



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

April 09, 2024

Commissioners Court
Harris County, Texas

RE: Job No. 230186

Members of Commissioners Court:

Please approve the attached Order(s) authorizing the County Judge to execute the attached First Amendment to the Agreement(s) for the following:

Description: Immigrant Legal Services Fund for Harris County Community Services Department

Vendor(s): Refugee And Immigrant Center for Education and Legal Services

Amount: \$225,000 previously approved funds for the term 01/01/2024 - 12/31/2024
18,687 additional funds for the term 01/01/2024 - 12/31/2024
\$243,687

Reviewed By: • Harris County Purchasing • Housing and Community Development Department

The First Amendment increases funding and updates the payment structure for the vendor. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

DeWight Dopslauf
Purchasing Agent

MTM
Attachment(s)
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 23, 2024



**FIRST AMENDMENT TO THE AGREEMENT BETWEEN
HARRIS COUNTY AND
REFUGEE AND IMMIGRANT CENTER FOR EDUCATION AND LEGAL SERVICES**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This First Amendment to the Agreement is made and entered into by and between Harris County (the “County”), acting through its Community Services Department (the “Department”) and REFUGEE AND IMMIGRANT CENTER FOR EDUCATION AND LEGAL SERVICES (“Contractor”). The County and the Contractor are referred to herein collectively as “Parties” and individually as a “Party.”

Recitals

On December 19, 2023, the County and the Contractor entered into an Agreement (the “Agreement”) to provide immigration and naturalization legal services for indigent immigrants and immigrant families through the Department’s Immigration Legal Services Fund under Request for Proposal Purchasing Job No. 23/0186 (“Services”).

The Parties desire to amend the Agreement for the first time (“First Amendment”) for the purpose of revising payment terms and adding funds.

Terms

I.

This First Amendment shall be governed by the Agreement, which is incorporated herein by reference as though fully set forth word for word.

II.

An additional Eighteen Thousand Six Hundred Eighty-Seven and No/Dollars (\$18,687.00) will be appropriated by the County in order to provide more Services.

Further, the following shall be added to Section 5A:

The County shall pay Contractor \$20,307.25 per month for the Services.

The language in Section 5C is hereby deleted and replaced with the following:

The amount in Section 5A is all-inclusive of costs including indirect costs.

III.

All other terms and provisions of the Agreement shall remain in full force and effect as originally written.

IV.

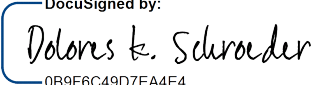
It is expressly understood and agreed that the Agreement is incorporated herein by reference. In the event of any conflict between the terms and provisions of this First Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Agreement, or any other terms and conditions, this First Amendment shall control.

V.

Execution. Multiple Counterparts: This First Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this First Amendment.

REFUGEE AND IMMIGRANT CENTER
FOR EDUCATION AND LEGAL
SERVICES

HARRIS COUNTY

By: 
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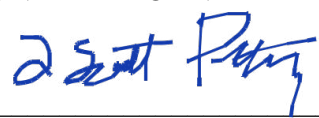
By: _____
LINA HIDALGO
COUNTY JUDGE

Dolores K. Schroeder

Chief Executive Officer

4/1/2024

APPROVED AS TO FORM:
CHRISTIAN D. MENEFE
COUNTY ATTORNEY

By: 
T. Scott Petty
Senior Assistant County Attorney
C.A. File 24GEN0570

ORDER OF COMMISSIONERS COURT
Authorizing execution of an Amendment

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the ____ day of _____, 2024 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF THE FIRST AMENDMENT TO THE
AGREEMENT BETWEEN HARRIS COUNTY AND
REFUGEE AND IMMIGRANT CENTER FOR EDUCATION AND LEGAL SERVICES**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that County Judge Lina Hidalgo be, and is hereby, authorized to execute for and on behalf of Harris County, the First Amendment to the Agreement between Harris County and REFUGEE AND IMMIGRANT CENTER FOR EDUCATION AND LEGAL SERVICES; to add Eighteen Thousand Six Hundred Eighty-Seven and No/Dollars (\$18,687.00) in appropriated funds; under the same terms and conditions specified in the Agreement and this First Amendment. The First Amendment is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.