



**DeWight Dopslauf, C.P.M., CPPO**  
**Harris County Purchasing Agent**

April 15, 2024

Commissioners Court  
Harris County, Texas

**RE: Job No. 190397**

Members of Commissioners Court:

Please approve the attached Order(s) authorizing the County Judge to execute the attached Second Amendment to the Agreement(s) subject to applicable bond(s) to be received from the vendor(s) for the following:

**Description:** Maintenance and Repair of Vertical Transportation Equipment for Harris County

**Vendor:** Amtech Elevator Services

**Amount:** \$2,783,884 previously approved funds  
                  13,200 additional funds  
                  \$2,797,084

**Reviewed by:**       X   Harris County Purchasing                     X   Toll Road Authority

The Amendment increases funding for an additional service location for the Harris County Toll Road Authority. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

*Paige McInnis for*

DeWight Dopslauf  
Purchasing Agent

MO  
Attachment(s)  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 23, 2024**

**SECOND AMENDMENT TO THE AGREEMENT BETWEEN  
HARRIS COUNTY AND AMTECH ELEVATOR SERVICES**

THE STATE OF TEXAS     §  
                                      §  
COUNTY OF HARRIS     §

This amendment to the Agreement is made and entered into by and between Harris County (the “County”), acting through its Toll Road Authority (“HCTRA”) and Amtech Elevator Services (“Contractor”). The County and the Contractor are referred to herein collectively as “Parties” and individually as a “Party.”

***Recitals***

The County and the Contractor have entered into an Agreement (the “Agreement”) to provide maintenance and repair of vertical transportation equipment (the “Services”) for the County.

On March 26, 2024, the Parties amended the Agreement for the first time (“First Amendment”) to add Services.

The Parties desire to amend the agreement for a second time (“Second Amendment”) to add Services.

***Terms***

I.

The Parties agree to add services as described in greater detail in Exhibit A. For the additional Services, the County hereby appropriates Thirteen Thousand Two Hundred and No/Dollars (\$13,200.00) in additional funds.

II.

All other terms and provisions of the Agreement shall remain in full force and effect as originally written.

III.

It is expressly understood and agreed that the Agreement is incorporated herein by reference. In the event of any conflict between the terms and provisions of this Second Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Agreement, First Amendment, or any other terms and conditions, this Second Amendment shall control.

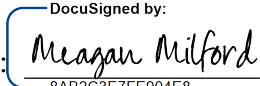
IV.

Execution. Multiple Counterparts: This amendment may be executed in several counterparts. Each

counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this amendment.

AMTECH ELEVATOR SERVICES

HARRIS COUNTY, TEXAS

By:   
8AB2C3E7FE904E8...

By: \_\_\_\_\_  
LINA HIDALGO  
COUNTY JUDGE

APPROVED AS TO FORM:  
CHRISTIAN D. MENEFE  
COUNTY ATTORNEY

By:   
T. Scott Petty  
Senior Assistant County Attorney  
C.A. File 24GEN0631

EXHIBIT A

Work Order

(follows behind)



**DATE:** 2/7/2024

**TO:**

**CUSTOMER NAME**

Harris County Toll Road  
7701 Wilshire Blvd.  
Houston, TX 77002

**FROM:**

**AMTECH ELEVATOR SERVICES**

1289 North Post Oak Suite 100  
Houston, TX 77055

**EQUIPMENT LOCATION**

1160 Dairy Ashford  
1160 Dairy Ashford  
Houston, TX 77002

Douglas Mullendore

+1 (713) 501-3332

Doug.Mullendore@otis.com

**CONTRACT NAME:** DTH06473X

**QUOTE NUMBER:** QTE-001831015

**CONTRACT START DATE:** 9/1/2018

We propose the following modification to the Contract referred to above, to take effect as of: 3/1/2024. The below unit(s) will be added to the maintenance contract and the net billing will increase by \$1,100.00 per month payable monthly in arrears. Amtech has not surveyed the units, if upon survey there are outstanding maintenance repairs that need to be performed at time of contract addition, these will not be covered under contract and will be considered billable.

**EQUIPMENT DESCRIPTION**

No Of Units	Type Of Unit	Manufacturer	Customer Designation	Machine Number
2	Geared	Motion Controls Eng. (MCE)	1, 2	UNIT-001196508, UNIT- 001196509

This proposal, when accepted by you below and approved by our authorized representative, will become binding as an addendum and modification to the Contract. All other terms, conditions and obligations in the Contract referred to are to remain in full force and effect. This quotation is valid for ninety (90) days from the proposal date.

If this change results in the price adjustment date and billing frequency not aligning, the price adjustment date will be changed to ensure continued alignment with the billing frequency not earlier than the current price adjustment date.

To set up automatic payments, please visit <https://otis.payinvoicedirect.com>.

**SUBMITTED BY:** Douglas Mullendore  
**TITLE:** Specialist, Business Development  
**E-MAIL:** Doug.Mullendore@otis.com

Accepted in Duplicate

Harris County Toll Road

Amtech Elevator Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Meagan Milford

Title: \_\_\_\_\_

Title: Senior Manager & GM - Houston

Email: \_\_\_\_\_

Email: meagan.milford@otis.com

Company Name: Harris County Toll Road

☐ Principal, Owner or Authorized Representative  
of Principal or Owner

☐ Agent \_\_\_\_\_  
(Name of Principal or Owner)

**BILL TO INFORMATION**

Company Name: Harris County Toll Road  
Address: % A/P  
Address 2: 1001 PRESTON STE 800  
City: HOUSTON  
State: \_\_\_\_\_  
Zip Code: 77002

**ACCOUNTS PAYABLE CONTACT**

Name: William Tufo  
Phone Number: (832) 257-1568  
Fax Number: \_\_\_\_\_  
E-mail: william.tufo@hctra.org

**TAX STATUS**

Are you tax exempt? (Yes or No)

If yes, please provide tax exempt certificate

Do you require a Purchase Order be listed on your invoices? (Yes or No)

If yes, please provide contact info for PO renewal:

PO Number: \_\_\_\_\_  
Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

ORDER OF COMMISSIONERS COURT  
Authorizing execution of an amendment to an agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_ day of \_\_\_\_\_, 2024 with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF FIRST AMENDMENT TO THE  
AGREEMENT BETWEEN  
HARRIS COUNTY AND AMTECH ELEVATOR SERVICES

Commissioner \_\_\_\_\_ introduced an order and made a motion that the same be adopted. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**IT IS ORDERED** that County Judge Lina Hidalgo be, and is hereby, authorized to execute for and on behalf of Harris County, the Second Amendment to the Agreement between Harris County and Amtech Elevator Services to provide additional maintenance and repair of vertical transportation equipment services to Harris County; for an additional \$13,200.00 in appropriated funds; said Agreement and Second Amendment being incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.