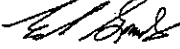
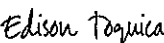




**SHERIFF ED GONZALEZ**

1200 Baker Street, Houston, Texas 77002 ★ (346) 286-1600 ★ www.sheriff.hctx.net

**TO:** Ed Gonzalez, Sheriff   
**THRU:** Edison Toquica, Chief Deputy   
**THRU:** Michael Lanham, Director of Finance  
**THRU:** Shaun Jernagin, Finance Administrator   
**THRU:** Brian Schmitz, Grants Manager   
**FROM:** LaStacia Spencer, Grant Analyst  
**DATE:** August 31, 2022  
**SUBJ:** Temporary Funds Transfer for The Freedom Project Grant

The Grants Management Office requests authorization to submit to Commissioners Court a request to approve a temporary transfer of \$40,000.00 to cover two months of salary and benefit costs for employees working on the FY 2023 Freedom Project grant from the Office of the Governor, Criminal Justice Division. The awarding of this grant was delayed by the grantor but it is anticipated that we will receive this award within the next 30 days.

Additionally, it is requested that the positions covered under the FY 2022 grant be transferred to the new grant effective October 1, 2022.

Your consideration in this matter is greatly appreciated.

Regards,



LaStacia Spencer  
Grant Analyst

**ORDER**

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 13th day of September, 2022, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and on behalf of Harris County, Texas, to approve the temporary transfer of funds for the following program:

**THE FREEDOM PROJECT FY '23 – SHERIFF'S OFFICE**

Temporary Transfer: \$40,000.00

Grant Period: 10/01/2022 – 09/30/2023



Budget Management Form 3441  
Harris County, TX (06/01/2021)

## POSITION MANAGEMENT REQUEST FORM

Business Unit Name: Harris County Sheriff's Office Business Unit Number: 54100

### SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update	<input checked="" type="checkbox"/>	May require Commissioners Court approval
Position Reclassification	<input type="checkbox"/>	May require Commissioners Court approval
New Position Request	<input type="checkbox"/>	Requires Commissioners Court approval
Is additional office space required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

### SECTION II – REASON FOR REQUEST

Freedom Project Grant Renewal

### SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date	<u>9/24/2022</u>	Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: <u>10/1/2022</u> To: <u>9/30/2022</u>	

### SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	4
Position Description (Title)	Various	Position Description (Title-30 Spaces Max)	Various
Job Code Description		Job Code Description	
Position Number	see attachment	Position Number (HRRM Use Only)	see attachment
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (Same for all Business Units)	510010	Account (Same for all Business Units)	510010
Business Unit PC (Projects or Grants only)		Business Unit PC (Projects or Grants only)	
Project/Grant (Projects or Grants only)		Project/Grant (Projects or Grants only)	
Activity ID (Projects or Grants only)		Activity ID (Projects or Grants only)	
Resource Type (Not currently used)		Resource Type (Not currently used)	

*Veronica Weinberger*

Business Unit Approval (Business Unit Head or Designee)

08/31/2022

Date

Position Number	Effective Date	Reason Code	Home Department	Is Department New	Funding Department	Fund	Account	PC Business Unit	Project ID	Activity ID	Combo Code	Grant Funding End Date
10016513	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016515	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016516	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016517	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023