

January 7, 2024

Commissioners Court Harris County, Texas

RE: Inventory Deletions

Members of Commissioners Court:

Please authorize the following:

Description: Removal of Inventory Items Listed on Auditor's Form 3351

Department: H/C Toll Road Authority (Org. 050)

Harris County Constable Pct. 1 (Org. 301) Harris County Constable Pct. 5 (Org. 305) Harris County Sheriff's Office (Org. 540)

Sincerely,

DeWight Dopslauf Purchasing Agent

DeWight Dopslauf

JG Attachments County Auditor's Form 3351 Harris County, Texas (REV. 09/06)

COUNTY PROPERTY

<u> </u>	DELE	110N/INDEMN	II ICA I ION N	EQUE	31 FURM		
			TED BY DEPARTME	NT			
Official's Name	INFORMATIO		M			I a	
Roberto Trevino	Department / Division Name 050 - H/C Toll Road Authority						t Date
						1/29/	2024
		OM INVENTORY RECO					
Commissioners Court: I r							
department's inventory listing County Inventory Listing, and	g or that the for capitalized	Harris County Purch	nasing Agent be a	utnorize	ed to remove th	e property fro	into optrior to
remove the property from the	denartment's	general ledger fixed	asset accounts.	De auti	ionzed to proces	s tile appropri	late entires to
M Additional Sheets Attached		ganara nagar maa					
_						YEARS IN	PURCHASE
INV. CONTROL #	DESCRI	PTION	COST	CUR.	BOOK VALUE	SERVICE	DATE
Cause for Loss Additional Sh	neets Attached					<u> </u>	
The circumstances resultin							
☐ DAMAGE/DEST	RUCTION du	e to accident/natural	disaster. Date the	e damag	e/destruction oc	curred:	
Date the acciden	t/disaster_rep	orted to Risk Manage	ement and the Cou	anty Aug	litor:		
THEFT, and the	date of the th	eft report (include c	opy of report) a	iven to t	he Sheriff, Cons	table, or other	Peace
		igned by the Officer,					
			and				
Theft Report D	ate ' — T	heft Report Number	, 4114		Law Enforcement	Agency	
_							
			<u> </u>				
WASTE, the pro	perty is no lor	ger functional in any	manner and is co	onsidere	d waste.		
OTHER, (specif	: see Atal	ieanepopy:					
Deletion Requested By		1					
						1/29/202	4
Official's Signature:							
	1/14/				Date:		
SECTION 3 INDEMNIFIC	ATION SECT	ION 3 REQUIRED <u>ON</u>	LY FOR DELETIONS	S DUE TO	DAMAGE/DEST	RUCTION, THEF	T, OR LOSS.
SECTION 3 INDEMNIFICAL Local Government Code §157	.903 authorize	estife commissioner	s court of a coun	ty by or	DAMAGE/DESTE der to provide f	RUCTION, THEF or the indemni	ification of an
Local Government Code §157 elected or appointed county of	.903 authorize	personal liability for	s court of a count the loss of count	ty by or y funds,	DAMAGE/DESTE der to provide for or loss of or da	ruction, THEF or the indemni mage to perso	ification of an onal property,
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Harris County Production Fixed Assets Items Pending Disposal Verification

Dept: 050 H/C TOLL ROAD AUTHORITY

ASSET ID	DESCRIPTION	MAKE	MODEL	S/N	RETIREMENT TYPE	JUSTIFICATION COMMENTS
300000001063	STORAGE ARRAY HUS	HITACHI	DF 850	93042082	MISSING ASSET	FAILED TO IDENTIFY ASSET WHICH WAS GROUPED WITH OTHER EQUIPMENT SENT TO PURCHASING SERVICES; NO BACKUP DOCUMENTATION.

County Auditor's Form 33 Harris County, Texas (RE	V 09/06)	COUNT								
<u> </u>	DELET		IFICATION R TED BY DEPARTME	EQUEST FORM						
!	ARTMENT INFORMATION									
Official's Name		epartment /Division N			Current					
Constable Alan Rose		01 - Constable Pr			01/18	/2024				
	TION OF PROPERTY FROM			to compute the below	E-tad proper	to from this				
department's inventor County Inventory List	Commissioners Court: I respectfully request, as applicable, authorization to remove the below listed property from this department's inventory listing or that the Harris County Purchasing Agent be authorized to remove the property from the Harris County Inventory Listing, and for capitalized items, that the Harris County Auditor be authorized to process the appropriate entries to remove the property from the department's general ledger fixed asset accounts.									
Additional Sheets A	ttached									
INV. CONTROL #	DESCRIPT	TION	соѕт	CUR. BOOK VALUE	YEARS IN SERVICE	PURCHASE DATE				
:										
İ										
Cause for Loss 🗋 Addi	tional Sheets Attached									
The circumstances	resulting in this reque	st are:								
☐ DAMAG	E/DESTRUCTION due t	to accident/natural	disaster. Date the	e damage/destruction oc	curred:	10-53				
	accident/disaster report									
THEFT, Officer,	and the date of the thefi the report number assign	t report (include c ned by the Officer,	opy of report) gi and the law enfor	ven to the Sheriff, Const cement agency are:	table, or other	Peace				
	Report Date The		, and							
_										
	nd the estimated date of									
	the property is no longe		manner and is co	insidered waste.						
Deletion Requested By	(specify): see attached	d report								
Deletion Requested by) /			111					
Official's Signature:										
SECTION 3 INDEMNIFICATION SECTION REQUIRED ONLY FOR DELETIONS DUE TO DAMAGE/DESTRUCTION, THEFT, OR LOSS,										
elected or appointed of	Local Government Code §157.903 authorizes the commissioners court of a county by order to provide for the indemnification of an elected or appointed county officer against personal liability for the loss of county funds, or loss of or damage to personal property, incurred by the officer in the performance of official duties if the loss was not the result of the officer's negligence or criminal action.									
I respectfully request Commissioners Court to indemnify me for the liability associated with the loss of the above listed lost, damaged, or stolen property.										
lost, damaged, or	equest Commissioners	s Court to indem		-	-					
lost, damaged, or OR	equest Commissioners stolen property.		nify me for the I	ability associated with t	the loss of the					
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Date:

County Judge's Signature:

Harris County Production Fixed Assets

Items Pending Disposal Verification

Dept: 301 HARRIS COUNTY CONSTABLE PCT. 1

ASSET ID	DESCRIPTION	MAKE	MODEL	S/N	RETIREMENT TYPE	JUSTIFICATION COMMENTS
300000070625	2020 CHEVY POLICE TAHOE SUV	CHEVY	TAHOE	1GNLCDEC1LR16 1303	I DE INVA I E I I I I I	RETURNED TO THE DONOR IN EXCHANGE FOR 2023 CHEVROLET POLICE TAHOE; APPROVED BY CC 12/5/2023

	county Auditor's Form 3351 COUNTY PROPERTY DELETION/INDEMNIFICATION REQUEST FORM								
THE VENT	= ===	DELETIC					4 94 1		
SECTION 1 DEPA	RTMENT TO	NEORMATION	TO BE COMPLET	TED BY DEPARTM	EN I				
Official's Name			partment /Division f	Vame		Current			
Ted Heap			5 - Constable P			1/22/	2024		
			INVENTORY RECO		194				
Commissioners Coudepartment's inventor County Inventory Listing remove the property f	urt: I res ry listing o ing, and fo rom the de	spectfully reque or that the Har or capitalized ite	est, as applicables ris County Purch ems, that the Har	le, authorization lasing Agent be ris County Audit	n to remove the below authorized to remove the or be authorized to proces	ie property iro	m the Harris		
Additional Sheets A	ttached					AEVDU	PURCHASE		
INV. CONTROL #		DESCRIPTI	ON	COST	CUR. BOOK VALUE	YEARS IN SERVICE	PURCHASE DATE		
						7			
				 					
	<u> </u>			L		<u> </u>	L		
Cause for Loss 🗆 Addi									
The circumstances I									
. –					the damage/destruction of	ccurred:			
			ed to Risk Manage						
THEFT, Officer,	and the da the report	ate of the theft number assign	report (include of the officer,	copy of report) and the law enf	given to the Sheriff, Consorcement agency are:				
	Report Dat	e /	Report Number	, and	Law Enforcement	Agency			
} -									
		ilmated date of							
		erty is no longer see attached		y manner and is	considered waste.				
Deletion Requested By	11/1	100/10	10:			2.07	0.1		
045-1-11- 51	11/1	WUX	V N ノ		Date: Q	2-06-	-014		
Official's Signature:	MANTA	7014	1 3 DEOUTOES	I V FOR BELLETIC	NS DUE TO DAMAGE/DEST				
Local Government Co elected or appointed incurred by the office	de §157.9 county off r in the pe	903 authorizes (icer against per rformance of of	the commissioner sonal liability for ficial duties if the	rs court of a court the loss of court loss was not the	unty by order to provide inty funds, or loss of or deersuit of the officer's ne	for the indemn amage to pers gligence or crin	ification of an onal property, ninal action.		
☐ I respectfully relost, damaged, or OR			Court to inden	nnify me for the	e liability associated with	the loss of the	e above listed		
· ·	etie	mminata	much ha Indee	ify made the	nes of the shows that I are	nerty heaver-			
'	-			•	oss of the above listed pro	percy decause:			
			value associated as a re		nce claim/recovery for the	loss of the ar-	opertv.		
☐ The property	is no long	er functional in	any manner, wa	s determined no	t to be surplus, and is the	erefore conside	red waste.		
Other (specif	* *	ditional Shaete	Attached)		AND THE RESERVE TO BE SHOWN THE PARTY OF THE		The same		
Additional Controls In	plementer	d to Prevent Fut	ure Losses (If app	olicable) (Add	itional Sheets Attached)				
Action Taken to Recov	er Propert	y (□ Additional	Sheets Attached)						
					The state of the s		4		
Official's Signature: _					Date:				
		1	O BE COMPLETED	BY PURCHASIN					
Reviewed by Purchasing	Apent		·	·	• -		- D		
	ngene				Recommended Di Destroyed Items	sposal Method fo In Department's	r Damaged/ Possession		
Signature:	•		Dat	e: _	Recommended Di Destroyed Items	sposal Method fo in Department's l	r Damaged/ Possession		
Signature:	•		Dat BE COMPLETED B		Destroyed Items	sposal Method fo in Department's l	r Damaged/ Possession		

Date: _

County Judge's Signature:

Harris County Production Fixed Assets

Items Pending Disposal Verification

Dept: 305 HARRIS COUNTY CONSTABLE PCT. 5

ASSET ID	DESCRIPTION	MAKE	MODEL	S/N	RETIREMENT TYPE	JUSTIFICATION COMMENTS
300000066039	XLT5000 MOBILE 10-35 WATT	N/A	N/A	500CKF1193	EXPENSED	NON-INVENTORY- NON-CAP, UNDER \$5K, UNABLE TO LOCATE

County Auditor's Form 33 Harris County, Texas (REV	V. 09/06\	COUN'	TY PROPERT			
		TO BE COMPLET	ED BY DEPARTME			
SECTION 1 DEPAI	RTMENT INFORMATION	Department /Division I	Marina.			
Sheriff Ed Gonzalez		540 - Harris Count		e	1/11/	
SECTION 2 DELET	TION OF PROPERTY F	ROM INVENTORY RECO			1 -77	
uepartments inventor	y listing or that the	Harris County Purch d Items, that the Har	iasing Agent be i	to remove the below authorized to remove the r be authorized to proces	a aranamii fir	on the Linux
Additional Sheets At						
INV. CONTROL #	DESCR	IPTION	COST	CUR. BOOK VALUE	YEARS IN SERVICE	PURCHASE DATE
	32					
Cause for Loss 🗌 Additi						
The circumstances re						
				e damage/destruction oc	curred:	
		orted to Risk Manage				
THEFT, a Officer, th	and the date of the ti ne report number as:	neft report (include coigned by the Officer,	opy of report) g and the law enfo	iven to the Sheriff, Cons reement agency are:	table, or other	Peace
			, and	Law Enforcement		
		Theft Report Number		Law Enforcement	Agency	
	id the estimated date					
			manner and is co	onsidered waste.		
OTHER, Deletion Requested By	(specify): see attac	ned report				
Official's Signature:	Landy Be	inten		l Date:	11/2024	
SECTION 3 INDEM	INIFICATION SEC	ION 3 REQUIRED ONL	Y FOR DELETIONS	DUE TO DAMAGE/DEST	UCTION, THEF	T, OR LOSS.
elected or appointed co	e §157,903 authoriz Dunty officer against	es the commissioners personal liability for	court of a count	ty by order to provide for y funds, or loss of or da result of the officer's negl	or the indemni	fication of an
I respectfully red lost, damaged, or s	quest Commission			liability associated with (
OR						
☐ I am NOT reques	ting Commissione	s Court to indemnit	y me for the loss	of the above listed prop	erty because:	
		he value associated w				
☐ Harris County ☐ The property is ☐ Other (specify)	s no longer functiona	as a res I in any manner, was	ult of an insuranc determined not (e claim/recovery for the to be surplus, and is ther	loss of the pro efore consider	perty. ed waste.
	*					

SECTION 3 INDEMNIF	CATION SECTIO	N 3 REQUIRED ONLY FOR	DELETIONS DUE	TO DAMAGE/DESTRUCTION, THEFT, OR LOSS
incurred by the officer in the	officer against pe e performance of o	ersonal liability for the lo fficial duties if the loss w	ss of county fund as not the result (order to provide for the indemnification of s, or loss of or damage to personal proper of the officer's negligence or criminal action.
lost, damaged, or stole OR	t Commissioners n property.	Court to indemnify n	ne for the liability	associated with the loss of the above list
☐ I am NOT requesting	Commissioners (Court to indemnify me	for the loss of the	above listed property because:
		value associated with the		
				n/recovery for the loss of the property.
☐ The property is no☐ Other (specify):	longer functional in	any manner, was deter	mined not to be s	surplus, and is therefore considered waste.
Current Internal Controls (Additional Sheets	Attached)		
Additional Controls Impleme	nted to Prevent Fut	ture Losses (If applicable,	(Additional Sh	eets Attached)
Action Taken to Recover Pro	perty (Additional	Sheets Attached)		
1./			SELECT THEM	
Official's Signature:	ndy Bu	atyn		Date: 11/2024
		TO BE COMPLETED BY PUR	RCHASING AGENT	
Reviewed by Purchasing Agent				Recommended Disposal Method for Damaged/ Destroyed Items in Department's Possession
Signature:	·····	Date:		
	ТО	BE COMPLETED BY COMM	IISSIONERS COUR	
PROPERTY DELETION: INDEMNIFICATION:	☐ APPROVED ☐ APPROVED	☐ NOT APPROVED ☐ NOT APPROVED	by Commissione by Commissione	

Date:

County Judge's Signature: _

Harris County Production Fixed Assets

Items Pending Disposal Verification

Dept: 540 HARRIS COUNTY SHERIFF'S OFFICE

1	ASSET ID	DESCRIPTION	MAKE	MODEL	5/N	RETIREMENT TYP	JUSTIFICATION COMMENTS
	300000067499	KITS, SCENT KP SSE480MIL WARF	POLYMATH INTERSCIENCE,L LC	SCENTLOGIC-K9	N/A	SCRAPPED ASSETS	THE LISTED ITEM HAS EXCEEDED ITS SERVICE LIFE AND IS NO LONGER VIABLE FOR USE AS A TRAINING AID. THIS ITEM WILL BE INCINERATED AS RECOMMENDED BY THE MANUFACTURER.