



# HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston, Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application ☒ Award ☐

Department Name / Number

DUNs

Grant Title

Sheriff - Patrol & Administration - 540	Not Applicable	Auto Theft Unit '24
<b>Funding Source:</b> Texas Department of Motor Vehicles: CFDA# N/A	<b>Grant Agency:</b> Texas Department of Motor Vehicles	
<b>Program Year:</b> 31 st	<b>Program Ending:</b>	
<b>Grant Begin Date:</b> 09/01/2023	<b>Grant End Date:</b> 08/31/2024	
<b>Grant Org. Key:</b>	<b>If applicable, Prior Year Org. Key:</b> 100001000001309	

## Grant Description:

The Motor Vehicle Crime Prevention Authority (MVCPA) supports statewide law enforcement through vehicle theft and vehicle burglary reduction initiatives, education, and public awareness, and is part of the Texas Department of Motor Vehicles (TxDMV).

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$1,152,284.00	\$959,467.00	\$192,817.00
Non-Labor	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$1,152,284.00	\$959,467.00	\$192,817.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
<b>TOTALS</b>	<b>\$1,152,284.00</b>	<b>\$959,467.00</b>	<b>\$192,817.00</b>

\* under development

Full Time Equivalent Positions

23.00

Date Guidelines are Available

03/13/2023

% of Positions Paid by Grant

83.26 %

Grant Submittal Deadline Date

05/12/2023

## Grant Discussion:

If awarded, this would be the 31st year of funding for the Sheriff's Office under this grant program. During the course of its operations, the Sheriff's Auto Theft Unit investigates cases of auto theft and auto burglary, conducts proactive sting operations, files charges as appropriate, and also provides training classes to peace officers regarding auto crimes prevention and apprehension. Funding is requested for part of the salaries of 23 FTEs, travel, and operating supplies. A match amount of \$192,817 is being provided by the Sheriff's Office. Also, an in-kind match of \$1,664,060 consisting of donated office space, is non-cash and not shown on this form.

## County Funded Cost Projection

Year	Required	Discretionary
2023	15,425.36	-
2024	177,391.64	-
2025	-	-
2026	-	-
2027	-	-

Completed by :

*Michael Mattingly*

Mattingly, Mike

Date :

5/3/23

Reviewed by:

*[Signature]*

Date :

5/8/23



SHERIFF ED GONZALEZ

1200 Baker Street, Houston, Texas 77002 ★ (713) 755-6044 ★ www.sheriff.hctx.net

April 28, 2023

To: Ed Gonzalez, Sheriff

Thru: Mike Lee, Chief Deputy  
Executive Bureau

Thru: Michael Lanham, Director of Finance  
Finance Division

Thru: Shaun Jernagin, Financial Administrator  
Finance Division

Thru: Brian Schmitz, Grants Manager  
Grants Management Office

From: Jazmin Gonzales, Grant Analyst  
Grants Management Office

Re: FY 2024 Motor Vehicle Crime Prevention Authority (MVCPA) Grant Application

The Grants Management Office requests authorization to submit to Commissioners Court an application for the FY 2024 Motor Vehicle Crime Prevention Authority (MVCPA) grant in the amount of \$959,467, with a required cash match of \$192,817, and an In-Kind of \$1,664,060. The FY24 grant year period is September 1, 2023 through August 31, 2024. This Motor Vehicle Crime Prevention Authority grant would provide funding for the Auto Theft Unit.

Your consideration in this matter is greatly appreciated.

Regards,

Jazmin Gonzales  
Grant Analyst

**ORDER**

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 16th day of May, 2023, the Commissioners Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and to sign any ancillary grant documents, and on behalf of Harris County, Texas, to apply for the following grant:

**FY 2024 MOTOR VEHICLE CRIME PREVENTION AUTHORITY  
– SHERIFF'S OFFICE**

Application Amount: \$959,467

Required Match: \$192,817

In-Kind: \$1,664,060

Total Amount: \$2,816,344

Grant Period: September 1, 2023 – August 31, 2024

# **Motor Vehicle Crime Prevention Authority Resolution**

## **2024 Harris County Resolution**

### **Taskforce Grant Program**

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary and theft; and

WHEREAS, Harris County has agreed that in the event of loss or misuse of the grant funds, Harris County assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that Lina Hidalgo, County Judge, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that John Gonzalez, Lieutenant, is designated as the Program Director and Harris County Auditor's Office, Mike Post, is designated as the Financial Officer for this grant.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Lina Hidalgo  
County Judge



## **Motor Vehicle Crime Prevention Authority**

### **Fiscal Year 2024 Request for Applications – Taskforce Grants**

### **March 13, 2023**

#### **Notice of Request for Applications**

The Motor Vehicle Crime Prevention Authority (MVCPA) authorized the issuance of the Fiscal Years 2024 and 2025 (FY24-25) **Request for Applications (RFA)** at its regularly scheduled meeting held on February 22, 2023. MVCPA is authorized in statute to provide grants to local law enforcement to combat motor vehicle theft, burglary from a motor vehicle and/or fraud-related motor vehicle crime. Eligible applicants may request funds for program operation by submission of an application consistent with the information, including the requirements and conditions stated in this RFA. This RFA is posted in the Texas Register as required by law for at least thirty (30) days prior to the due date for Applications.

All applications submitted will be for FY2024. If awarded an FY2024 grant the MVCPA may provide a FY2025 grant subject to availability of funding and grantees' positive program performance. The MVCPA will use the same FY2024 application and budget values as originally submitted for the additional period. Any ongoing program (scope) changes or budget changes will be submitted by grantees through the grant adjustment process after the creation of the second-year grants.

#### **Due Date**

Grant Applications from eligible applicants must be completely submitted on-line at <https://MVCPA.tamu.edu> on or before **5:00 PM, May 12, 2023**. **First time applicants must establish an account and perform account setup steps prior to an application being able to be submitted.**

The required Resolution and any optional supporting documents must be scanned and submitted as attachments to the application at <https://MVCPA.tamu.edu> on or before **5:00 PM, May 12, 2023**.

#### **Applicable Authority and Rules**

Motor Vehicle Crime Prevention Authority grant programs are governed by the following statutes, rules, standards and guidelines:

- Texas Transportation Code Chapter 1006
- Texas Administrative Code (TAC): Title 43; Part 3; Chapter 57
- Texas Grant Management Standards (TxGMS) as promulgated by the Texas Comptroller of Public Accounts
- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and any subsequent adopted grantee instruction manuals
- This Request for Applications issued on March 13, 2023

#### **Eligible Applicants**

Only Texas law enforcement agencies through their city or county are eligible to apply for Motor Vehicle Crime Taskforce Grants.

**Application Category**

New Grant – These are annual grants that require a minimum cash match of 20% for the program described in the application. Applicants meeting the eligibility requirements may submit a new grant subject to the priority established by the MVCPA in the FY24 RFA. New applicants shall email MVCPA at [GrantsMVCPA@txdmv.gov](mailto:GrantsMVCPA@txdmv.gov) from an official governmental agency email account to request an account and access be established.

**Grant Type**

Reimbursement – This is a total program budget reimbursement grant. Applicants that are awarded grants will expend local (agency) funds and then will be reimbursed quarterly, subject to compliance with standard and special conditions as contained in the Statement of Grant Award (SGA), at the agreed rate for all allowable, reasonable, and necessary program costs incurred.

**Grant Term**

The FY2024 grant cycle is a one (1) year funding cycle to begin on September 1, 2023, and end August 31, 2024. Subject to availability of funding and grantees' positive program performance the MVCPA may provide an FY2025 grant using the same on-line application systems and budget values as originally submitted. No obligations or expenses may be incurred or made outside of the grant period(s).

**Method of Application**

Grant Applications from eligible applicants shall be completely submitted on-line at <https://MVCPA.tamu.edu> on or before 5:00 PM, May 12, 2023. All forms will be completed on-line. The Resolution and all supporting documents must be submitted as attachments.

**Resolution Required**

A Resolution (Order or Ordinance) by the applicant governing body is required to make application for these funds. The resolution shall provide that the governing body applies for the funds for the purpose provided in statute (*Texas Transportation Code, Chapter 1006*) to return the grant funds in the event of loss or misuse and designate the officials that the governing body chooses as its agents to make uniform assurances and administer the grant if awarded.

Only the governing body that submits an application needs to adopt and submit a Resolution. Participating jurisdictions in multi-agency taskforces shall agree and commit to the grant through interagency agreements as provided under Texas Local Government Code Chapter 362, Texas Government Code Chapter 791 and TxGMS.

In the event a governing body has delegated the application authority to a city manager, chief of police, sheriff or other official then applicants must submit on-line a copy of the delegation order (documentation) along with the Resolution signed by the official. A sample Resolution is attached as Appendix A.

**Program Category**

To be eligible for consideration for funding, a taskforce grant application must be designed to support one or more of the following MVCPA program categories (43 TAC §57.14):

**Law Enforcement, Detection, and Apprehension** - provide financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams (referred to as taskforces). Taskforces will develop organized methods to combat motor vehicle theft, burglary of a motor vehicle and fraud-related motor vehicle crime through the enforcement of law. This may include recovery of vehicles, clearance of cases, arrest of law violators, and disruption of organized motor vehicle crime. This

category includes development of uniform programs to prevent stolen motor vehicles from entering into Mexico or being removed from Texas through outbound seaports.

**Prosecution/Adjudication/Conviction** - provide financial support for taskforces to work with prosecutors and the judiciary to implement programs designed to reduce the incidence of motor vehicle theft, burglary of a motor vehicle and fraud-related motor vehicle crime.

**Prevention, Anti-Theft Devices and Automobile Registration** - provide financial support for taskforces to work with organizations and communities to reduce the incidence of motor vehicle theft, burglary of a motor vehicle and/or fraud-related motor vehicle crime. The application shall demonstrate how the financial support will assist automobile owners to reduce motor vehicle theft, burglary of a motor vehicle and fraud-related motor vehicle crime.

**Reduction of the Sale of Stolen Vehicles or Parts** - provide financial support for taskforces to work with businesses, organizations, and communities to reduce the sale of stolen vehicles or parts. Applicants will develop organized methods to combat the sale of stolen vehicles and parts using any of the following: vehicle identification number (VIN) inspection; inspections of motor vehicle part and component distribution enterprises; parts labeling and etching methods; and means to detect the fraudulent selling of stolen parts.

**Educational Programs and Marketing** – provide financial support for taskforces to work with individuals, businesses, organizations, and communities to assist automobile owners in preventing motor vehicle theft, burglary of a motor vehicle and fraud-related motor vehicle crime. Develop and provide specialized training or education program(s) to: the public on motor vehicle crime prevention, law enforcement on interdiction and prosecution, and government officials on fraud-related motor vehicle crime prevention, including title and registration fraud.

#### **Priority Funding**

The MVCPA enabling statute provides that the “the authority shall allocate grant funds primarily based on the number of motor vehicles stolen in, or the motor vehicle burglary or theft rate across, and the number of fraud-related motor vehicle crimes committed in the state rather than based on geographic distribution.” (TTC Section 1006.151, (c)). In addition, the following grant features will be given priority consideration in evaluating new grant applications:

**Continuing Funded Programs in Compliance with MVCPA Grant Conditions**– Applications that provide for the continuation of existing programs that currently meet the program and fiscal reporting conditions of the MVCPA. Applicants must provide ongoing need and evidence of their progress and impactful performance toward combatting motor vehicle theft, burglary of a motor vehicle and/or fraud-related motor vehicle crime. The applicant must describe the experience and qualifications of investigators used in the program and how utilization of current grant inventory and resources for continued operation of these specialized investigative grant programs are useful for the state and local governments.

**Programs to Combat Organized Economic Crime** – Applications for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams that introduce, increase, or expand efforts to combat organized crime.

**Border and Port Security** – Applications that provide specific initiatives to identify and prevent stolen vehicles from crossing the border using automatic license plate readers, training of local state and federal personnel in the identification of stolen vehicles, and bridge and port inspections.

**Use of Technology** – Applications that incorporate automatic license plate reader programs, surveillance equipment and other uses of technology to increase the number of stolen vehicles recovered and the number of persons arrested for motor vehicle crimes.

**Theft of Parts from a Motor Vehicle** – Applications that incorporate a reasonable, objective plan to combat and prevent the theft of catalytic converters.

**Dedicated Prosecutors** – Applications that incorporate a dedicated prosecutor to increase the priority of motor vehicle crime case prosecutions and decrease the number of repeat offenders through successful prosecution efforts.

### **Supporting Documents**

Documents that provide evidence of local support or commitment from other officials or agencies for the application may be submitted following the same instructions as the Resolution. Interagency agreements shall be submitted prior to payments being authorized if an award is made. MVCPA recommends that interagency agreements be completed after award determinations are made to ensure correct amounts are reflected in those agreements. All interagency agreements must meet the conditions and elements required in the TxGMS.

### **Supplanting Prohibited**

Grant funds provided by the Authority under this RFA shall not be used to supplant federal, state or local funds that otherwise would be available for the same purposes (Texas Administrative Code Title 43, §57.9). Supplanting means the replacement of other funds with MVCPA grant funds. This shall include using existing resources already available to a program activity as cash match.

### **Cash Match Requirement**

All applications for programs must provide at least a twenty (20%) percent cash match (Texas Administrative Code Title 43 §57.36). Multijurisdictional agencies must provide details for the method of cash match in intergovernmental agreements (*Texas Government Code, Chapter 791*). Cash match must meet the requirements provided in TxGMS.

#### **Formulas to calculate cash match:**

1. Total MVCPA grant funds requested multiplied by percent of match required = Total Amount of Cash Match Required
2. Total Program Cost minus Total Cash Match Required = Total Authority Grant Request

**NICB in Lieu of Cash** – Applicants may enter into formal agreements with the National Insurance Crime Bureau (NICB) to work on grant funded activities. The amount of salary and other direct costs related to the work on grant activity provided by the NICB may be counted and reported as in lieu of cash match. Time certifications are required to be made by the employee for these positions as required by TXGMS. Applicants must meet the obligation expressed as cash match in the event NICB cannot meet its obligation.

### **In-Kind Match**

Only include in-kind if necessary for the local jurisdiction. In-kind contributions shall not be considered cash match. In-kind match may be used to: 1) reflect the total level of jurisdictions' effort/costs to combat motor vehicle crime; 2) reflect how the grant program fits into jurisdictions' operation; 3) effectively operate a single program with multiple funding streams; and/or 4) contributions from the applicant or third-parties that are for grant funded activity. Costs in detail line items shall not be split between in-kind match and cash



match or grant funding. For example, the entire salary of an officer shall be placed in one expense type rather than split between grant/cash match costs and in-kind.

### **Reporting and Webinar Attendance Requirements**

Applicants that are awarded grants will be required to provide:

**Quarterly Progress Reports** - The MVCPA requires submission of quarterly progress reports to demonstrate progress toward meeting goals and activities provided in the grant application. These include: 1) Monthly progress toward statutorily required performance measures; 2) Monthly progress recorded on the Goals, Strategies and Activities report; and 3) Quarterly Summary and Success section. Grantees designated as Border/Port Security grants are required to complete additional sections required by the Texas Legislature.

**Quarterly Financial Reports** – Reports of actual expenses are provided to request funds. All expenditures must be in accordance with local policies and procedures and grant requirements. Grantees shall review all expenditures, ensure all applicable regulations are followed, and maintain documentation that is accurate and complete. All expenses must be supported by appropriate documentation.

**Webinar Attendance:** One grant representative from the applicant agency will attend a monthly session via teleconference or webinar that includes information on MVCPA grant administration.

One law enforcement officer is required to attend the information sharing and networking sessions on law enforcement issues and other MVCPA issues critical to the successful operation of an MVCPA taskforce.

### **Funding Requirements and Conditions**

- a) State Funds Availability – All awards by the MVCPA are subject to availability of state funds.
- b) Right of Refusal –The Authority reserves the right to reject any or all of the applications submitted.
- c) Awards – Publishing the RFA does not legally obligate the Authority to fund any programs.
- d) Partial Funding – The Authority may choose to offer funds for all or any portion of a program submitted in an Application.
- e) Substitution –The Authority may offer alternative funding sources, special conditions, or alternative program elements in response to submitted Applications.
- f) Application Required –Registration for on-line access is required. The MVCPA is not responsible for applicants that cannot complete the registration and application process on-time.
- g) No Alternative Application Submission - Paper applications and requests for funding are not accepted in lieu of the on-line grant application process.
- h) Review Criteria–Authority staff and designated MVCPA Board member(s) will review each grant using subjective and objective tools and comparative analysis. The weight given to each section or combination of sections is at the sole discretion of the Authority.
- i) Questions and Clarification –During the review period, the applicant may be contacted by Authority staff to ask questions or to seek clarification regarding information provided in the application. Failure to promptly respond will not disqualify an applicant, but, information that is submitted after the review period may not be considered.
- j) Final Selection –The Authority may select and award programs that best meet the statutory purposes and that reflect its current priorities. No appeal may be made from the Authority's decisions.
- k) Changes in Application –If an applicant proposes changes to be made in the program type or participation of jurisdictions after an award is determined, then the Authority will review the changes and may make modifications (including the amount) or cancel the award as deemed appropriate to the Authority.

- l) Delayed Start –An applicant that is awarded a grant and that does not begin operations within 45 days of the beginning of the grant term is considered terminated.
- m) Application instructions – the MVCPA provides additional details and instructions in the on-line application system that are incorporated by reference as part of this RFA and must be followed during the application and award process.
- n) Program Income – is defined in the TxGMS. Current grantees carrying forward program income from prior years will follow the new rules established by the Texas Comptroller and MVCPA Grant Administrative Manual. Budgeted use of Program Income should be specified in the grant budget detail, narrative, and source of income table for FY24
- o) TCOLE Certifications Required –All law enforcement agencies regulated by Chapter 1701, Occupations Code must certify that they are in compliance with the Texas Commission on Law Enforcement standards or provide a certification from the Texas Commission on Law Enforcement that states that the requesting agency is in the process of achieving compliance with said rules.

**Selection Process:**

Eligible applications will be reviewed. Grant award decisions by MVCPA are final and not subject to judicial review. Grants will be awarded on or before September 1, 2023.

Applications that do not meet the stated requirements of this RFA and that are not eligible for review will be notified ten (10) working days after the due date.

**Application Workshop**

Potential applicants are requested to attend the on-line “Motor Vehicle Crime Prevention Authority Grant Application Workshop” which has been scheduled for: March 31, 2023, from 10 AM to 12 PM. Join by using the following links:

THIS MEETING WILL BE HELD REMOTELY VIA MICROSOFT TEAMS MEETING

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 247 114 769 205

Passcode: dFCFhj

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 737-787-8456,,772892108#](#) United States, Austin

Phone Conference ID: 772 892 108#

[Find a local number](#) |

[Learn More](#) |

The informational session will provide details on the grant Application process including grant eligibility requirements, completing the various Application sections, and the grant cycle timeline. At least one representative of the potential grant applicant should be present at this workshop.

**Contact Person**

Joe Canady, MVCPA Director,  
Texas Motor Vehicle Crime Prevention Authority  
4000 Jackson Avenue  
Austin, Texas 78731  
(512) 465-1485  
[GrantsMVCPA@txdmv.gov](mailto:GrantsMVCPA@txdmv.gov)  
Issued in Austin, Texas on March 13, 2023

Joe Canady, MVCPA Director

**MVCPA Application Checklist**

Each Applicant must:

- 1) Complete the on-line Application on or before **5:00 PM, May 12, 2023;**
- 2) Complete the Resolution with the city or county and attach with other supporting documents on or before **5:00 PM, May 12, 2023**

**Appendix A**  
**Updated Sample Motor Vehicle Crime Prevention Authority Resolution**

Applicants must use the language below to meet the minimum legal elements to execute an agreement with the MVCPA through the grant application process. Cities and counties not wanting to use the sample below must address all the legal elements contained herein.

2024 Blank City/ County Resolution or Order or Ordinance  
**Motor Vehicle Crime Prevention Authority**

**2024 BLANK Resolution**

**Taskforce Grant Program**

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle theft, motor vehicle burglary and fraud-related motor vehicle crime; and

WHEREAS, BLANK has agreed that in the event of loss or misuse of the grant funds, BLANK assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that TITLE, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that TITLE, is designated as the Program Director and TITLE, is designated as the Financial Officer for this grant.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_

NAME

TITLE: County Judge /Mayor/ City Manager



Harris County Taskforce Grant Application for Fiscal Year 2024

[Request for Application \(RFA\)](#)Primary Agency / Grantee Legal Name: *Harris County*Organization Type: *Law Enforcement*Organization ORI (if applicable): *TX1010000; HARRIS CO SO (MIP)***Program Title** Please enter a short description of the proposed program that can be used as the title.*Harris County Sheriff's Auto Theft Unit***Application Category** (See [Request for Applications \[RFA\]](#) for category details and descriptions RFA Priority Funding Section):☒ **New Grant - 2024** is the first year of the MVCPA Taskforce Grants. All 2024 grant applicants use the new grant category.**MVCPA Program Category** (see RFA and TAC 43, 3 §57.14). Check all that apply.

- ☒ Law Enforcement, Detection and Apprehension
- ☐ Prosecution, Adjudication and Conviction
- ☐ Prevention, Anti-Theft Devices and Motor Vehicle Registration
- ☒ Reduction of the Sale of Stolen Vehicles or Parts
- ☒ Education Programs and Marketing

**Taskforce Grant Participation and Coverage Area****Provide a General Description of the Participating and Coverage Area of this Grant Application**

Coverage includes all areas of unincorporated Harris County.

**Define in the tables below the grant relationships and geographic area of the taskforce:**

Applicant will add the participating and coverage agencies from the ORI list below. If an agency is not in the ORI list, please include the agency and role in the general description above. Make sure to follow the definitions below and select an agency in the dropdown. Use the *Add as Participating Agency* or *Add as Coverage Agency* button to populate the list.

**Participating Agencies** are agencies that materially participate in the grant application through the exchange of funds for reimbursement and cash match. Participating agencies are defined after the grant award by interlocal/interagency agreements. Each applicant must select their own agency first. Then select agencies that will receive or provide funding and/or resources. [Note: Interlocal/interagency agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.]

**Coverage Agencies** are agencies that provided some level of coverage, assistance or support by this grant application but will not materially exchange funds as cash match or reimbursement. The coverage is not supported by an after the award with interlocal/interagency agreements. Coverage agencies as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant (Ex. City Y is within County X or vice versa). Agencies selected in this list include agencies that will be covered or where the agency indicates that their agency will coordinate or call upon the taskforce. Letters of support with the application from the participating agencies are strongly recommended.

**Select Agencies to Add****Participating Agencies****Coverage Agencies**

<b>Select Agencies</b> Not associated with any law enforcement entity <b>Anderson</b> ANDERSON CO SO (AE) [TX0010000] PALESTINE PD [TX0010100] FRANKSTON PD [TX0010300] <b>Andrews</b> ANDREWS CO SO [TX0020000]	HARRIS CO SO (MIP)	
Add as Participating Agencies Add as Coverage Agencies	Delete Selected	Delete Selected

☐ **Other Coverage** (Use if ORI not listed or explanation is necessary.):

- ☐ **National Insurance Crime Bureau (NICB)** Used as Match (Documentation and time certification required.)  
☐ **Texas Department of Public Safety (DPS)**  
☐ **Other State or Federal Agency** (specify: )

**Resolution:** Complete a Resolution and submit to local governing body for approval. *Sample Resolution* is found in the Request for Application or send a request for an electronic copy to [grantsMVCPA@txdmv.gov](mailto:grantsMVCPA@txdmv.gov). The completed and executed Resolution must be attached to this on-line application.

#### Grant Budget Form

MVCPA recommends that the applicant complete the total costs (MVCPA and Cash Match combined) for this program. The applicant can then enter the desired amount of Cash Match (not less than 20% per TAC Title 43, Â§57.36). The system will then calculate the correct grant and match amounts.

#### Budget Entry Option:

- ☐ Enter Total and let system calculate MVCPA Funds and Cash Match, Match Percentage: %  
☒ Enter MVCPA and Cash Match Amounts

Click on category name to edit budget detail for that category.

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
<i>Personnel</i>	\$649,384	\$125,042	\$774,426	\$900,726
<i>Fringe</i>	\$291,333	\$64,025	\$355,358	\$436,934
<i>Overtime</i>				
<i>Professional and Contract Services</i>				
<i>Travel</i>				
<i>Equipment</i>	\$18,750	\$3,750	\$22,500	
<i>Supplies and Direct Operating Expenses (DOE)</i>			\$0	\$326,400
<b>Total</b>	<b>\$959,467</b>	<b>\$192,817</b>	<b>\$1,152,284</b>	<b>\$1,664,060</b>
Cash Match Percentage		20.10%		

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
<b>Personnel</b>						
Lieutenant	Investigator/LEO	100			\$0	\$95,585
Sergeant	Investigator/LEO	100			\$0	\$96,400
Sergeant	Investigator/LEO	100			\$0	\$91,682
Sergeant	Investigator/LEO	100			\$0	\$89,582
Deputy	Investigator/LEO	100	\$0	\$88,102	\$88,102	
Deputy	Investigator/LEO	100	\$87,202	\$0	\$87,202	
Deputy	Investigator/LEO	100	\$86,062	\$0	\$86,062	
Deputy	Investigator/LEO	100	\$85,882	\$0	\$85,882	
Deputy	Investigator/LEO	100	\$85,282	\$0	\$85,282	
Deputy	Investigator/LEO	100	\$82,446	\$0	\$82,446	
Deputy	Investigator/LEO	100	\$81,546	\$0	\$81,546	
Deputy	Investigator/LEO	100	\$81,486	\$0	\$81,486	
Deputy	Investigator/LEO	100		\$0	\$0	\$68,618
Deputy	Investigator/LEO	100		\$0	\$0	\$67,298
Deputy	Investigator/LEO	100		\$0	\$0	\$64,085
Deputy	Investigator/LEO	100		\$0	\$0	\$60,365

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Deputy	Investigator/LEO	100	\$59,478	\$0	\$59,478	
Deputy	Investigator/LEO	100			\$0	\$54,558
Deputy	Investigator/LEO	100			\$0	\$54,558
Deputy	Investigator/LEO	100			\$0	\$54,558
Deputy	Investigator/LEO	100			\$0	\$54,558
Clerk	Administrative / Support	100			\$0	\$48,879
Clerk	Administrative / Support	100	\$0	\$36,940	\$36,940	
Total Personnel		2300	\$649,384	\$125,042	\$774,426	\$900,726

**Fringe**

Lieutenant	Investigator/LEO				\$0	\$39,819
Sergeant	Investigator/LEO				\$0	\$40,012
Sergeant	Investigator/LEO				\$0	\$38,898
Sergeant	Investigator/LEO				\$0	\$38,402
Deputy	Investigator/LEO		\$0	\$38,052	\$38,052	
Deputy	Investigator/LEO		\$37,840	\$0	\$37,840	
Deputy	Investigator/LEO		\$37,571	\$0	\$37,571	
Deputy	Investigator/LEO		\$37,528	\$0	\$37,528	
Deputy	Investigator/LEO		\$37,387	\$0	\$37,387	
Deputy	Investigator/LEO		\$36,718	\$0	\$36,718	
Deputy	Investigator/LEO		\$36,505	\$0	\$36,505	
Deputy	Investigator/LEO		\$36,490	\$0	\$36,490	
Deputy	Investigator/LEO			\$0	\$0	\$33,452
Deputy	Investigator/LEO			\$0	\$0	\$33,141
Deputy	Investigator/LEO			\$0	\$0	\$32,382
Deputy	Investigator/LEO			\$0	\$0	\$31,504
Deputy	Investigator/LEO		\$31,294	\$0	\$31,294	
Deputy	Investigator/LEO				\$0	\$30,133
Deputy	Investigator/LEO				\$0	\$30,133
Deputy	Investigator/LEO				\$0	\$30,133
Deputy	Investigator/LEO				\$0	\$30,133
Clerk	Administrative / Support				\$0	\$28,792
Clerk	Administrative / Support		\$0	\$25,973	\$25,973	
Total Fringe			\$291,333	\$64,025	\$355,358	\$436,934

**Overtime**

Total Overtime

**Professional and Contract Services**

Total Professional and Contract Services

**Travel**

Total Travel

**Equipment**

VIN identification device	\$18,750	\$3,750	\$22,500
Total Equipment	\$18,750	\$3,750	\$22,500

**Supplies and Direct Operating Expenses (DOE)**

Cellular Phone Service (17)	\$0	\$9,384
Lease Vehicles (21)	\$0	\$221,676
Bait Vehicle Monitoring (14)	\$0	\$5,940
Modems Cellular Service (5)	\$0	\$3,000

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Covert Tracking Device/Service (1)					\$0	\$2,400
Office Space & Utilities					\$0	\$81,000
Office Supplies					\$0	\$3,000
Total Supplies and Direct Operating Expenses (DOE)					\$0	\$326,400

### Budget Narrative

#### A. Personnel

All personnel assigned to Auto Theft are 100 percent dedicated to the grant. The unit is comprised of two reactive Auto Theft/BMV Units, a proactive unit, and administrative support personnel. All personnel is dedicated to reducing motor vehicle theft and theft from motor vehicle-related crimes. The unit completes the following duties and responsibilities: Investigate assigned and self-initiated cases, file charges, and arrest suspects. Conduct surveillance, LPR, and covert operations. Conduct salvage, VIN, and 68A inspections. Maintenance and deployment of bait vehicles for auto theft and BMV operations. Develop intelligence from sources. Provide local agency support with surveillance and covert operations. Provide training and training coordination with HCSO and other agencies. Process and file investigative and administrative documents and reports. Maintain all documentation required by MVCPA for audit purposes. Maintain a continual property inventory for all Auto Theft Task Force property. Complete statistical analysis of crimes for more precise operational effectiveness. The individual job descriptions are as follows: LIEUTENANT: Provide leadership and function as Operational Commander. Oversee administration and operation of the unit. Monitor progress and the attainment of unit mission and goals. Supervise and manage undercover operations and significant events. SERGEANT: Supervise a team of investigators. Screen, assign, manage, and approve cases. Monitor work quality. Handle personnel administrative issues. Direct supervision of significant events and covert operations acting as Team Leader. DEPUTY INVESTIGATOR: Investigate assigned and self-initiated cases. File charges and effect arrests of suspects. Conduct salvage inspections. Administer 68A inspections and VIN verifications. Conduct bait vehicle, surveillance, and covert operations. Develop intelligence from sources. Provide local agency support in surveillance operations. Maintenance and deployment of bait vehicles. Conduct LPR operations and manage systems. Responsible for equipment setup and system monitoring during technical operations. CLERK: Process and file documents and reports. Compile and prepare data for required periodic reports. Maintain unit time records. Collect raw data for investigators. Miscellaneous administrative duties.

#### B. Fringe

These calculations are based on the 2023 rates/assumptions: FICA Total (7.38%) = \$123,618 • Workers Comp Total (0.88%) = \$14,741 • Unemployment Total (0.10%) = \$1,675 • Retirement Total (15.25%) = \$255,462 • Group Health Total (\$17,252) = \$396,796 • Fringe Total = \$792,292

#### F. Equipment

This VIN identification device is a tool that HCSO Auto Theft investigators will use to identify vehicles that have had the points of identification (VIN) removed/alters by auto theft offenders. The device can also be used to identify firearms that have had serial numbers removed/alters. This device will eliminate the need to use chemicals as is done currently to identify VINs. One (1) VIN identification device at \$22,500 total cost.

#### G. Supplies and Direct Operating Expenses (DOE)

CELLULAR PHONE SERVICE: In-Kind yearly cost of cellular phone service for seventeen (17) cellars (\$46.00 per month each x 17 phones x 12 months = \$9,384.00). These are used by grant personnel for grant-related business. LEASE VEHICLES: In-Kind yearly cost of twenty-one (21) lease vehicles (Fourteen @ \$825 + seven @ \$989 per month x 12 months = \$221,676.00). This lease will allow for the periodic exchange of undercover vehicles needed for surveillance activities. Each leased vehicle is assigned until the vehicle reaches a mileage limit of 65,000 miles or if the undercover integrity of the vehicle is compromised, at which point the vehicle is exchanged through the leasing agent's point of contact. BAIT VEHICLE MONITORING: In-Kind airtime for 1 Year of Unlimited 5 Second Updates & Annual Subscription to Access Mapping Product (\$540.00 per year each x 5 plus \$360.00 per year each x 9 = \$5,940.00). MODEMS CELLULAR SERVICE: In-Kind yearly cellular service cost for five (5) modems (\$50 x 5 modems x 12 months = \$3,000.00). Computer air cards/modems used for undercover operations to create online accounts involving internet investigations and also used for video on BMV bait vehicles. COVERT TRACKING DEVICE: In-Kind 1-year lease of a covert tracking device (\$2,400). Includes device, protective cover, software, cellular connections, and unlimited users to access to the cloud for tracking. OFFICE SPACE & UTILITIES: In-Kind Office space for two (2) locations = \$81,000 - Fisher Rd. facility (Estimated \$35,000 annual cost provided by Harris County Facilities and Property Management) plus Village Green facility (Estimate based on current cost of lease agreement \$3,000 per month or \$36,000 annually) plus utilities (Estimate based on prior year's utility costs \$10,000 annually). OFFICE SUPPLIES: In-Kind Office supplies for both offices (\$3,000 annually).

### Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program. Click on links to go to match detail pages for entry of data.

#### Cash Match

##### Source of Cash Match

Harris County	Grantee	\$192,817
<b>Total Cash Match</b>		<b>\$192,817</b>

#### In-Kind Match

##### Source of In-Kind Match

Harris County	Grantee	\$1,664,060.00
<b>Total In-Kind Match</b>		<b>\$1,664,060.00</b>



**Statistics to Support Grant Problem Statement**

Reported Cases	2021			2022		
	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)
Harris County Sheriff's Office	6,405	17,542	43	7,395	20,627	49

*Add/Edit Statistics*

**Application Narrative****Grant Introduction (Executive Summary) and General Information**

- 1.1 Briefly describe the organization and program operation. Provide a high level summary to the application and how it will affect the local community. (500 words or less)

Harris County is located in the southeastern part of the state near Galveston Bay, and its county seat is Houston, the largest city in Texas and the fourth largest city in the United States. Harris County consists of 1,777 square miles, with 1,703 square miles of land and 74 square miles of water. According to a 2021 population report, Harris County's population has grown to an estimated 4.8 million residents, with over 2 million living in the unincorporated areas of Harris County. From 2010-2021, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. county within the next few years. The Harris County Sheriff's Office is the primary law enforcement agency responsible for all unincorporated Harris County.

The Harris County Sheriff's Office Auto Theft/BMV Unit is a specialized unit within the Criminal Investigations Bureau of the Sheriff's Office. The Auto Theft/BMV Unit works with municipalities and other agencies within the geographic area to combat motor vehicle theft and theft from motor vehicles. The Harris County Sheriff's Auto Theft/BMV Unit closely works with the TxDMV Criminal Investigations Unit and NICB investigators. The Auto Theft/BMV Unit receives case assignments via internal case referrals, outside agency referrals, and self-initiated system searches to uncover trends and patterns related to potential organized criminal activity. According to UCR reports, in 2022, the Harris County Sheriff's Office Auto Theft/BMV Unit investigated 7,395 motor vehicle thefts and 20,627 theft from motor vehicles, including vehicle parts/accessories (Larceny from motor vehicles). The reported loss from motor vehicle thefts was \$152,634,039, and the reported loss from theft from motor vehicles was \$41,538,919.

In addition to auto theft, theft from motor vehicles, and fraud-related motor vehicle crime investigations, the Auto Theft/BMV Unit conducts salvage yard inspections to ensure compliance with mandates. As a service to the citizens of Harris County, the Auto Theft/BMV Unit conducts 68A inspections at no cost. Investigators conduct and/or participate in training sessions to further educate law enforcement on auto theft and theft from motor vehicle-related crimes.

The MVCPA grant funding is essential to ensure that the Harris County Sheriff's Office Auto Theft/BMV Unit continues to have the resources and support to continue the efforts to deter vehicle theft and theft from motor vehicles through proactive investigations, high-quality investigative techniques, and collaborating with participating agencies and stakeholders.

- 1.2 Describe the taskforce governing, organization and command structures. Include a description of the nature of support and agreements that will be in place if the grant is awarded. Provide any details unique to the taskforce organization or geographical target area. Describe whether any part of this grant will be directed to serve a specific target population (or subset of the community)?

Harris County is located in the southeastern part of the state near Galveston Bay and its county seat is Houston, the largest city in Texas and fourth largest city in the United States. Harris County consists of 1,777 square miles with 1,703 square miles of land and 74 square miles of water. According to a 2021 population report, Harris County's population has grown to an estimated 4.8 million residents with over 2 million of those living in the unincorporated areas of Harris County. The Harris County Sheriff's Office is the primary law enforcement agency responsible for all unincorporated Harris County.

The Harris County area has some extremely unique characteristics including: - There are several major interstate highways that intersect in the Houston area and connect to the Mexico border through the Southern District of Texas to the rest of the United States. - Houston's airports create one of North America's largest public airport systems and positions Houston as the international gateway to the south central United States, Mexico, Central, and South America. In 2022, over 40 million travelers passed through Houston's airports, including over 9 million international passengers. - The Port of Houston is a 25 mile long industrial complex of more than 150 diversified public and private facilities located just a few hours sailing time from the Gulf of Mexico. The Port of Houston has expanded with facilities now in multiple communities. The port consists of a petrochemical complex that is one of the largest in the world, and most of the Volkswagen cars sold in the United States pass through the Port of Houston. The port is ranked first in the United States in foreign waterborne commerce, second in the U.S. in total tonnage, and fifteenth in the world in total tonnage. - Houston is home to the Texas Medical Center, the largest in the world. The Texas Medical Center employs over 120,000 employees and hosts over 10 million patient encounters annually. - Numerous research facilities, diplomats, and international businesses sponsor H1B visa applications for workers. - Many major corporations have corporate headquarters located in the unincorporated areas of Harris County with the Northwest area of the county rapidly expanding business space. - There are 25 school districts located in Harris County and many college universities including TSU, Rice, and University of Houston, the third largest university in Texas. Harris County has 34 incorporated cities included in its boundaries along with 47 designated places or unincorporated communities. In spite of the massive population in the Harris County area, there are significant numbers of agricultural and livestock communities which increase demand for cheap, hard labor.

These unique qualities make all of Harris County a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities whether being used for financial proceeds, a getaway vehicle, transportation of illicit items (drugs, humans, weapons, etc.), or domestic terrorism.

The unincorporated areas of Harris County exceed 2 million people and has grown 4.1% annually since the 2000 Census. From 2010-2021, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. county within the next few years. The Harris County Sheriff's Office is the primary provider of law enforcement services to the unincorporated areas of the county and supplements police forces of incorporated areas.

The Harris County Sheriff's Office Auto Theft/BMV Unit is a specialized unit within the Criminal Investigations Bureau of the Sheriff's Office. The Auto Theft/BMV Unit works with all incorporated municipalities within the geographic boundaries of Harris County and jurisdictions outside the immediate area to combat motor vehicle theft and theft from motor vehicles. The Auto Theft/BMV Unit receives case assignments via internal case referrals, outside agency case referrals, and proactive system searches to uncover trends and patterns related to potential organized criminal activities. The Harris County Sheriff's Office Auto Theft/BMV Unit is commanded by a Task Force Commander who oversees three supervisory personnel. The unit comprises two reactive Auto Theft/BMV Units, a Proactive Unit, and administrative support personnel.

According to UCR reports, in 2022, the Harris County Sheriff's Office Auto Theft/BMV Unit investigated 7,395 motor vehicle thefts and 20,627 theft from motor vehicles, including vehicle parts/accessories (Larceny from motor vehicles). The reported loss from motor vehicle thefts was \$152,634,039, and the reported loss from theft from motor vehicles was \$41,538,919.

The Harris County Sheriff's Office Auto Theft/BMV Unit supports other local municipalities, adjacent counties, NICB, insurance companies, Tax Office investigators, TxDPS, TxDMV, and state and federal agencies responsible for cargo at area ports. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly assists and collaborates with numerous law enforcement agencies to combat motor vehicle thefts and theft from motor vehicles. As a service to the citizens of Harris County, the Auto Theft/BMV Unit conducts 68A inspections at no cost. During the FY22 grant period, the Auto Theft/BMV Unit conducted 1,927 68-A and VIN verification inspections. Investigators conduct or participate in training sessions to further educate law enforcement on auto theft and theft from motor vehicle-related crimes. In FY23, investigators instructed an Auto Theft-BMV portion of a class for HCSO patrol.

### **Grant Problem Statement**

- 2.1 Provide an assessment of the burglary from a motor vehicle (including theft of parts) problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

According to 2022 UCR statistical reports, there were 20,627 Larceny from motor vehicle (including larceny of motor vehicle parts and accessories) cases reported by the Harris County Sheriff's Office during the reporting period. According to the UCR reports, the value of the property stolen during these incidents totaled \$41,538,919 including theft of motor vehicle parts and accessories.

According to the FY22 (SEP2021-AUG2022) Harris County Sheriff's Office Auto Theft/BMV Unit statistical reports, the unit filed 80 criminal charges and recovered \$241,478 worth of stolen property. During the FY22 grant period, the Proactive Unit conducted 47 proactive operations to deter theft from motor vehicle incidents.

From 2010-2021, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. county within the next few years. Harris County is unique among all counties in the nation for having an unincorporated area population in excess of two million residents. If it were incorporated, Harris County would be the second largest city in Texas, the fifth largest in the U.S. and would have a larger population than 14 U.S. states. Since 2000, over 80% of the population growth has been in the unincorporated area. With the increased population comes a potential for increased vehicle and vehicle-related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit has successfully identified and criminally charged suspects for theft from motor vehicles; however, the increased population and potential population-driven crime could offset those achievements.

The unincorporated areas of Harris County continue to see an increase in organized criminal activity and criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes or large business parking areas to break into numerous vehicles during one criminal episode to maximize the number of items stolen from the vehicles. Organized criminal groups continue targeting citizens who visit banking institutions (Bank Jugging operations) and those who briefly leave their vehicles unattended at local gas stations (Slider operations), often reaching in and stealing purses or wallets left in plain sight. Harris County continues to experience the crime trend of gun jugging in which criminals prey on citizens leaving gun stores and gun ranges and burglarize their vehicle in hopes of stealing their firearms.

Harris County has also seen a dramatic increase in catalytic converter thefts. The theft can occur quickly and discreetly. The item is then sold for the valuable precious metals it contains. Because of the lack of an identifier on the catalytic converter, it is complicated for investigators to determine and/or prove the vehicle it was stolen from or locate a complainant. Motor vehicle parts, including wheels, tires, vehicle ECMs, and truck tailgates, remain a target by local offenders. These parts can be quickly and easily sold on social media sites, local salvage yards, or vehicle part retailers. Items often stolen from within the vehicle, such as cell phones or other electronics, are often resold or recycled through ecoATM locations. Construction equipment and commercial tools stolen from within trailers and listed for sale on various social media sites have also consistently increased.

Below are the past three (3) year statistics for the Harris County Sheriff's Office according to the DPS UCR reports:

2020 Larceny Motor Vehicle: 12,128 offenses with a value of \$14,588,982

2020 Larceny Motor Vehicle Parts/Accessories: 3,865 offenses with a value of \$8,791,566

2021 Larceny Motor Vehicle: 11,062 offenses with a value of \$16,777,194

2021 Larceny Motor Vehicle Parts/Accessories: 6,480 offenses with a value of \$13,831,321

2022 Larceny Motor Vehicle: 12,492 offenses with a value of \$22,589,790

2022 Larceny Motor Vehicle Parts/Accessories: 8,135 offenses with a value of \$18,949,129

2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

According to 2022 UCR statistical reports, there were 7,395 motor vehicle theft cases reported by the Harris County Sheriff's Office during the reporting period. According to the UCR reports, the value of the vehicles stolen during these incidents totaled \$152,634,039. UCR statistics indicate there were 1,897 stolen vehicles recovered locally (does not include recoveries outside the jurisdiction of the Harris County Sheriff's Office or stolen in other jurisdictions and recovered locally).

According to the FY2022 (SEP2021-AUG2022) Harris County Sheriff's Office Auto Theft Unit statistical reports, the Auto Theft Unit filed 156 criminal charges and recovered \$10,335,208 worth of stolen vehicles. During the FY22 grant period, the unit conducted 100 proactive operations to deter motor vehicle theft incidents.

From 2010-2021, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. county within the next few years. Harris County is unique among all counties in the nation for having an unincorporated area population in excess of two million residents. If it were incorporated, Harris County would be the second largest city in Texas, the fifth largest in the U.S., and would have a larger population than 14 U.S. states. Since 2000, over 80% of the population growth has been in the unincorporated area.

With the increased population comes a potential for increased vehicle and vehicle-related crimes. The Auto Theft Unit has successfully identified and criminally charged suspects for engaging in motor vehicle thefts; however, the increased population and potential population-driven crime could offset those achievements.

The unincorporated areas of Harris County continue to see an increase in organized criminal activity and criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes, car dealerships, and large business parking areas to steal vehicles that may not be reported immediately. Incidents of organized criminal groups stealing vehicles from dealerships by duplicating key fobs and simply driving the vehicle off the lot, going unnoticed, are continuing. They are using a sophisticated yet simple method to steal vehicles which is highly profitable. These groups often sell the vehicle using a social media/online marketplace, then follow or track the purchaser, steal the vehicle back and sell it again to another innocent purchaser. Organized criminal groups continue targeting citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified by the Tax Office as fraudulent. The sale of cloned and VIN-switched vehicles is becoming increasingly difficult to identify and track due to the highly sophisticated methods employed by the organized criminal element. There has also been an increase in the number of heavy equipment, trailers, and motorcycles that are regularly sold on social media to be used on private land, transported across state lines, or shipped out of the country.

Harris County is situated near the Gulf Coast and within reasonably close proximity to the border of Mexico. The geographic location and size makes Harris County a central hub for drug trafficking, human smuggling, and cartel related criminal activity. Harris County is a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities in addition to the financial gain obtained from the sale of the vehicle, such as a getaway vehicle, transportation of illicit items (drugs, weapons, humans, etc.), or domestic terrorism.

Below are the past three (3) year statistics for the Harris County Sheriff's Office according to the DPS UCR reports:

2020 Motor Vehicle Theft: 6,854 offenses with a value of \$103,255,233  
2020 Motor Vehicles stolen locally then recovered: 2,059

2021 Motor Vehicle Theft: 6,405 offenses with a value of \$109,829,384  
2021 Motor Vehicles stolen locally then recovered: 1,588

2022 Motor Vehicle Theft: 7,395 offenses with a value of \$152,634,039  
2022 Motor Vehicles stolen locally then recovered: 1,897

**2.3 Provide an assessment of the fraud-related motor vehicle crime problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.**

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all motor vehicle thefts, theft from motor vehicles, and fraud-vehicle-related crimes for the entire agency.

According to the Harris County Sheriff's Office Auto Theft/BMV Unit statistical reports, the unit investigated 21 fraud-vehicle related crimes cases in FY20 (SEP2019-AUG2020), 43 fraud-vehicle-related crimes in FY21 (SEP2020-AUG2021), and 49 fraud-vehicle related crimes cases in FY22 (SEP2021-AUG2022). Before FY20, the Harris County Auto Theft/BMV Unit did not maintain statistics for charges filed specifically for Fraud-vehicle related crime. UCR data is unavailable because it is not kept for this specific offense. Data for Fraud Related Motor Vehicle Crime was obtained from internal data, as it is not specifically documented in UCR. These are fraud cases assigned to the Auto Theft Unit.

Fraud-vehicle-related crime incidents have been increasingly identified. Local dealerships are targeted through identity theft and false information to obtain credit. Another fraud-related criminal activity is the profitable sale of counterfeit or illegal E-tags. Many postings on social media sites offer E-tags for purchase from various listings, potentially bringing in many thousands of dollars in revenue from these unlawful sales transactions. Organized criminal groups continue targeting citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified by the Tax Office as fraudulent.

**2.4 Provide an assessment of motor vehicle crime not covered above like insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port stolen vehicle export crime, disruption of cartels and organized criminal enterprises related to motor vehicle crime, etc...**

The unincorporated areas of Harris County continue to see an increase in organized criminal activity and criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes, car dealerships, or large business parking areas to steal vehicles that may not be reported immediately. There has been an increase in organized criminal groups stealing vehicles from dealerships by duplicating key fobs and simply driving the vehicle off the lot, going unnoticed. They are using simple and sophisticated methods to steal vehicles which is highly profitable. These groups often sell the vehicle using a social media/online marketplace, then follow or track the purchaser, steal the vehicle back and sell it again to another innocent purchaser. Organized criminal groups continue targeting citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified by the Tax Office as fraudulent. The sale of cloned and VIN-switched vehicles has become increasingly challenging to identify and track due to the highly sophisticated methods employed by the organized criminal element. There has also been an increase in the number of heavy equipment, trailers, and motorcycles that are regularly sold on social media to be used on private land, transported across state lines, or shipped out of the country.

Harris County is situated near the Gulf Coast and within reasonably close proximity to the border of Mexico. The geographic location and size make Harris County a central hub for drug trafficking, human smuggling, and cartel related criminal activity. Harris County is a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities in addition to the financial gain obtained from the sale of the vehicle, such as a getaway vehicle, transportation of illicit items (drugs, weapons, humans, etc.), or domestic terrorism.

### Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and 2) Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

MVCPA programs must completely describe the actions, methods and tactics that law enforcement and civilian staff will perform for each of the categories below. Describe the reliance on technology or other program elements to solve the problem statement above and goals below. Functions must be detailed and consistent with the requested budget. If a grant is awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

#### Part 1

##### 3.1 Functions of the proposed program related to burglary from a motor vehicle (including theft of parts)

The Harris County Sheriff's Office Auto Theft/BMV Units conduct proactive and reactive investigations receiving cases via internal referral, outside agency referral, and proactive system searches for open case assignments.

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all motor vehicle thefts, theft from motor vehicles, and fraud-vehicle-related crimes for the entire agency. This number of cases equates to approximately 130 burglary of motor vehicle cases per investigator per month.

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts reactive investigations through the following activities: Receive and review newly assigned cases daily, and conduct follow-up investigations of reported thefts from motor vehicles. Contact victims of theft from motor vehicle crimes, and determine resources and investigative methods required to identify potential suspects and recover stolen property. Collaborate with other law enforcement agencies, insurance companies, tax offices, local businesses (pawn shops, cell phone providers, etc.), or any other entity to identify potential suspects or recover stolen property. Collaborate with the district attorney's office to file criminal charges on suspects identified during the investigative process once probable cause has been established. Collaborate with other entities to identify patterns of criminal activity related to theft from motor vehicles and/or to identify prolific BMV offenders. Collaborate frequently with the Harris County Sheriff's Office Crime Analysis and Intelligence (CAID) Unit to identify crime patterns and/or prolific offenders to target specific geographic areas with high levels of reported thefts from motor vehicle crimes or stolen vehicle parts and accessories. Collaborate with other agencies to reduce the number of theft from motor vehicle incidents and assist in reducing the number of thefts from motor vehicles, including motor vehicle parts and accessories. Identify, arrest, and participate in the prosecution of offenders who engage in theft from motor vehicles and motor vehicle-related crimes, including theft of parts and accessories from a motor vehicle.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct proactive investigations through the following activities: Conduct bait vehicle operations that target burglary offenders, arrest, file criminal charges, and participate in the prosecution of any suspects apprehended during such operations. Follow up on tips from private citizens to identify prolific BMV offenders or locations which deal in the sale of stolen property and/or motor vehicle parts and accessories. Collaborate frequently with the Harris County Sheriff's Office Crime Analysis and Intelligence (CAID) Unit to identify crime patterns and/or prolific offenders to target specific geographic areas with high levels of reported thefts from motor vehicle crimes or stolen vehicle parts and accessories. Collaborate with other agencies (law enforcement, insurance companies, tax office, etc.) to share intelligence regarding theft from motor vehicle crimes. Conduct and participate in intelligence-sharing meetings to identify patterns or areas of high crime related to theft from motor vehicles, including stolen parts and accessories. Assist other law enforcement agencies in reducing theft from motor vehicle-related crimes, including parts and accessories.

##### 3.2 Functions of the proposed program related to motor vehicle theft.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct proactive and reactive investigations receiving cases via internal referral, outside agency referral, and proactive system searches for open case assignments.

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all motor vehicle thefts, theft from motor vehicles, and fraud-vehicle-related crimes for the entire agency.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct reactive investigations through the following activities: Receive and review newly assigned cases daily, and conduct follow-up investigations of reported motor vehicle thefts and vehicle recoveries locally and elsewhere. Contact victims of motor vehicle theft, and determine resources and investigative methods required to identify potential suspects and recover stolen vehicles. Recover and seize stolen vehicles and/or parts, along with tools or equipment used in the commission of crimes. Collaborate with other law enforcement agencies, insurance companies, tax offices, local businesses (car dealerships, salvage yards, etc.), or any other entity to identify potential suspects or recover stolen vehicles or parts. Collaborate with the District Attorney's Office to file criminal charges on suspects identified during the investigative process once probable cause has been established, as well as for seizure and sale of property and to address repeat offenders and sentencing guidelines. Collaborate with other entities to identify patterns of criminal activity related to motor vehicle thefts and/or to identify prolific motor vehicle theft offenders. Collaborate with other agencies and assist in reducing the number of motor vehicle thefts, including motor vehicle parts and accessories, vehicle theft rings, fraudulent title transactions, vehicle insurance fraud, or other organized criminal activity related to motor vehicle theft. Conduct investigations into criminal activity which is directly related to motor vehicle theft offenses such as title fraud investigations, insurance fraud investigations, fraudulent vehicle registration investigations (production/sale/distribution of fake license plates), etc. Identify, arrest, and participate in the prosecution of offenders who engage in motor vehicle thefts and motor vehicle-related crimes including theft of parts and accessories from a motor vehicle.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct proactive investigations through the following activities: Conduct bait vehicle operations that target motor vehicle theft offenders, arrest, file criminal charges, and participate in the prosecution of any suspects apprehended during such operations. Follow up on tips from private citizens to identify prolific motor vehicle theft offenders or locations that deal in selling stolen property and/or motor vehicle parts and accessories. Collaborate frequently with the Harris County Sheriff's Office Crime Analysis and Intelligence (CAID) Unit to identify crime patterns and/or prolific offenders to target specific geographic areas with high levels of reported vehicle thefts. Engage social media and conduct surveillance operations to locate, identify, and attempt to infiltrate organized motor vehicle theft rings or those who attempt to sell stolen vehicles or parts to innocent purchasers. Deploy license plate readers and respond to LPR alert notifications to identify and recover stolen motor vehicles and attempt to locate and arrest suspects engaged in the theft of motor vehicles. Conduct covert operations designed to target motor vehicle, theft offenders. Conduct salvage yard inspections and VIN verification inspections (including 68A inspections) to confirm and verify vehicle identities and ensure compliance with salvage laws. Conduct title service inspections and proactively follow up on questionable title transactions in collaboration with the local tax office and TxDMV. Collaborate with other agencies (law enforcement, insurance companies, tax office, etc.) to identify crime patterns and/or prolific offenders to target specific geographic areas with high levels of reported motor vehicle thefts or stolen vehicle parts and accessories. Collaborate with agencies relating to the investigation and enforcement of vehicle insurance fraud and proactively conduct insurance fraud investigations and vehicle title fraud investigations. Conduct and participate in intelligence-sharing meetings to identify patterns or areas of high crime related to motor vehicle thefts, including stolen parts and accessories. Assist other law enforcement agencies in reducing motor vehicle thefts, including parts and accessories. Collaborate with the Harris County Sheriff's Office Violent Crimes Unit and TxDPSS to target violent motor vehicle theft suspects, including those who use stolen vehicles to further their violent criminal efforts.

### 3.3 Functions of the proposed program related to fraud-related motor vehicle crime (such as title and registration fraud)

The Harris County Sheriff's Office Auto Theft/BMV Units conduct education, awareness, and prevention activities to educate the general public about motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. These goals are achieved using the following methods: Educating the public in motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes prevention and awareness through educational programs/presentations offered at local HOA's, town halls, Chambers of Commerce, public events, etc. Liaise with the public information officers to inform local media outlets of public service announcements in English and Spanish, press releases, interviews, and article publications related to motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes and crime prevention techniques. Increase awareness of the risks associated with purchasing a vehicle through a social media/on-line marketplace and educate citizens of warning signs for fraudulent titles and purchases. Proactively distributing promotional items and brochures to raise awareness and suggest techniques for the prevention of motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. Educating law enforcement personnel to enhance their response and initial investigation through training programs offered to patrol personnel as well as other agencies (both TCOLE accredited courses and through intelligence/information sharing meetings).

### 3.4 Functions of the proposed program related to preventing motor vehicle crime (motor vehicle theft, burglary from a motor vehicle and fraud-related motor vehicle crime)

The Harris County Sheriff's Office Auto Theft/BMV Units conduct education, awareness, and prevention activities to educate the general public about motor vehicle theft, theft from motor vehicle and fraud-vehicle related motor vehicle crimes. These goals are achieved using the following methods: Educating the public in motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes prevention and awareness through educational programs/presentations offered at local HOA's, town halls, Chambers of Commerce, public events, etc. Liaise with the public information officers to inform local media outlets of public service announcements in English and Spanish, press releases, interviews, and article publications related to motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes and crime prevention techniques. Increase awareness of the risks associated with purchasing a vehicle through a social media/online marketplace and educate citizens of warning signs for fraudulent titles and purchases. Proactively distributing promotional items and brochures to raise awareness and suggest techniques for the prevention of motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. Educating law enforcement personnel to enhance their response and initial investigation through training programs offered to patrol personnel as well as other agencies (both TCOLE accredited courses and through intelligence/information sharing meetings).

### 3.5 Functions of the proposed program for other motor vehicle crimes investigations and activities consistent with the statutory requirements (preventing stolen vehicles from entering Mexico, stopping illegal export of stolen vehicle from bridge/ outbound port

operations, disruption of cartel or organized criminal enterprises using stolen motor vehicles or fraud related motor vehicle crime, insurance fraud, etc...)

The Harris County Sheriff's Office Auto Theft/BMV Units conduct reactive and proactive investigations involving motor vehicle fraud related crimes including fraudulent information to obtain credit or forgery of government documents/identity theft to obtain motor vehicle financing. The Auto Theft/BMV Unit works with dealerships to identify fraudulent identifications and to identify offenders. The unit regularly collaborates with the Harris County Tax Office and receives investigations involving fraudulent or altered motor vehicle title documents. The Harris County Sheriff's Office Auto Theft/BMV Unit continues to maintain a close working relationship with the NICB and the TxDMV. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to investigate any insurance related fraud cases involving motor vehicle related crimes which are referred from insurance companies through NICB agents. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to investigate any fraudulent activity related to the TxDMV including fraudulent, altered, or illegal E-Tag sales or any other investigations related to motor vehicle crimes referred through the TxDMV criminal investigations division. The Harris County Sheriff's Office Auto Theft/BMV Unit maintains a relationship with the U.S. Customs and Border Protection (CBP) to collaborate on port inspections to identify vehicles in an effort of preventing stolen vehicles from being exported.

The Harris County Sheriff's Auto Theft/BMV Unit continues to maintain a close cooperative relationship with other MVCPA task forces throughout the state to combine efforts to combat motor vehicle theft and motor vehicle related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly shares information freely with other MVCPA task forces and often engages in joint operations/investigations with other agencies. The Harris County Sheriff's Office Auto Theft Unit will collaborate, assist, and cooperate with all entities which have a vested interest in reducing the number of motor vehicle related crimes and increasing public awareness regarding motor vehicle related crimes.

- 3.6 Collaboration Effort -- Describe the taskforce method to collaborate, and not duplicate existing activities. Describe the cross boundaries regional approach to grant activity implementation. Describe how the applicant staff and jurisdiction will coordinate with other taskforces and law enforcement agencies to implement this program.

The Harris County Sheriff's Office Auto Theft/BMV Units regularly supports other local municipalities, adjacent counties, NICB, TxDMV, insurance companies, tax office investigators, TxDPS, and federal agencies responsible for cargo at area ports. This support covers all communities within the Harris County area including adjacent counties.

The Harris County Sheriff's Office Auto Theft/BMV Unit works together with all incorporated municipalities within the geographic boundaries of Harris County as well as jurisdictions outside the immediate area to combat motor vehicle theft, theft from motor vehicles, and fraud-related motor vehicle crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly communicates with agencies throughout Harris County to share information and intelligence. The unit is often called upon by other agencies to assist with providing offense reports, identify vehicles, and to assist with investigations. The unit conducts joint undercover operations with other agencies to combat vehicle thefts and thefts from motor vehicles.

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly assists other local task force agencies including the Houston Police Department, Pasadena Police Department, Galveston County Sheriff's Office, and the Montgomery County Sheriff's Office by sharing resources and combined efforts to combat vehicle related criminal activity. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly participates in intelligence sharing and educational endeavors across jurisdictional boundaries to coordinate efforts in combating vehicle related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to collaborate with other task force agencies who are dedicated to implementing grant funded activities by freely sharing resources, intelligence information, personnel, and training resources.

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly collaborates and provides information and assistance to other law enforcement agencies and other parties with a vested interest in the prevention and investigation of motor vehicle theft, theft from motor vehicle and fraud-vehicle related crimes (ie. district attorney's office, insurance companies, NICB, tax office, TxDMV, etc.) The Harris County Sheriff's Office Auto Theft/BMV Unit regularly collaborates with other entities to identify patterns of criminal activity related to theft from motor vehicles and/or to identify prolific offenders. The Harris County Sheriff's Office Auto Theft/BMV Unit collaborates with other agencies responsible for crimes involving motor vehicle theft and theft from motor vehicles, and provides assistance to reduce the number of criminal incidents including conducting salvage yard or title service inspections and enforcement of regulations. The unit also collaborates with other agencies (law enforcement, insurance companies, tax office, TxDMV, NICB, TxDPS, etc.) to identify crime patterns and/or prolific offenders in order to target specific geographic areas with high levels of reported motor vehicle thefts or theft from motor vehicle related crimes.

The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to provide assistance to other law enforcement agencies to combat motor vehicle theft and theft from motor vehicles, and will continue the open information sharing and collaboration with other law enforcement agencies and those who have a direct interest in the prevention and investigation of motor vehicle theft and theft from motor vehicle related crimes.

- 3.7 If the proposed application requests any exceptions or deviation from any general grant rules, RFA conditions or grant administrative policy, please indicate in the section below. Indicate the section of the specific issue and citation that you are asking the MVCPA to consider and the rational for the request.

N/A

## Part II

### Goals, Strategies, and Activities

*Select Goals, Strategies, and Activity Targets* for the proposed program described in the application.

Click on the link above to open a new table called Goals, Strategies, and Activity. Applicants will review the statutory and optional activities. The first section is the statutory measures. Grantees may not provide targets for this section but need to review the descriptions to ensure that they understand the statutory minimum requirements associated with this grant. Applicants will then review the other items and estimate targets for only the activities that the applicant has described and plans to complete under this application.

ID	Activity	Measure	Target
<b>Statutory Motor Vehicle Theft Measures Required for all Grantees.</b>			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered by taskforce	
1.1.16	Increase the clearance rate of MVTs	Report the number of MVT cases cleared	
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft by taskforce	
<b>Statutory Burglary of a Motor Vehicle Measures Required for all Grantees</b>			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of BMV including parts cases cleared	
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary by taskforce	
<b>Statutory Fraud-Related Motor Vehicle Crime Measures Required for all Grantees</b>			
8.1.1	Increase the clearance rate of fraud-related motor vehicle crime cases.	Report the number of fraud-related motor vehicle cases cleared	
8.1.2	Increase the number of persons arrested for fraud-related motor vehicle crimes.	Report the number of persons arrested for fraud-related motor vehicle crimes	
<b>Measures for Grantees. Add Target values for those that you will measure.</b>			
1	<b>Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies</b>		
1.1	<b>Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft</b>		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of MVT groups identified. Include gangs, cartels or other criminal enterprise with two or more members	
1.1.2	Identify and document/record prolific MVT offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	10
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3.3 to report the number of vehicles inspected in these businesses)	Number of businesses inspected	5
1.1.6	Conduct bait vehicle operations that target MVT offenders	Number of bait vehicle deployments. Include BMV bait operations here.	25
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed. Deploy: If stationary unit then total number of days or partial days unit was operable and on. Mobile unit number of days the unit was on and operable.	50
1.1.9	Respond to taskforce license plate reader (LPR) alert notifications	Number of times investigators responded to taskforce LPR alert notifications regardless of whether vehicle was located	200
1.1.12	Conduct covert operations targeting MVT offenders	Number of covert operations	50
1.1.13	Conduct warrant "round-up" operations targeting motor vehicle crime offenders, including people wanted for MVTs, motor vehicle burglaries, theft of vehicle parts and motor vehicle fraud related crime.	Number of warrant round-up operations performed for MVT, BMV and FRMVC.	
1.1.20	Number of Altered Vehicles Recovered	Report the total number of vehicles recovered with altered Vehicle Identification Number. Note: Please remember that a vehicle recovered must be reported in 1.1.15	20
1.2	<b>Strategy 2: Conduct Collaborative Efforts that Result in Reduction of Incidents of Motor Vehicle Theft</b>		
1.2.1	Provide Agency Assists for MVT and motor vehicle related fraud	Number of agency assists related to MVT. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	160



ID	Activity	Measure	Target
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) <b>within the taskforce department(s)</b> where a motor vehicle was used in the commission of the crime (includes identification of vehicles). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	75
1.2.3	Collaborate with all other outside LE agencies and other organizations that assist in the reduction of MVTs. Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of MVT theft investigations.	45
1.2.5	Conduct intelligence information-sharing (Personal attendance)	Number of intelligence meetings attended ( <b>include attending as presenter, participant or attendee</b> )	12
1.2.6	Conduct intelligence information-sharing (Written information)	Crime analysis bulletins disseminated ( <b>include information distributed to law enforcement agencies via text, e-mail, or intra-net communications</b> )	100
1.2.7	Collaborate with other MVCPA taskforces	Number of times collaborated with other MVCPA taskforces that assist in the reduction in MVT, BMV and FRMVC.	12
1.3	<b>Strategy 3: Prevent and Reduce the Incidence of Fraud-Related Motor Vehicle Activities</b>		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud and FRMVC	Number of collaborations	2
1.3.2	Conduct confidential 68(A) inspections (for TxDMV assignment or reassignment of VIN required by Tx Trans. Code §501.032)	Number of vehicles inspected to complete a TxDMV 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	625
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected by taskforce to identify the vehicles not reported in confidential (68A) or bridge and port sections.	150
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations with TxDMV HQ, TxDMV Regional Service Centers or County Tax Assessor Collector offices.	
2	<b>Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies</b>		
2.1	<b>Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories</b>		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	55
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	2
2.2	<b>Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle</b>		
2.2.1	Provide Agency Assists BMV.	Number of agency assists related to BMV or stolen parts. <b>Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.</b>	12
2.2.2	Collaborate with other units or divisions within the taskforce department(s) (i.e. homicide, vice, narcotics, etc.) where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of BMV theft investigations.	10

ID	Activity	Measure	Target
2.2.3	Collaborate with all other outside LE agencies and other organizations where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	10
3	<b>Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories</b>		
3.1	<b>Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens</b>		
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	5
3.1.2	Conduct educational presentations to the public	Number of presentations. Presentation means in person, on-line, original written document, article, or webpage.	5
3.1.4	Conduct vehicle identification initiative/event	Number of etching events. Include windows, component parts, VIN stamps and catalytic converters.	
3.1.4.1	Conduct vehicle identification initiative/event	Number of Participants/Attendees (Vehicles Marked)	
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased or provided complimentary for taskforce. Include all types of media purchased or provided free (social, tv, utility inserts, billboards, transportation, etc.). Describe in 6.1.1.	
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	
3.1.7	Utilize social media outlets (Facebook, Twitter, Instagram, etc.)	Number of postings in social media outlets	65
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	5
3.2	<b>Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property</b>		
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes provided for TCOLE credit	2
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes or presentations. Presentations may include electronic roll call documents, shift BOLOs and other written or presented materials based on local practices.	4

#### Grant Evaluation

- 4.1 Describe the local method and/or practice used to collect the data for reporting Goals, Strategies, and Activities and to evaluate the grant program effectiveness. Describe management and staff participation. Include descriptions of systems (forms and software) that will be used to ensure reliable and accurate data is collected and reported. Describe any other evaluation methods used in the applicant agency to determine effectiveness or cost efficiency of the program.
- Statistical data is collected and maintained by Harris County Sheriff's Office Auto Theft/BMV Unit administrative personnel on a continual basis. The raw data and unit statistics are compiled monthly through the Superior Software program, and the information is submitted through the chain of command via monthly reports. Up to date case information is also compiled weekly from investigator case files, significant event bulletins and call-out reporting documents and submitted through the chain of command to the Criminal Investigations Bureau Commander for use and presentation during staff meetings with the Sheriff and Executive personnel. These statistics are also reviewed and evaluated internally to determine the productivity and effectiveness of the units through basic Excel spreadsheets. Charge information and arrest information are obtained from the JWeb software program.
- Indicators that are reviewed and considered during the evaluation include: charges filed, cases received, cases closed, vehicles/property recovered, salvage/title service inspections conducted, bait operations conducted, training events, 68A inspections completed, etc. When compiling the monthly progress reports for MVCPA, all raw data and reported statistics are compared to proof documents to verify and confirm the numbers provided in the report. All proof documents are maintained for audit requirements. Monthly reports are compared to prior annual reports to evaluate the effectiveness of the program's goals and strategies. The goal of the Auto Theft/BMV Unit is to increase performance and surpass the stated goals and objectives through more efficient and effective investigative techniques. Continued evaluation of statistical data including Comstat reporting analysis ensures all objectives and goals will be met and properly reported to the Sheriff's Office command staff as well as the MVCPA board and staff.
- 4.2 Provide any other suggested measures that would better reflect the law enforcement or prevention work that the proposed program will perform. If the suggested measure fits into one of the stated goals above please indicate.

Because of the high recidivism rate associated with motor vehicle theft and theft from motor vehicle crimes, a good measure of success for the Harris County Sheriff's Office Auto Theft/BMV Unit is reflected by identifying prolific offenders (1.1.2 & 2.1.2.) and persons arrested (1.1.17 & 2.1.13). Another measure of success is maintaining and increasing community outreach through events and social media (3.1.1, 3.1.7, & 3.1.10).

**TxGMS Standard Assurances by Local Governments**

☐ We acknowledge reviewing the *TxGMS Standard Assurances by Local Governments* as promulgated by the Texas Comptroller of Public Accounts and agree to abide by the terms stated therein.

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