



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston, Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application ☐ Award ☒

Department Name / Number

DUNs

Grant Title

Library - 285	Not Applicable	George & Barbara Bush Family Place Libraries '23
Funding Source: Barbara Bush Houston Literacy Foundation: CFDA# N/A		Grant Agency: Barbara Bush Houston Literacy Foundation
Program Year: 2 nd	Program Ending:	
Grant Begin Date: 01/31/2023	Grant End Date:	10/31/2023
Grant Org. Key:	If applicable, Prior Year Org. Key:	100001000001233

Grant Description:

The Barbara Bush Houston Literacy Foundation strives to improve the quality of life for Houstonians of all ages through the power of literacy -- the ability to read, write, speak clearly, and think critically. The Foundation does this by increasing awareness of the literacy cause, mobilizing volunteers, contributing research and innovation, and investing in community impact efforts.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$125,000.00	\$125,000.00	\$0.00
Sub Tot. Incremental Cost	\$125,000.00	\$125,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$125,000.00	\$125,000.00	\$0.00

* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

The application for this award was not presented to Commissioners Court. Grant funds will be used to place five additional Family Place Libraries in throughout the Harris County Public Library system. Family Place Libraries specialize in developing age-appropriate programming that supports the importance of play and healthy parent/child relationships in early childhood development and learning. The enclosed budget provides for: Travel & Training, Furnishings, Toys, Book Collections, and Workshop Speaker Fees. There is no local match requirement.

County Funded Cost Projection

Year	Required	Discretionary
2023	-	-
2024	-	-
2025	-	-
2026	-	-
2027	-	-

Completed by :

Michael Mattingly

Mattingly, Mike

Date :

1/23/23

Reviewed by:

[Signature]

Date :

1/24/23

ORDER OF COMMISSIONERS COURT
Authorizing Agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of the Court at the Harris County Administration Building in the City of Houston, Texas, on _____, 2023 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF THE GRANT AGREEMENT BETWEEN HARRIS
COUNTY AND THE BARBARA BUSH HOUSTON LITERACY FOUNDATION**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that the Harris County Judge is hereby authorized to execute on behalf of Harris County, the Grant Agreement between Harris County and The Barbara Bush Houston Literacy Foundation to expand the Family Place Libraires to additional branches throughout the County. The Agreement is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.



GRANT AGREEMENT

THIS GRANT AGREEMENT ("Agreement") is entered into on October 4, 2022 ("Effective Date") by and between the **Barbara Bush Houston Literacy Foundation**, located at 7887 San Felipe Street, Suite 250, Houston, Texas 77063 ("FOUNDATION"), and **Harris County Public Library** ("GRANTEE"), located at 5749 South Loop East, Houston, Texas 77033.

WHEREAS, FOUNDATION is a non-profit organization with a mission of improving lives through the power of literacy by investing in initiatives and forging strong community partnerships; and

WHEREAS, FOUNDATION and GRANTEE mutually desire to enter into an agreement to create George & Barbara Bush Family Place Libraries in five public library branches across Harris County,

THEREFORE, in consideration of the above and the terms and conditions contained herein, FOUNDATION and GRANTEE agree as follows:

1. Scope of Work and Deliverables.

- 1.1. GRANTEE shall design and implement Family Place Libraries™ at West University, Kingwood, Atascocita, Fairbanks, and Crosby Branch Libraries of the Harris County Public Library branches as outlined in proposed budget as attached in Exhibit A.
- 1.2. GRANTEE shall purchase required furniture, books, toys, and other materials needed for the Family Place Libraries™ created under this AGREEMENT.
- 1.3. GRANTEE shall ensure that appropriate staff at the five branches are trained and certified by Family Place Training Institute™.
- 1.4. GRANTEE shall collaborate with FOUNDATION to garner visibility for the George & Barbara Bush Family Place Libraries created under this AGREEMENT, including, but not limited press release, community events, social media and other marketing and communications tactics.
- 1.5. GRANTEE shall hang agreed upon co-branded signage in the four branches.
- 1.6. GRANTEE shall Proactively collaborate with FOUNDATION to identify volunteer opportunities when possible and feasible.
- 1.7. GRANTEE shall prepare and submit a final report to the FOUNDATION of outcomes, lessons learned and financials.
- 1.8. GRANTEE shall use funds in accordance with the attached budget and consult with FOUNDATION regarding any line-item changes exceeding twenty percent (20%).

2. **Compensation.** Unless earlier terminated, FOUNDATION will pay GRANTEE one hundred and twenty-five thousand dollars (\$125,000) for the program/service(s) described in Section 1. GRANTEE shall provide FOUNDATION all invoices and supporting documentation of work completed no later than October 30, 2023 for final closure of this AGREEMENT.

3. **Expense Reimbursement.** No additional expenses associated with the production of the program described in Section 1 shall be paid for by FOUNDATION unless agreed to in writing through an amendment to this AGREEMENT prior to any expenditure of such expenses.


4. **Term of Agreement.** This AGREEMENT shall end on October 30, 2023 or unless a new date is agreed upon by both parties. Final report due on or before November 30, 2023 or within 30 days following any Termination Prior to Expiration of Term below.

5. **Termination Prior to Expiration of Term.** If either party desires to terminate AGREEMENT hereunder for any reason, the party must provide FOUNDATION with thirty (30) days advance written notice ("Notice of Termination").
6. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.
7. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the parties and supersedes any and all prior agreements and discussions.
8. **Amendments, Modifications.** This Agreement may be amended or modified only in writing signed by a duly authorized officer of FOUNDATION and GRANTEE.
9. **Assignment.** GRANTEE cannot assign this Agreement, in whole or in part, without the prior written consent of a duly authorized officer of FOUNDATION.
10. **ACKNOWLEDGEMENT.** BY SIGNING THIS AGREEMENT, GRANTEE ACKNOWLEDGES AND FULLY UNDERSTANDS AND AGREES TO ALL OF ITS TERMS AND CONDITIONS.

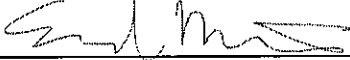
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the Effective Date.

BARBARA BUSH HOUSTON
LITERACY FOUNDATION

HARRIS COUNTY PUBLIC LIBRARY

BY: 

Julie Finck, Ph.D.
President & CEO

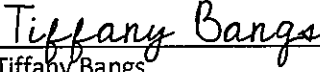
BY: 

Edward Melton
Executive Director

HARRIS COUNTY

APPROVED AS TO FORM:
CHRISTIAN D. MENESEE
HARRIS COUNTY ATTORNEY

BY: _____
Lina Hidalgo
County Judge

BY: 

Tiffany Bangs
Assistant County Attorney
C.A. File 23GEN0153