

a. **Out of Texas**

	Dept.	No.	Purpose	Date(s)	Location	Cost	Fund
1.	OCA	1	Maricopa County administrators meeting	9/7-9	Scottsdale, AZ	\$1,293	General
2.	US	1	Global Security Exchange Conference	9/11-15	Atlanta, GA	\$2,392	Other
3.	PHS	3	Natl. Science Foundation Convergence Accelerator wkshp.	8/21-26	Seattle, WA	\$6,000	Grant
4.	PHS	1	Mobile Health Clinics Conference	8/27-30	Phoenix, AZ	\$2,663	Other
5.	JUVPROB	1	TBRI Practitioner training	9/11-16	Memphis, TN	\$5,270	Other
6.	HCRCA	2	Spark Conference	9/11-15	Baltimore, MD	\$7,464	General
7.	C6	1	National Latino Peace Officers Association Conference	9/13-18	San Diego, CA	\$2,364	Other
8.	SHERIFF	2	Personal Radiation Detector course	7/10-15	Las Vegas, NV	\$3,500	Other
9.	SHERIFF	2	International Association of Crime Analysis Conference	8/21-26	Chicago, IL	\$6,060	Other
10.	SHERIFF	4	Undercover operations training*	8/28-9/3	Meridian, MS	\$5,540	Other
11.	SHERIFF	1	Emergency Management Planning/Operations course	10/11-14	Culpeper, VA	\$2,370	Other
12.	CCLK	2	Society of American Archivists In-person & Virtual Conf.	8/23-28	Boston, MA	\$3,775	Other
13.	CCLK	3	Courts & Justice Executive Forum	9/11-13	Laguna Beach, CA	\$5,700	Other
14.	MAC	1	The Harvard Trial Advocacy workshop	9/5-9	Cambridge, MA	\$2,048	Other
15.	DCTS	6	NAPCO Court Leadership Conference	8/20-25	Anaheim, CA	\$13,620	General
16.	PCT1	1	NACo Conference	7/21-24	Denver, CO	\$1,822	General
Subtotal		32	Out of Texas average cost per attendee: \$2,246			\$71,881	

OUT OF TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- ☐ Number of Attendees
 ☐ Event Dates
☐ City
 ☐ Estimated Expenses
☐ Use of County Vehicle
 ☐ Funding Source

[b] Requested Information

[1] Department Name: Office of County Administration	[2] Number of Attendees: 1 (If more than one to attend, please explain):
[3] Subject/Purpose: Administrators will convene in Maricopa County to network with national experts and engage in dialogue to better America's counties.	
[4] Benefit to County: To discuss and learn the trends and innovations in county government.	
[5] Event Dates (travel dates included): September 7-9, 2022	[6] City, State: Scottsdale, Arizona

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	150.00
[8] Per Diem (\$55 daily):	165.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	671.32	[14] Vehicle Rental:	
[10] Airline/bus/train:	306.20	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,292.52

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:	1,292.52	
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$1,292.52	

Authorized By: David Berry

(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Universal Services (HCUS) / Public Safety Technology	[2] Number of Attendees: 1 <i>(If more than one to attend, please explain):</i>
[3] Subject/Purpose: Purpose is to attend the GSX - Global Security Exchange conference in Atlanta Ga.	
[4] Benefit to County: Attendance will provide training and demonstration of new and emerging products, tactics and trends within the Physical Security environment, as well as CPE points necessary to maintain	
[5] Event Dates (travel dates included): 9/11/2022 - 9/15/2022	[6] City, State: Atlanta, Ga

[c] Estimated Expenses

[7] Registration Fee:	875.00	[12] Taxi/Other Ground Transportation:		[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both <i>(using county & personal)</i>
[8] Per Diem (\$55 daily):	275.00	[13] Personal Vehicle Mileage:		
[9] Hotel:	765.00	[14] Vehicle Rental:		
[10] Airline/bus/train:	477.00	[15] Other (Explain):		
[11] Parking/Tolls:				
Total Cost:			\$ 2,392.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	2,392.00	[21] Name of Other Source (& fund # if applicable): CIP NI022
Total:	\$ 2,392.00	

Authorized By: MG Richard J. Noriega (Ret) - Executive Director

(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

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- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: Public Health Services (PHS) / Mosquito and Vector Control (MVC)		[2] Number of Attendees: 3 (If more than one to attend, please explain): Key personnel implementing all aspects of project.	
[3] Subject/Purpose: Attend the National Science Foundation (NSF) Convergence Accelerator Track D Workshop			
[4] Benefit to County: Increase the efficiency of monitoring mosquito populations, leading to more targeted interventions, and seek to prevent mosquito-borne diseases in Harris County residents.			
[5] Event Dates (travel dates included): August 21-26, 2022		[6] City, State: Seattle, WA	

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:		[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both (using county & personal)
[8] Per Diem (\$55 daily):	990.00	[13] Personal Vehicle Mileage:		
[9] Hotel:	2,670.00	[14] Vehicle Rental:	500.00	
[10] Airline/bus/train:	1,300.00	[15] Other (Explain): luggage fee, etc.	165.00	
[11] Parking/Tolls:	375.00			
Total Cost:			\$ 6,000.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)	6,000.00	[19] Name of Grant & Fund #: National Science Foundation (NSF) Convergence Accelerator: 10000100001176
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$ 6,000.00	

Authorized By: Barbie L. Robinson, MPP, JD, CHC — Executive Director
(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

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- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: Public Health Services (PHS) / Office of Planning and Innovation (OPI)		[2] Number of Attendees: 1 <i>(If more than one to attend, please explain):</i>	
[3] Subject/Purpose: 18th Annual Mobile Health Clinics Conference			
[4] Benefit to County: Employee will be able to learn from top professionals, connect with like-minded colleagues, and share best practices in the mobile health care sector.			
[5] Event Dates (travel dates included): August 27-30, 2022		[6] City, State: Phoenix, AZ	

[c] Estimated Expenses

[7] Registration Fee:	899.00	[12] Taxi/Other Ground Transportation:		[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both <i>(using county & personal)</i>
[8] Per Diem (\$55 daily):	220.00	[13] Personal Vehicle Mileage:	25.00	
[9] Hotel:	679.00	[14] Vehicle Rental:	340.00	
[10] Airline/bus/train:	350.00	[15] Other (Explain): Luggage Fees	100.00	
[11] Parking/Tolls:	50.00			
Total Cost:			\$ 2,663.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	2,663.00	[21] Name of Other Source (& fund # if applicable): Delivery System Reform Incentive (DSRIP) 2116
Total:	\$ 2,663.00	

Authorized By: Barbie L. Robinson, MPP, JD, CHC — Executive Director
(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

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- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: Juvenile Probation Department	[2] Number of Attendees: (If more than one to attend, please explain): One (1)
[3] Subject/Purpose: TBRI Practitioner Training	
[4] Benefit to County: Participant will become a TBRI Practitioner upon completion of this training.	
[5] Event Dates (travel dates included): September 11-16, 2022	[6] City, State: Memphis, Tennessee

[c] Estimated Expenses

[7] Registration Fee:	3,500.00	[12] Taxi/Other Ground Transportation:		[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both (using county & personal)
[8] Per Diem (\$55 daily):	330.00	[13] Personal Vehicle Mileage:		
[9] Hotel:	1,000.00	[14] Vehicle Rental:		
[10] Airline/bus/train:	440.00	[15] Other (Explain):		
[11] Parking/Tolls:				
Total Cost:			\$5,270.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
	5,270.00	Texas Christian University
Total:	\$5,270.00	

Authorized By: Henry Gonzales, Executive Director

(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

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- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County Resources for Children and Adults	[2] Number of Attendees: 2 (If more than one to attend, please explain): To achieve greater coverage of various sessions
[3] Subject/Purpose: Spark 2022 Annual Conference	
[4] Benefit to County: Information obtained will be used to strengthen the agency's re-accreditation efforts, and will be shared with all staff and agency partners	
[5] Event Dates (travel dates included): September 11, 2022 - September 15, 2022	[6] City, State: Baltimore, Maryland

[c] Estimated Expenses

[7] Registration Fee:	2,700.00	[12] Taxi/Other Ground Transportation:	140.00
[8] Per Diem (\$55 daily):	550.00	[13] Personal Vehicle Mileage:	66.00
[9] Hotel:	2,068.00	[14] Vehicle Rental:	
[10] Airline/bus/train:	1,500.00	[15] Other (Explain):	160.00
[11] Parking/Tolls:	280.00	Baggage	
Total Cost:			\$7,464.00

[16] Use of County Vehicle?

- ☐ Yes
- ☒ No
- ☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:	7,464.00	
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$7,464.00	

Authorized By: Joel Levine, Executive Director 7-7-22

(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

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- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 6	[2] Number of Attendees: (If more than one to attend, please explain): 1
[3] Subject/Purpose: National Latino Peace Officers Association Conference	
[4] Benefit to County: The County will benefit from the Deputy attending the Conference by providing workshops and training for Law Enforcement and Social Justice.	
[5] Event Dates (travel dates included): September 13-18, 2022	[6] City, State: San Diego, CA

[c] Estimated Expenses

[7] Registration Fee:	350.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	330.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	894.38	[14] Vehicle Rental:	
[10] Airline/bus/train:	789.96	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:		\$2,364.34	

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	2,364.34	[21] Name of Other Source (& fund # if applicable): Fund 2078 - Chapter 59
Total:	\$2,364.34	

Authorized By: Silvia Trevino

(Name may be typed; signature is not required.)

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- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: 540-Harris County Sheriff's Office, Homeland Security Bureau	[2] Number of Attendees: 2 (If more than one to attend, please explain): training at no cost to county
[3] Subject/Purpose: Personal Radiation Detector Course	
[4] Benefit to County: Advanced training at no cost to county	
[5] Event Dates (travel dates included): July 10-15, 2022	[6] City, State: Las Vegas, NV

[c] Estimated Expenses

[7] Registration Fee:	800.00	[12] Taxi/Other Ground Transportation:	180.00
[8] Per Diem (\$55 daily):	660.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	960.00	[14] Vehicle Rental:	
[10] Airline/bus/train:	900.00	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$3,500.00

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	3,500.00	[21] Name of Other Source (& fund # if applicable): Center for Radiological and Nuclear Training
Total:	\$3,500.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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 ☐ Event Dates
☐ City
 ☐ Estimated Expenses
☐ Use of County Vehicle
 ☐ Funding Source

[b] Requested Information

[1] Department Name: 540-Harris County Sheriff's Office, Crime Analysis & Intelligence Division	[2] Number of Attendees: 2 (If more than one to attend, please explain): Beneficial for all to attend
[3] Subject/Purpose: International Association of Crime Analysis Conference	
[4] Benefit to County: Attending conference will qualify the attendees to take the Certified Law Enforcement Analyst exam	
[5] Event Dates (travel dates included): August 21-26, 2022	[6] City, State: Chicago, IL

[c] Estimated Expenses

[7] Registration Fee:	1,000.00	[12] Taxi/Other Ground Transportation:	200.00	[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both (using county & personal)
[8] Per Diem (\$55 daily):	660.00	[13] Personal Vehicle Mileage:		
[9] Hotel:	2,000.00	[14] Vehicle Rental:		
[10] Airline/bus/train:	2,000.00	[15] Other (Explain):	200.00	
[11] Parking/Tolls:		Baggage fees		
Total Cost:			\$6,060.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	2,460.00	[21] Name of Other Source (& fund # if applicable): SEIZED
	3,600.00	Bureau of Justice Assistance
Total:	\$6,060.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: 540-Harris County Sheriff's Office, Patrol Support Services Bureau		[2] Number of Attendees: 4 (If more than one to attend, please explain): Beneficial for all to attend	
[3] Subject/Purpose: Basic Undercover Operations			
[4] Benefit to County: Training at no cost to county			
[5] Event Dates (travel dates included): August 28- September 3, 2022		[6] City, State: Meridian, MS	

[c] Estimated Expenses

[7] Registration Fee:	2,000.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	1,540.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	2,000.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$5,540.00

[16] Use of County Vehicle?

- ☒ Yes
☐ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	5,540.00	[21] Name of Other Source (& fund # if applicable): Regional Counterdrug training Academy
Total:	\$5,540.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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OUT OF TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: 540-Harris County Sheriff's Office, Homeland Security Bureau	[2] Number of Attendees: 1 (If more than one to attend, please explain):
[3] Subject/Purpose: Emergency Management Planning Emergency Operations	
[4] Benefit to County: Course supports fundamental planning practices of emergency operation plans for special events	
[5] Event Dates (travel dates included): October 11-14, 2022	[6] City, State: Culpeper, VA

[c] Estimated Expenses

[7] Registration Fee:	200.00	[12] Taxi/Other Ground Transportation:		[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both (using county & personal)
[8] Per Diem (\$55 daily):	220.00	[13] Personal Vehicle Mileage:		
[9] Hotel:	500.00	[14] Vehicle Rental:	550.00	
[10] Airline/bus/train:	700.00	[15] Other (Explain):	200.00	
[11] Parking/Tolls:		baggage fees and gas		
Total Cost:			\$2,370.00	

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	200.00	[21] Name of Other Source (& fund # if applicable): Virginia Dept of Emergency Mgmt
	2,170.00	SEIZED
Total:	\$2,370.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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OUT OF TEXAS

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- ☐ Number of Attendees
 ☐ Event Dates
☐ City
 ☐ Estimated Expenses
☐ Use of County Vehicle
 ☐ Funding Source

[b] Requested Information

[1] Department Name: County Clerk's Office	[2] Number of Attendees: one attending in person and one attending (If more than one to attend, please explain): virtually to be informed of county record archiving procedures
[3] Subject/Purpose: Society of American Archivists Conference: Archives Records 2022	
[4] Benefit to County: Continuing education on county record archiving	
[5] Event Dates (travel dates included): August 23-28, 2022	[6] City, State: Boston, MA

[c] Estimated Expenses

[7] Registration Fee:	618.00	[12] Taxi/Other Ground Transportation:	250.00
[8] Per Diem (\$55 daily):	330.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	1,551.98	[14] Vehicle Rental:	
[10] Airline/bus/train:	1,025.00	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$3,774.98

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	3,774.98	[21] Name of Other Source (& fund # if applicable): Records Management & Preservation Fund
Total:	\$3,774.98	

Authorized By: Teneshia Hudspeth, County Clerk

(Name may be typed; signature is not required.)

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OUT OF TEXAS

Travel & Training Request

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: County Clerk's Office	[2] Number of Attendees: three attending to be informed of (If more than one to attend, please explain): Odyssey software updates
[3] Subject/Purpose: Courts and Justice Executive Forum 2022	
[4] Benefit to County: Education regarding court case management	
[5] Event Dates (travel dates included): September 11 - 13, 2022	[6] City, State: Laguna Beach, CA

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	600.00
[8] Per Diem (\$55 daily):	495.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	2,130.00	[14] Vehicle Rental:	
[10] Airline/bus/train:	2,475.00	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$5,700.00

[16] Use of County Vehicle?

- ☐ Yes
- ☒ No
- ☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:	5,700.00	[21] Name of Other Source (& fund # if applicable): Records Management & Preservation Fund
Total:	\$5,700.00	

Authorized By: Teneshia Hudspeth, County Clerk

(Name may be typed; signature is not required.)

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OUT OF TEXAS

Travel & Training Request

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- ☐ Number of Attendees
 ☐ Event Dates
☐ City
 ☐ Estimated Expenses
☐ Use of County Vehicle
 ☐ Funding Source

[b] Requested Information

[1] Department Name: Office of Managed Assigned Counsel (Dept. 945)	[2] Number of Attendees: 1 (If more than one to attend, please explain):
[3] Subject/Purpose: Primary: Speaker Secondary: Continuing education, meetings with other criminal justice stakeholders, recruiting, exchanging best practices	
[4] Benefit to County: The Harvard Trial Advocacy Workshop is a national known program that is invitation only. My attendance will improve our profile nationwide and help us keep abreast of emerging trends in criminal law.	
[5] Event Dates (travel dates included): September 5th, 2022--September 9th, 2022	[6] City, State: Cambridge, Massachusetts

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	200.00
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:	1,710.27	[14] Vehicle Rental:	
[10] Airline/bus/train:	137.74	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$2,048.01

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
	2,048.01	Harvard Trial Advocacy Workshop (Harvard Law School)
Total:	\$2,048.01	

Authorized By: Kenneth Hardin

(Name may be typed; signature is not required.)

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OUT OF TEXAS

Travel & Training Request

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- ☐ Number of Attendees ☐ Event Dates
☐ City ☐ Estimated Expenses
☐ Use of County Vehicle ☐ Funding Source

[b] Requested Information

[1] Department Name: District Courts	[2] Number of Attendees: (If more than one to attend, please explain): 6 (5 Judges and 1 Staff Member) Attending Multiple Sessions
[3] Subject/Purpose: 2022 NAPCO Court Leadership Conference	
[4] Benefit to County: An informed judiciary is necessary to function efficiently and effectively. Conference will provide crucial leadership strategies for a more effective and well-rounded judiciary.	
[5] Event Dates (travel dates included): August 20-25, 2022	[6] City, State: Anaheim, California

[c] Estimated Expenses

[7] Registration Fee:	3,600.00	[12] Taxi/Other Ground Transportation:	600.00
[8] Per Diem (\$55 daily):	1,320.00	[13] Personal Vehicle Mileage:	600.00
[9] Hotel:	3,200.00	[14] Vehicle Rental:	
[10] Airline/bus/train:	3,700.00	[15] Other (Explain):	
[11] Parking/Tolls:	600.00		
Total Cost:			\$13,620.00

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:	13,620.00	
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$13,620.00	

Authorized By: Richard Woods, District Court Administrator

(Name may be typed; signature is not required.)

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OUT OF TEXAS

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Commissioner Precinct One	[2] Number of Attendees: (If more than one to attend, please explain): 1
[3] Subject/Purpose: 2022 ANNUAL NACo CONFERENCE	
[4] Benefit to County: Participants from counties come together to shape NACo's federal policy agenda, share proven practices & strengthen knowledge networks to help improve residents & lives and the efficiency of county government	
[5] Event Dates (travel dates included): July 21-24, 2022	[6] City, State: Denver, CO

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	400.00
[8] Per Diem (\$55 daily):	220.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	855.00	[14] Vehicle Rental:	
[10] Airline/bus/train:	347.00	[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,822.00

[16] Use of County Vehicle?

- ☐ Yes
☒ No
☐ Both (using county & personal)

[d] Funding Source

[17] General Fund:	1,822.00	
[18] Grant Fund: (County grants only)		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$1,822.00	

Authorized By: Chalisa Dixon

(Name may be typed; signature is not required.)

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