



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

April 05, 2024

Commissioners Court
Harris County, Texas

RE: Job No. 240091

Members of Commissioners Court:

Please approve the following project for advertisement and consent for Request for Proposal on:

Description: Travel Management Services for Harris County Housing and Community Development Department
Start Date: 04/05/2024
Due Date: 04/22/2024
Estimated Price: N/A
Solicitation Type: RFP
NIGP Code(s): 961-78; 917-37; 917-38; 917-39; 950-56; 993-66; 993-70
Term Contract: Yes
Mandatory Pre-Solicitation Conference: No
Solicitation System: Bonfire
CDBG-DR Funded: No
Reviewed By: • Harris County Purchasing • Housing and Community Development Department

*Pursuant to Tex. Loc. Gov't Code §262.0295(a) and §262.030(d), for any RFP contract submitted and included on this request, submission shall constitute (1) a determination by the Purchasing Agent that it is **impractical** to prepare detailed specifications for an item to support the award of a purchase contract, and (2) a **notification** to the commissioners court of the same. If such letter is returned to Purchasing without alterations by commissioners court, that (3) shall constitute a **finding** by commissioners court that it is impractical to prepare detailed specifications for that item to support the award of a purchase contract, and the Purchasing Agent may use the multistep competitive proposal procedure, or an "RFP" as per Tex. Loc. Gov't Code §262.0295 and §262.030.*

Sincerely,

DeWight Dopslauf
Purchasing Agent

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FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 23, 2024

