement grant funds allocated to participating jurisdictions based upon a formula of population and poverty characteristics. In fact, the AAP is only one part of an extensive community development process designed to plan long- and short-term solutions for improving the lives of low-income individuals. This process has been specifically developed to assist in creating strategies for community development and making proper use of available resources.

The large majority of resources discussed within the AAP are derived from federal tax dollars. This alone warrants a need to use funds and other resources in a prudent manner. The AAP serves as a report to HUD and the general public of the anticipated manner in which resources made available through tax dollars will be utilized and provides an additional forum for community input into the community development process.

Further, the AAP provides a means by which HUD can ensure proper and efficient use of resources. By requiring the AAP, HUD not only has an opportunity to review for appropriate use of funds, but also has a benchmark document by which Harris County's performance can be evaluated.

The AAP includes a discussion of available resources, an explanation of the allocation process, a summary and brief analysis of proposed allocations, and strategies for monitoring appropriate use of those resources. Each topic is further divided and discussed as necessary to make the process understandable to members of the general public.

Public Comment and Approval

The AAP was published for the minimum 30-day public review period as required by HUD on January 12, 2021 in the Houston Chronicle and on January 23, 2021 in La Voz in Spanish. A draft copy of the PY2021 AAP and attachments are posted on HCCSD's website for public review. Public comments will be accepted until Wednesday, February 10, 2021 at the Harris County Community Services Department (HCCSD) office (8410 Lantern Point Drive, Houston, Texas, 77054), by calling (832) 927-4700, email rfp@csd.hctx.net, or Harris County Annual Action Plan public hearing scheduled virtually on Wednesday, January 20, 2021 at 10:00 am. To join the zoom meeting: https://zoom.us/j/99553201014 with Meeting ID: 99553201014, One tap mobile +1(346)248-7799, 99553201014#US (Houston).

All comments received will be incorporated into the PY2021 Annual Action Plan. HCCSD will provide for reasonable accommodations for persons needing special accommodations. On February 9, 2021 the PY2021 AAP will be presented to Harris County Commissioners Court for approval at 10:00 A.M., 1001 Preston, Houston, Texas, 77002. At this time, due to COVID-19 restrictions, public may only attend virtually at https://agenda.harriscountytx.gov/

Total Uses:	3,280,042.80	711,611.40	523,576.00	4,515,230.20
Non Labor	93,375.00	9,985.00		55 4,411,870.20 103,360.00 4,515,230.20
Labor	3,186,667.80	701,626.40	523,576.00	4,411,870.20
FTES	39.34	8.66	6.71	55
Award	14,252,574	4,620,834	1,202,486	20,075,894
	CDBG	HOME	ESG	Total

Program Income (Home) 7,000.00 Program Income (CDBG) 33,600.00

0 40,600.00 20,116,494.00

15,560,663.80 4,515,230.20

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