

To: Harris County Commissioners Court

Through: Edward Melton, Executive Director, Harris County Public Library

Prepared By: Megan LeMaster, Executive Assistant, Director's Office

Subject: Request for Judge Hidalgo to execute agreement with Urban Strategies

Project ID (If applicable): N/A

Purpose and Request: Request for Judge Hidalgo to execute an agreement with Urban Strategies Early Head Start-Houston on behalf of HCPL.

Background and Discussion: As part of our ongoing focus on Early Literacy initiatives, this agreement will provide the foundation for a mutually beneficial partnership with Urban Strategies Early Head Start-Houston. HCPL has been looking for ways of connecting with early childhood care providers in order to help address early literacy needs throughout Harris County.

Fiscal Impact: No fiscal impact.

[INSTRUCTIONS: A short description of the cost of the request and where you are requesting funding from. No more than 2 sentences. In addition please fill out the table below. This includes financial impact to the current fiscal year and subsequent fiscal years along with the source of funding (general fund, grant, etc.). If the amount is within the current budget, please indicate the amount from 'Existing Department Budget'. If all of or part of the request is a new expense, please indicate funding source in the space provided.]

Fiscal Summary			
Expenditures	FY 20-21	FY 21-22 Projected	Future Years Projected [3 additional years]
Service Impacted: <i>[Please provide service or division where expenditure will be used]*</i>			
Existing Budget			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
Existing Department Budget			
Please Identify Funding Source (General Fund, PIC, Special Revenue, Grant, Etc.)			
[INSERT FUNDING SOURCE HERE]*			
Total Sources			

Alternatives: N/A

[INSTRUCTIONS: In this section you should briefly discuss any viable alternatives, including the benefits and consequences of each. Include subtitles on the first line of each alternative to identify it. If appropriate, the financial impact of each alternative can be discussed. If taking no action is a viable alternative it should also be discussed, including any financial or other impacts that would result.]

Alignment with Strategic Objective: Aligns with HCPL SO6: Establish a sustainable system that supports and builds capacity for ongoing literacy success.

Attachments: Cover letter, agreement

[INSTRUCTIONS: Please include a list of backup for this item with a short description of each if more than one.]

Agenda Date: March 30, 2021

March 22, 2021

Honorable Lina Hidalgo, County Judge
Commissioners of Harris County
1001 Preston
Houston, TX 77002

Dear Judge Hidalgo and Commissioners:

I respectfully request that Judge Hidalgo be authorized to sign this agreement with Urban Strategies Early Head Start - Houston on behalf of Harris County. This agreement creates a mutually beneficial partnership between Urban Strategies ESH-Houston and the Harris County Public Library at no cost to the County.

Sincerely,



Edward Melton
Executive Director, Harris County Public Library

Cc: Linda Stevens, Division Director, Programs, Partnerships, and Outreach

[REDACTED]



Urban Strategies Early Head Start-Houston Partnership Agreement

The following agreement is dated this March 30, 2021, between Urban Strategies EHS-Houston and Harris County Public Library.

The Parties agree as follows:

- I. Responsibilities of Harris County Public Library
 - a. Harris County Public Library will provide the following services to support families and children:
 - i. Providing Urban Strategies EHS-Houston flyers to interested families;
 - ii. Sending referral forms to Urban Strategies EHS-Houston from interested families; and
 - iii. Outreach and program support at Urban Strategies facilities.
- II. Responsibilities of Urban Strategies EHS-Houston
 - a. Urban Strategies EHS-Houston will provide the following services to support families and children:
 - i. Participate in events provided by the library;
 - ii. Refer families to Harris County Public Library branches to use resources provided; and
 - iii. Volunteer in different capacities.
- III. Terms of agreement
 - a. The term of the agreement is from March 30, 2021, through January 7, 2022.
 - b. The entire agreement between the parties may be modified only by writing and signed by both parties.

[Signature Page Follows]

Agreed as of _____

Urban Strategies
Early Head Start-Houston
4401 Theis Road
Humble, TX 77338

Harris County

Daisy Powers

Signature

Signature

Daisy Powers

Printed Name

Lina Hidalgo

Education/Disabilities Program Manager
Title

Harris County Judge

APPROVED AS TO FORM:
CHRISTIAN D. MENEFE
COUNTY ATTORNEY

By: _____

Sam Kirchhoff
Assistant County Attorney
C.A. File 21GEN00862

ORDER OF COMMISSIONERS COURT

Authorizing execution of an amendment to an agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the ____ day of _____, 2021 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING PARTNERSHIP BETWEEN HARRIS COUNTY AND URBAN STRATEGIES

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that County Judge Lina Hidalgo be, and she is hereby authorized to execute, for and on behalf of Harris County between Harris County and Urban Strategies, this Partnership Agreement to promote literacy through the Harris County Public Library and Head Start program.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.