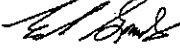
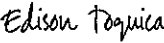
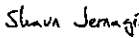





SHERIFF ED GONZALEZ

1200 Baker Street, Houston, Texas 77002 * (346) 286-1600 * www.sheriff.hctx.net

To: Ed Gonzalez, Sheriff 
THRU: Edison Toquica, Chief Deputy 
THRU: Michael Lanham, Director of Finance
THRU: Shaun Jernagin, Finance Administrator 
THRU: Brian Schmitz, Grants Manager 
FROM: LaStacia Spencer, Grant Analyst
DATE: August 31, 2022
SUBJ: Temporary Funds Transfer for The Freedom Project Grant

The Grants Management Office requests authorization to submit to Commissioners Court a request to approve a temporary transfer of \$40,000.00 to cover two months of salary and benefit costs for employees working on the FY 2023 Freedom Project grant from the Office of the Governor, Criminal Justice Division. The awarding of this grant was delayed by the grantor but it is anticipated that we will receive this award within the next 30 days.

Additionally, it is requested that the positions covered under the FY 2022 grant be transferred to the new grant effective October 1, 2022.

Your consideration in this matter is greatly appreciated.

Regards,



LaStacia Spencer
Grant Analyst

ORDER

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 13th day of September, 2022, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and on behalf of Harris County, Texas, to approve the temporary transfer of funds for the following program:

THE FREEDOM PROJECT FY '23 – SHERIFF'S OFFICE

Temporary Transfer: \$40,000.00

Grant Period: 10/01/2022 – 09/30/2023

County Auditor's Form 1278 (PS)
Harris County, TX (REV. 12/6/2019)

BUDGET REVENUE/EXPENDITURE APPROPRIATION TRANSFER FORM

REF (GL):	Journal Nm.:
REF (PROJ & ACTIV):	Journal Nm.:

TO	FROM
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Department Name HARRIS COUNTY SHERIFF'S OFFICE - 541	Department Name HARRIS COUNTY SHERIFF'S OFFICE -540
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Fund Description GY 23 - The Freedom Project	Fund Description SO Finance
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GLBU	FUND	DEPT	ACCT	PCBU	PROJ	ACTIV	AMOUNT	GLBU	FUND	DEPT	ACCT	PCBU	PROJ	ACTIV	AMOUNT
HCNTY	2601	54140121	510010	HC001	100001000001348	10001	26,000.00	HCNTY	1000	54010100	920010	HC001			40,000.00
HCNTY	2601	54140121	520010	HC001	100001000001348	10001	2,000.00								
HCNTY	2601	54140121	520020	HC001	100001000001348	10001	7,000.00								
HCNTY	2601	54140121	520050	HC001	100001000001348	10001	1,000.00								
HCNTY	2601	54140121	520080	HC001	100001000001348	10001	1,000.00								
HCNTY	2601	54140121	520070	HC001	100001000001348	10001	3,000.00								
TOTAL							40,000.00	TOTAL							40,000.00

Reason for Transfer: Temporary Transfer for the Freedom Project

DEPARTMENT/BUDGET MANAGEMENT APPROVALS

Approved By: Shava Jennings Date: 8/31/2022
Dept. Head/Official Signature (TO)

Approved By: Shava Jennings Date: 8/31/2022
Dept. Head/Official Signature (FROM)

Approved By: _____ Date: _____
Budget Management

Commissioners Court Approval Date

Budget Management Form 3441
 Harris County, TX (06/01/2021)

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: Harris County Sheriff's Office Business Unit Number: 54100

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update	<input checked="" type="checkbox"/>	May require Commissioners Court approval
Position Reclassification	<input type="checkbox"/>	May require Commissioners Court approval
New Position Request	<input type="checkbox"/>	Requires Commissioners Court approval
Is additional office space required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION II – REASON FOR REQUEST

Freedom Project Grant Renewal

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date	<u>9/24/2022</u>	Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: <u>10/1/2022</u> To: <u>9/30/2022</u>	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	4
Position Description (Title)	Various	Position Description (Title-30 Spaces Max)	Various
Job Code Description		Job Code Description	
Position Number	see attachment	Position Number (HRRM Use Only)	see attachment
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (Same for all Business Units)	510010	Account (Same for all Business Units)	510010
Business Unit PC (Projects or Grants only)		Business Unit PC (Projects or Grants only)	
Project/Grant (Projects or Grants only)		Project/Grant (Projects or Grants only)	
Activity ID (Projects or Grants only)		Activity ID (Projects or Grants only)	
Resource Type (Not currently used)		Resource Type (Not currently used)	

Veronica Weinberger 08/31/2022
 Business Unit Approval (Business Unit Head or Designee) Date

Position Number	Effective Date	Reason Code	Home Department	Is Department New	Funding Department	Fund	Account	PC Business Unit	Project ID	Activity ID	Combo Code	Grant Funding End Date
10016513	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016515	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016516	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023
10016517	10/1/2022	UPD	54100000	N	54100000	2601	510010	HC001	100001000001348	10001		9/30/2023