



PAMELA MEDINA
JUDGE
HARRIS COUNTY PROBATE COURT NO. TWO

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<https://probatect2.harriscountytexas.gov>

January 4, 2023

Members of Commissioners Court
Harris County Budget Office
1001 Preston, 9th Floor
Houston, Texas 77002

Re: Approve Request for Salary Supplements

Dear Commissioners:

We are respectfully requesting the Court approve our request for one-time lump sum salary supplements from the Judicial Maintenance Fund for each of our staffs.

These salary supplements are intended as an incentive for future work and to retain and maintain qualified staff. These incentives are particularly important this year given the build-up of cases which has challenged our staff as a result of the Covid-19 pandemic. Additionally, for decades these supplements have paid in one lump sum instead of over-time, which is an additional incentive for our staff. We simply seek to continue this longtime practice.

Accordingly, we are resubmitting the required forms and ask that these salary supplements be effective beginning with pay period ^{beginning} ending February 11, 2023 and paycheck March 3, 2023 for one-time salary supplements.

Thank you for your consideration.

Respectfully,

Pamela Medina
Judge, Probate Court No. Two