



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application Award

Department Name / Number	DUNS	Grant Title
Community Services - 289	JFMKAENLGN81	Utility and Rental Assistance '23 (Phase 40)
Funding Source: U.S. Department of Homeland Security: CFDA# 97.024	Grant Agency: Alliance of Community Assistance Ministries	
Program Year: 40 th	Program Ending:	
Grant Begin Date: 12/01/2022	Grant End Date: 11/30/2023	
Grant Org. Key:	If applicable, Prior Year Org. Key: EFPS_PH39	

Grant Description:

Funded by the U.S. Department of Homeland Security, the Emergency Food and Shelter Program (EFSP) provides grants to help meet the needs of the hungry and homeless people throughout the United States. EFSP funds are used to provide food, lodging, one month's rent or mortgage payment, one month's utility bill, repairs to a mass feeding or shelter facility, and equipment necessary to feed or shelter people. Alliance of Community Assistance Ministries is a nonprofit organization that acts as the local distributor of EFSP funds.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$400,000.00	\$400,000.00	\$0.00
Sub Tot. Incremental Cost	\$400,000.00	\$400,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$400,000.00	\$400,000.00	\$0.00

* under development

Full Time Equivalent Positions

% of Positions Paid by Grant

Date Guidelines are Available

Grant Submittal Deadline Date

Grant Discussion:

The Community Services Department is requesting for permission to prepare an application for this program. If awarded, this would be the 40th phase of funding for the Community Services Department's Social Services Division under this grant program. The funds would be used to provide emergency rental and utility assistance to 1,800 households. The objective of this program is to financially assist eligible low-income residents with the payment of rent and utility bills using EFSP funds. There are no matching fund requirements for this program. The application is currently under development and will be reviewed prior to submission.

County Funded Cost Projection

Year	Required	Discretionary
2023	-	-
2024	-	-
2025	-	-
2026	-	-
2027	-	-

Completed by: Michael Mattingly Mattingly, Mike

Date: 9/7/22

Reviewed by: [Signature]

Date: 9/9/22



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Grants Coordination Section - Conveyance Form Application Award

Department Name / Number		DUNS	Grant Title	
Community Services - 289		JFMKAENLGN81	Utility and Rental Assistance '23 (Phase 41)	
Funding Source: U.S. Department of Homeland Security: CFDA# 97.024		Grant Agency: Alliance of Community Assistance Ministries		
Program Year: 41 st		Program Ending:		
Grant Begin Date: 12/01/2022		Grant End Date:		11/30/2023
Grant Org. Key:		If applicable, Prior Year Org. Key:		EFPS_PH39

Grant Description:

Funded by the U.S. Department of Homeland Security, the Emergency Food and Shelter Program (EFSP) provides grants to help meet the needs of the hungry and homeless people throughout the United States. EFSP funds are used to provide food, lodging, one month's rent or mortgage payment, one month's utility bill, repairs to a mass feeding or shelter facility, and equipment necessary to feed or shelter people. Alliance of Community Assistance Ministries is a nonprofit organization that acts as the local distributor of EFSP funds.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$400,000.00	\$400,000.00	\$0.00
Sub Tot. Incremental Cost	\$400,000.00	\$400,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$400,000.00	\$400,000.00	\$0.00

* under development

Full Time Equivalent Positions

% of Positions Paid by Grant

Date Guidelines are Available

Grant Submittal Deadline Date

Grant Discussion:

The Community Services Department is requesting for permission to prepare an application for this program. If awarded, this would be the 41st phase of funding for the Community Services Department's Social Services Division under this grant program. The funds would be used to provide emergency rental and utility assistance to 1,800 households. The objective of this program is to financially assist eligible low-income residents with the payment of rent and utility bills using EFSP funds. There are no matching fund requirements for this program. The application is currently under development and will be reviewed prior to submission.

County Funded Cost Projection

Year	Required	Discretionary
2023	-	-
2024	-	-
2025	-	-
2026	-	-
2027	-	-

Completed by: Mike Mattingly Mattingly, Mike

Date: 9/7/22

Reviewed by: [Signature]

Date: 9/9/22

Harris County Community Services Department

Executive Summary

**Alliance of Community Assistance Ministries, Inc.
Emergency Food and Shelter Program Phase 40 and Phase 41 Application**

September 13, 2022

The National Emergency Food and Shelter Program (EFSP) began in 1983 with a \$50 million federal appropriation created by Congress. This program was designed to help meet the needs of hungry and homeless people throughout the United States and its territories by allocating federal funds to supplement the work of local social service organizations within the United States, both private and governmental, to help people in need of emergency assistance. On August 31, 2022, the Alliance of Community Assistance Ministries, Inc. (ACAM), acting as the Local Board for the EFSP, released an application for EFSP Phase 40 and Phase 41 funds.

During the last grant cycle, Harris County Community Services Department (CSD) was awarded an amount of \$240,820 in EFSP Phase 39 funding to provide emergency rental and utility assistance to approximately 941 Harris County residents.

Now, CSD proposes to submit an application for EFSP Phase 40 and Phase 41 grant funds. This application will serve as a renewal grant for on-going services administered by the County for the last 35 years. This grant will provide emergency rental, mortgage and utility assistance to 3,600 eligible low-income households. The application will request \$400,000 for Phase 40 and \$400,000 for Phase 41 for a total of \$800,000 in EFSP funding to provide the above-referenced services for the grant term beginning December 1, 2022 and ending on November 30, 2023.

It is recommended that Commissioners Court approve the submission of the EFSP Phase 40 and Phase 41 application to Alliance of Community Assistance Ministries, Inc. (ACAM) in the total amount of \$800,000 for the provision of emergency rental, mortgage and utility assistance.

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the _____ day of _____, 2022, with the following members present, to-wit:

- Lina Hidalgo County Judge
- Rodney Ellis Commissioner, Precinct 1
- Adrian Garcia Commissioner, Precinct 2
- Tom S. Ramsey Commissioner, Precinct 3
- R. Jack Cagle Commissioner, Precinct 4

and the following members absent, to-wit: _____, constituting a quorum, when among other business, the following was transacted:

**ORDER APPROVING AN APPLICATION TO THE
ALLIANCE OF COMMUNITY ASSISTANCE MINISTRIES, INC. FOR
EMERGENCY FOOD AND SHELTER PROGRAM PHASE 40 & Phase 41**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

RECITALS:

WHEREAS, On August 31, 2022, Alliance of Community Assistance Ministries, Inc. (ACAM) made available the grant application for the Emergency Food and Shelter Program Phase 40 and Phase 41 through their website to provide grants for emergency financial assistance; and

WHEREAS, Harris County Community Services Department has participated in the Emergency Food and Shelter Program for 35 years and during the last grant cycle received \$240,820 in EFSP Phase 39 funding to provide emergency financial assistance to approximately 941 eligible Harris County residents; and

WHEREAS, CSD proposes to submit an application for EFSP Phase 40 and Phase 41 grant funds that will serve as a renewal grant for on-going services administered by the County for the provision of emergency rental, mortgage and utility assistance to eligible low-income households; and

WHEREAS, the EFSP Phase 40 and Phase 41 application will request \$400,000 for Phase 40 and \$400,000 for Phase 41 for a total of \$800,000 in EFSP funding to provide the above-referenced services for the grant term beginning December 1, 2022 and ending on November 30, 2023; and

WHEREAS, now Harris County Community Department requests permission to submit an application to Alliance of Community Assistance Ministries, Inc. (ACAM) for EFSP Phase 40 and Phase 41 funding in the total amount of \$800,000 to continue providing emergency rental, mortgage and utility assistance to 3,600 eligible low-income families of Harris County.

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this order are true and correct.

Section 2: The Executive Director of the Harris County Community Services Department or her designee is authorized to apply to Alliance of Community Assistance Ministries, Inc. for Emergency Food and Shelter Program funds to provide emergency rental/mortgage and utility assistance and perform needed amendments.

Mattingly, Mike (Office of Management and Budget)

From: Hicks, Tasha (CSD)
Sent: Tuesday, September 6, 2022 7:59 AM
To: Mattingly, Mike (Office of Management and Budget); Garcia, Jon
Subject: RE: CSD Supplemental Agenda Item for 9/13 Court

Hello Mike,

Please see Jon's email on September 1, 2022 indicating that the application was only attached to show what the application would look like. I don't have the application ready to attach. The NOFA was released last week. I need at least two weeks if not more to complete a draft of the application.

If a blank application will confuse everyone, it can be removed. This is a tight position because the application is due September 21st but the next Court date is September 13th. I have only just begun to work on the application and it is not enough to submit with the Court Agenda item.

Best,

Tasha



Tasha Hicks, MBA

Deputy Assistant Director, Development

Email: tasha.hicks@csd.hctx.net

Phone: 832-927-4803

8410 Lantern Point
Houston, Texas 77054

<https://csd.harriscountytexas.gov>

From: Mattingly, Mike (Office of Management and Budget) <Mike.Mattingly@bmd.hctx.net>
Sent: Tuesday, September 06, 2022 7:04 AM
To: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Cc: Hicks, Tasha (CSD) <tasha.hicks@csd.hctx.net>
Subject: RE: CSD Supplemental Agenda Item for 9/13 Court
Importance: High

Jon,

The backup supplied the applications are not filled out. I was given blank applications, I'm going to need the filled out applications to move forward.

Mike

From: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Sent: Friday, September 2, 2022 13:52

To: Mattingly, Mike (Office of Management and Budget) <Mike.Mattingly@bmd.hctx.net>
Subject: FW: CSD Supplemental Agenda Item for 9/13 Court

Mike,

Please see below with a bit more context regarding CSD's supplemental agenda item related to EFSP Phase 40 and 41 grant applications.

Thanks,
Jon

From: Hicks, Tasha (CSD) <tasha.hicks@csd.hctx.net>
Sent: Friday, September 2, 2022 1:50 PM
To: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Cc: Green, Larry (CSD) <Larry.Green@csd.hctx.net>
Subject: RE: CSD Supplemental Agenda Item for 9/13 Court

Hello Jon,

It is two applications merged into one. The application form is merged together to house questions for Phase 40 and Phase 41. So although it appears to be one application, it is really two applications merged on one application form for both Phases. This is why there are two budgets. See the snippets below.

EMERGENCY FOOD AND SHELTER PROGRAM
of Houston/Fort Bend and Harris Counties
and Waller County



EFSP Phases 40 and 41 - Application for Funding

Agency Name and LRO Number (if applicable): Harris County 762600-071

- I. AGENCY INFORMATION:**
- a. Provide a brief history of your agency:
 - b. Date of incorporation: 1918 - County Government

II. PROJECT INFORMATION:

a. Provide a statement of need for EFSP Funds:

- i. A description and number of clients you currently and will serve with EFSP 40 funds (1300 characters):

Agency Name & LRO Number: Harris County-782800-071

EFSP Phases 40 and 41 Application

2

EMERGENCY FOOD AND SHELTER PROGRAM
of Houston/Fort Bend and Harris Counties
and Waller County

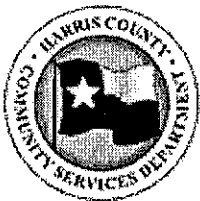


EFSP Phases 40 and 41- Application for Funding

b. Provide a statement of need for EFSP Funds:

- i. A description and number of clients you currently and will serve with EFSP 41 funds (1300 characters):

!



Tasha Hicks, MBA

Deputy Assistant Director, Development

Email: tasha.hicks@csd.hctx.net

Phone: 832-927-4803

8410 Lantern Point

Houston, Texas 77054

<https://csd.harriscountytexas.gov>

From: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Sent: Friday, September 02, 2022 1:43 PM
To: Hicks, Tasha (CSD) <tasha.hicks@csd.hctx.net>
Subject: FW: CSD Supplemental Agenda Item for 9/13 Court

Good Afternoon Tasha,

Is the EFSP Phase 40 and 41 application two separate applications or just one? I know it's two funding sources but not sure if it would be two separate applications as well.

Thanks,
Jon

From: Mattingly, Mike (Office of Management and Budget) <Mike.Mattingly@bmd.hctx.net>
Sent: Friday, September 2, 2022 12:57 PM
To: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Subject: RE: CSD Supplemental Agenda Item for 9/13 Court

Jon,

For this Supplemental item is it 1 application or 2 because in the description the department is applying for 2 awards it seems. I could be wrong, can you confirm

Thanks
Mike

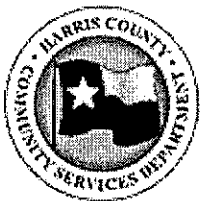
From: Garcia, Jon <Jon.Garcia@csd.hctx.net>
Sent: Thursday, September 1, 2022 09:47
To: (Commissioners Court) Grant Agenda <GrantAgenda@hctx.net>
Subject: CSD Supplemental Agenda Item for 9/13 Court

Good Morning,

Please see attached a draft agenda supplemental agenda item from Community Services for the 9/13 Court. The application itself is not yet filled out since we just received word that the application opened yesterday. The due date is 9/25, which would not allow us to place this on the following Court. Please let me know if there are any concerns or issues.

- EFSP Phase 40 and 41 Approval to Apply

Thanks,



Jon García, MPP (he/him)
Strategic Initiatives Program Manager
Email: Jon.Garcia@csd.hctx.net
Phone: 832-927-4769 | Mobile: 956-655-7965

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