



# HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application ☐ Award ☒

Amendment

Department Name / Number

DUNs

Grant Title

Public Health Services - 275	Not Applicable	Mobile Health Innovation Collaborative FY22
Funding Source: Mobile Healthcare Association: CFDA#		Grant Agency: Mobile Healthcare Association
Program Year: 1 st	Program Ending:	
Grant Begin Date: 07/25/2022	Grant End Date: 09/12/2023	
Grant Org. Key: FY23_MHIC	If applicable, Prior Year Org. Key: N/A	

## Grant Description:

The Mobile Healthcare Association (501c3 non-profit) promotes and provides outreach and networking for unifying the services and initiatives of Mobile Healthcare providers and colleagues. This program is operated in conjunction with Harvard Medical School.

	Revised Total Budget	New Grant Funded	Orig. Grant Funded	New County Funded	Orig. County Funded
Salary & Benefits	\$19,090.00	\$0.00	\$19,090.00	\$0.00	\$0.00
Non-Labor	\$5,181.00	\$0.00	\$5,181.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$24,271.00	\$0.00	\$24,271.00	\$0.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$24,271.00	\$0.00	\$24,271.00	\$0.00	\$0.00

\* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

## Grant Discussion:

This amendment relates to an award that was accepted by Commissioners Court on 1/10/23. The purpose of the amendment is to extend the end date through 9/12/23 to provide additional time to complete grant objectives, and to modify certain budget lines.

## County Funded Cost Projection

Year	Required	Discretionary
2023	-	-
2024	-	-
2025	-	-
2026	-	-
2027	-	-

Completed by :

*[Signature]*

Cadow, Eric

Date :

5/8/2023

Reviewed by :

*[Signature]*

Date :

5/8/23

THE STATE OF TEXAS   §

COUNTY OF HARRIS   §

The Commissioners Court of Harris County, Texas, Met in a regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_,

with the following members present:

Judge Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Adrian Garcia	Commissioner, Precinct No. 2
Tom S. Ramsey, P.E.	Commissioner, Precinct No. 3
Lesley Briones	Commissioner, Precinct No. 4

and the following members absent: \_\_\_\_\_,

constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING HARRIS COUNTY PUBLIC HEALTH to accept the amendment from Mobile Healthcare Association for the Mobile Health Innovation Collaborative grant.**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting chair announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that the County Judge is authorized to approve Harris County Public Health to accept the amendment from Mobile Healthcare Association / Mobile Health Innovation Collaborative grant. The purpose of this amendment is to revise the budget and extend the grant end date to September 12, 2023.

The documents are attached hereto and incorporated herein and incorporated as if set out in full word for word. Harris County is authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

## Castillo, Nohemi (PHS)

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**From:** Sease, Kerris (PHS)  
**Sent:** Wednesday, March 29, 2023 12:37 PM  
**To:** Louis, Jarvis Thanex; Williams, Mollie; HMS-MobileHealthMap  
**Cc:** Kaufman, Rebekah; Fallon, Mary Kathryn; Grijalva, Maria (PHS); Kudchadkar, Radhika (PHS); Hebert, Greg (PHES); Castillo, Nohemi (PHS)  
**Subject:** RE: Extension and Budget Approval request

Thank you so much for your response.

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**From:** Louis, Jarvis Thanex <thanex\_louis@hms.harvard.edu>  
**Sent:** Wednesday, March 29, 2023 11:13 AM  
**To:** Sease, Kerris (PHS) <Kerris.Sease@phs.hctx.net>; Williams, Mollie <Mollie\_Williams@hms.harvard.edu>; HMS-MobileHealthMap <MobileHealthMap@hms.harvard.edu>  
**Cc:** Kaufman, Rebekah <Rebekah\_Kaufman@hms.harvard.edu>; Fallon, Mary Kathryn <MaryKathryn\_Fallon@hms.harvard.edu>; Grijalva, Maria (PHS) <Maria.Grijalva@phs.hctx.net>; Kudchadkar, Radhika (PHS) <Radhika.Kudchadkar@phs.hctx.net>; Hebert, Greg (PHES) <Greg.Hebert@phs.hctx.net>  
**Subject:** Re: Extension and Budget Approval request

Hi Kerris,

We can approve your extension and revised budget until September 12, 2023 in order to attend the mobile health conference.

Is there a role for increasing community awareness of our mobile health services? If we want to consider radio or flyers is it appropriate to mention project findings with a general statement?

Yes, there is a role for increasing community awareness of your services while also mentioning project findings.

For example, "A collaboration with Harvard University supports the role of Harris County's mobile health units in increasing access for residents in underserved areas."

Please ensure that you use the full names of the Mobile Healthcare Association and Mobile Health Map, a program of Harvard Medical School, in any internal or external communications or publicity including but not limited to annual reports, online or social media references, and press releases. If you do publicize the award, please email us a description of the ways in which you've publicized the grant award and the language that you've used to do so.

If the rest of the piece is more PR-focused to increase awareness and participation of our mobile services, is that appropriate for this project?

Yes, as long as you share program evaluation findings.

Can we use your institution's name?

Yes, please use Mobile Health Map, a program of Harvard Medical School.

We are looking forward to seeing you tomorrow!

Thanex

*Thanex Louis*, MPH, MPPM

Program Manager-Mobile Health Map

[The Family Van](#) | [Mobile Health Map](#) | [MobilizeHealth](#)

Harvard Medical School

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**From:** Sease, Kerris (PHS) <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>

**Sent:** Wednesday, March 29, 2023 11:14 AM

**To:** Williams, Mollie <[Mollie.Williams@hms.harvard.edu](mailto:Mollie.Williams@hms.harvard.edu)>; HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>

**Cc:** Louis, Jarvis Thanex <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>; Kaufman, Rebekah <[Rebekah.Kaufman@hms.harvard.edu](mailto:Rebekah.Kaufman@hms.harvard.edu)>; Fallon, Mary Kathryn <[MaryKathryn.Fallon@hms.harvard.edu](mailto:MaryKathryn.Fallon@hms.harvard.edu)>; Grijalva, Maria (PHS) <[Maria.Grijalva@phs.hctx.net](mailto:Maria.Grijalva@phs.hctx.net)>; Kudchadkar, Radhika (PHS) <[radhika.kudchadkar@phs.hctx.net](mailto:radhika.kudchadkar@phs.hctx.net)>; Hebert, Greg (PHES) <[Greg.Hebert@phs.hctx.net](mailto:Greg.Hebert@phs.hctx.net)>

**Subject:** Extension and Budget Approval request

Hi Mollie,

I am reaching out requesting the approval of an extension that would last until September 12<sup>th</sup> in order for us to spend monies to attend the annual mobile health conference. I am also requesting an approval of our revised budget that would be submitted with our extension. We would still complete the project and final report by May 15<sup>th</sup>. Our commissioner's court requires that the project is still active while we attend the conference.

Last, we understand dissemination plans will share the evaluation project results, appropriately targeting various stakeholders. Is there a role for increasing community awareness of our mobile health services? If we want to consider radio or flyers is it appropriate to mention project findings with a general statement? For example, "A collaboration with Harvard University supports the role of Harris County's mobile health units in increasing access for residents in underserved areas." If the rest of the piece is more PR-focused to increase awareness and participation of our mobile services, is that appropriate for this project? Can we use your institution's name?

Please let me know if you have any questions or need clarity concerning this request.

Thank you!

KIS

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**From:** Williams, Mollie <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>  
**Sent:** Wednesday, March 8, 2023 6:24 PM  
**To:** Sease, Kerris (PHS) <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>; HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Cc:** Louis, Jarvis Thanex <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>; Kaufman, Rebekah <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>; Fallon, Mary Kathryn <[MaryKathryn\\_Fallon@hms.harvard.edu](mailto:MaryKathryn_Fallon@hms.harvard.edu)>; Grijalva, Maria (PHS) <[Maria.Grijalva@phs.hctx.net](mailto:Maria.Grijalva@phs.hctx.net)>  
**Subject:** Re: Dissemination Slides

Hi Kerris – Yes, May 15 is an acceptable completion date.

My best,  
Mollie

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**From:** "Sease, Kerris (PHS)" <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>  
**Date:** Wednesday, March 8, 2023 at 1:31 PM  
**To:** "Williams, Mollie" <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>, HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Cc:** Jarvis Louis <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>, "Kaufman, Rebekah" <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>, "Fallon, Mary Kathryn" <[MaryKathryn\\_Fallon@hms.harvard.edu](mailto:MaryKathryn_Fallon@hms.harvard.edu)>, "Grijalva, Maria (PHS)" <[Maria.Grijalva@phs.hctx.net](mailto:Maria.Grijalva@phs.hctx.net)>  
**Subject:** RE: Dissemination Slides

Hi Mollie,  
I hope you are well. I wanted to follow up and make sure that May 15<sup>th</sup> is an acceptable completion date.

Thanks!  
KIS

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**From:** Sease, Kerris (PHS)  
**Sent:** Friday, March 3, 2023 1:46 PM  
**To:** Williams, Mollie <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>; HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Cc:** Louis, Jarvis Thanex <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>; Kaufman, Rebekah <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>; Fallon, Mary Kathryn <[MaryKathryn\\_Fallon@hms.harvard.edu](mailto:MaryKathryn_Fallon@hms.harvard.edu)>; Grijalva, Maria (PHS) <[Maria.Grijalva@phs.hctx.net](mailto:Maria.Grijalva@phs.hctx.net)>  
**Subject:** RE: Dissemination Slides

We have posted our data analyst position. I am anticipating that we will have the project completed by May 15<sup>th</sup>.

Thank you for understanding,  
KIS

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**From:** Williams, Mollie <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>  
**Sent:** Friday, March 3, 2023 10:27 AM  
**To:** Sease, Kerris (PHS) <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>; HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Cc:** Louis, Jarvis Thanex <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>; Kaufman, Rebekah <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>; Fallon, Mary Kathryn <[MaryKathryn\\_Fallon@hms.harvard.edu](mailto:MaryKathryn_Fallon@hms.harvard.edu)>  
**Subject:** Re: Dissemination Slides

Hi Kerris - Yes, you can continue to use the funds for pay this employee to work on the project until it is complete. How much additional time do you think you will need?

My best,  
Mollie

Mollie Williams, DrPH, MPH  
Executive Director

[The Family Van](#) and [Mobile Health Map](#)

Lecturer, Department of Global Health and Social Medicine, Harvard Medical School  
(office) 617-442-3200 (cell) 504-252-2312

Easy scheduling link: [www.calendly.com/molliemwilliams](http://www.calendly.com/molliemwilliams)

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**From:** Sease, Kerris (PHS) <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>  
**Date:** Monday, February 27, 2023 at 3:31 PM  
**To:** HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Cc:** Louis, Jarvis Thanex <[thanex\\_louis@hms.harvard.edu](mailto:thanex_louis@hms.harvard.edu)>, Williams, Mollie <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>, Kaufman, Rebekah <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>  
**Subject:** Dissemination Slides

Good afternoon,  
HCPH is in the process of hiring a temporary employee who will be responsible for data collect and assist with reporting and dissemination. During Thursday's meeting we were told that if we are unable to present a completed report for final presentations we are expected to present preliminary results. Are we able to continue working with this employee past 3/31 in order to complete our project due to our barriers and late start?

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**From:** HMS-MobileHealthMap <[MobileHealthMap@hms.harvard.edu](mailto:MobileHealthMap@hms.harvard.edu)>  
**Sent:** Thursday, February 23, 2023 2:34 PM  
**To:** Ian Stark <[istark@mobilecarefoundation.org](mailto:istark@mobilecarefoundation.org)>; Znamierowski, Liz <[liz.znamierowski@yale.edu](mailto:liz.znamierowski@yale.edu)>; Kil, Natalie <[natalie.kil@yale.edu](mailto:natalie.kil@yale.edu)>; Rhodes, Hope <[HRhodes@childrensnational.org](mailto:HRhodes@childrensnational.org)>; Dineen, Patrick <[Patrick.Dineen@stonybrookmedicine.edu](mailto:Patrick.Dineen@stonybrookmedicine.edu)>; Bily, Linda <[Linda.Bily@stonybrookmedicine.edu](mailto:Linda.Bily@stonybrookmedicine.edu)>; Orduna, Liana Y. <[Liana.Orduna@stonybrookmedicine.edu](mailto:Liana.Orduna@stonybrookmedicine.edu)>; Lindsey Cross <[lcross@pancarefl.org](mailto:lcross@pancarefl.org)>; Whitney Dawn Young <[youngw@durhamtech.edu](mailto:youngw@durhamtech.edu)>; Sease, Kerris (PHS) <[Kerris.Sease@phs.hctx.net](mailto:Kerris.Sease@phs.hctx.net)>; Hebert, Greg (PHES) <[Greg.Hebert@phs.hctx.net](mailto:Greg.Hebert@phs.hctx.net)>; McCauley-Hixenbaugh, Lauren <[lmccaule@hsc.wvu.edu](mailto:lmccaule@hsc.wvu.edu)>; Ostien, Jenny <[jostien@hsc.wvu.edu](mailto:jostien@hsc.wvu.edu)>; Barron, Kathryn P. <[Kathryn.Barron@fdihb.org](mailto:Kathryn.Barron@fdihb.org)>; Cranford-Lonquich, Vickie L. <[Vickie.Cranford-Lonquich@fdihb.org](mailto:Vickie.Cranford-Lonquich@fdihb.org)>; Paul Estabrooks <[Paul.Estabrooks@health.utah.edu](mailto:Paul.Estabrooks@health.utah.edu)>; [justin.jackson@hsc.utah.edu](mailto:justin.jackson@hsc.utah.edu)  
**Cc:** Kaufman, Rebekah <[Rebekah\\_Kaufman@hms.harvard.edu](mailto:Rebekah_Kaufman@hms.harvard.edu)>; Williams, Mollie <[Mollie\\_Williams@hms.harvard.edu](mailto:Mollie_Williams@hms.harvard.edu)>  
**Subject:** Dissemination Slides

Good afternoon everyone,

It was great to see you all today! Attached, please find the slides from today's workshop. Please review slides 30-32 for information regarding your final presentation and final report.

We are looking forward to seeing your final presentation on March 30<sup>th</sup>.

Please let us know if you have additional questions!

Thank you!

Thanex

Mobile Health Map | Harvard Medical School  
mobilehealthmap.org | +1 617 442 3200  
[mobilehealthmap@hms.harvard.edu](mailto:mobilehealthmap@hms.harvard.edu)

## Harris County Public Health (HCPH)

**Do community members who utilize HCPH mobile health services experience a quantifiable increase in access to healthcare?**

### Budget

2022 Mobile Health Innovation Collaborative

Mobile Health Map and Mobile Healthcare Association

Funded by The Lowenstein Foundation

		Budget	
Director - FTE %		\$ -	
Evaluator FTE %		\$ -	
Community Health Worker FTE %		\$ -	Bill rate
Contractor for data collection/analysis and publication preparation		\$ 17,820	49.5
	Total Salary	\$ 17,820	
Fringe Benefits		\$ -	
	Total Personnel	\$ 17,820	
Software for data collection		\$ -	
Conference fees for 2 employees		\$ 1,548	
Intensive Training Course fee for 2		\$ 498	
Publication Fees (includes printing costs)		\$ 1,123	
Lodging		\$ 1,632	
Food		\$ 550	
Transportation		\$ 200	
Travel		\$ 900	
	Non Personnel total	\$ 6,451	
	* Grand Total	\$ 24,271	

\*Not to exceed \$25,000

**Note: Funds may NOT be used for:**

Patient Care  
Equipment  
Lobbying  
Loans