



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form

Application

Award

☐☒

Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	State Aid - Grant A GY23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year: 12 th		Program Ending:
Grant Begin Date: 09/01/2022		Grant End Date: 08/31/2023
Grant Org. Key: PROGA_GY23		If applicable, Prior Year Org. Key: PROGA_GY22

Grant Description:

Funded by the Texas Juvenile Justice Department, this grant provides State Aid to assist in the operations of the Juvenile Probation Department.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$19,923,018.00	\$13,874,690.00	\$6,048,328.00
Non-Labor	\$2,380,561.00	\$2,380,561.00	\$0.00
Sub Tot. Incremental Cost	\$22,303,579.00	\$16,255,251.00	\$6,048,328.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$22,303,579.00	\$16,255,251.00	\$6,048,328.00

* under development

Full Time Equivalent Positions

215.00

Date Guidelines are Available

% of Positions Paid by Grant

69.64 %

Grant Submittal Deadline Date

Grant Discussion:

The State Aid grant provides funds to the Juvenile Probation Department for a number of purposes, including probation supervision, community programs, pre and post adjudication services for youth, commitment diversion, and mental health services. The grant pays for a portion of the salaries and benefits of 215 FTE's, as well as services, contracted vendors, and staff travel and training. The discretionary match of \$6,048,328 represents the portion of the salaries and benefits that is not covered by the grant. Note: In the chart below, the Year refers to County Fiscal year.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	504,027.00
2023	-	5,544,301.00
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

7/26/2022

Reviewed by:

Date :

7/26/22



HARRIS COUNTY, TEXAS

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Grants Coordination Section - Conveyance Form Application ☐ Award ☒

Department Name / Number	DUNs	Grant Title
Juvenile Probation - 840	Not Applicable	Leadership Academy - Grant D - GY23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A	Grant Agency: Texas Juvenile Justice Department	
Program Year: 20 th	Program Ending:	
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: PROGD_GY23	If applicable, Prior Year Org. Key: PROGD_GY22	

Grant Description:

Funded by the Texas Juvenile Justice Department, this grant assists the Juvenile Probation Department in operating the Harris County Leadership Academy.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$2,162,936.00	\$1,000,000.00	\$1,162,936.00
Non-Labor	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$2,162,936.00	\$1,000,000.00	\$1,162,936.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$2,162,936.00	\$1,000,000.00	\$1,162,936.00

* under development

Full Time Equivalent Positions

28.00

Date Guidelines are Available

% of Positions Paid by Grant

85.99 %

Grant Submittal Deadline Date

Grant Discussion:

This grant partially pays for the salaries of 28 staff at the Harris County Leadership Academy. The discretionary match will come from the Juvenile Probation Department's general fund. Note: In the chart below, Year refers to the County fiscal year.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	96,911.00
2023	-	1,066,025.00
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

Reviewed by :

Date :



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Grants Coordination Section - Conveyance Form Application ☐ Award ☒

Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	Special Needs Diversionary - Grant M - GY23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year: 21 st		Program Ending:
Grant Begin Date: 09/01/2022		Grant End Date: 08/31/2023
Grant Org. Key: PROGM_GY23		If applicable, Prior Year Org. Key: PROGM_GY22

Grant Description:

Funded by the Texas Juvenile Justice Department, this grant assists the Juvenile Probation Department in the operation of its Special Needs Diversionary Program.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$366,026.00	\$260,617.00	\$105,409.00
Non-Labor	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$366,026.00	\$260,617.00	\$105,409.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$366,026.00	\$260,617.00	\$105,409.00

* under development

Full Time Equivalent Positions

4.00

Date Guidelines are Available

% of Positions Paid by Grant

71.20 %

Grant Submittal Deadline Date

Grant Discussion:

This grant pays for a portion of the salaries and fringe benefits of 4 staff assigned to work with juvenile offenders with mental health issues. The discretionary match will come from the Juvenile Probation Department's general fund. Note: In the chart below, the Year refers to the County Fiscal year.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	8,784.00
2023	-	96,625.00
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

Reviewed by :

Date :



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Grants Coordination Section - Conveyance Form

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Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	Discretionary State Aid FY23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year:		Program Ending:
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: DSARES_GY23	If applicable, Prior Year Org. Key: DSARES_GY22	

Grant Description:

The goal of the Discretionary State Aid program is to encourage the development of community-based programs that are research-based, use data to evaluate and inform program design and result in demonstrable recidivism reduction.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$328,088.00	\$328,088.00	\$0.00
Non-Labor	\$20,188.00	\$20,188.00	\$0.00
Sub Tot. Incremental Cost	\$348,276.00	\$348,276.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$348,276.00	\$348,276.00	\$0.00

* under development

Full Time Equivalent Positions

3.00

Date Guidelines are Available

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

Grant Discussion:

The application for this grant award was not presented to Commissioners Court. Grant funds will be used by the Juvenile Probation Department for continued support of the needs of serious offenders with moderate to high treatment needs. There is no match requirement.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

Reviewed by:

Date :



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Department Name / Number

DUNS

Grant Title

Texas A&M Agrilife - 821	Not Applicable	Front End Multi-Systemic Therapy
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year: 1 st		Program Ending:
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: MST_GY23	If applicable, Prior Year Org. Key: N/A	

Grant Description:

Funded by the Texas Juvenile Justice Department, this grant assists the Juvenile Probation Department in the operation of its Special Needs Diversionary Program.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$115,710.00	\$115,710.00	\$0.00
Non-Labor	\$384,290.00	\$384,290.00	\$0.00
Sub Tot. Incremental Cost	\$500,000.00	\$500,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$500,000.00	\$500,000.00	\$0.00

* under development

Full Time Equivalent Positions

1.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

These funds will be used to enter into an agreement with the Harris Center to prevent youth from further involvement in the juvenile justice and child welfare systems by helping to prevent a child's removal from their home. Funds will also support one FTE, a Program Supervisor. There is no match required.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

7/26/2022

Reviewed by :

Date :

7/26/22



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Grants Coordination Section - Conveyance Form

Application

Award

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Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	Vocational Pilot Program
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year:		Program Ending:
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: PILOT_GY23	If applicable, Prior Year Org. Key: PILOT_GY22	

Grant Description:

Regionalization Grants are primarily used to reimburse local probation departments for funds spent on community-based treatment services, placement and aftercare services intended to divert youth from commitment to the Texas Juvenile Justice Department.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$122,514.00	\$122,514.00	\$0.00
Sub Tot. Incremental Cost	\$122,514.00	\$122,514.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$122,514.00	\$122,514.00	\$0.00

* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

Vocational Pilot Program, as part of regional state funds, will be used for the operation of a vocational program at the Department's Education Transition Center. There is no match required.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

ll

Cadow, Eric

Date :

7/26/2022

Reviewed by:

[Signature]

Date :

7/26/22



HARRIS COUNTY, TEXAS

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Grants Coordination Section - Conveyance Form

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Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	Risk & Needs Assessment Tool '23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A		Grant Agency: Texas Juvenile Justice Department
Program Year: 3 rd		Program Ending:
Grant Begin Date: 09/01/2022		Grant End Date: 08/31/2023
Grant Org. Key: RISK_GY23		If applicable, Prior Year Org. Key: RISK_GY22

Grant Description:

Funded by the Texas Juvenile Justice Department, the Regional Service Enhancement Project grants are intended to assist local juvenile probation departments in research-based program development.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$59,986.43	\$59,986.43	\$0.00
Sub Tot. Incremental Cost	\$59,986.43	\$59,986.43	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$59,986.43	\$59,986.43	\$0.00

* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

This award provides funding to support the costs of maintenance and development of a risk and needs assessment tool (PACT) used to determine risk and protective factors of justice involved youth. There is no match requirement.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

7/21/2022

Reviewed by :

Date :

7/26/22



HARRIS COUNTY, TEXAS

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Grants Coordination Section - Conveyance Form Application ☐ Award ☒

Department Name / Number	DUNs	Grant Title
Juvenile Probation - 840	JFMKAENLGN81	Title IV-E Federal Reimbursement - Grant E - GY23
Funding Source: U.S. Department of Health & Human Services: CFDA# 93.658	Grant Agency: Texas Juvenile Justice Department	
Program Year: 21 st	Program Ending:	
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: TITLEIV-E_GY23	If applicable, Prior Year Org. Key: TITLEIV-E_GY22	

Grant Description:

Funded by the U.S. Department of Health & Human Services via the Texas Juvenile Justice Department, this grant provides federal reimbursement funds for Title IV-E eligible expenses.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$150,000.00	\$150,000.00	\$0.00
Sub Tot. Incremental Cost	\$150,000.00	\$150,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$150,000.00	\$150,000.00	\$0.00

* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

This grant pays for contracted services and mileage for Juvenile Probation staff working on cases with foster care involved youth.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

Reviewed by :

Date :



HARRIS COUNTY, TEXAS

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Grants Coordination Section - Conveyance Form

Application

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Department Name / Number

DUNs

Grant Title

Juvenile Probation - 840	Not Applicable	Equipment Fund Juvenile Probation - GY23
Funding Source: Texas Juvenile Justice Department: CFDA# N/A	Grant Agency: Texas Juvenile Justice Department	
Program Year: 20 th	Program Ending:	
Grant Begin Date: 09/01/2022	Grant End Date: 08/31/2023	
Grant Org. Key: EQUIP_GY23	If applicable, Prior Year Org. Key: EQUIP_GY22	

Grant Description:

The Texas Juvenile Justice Department allows the Juvenile Probation Department to accumulate interest on TJJD funds and to expend the interest on equipment.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$0.00	\$0.00	\$0.00
Non-Labor	\$200,000.00	\$200,000.00	\$0.00
Sub Tot. Incremental Cost	\$200,000.00	\$200,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$200,000.00	\$200,000.00	\$0.00

* under development

Full Time Equivalent Positions

0.00

Date Guidelines are Available

% of Positions Paid by Grant

0.00 %

Grant Submittal Deadline Date

Grant Discussion:

While any unexpended interest from prior periods may be rolled over into the subsequent year's budget, the Department is budgeting \$200,000 for GY 2023.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by :

Cadow, Eric

Date :

7/26/2023

Reviewed by:

Date :

7/26/22

ORDER

STATE OF TEXAS
COUNTY OF HARRIS

On this, the 2nd day of August, 2022, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and on behalf of Harris County, Texas, to accept, the following grants from the Texas Juvenile Justice Department, and to sign any ancillary grant documents:

Grant A – State Aid

Grant Amount:	\$16,255,251.00
Discretionary Match:	\$ 6,048,328.00
Grant Period:	09/01/22 – 08/31/23

Grant D – Leadership Academy

Grant Amount:	\$1,000,000.00
Discretionary Match:	\$1,162,936.00
Grant Period:	09/01/22 – 08/31/23

Grant M - Special Needs Diversionary

Grant Amount:	\$260,617.00
Discretionary Match:	\$ 105,409.00
Grant Period:	09/01/22 – 08/31/23

DSARES- Discretionary State Aid

Grant Amount:	\$348,276.00
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

MST- Front End Multi Systemic Therapy

Grant Amount:	\$500,000.00
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

Pilot- Vocational Pilot Program

Grant Amount:	\$122,514.00
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

Risk- Risk & Needs Assessment

Grant Amount:	\$59,986.43
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

Title IV-E

Grant Amount:	\$150,000.00
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

Equipment Fund

Grant Amount:	\$200,000.00
Discretionary Match:	\$ 0.00
Grant Period:	09/01/22 – 08/31/23

HARRIS COUNTY
JUVENILE PROBATION DEPARTMENT

GRANT FUNDS - JV LEDGER

FY 2022- 2023

SUMMARY SHEET

Project	Activity	GRANT NAME	# OF STAFF	BUDGET
PROGA_GY23	DS	State Aid Direct Supervision	0	\$ 11,000
PROGA_GY23	CI	State Aid Court Intake	34	\$ 2,300,543
PROGA_GY23	YS	State Aid Youth Services	80	\$ 5,172,228
PROGA_GY23	CBPMH	State Aid Comm Based Prgms Mntl Hlth	20	\$ 1,599,314
PROGA_GY23	RPS	State Aid Residential Prgms & Srvcs	15	\$ 980,213
PROGA_GY23	DPA	State Aid Detention/Pre-Adj.	12	\$ 774,263
PROGA_GY23	PAS	State Aid Post Adj Secure	35	\$ 2,034,784
PROGA_GY23	CBPG	State Aid Comm Based Prgms Gnrl	12	\$ 1,473,986
PROGA_GY23	PANS	State Aid Post Adj Non- Secure	0	\$ 891,361
PROGA_GY23	MHA	State Aid Mntl Hlth Assessments	7	\$ 1,017,559
PROGM_GY23	CBPMH	Special Needs Diversionary Project	4	\$ 260,617
DSARES_GY23	PAS	Discretionary State Aid - Residential Project	3	\$ 348,276
PILOT_GY23	ETC_CBPG	PILOT-Vocational Pilot Program	0	\$ 122,514
MST_GY23	CBPMH	Front End Multi Systemic Therapy	1	\$ 500,000
RISK_GY23	YS	RISK- Risk & Needs Assessment	0	\$ 59,986.43
PROGD_GY23	PAS	Harris County Leadership Academy	28	\$ 1,000,000
TITLEIV-E_GY23	10001	E - Title IV-E Federal Reimbursement	0	\$ 150,000
EQUIP_GY23	10001	Juvenile Probation Equipment	0	\$ 200,000
TOTAL JUVENILE BOARD GRANT FUNDS			251	\$ 18,896,644.43

PROJECT	PROGA_GY23
ACTIVITY	DS
Name	State Aid - Direct Supervision
Funding Source	Texas Juvenile Justice Department
Amount	\$ 11,000
Staff	0
Grant Dates	09/01/2022-08/31/2023
Description	Funds are utilized for services/supplies involved with the direct supervision of youth-drug testing kits.

ACCOUNT CODE/DESCRIPTION		DS BUDGETED AMOUNT
715001	LAB SUPPLIES	\$ 11,000
TOTAL BUDGET		\$ 11,000

PROJECT	PROGA_GY23
ACTIVITY	CI
Name	State Aid - Community Programs
Funding Source	Texas Juvenile Justice Department
Amount	\$ 2,300,543
Staff	34
Grant Dates	9/1/2022- 8/31/2023
Description	Funded by TJJD this program partially pays salaries and fringe benefits for personnel that include administration, intake staff, and travel/training funds for staff.

ACCOUNT CODE/DESCRIPTION		CI BUDGETED AMOUNT
510010	SALARIES	\$ 1,538,739
520010	BENEFITS	\$ 748,304
728016	SEMINARS CONFERENCES TRAINING	\$ 13,500
TOTAL BUDGET		\$ 2,300,543

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
CI	10020364	Systems Analyst I	\$ 94,071
CI	10020432	Juvenile Prob Officer I	\$ 80,170
CI	10020438	Juvenile Prob Officer II	\$ 97,531
CI	10020441	Juvenile Prob Officer II	\$ 75,737
CI	10020444	Juvenile Prob Officer I	\$ 71,792
CI	10020454	Juvenile Prob Officer II	\$ 80,437
CI	10020465	Juvenile Prob Officer I	\$ 82,486
CI	10020466	Juvenile Prob Officer I	\$ 75,795
CI	10020474	Juvenile Prob Officer I	\$ 82,486
CI	10020478	Juvenile Prob Officer I	\$ 67,970
CI	10020480	Juvenile Prob Officer II	\$ 96,935
CI	10020485	Juvenile Prob Officer I	\$ 84,679
CI	10020652	Juvenile Prob Officer II	\$ 92,023
CI	10020655	Manager IV	\$ 145,031
CI	10020656	Manager IV	\$ 144,957
CI	10020657	Manager IV	\$ 146,669
CI	10020732	Supervisor III	\$ 107,451
CI	10020741	Administrator III	\$ 136,370
CI	10020747	Assistant Director IV	\$ 223,533
CI	10020748	Assistant Director II	\$ 157,978
CI	10020784	Network Specialist I	\$ 96,513
CI	10020792	Diversion Officer	\$ 84,000
CI	10020793	Diversion Officer	\$ 76,137
CI	10020794	Diversion Officer	\$ 68,354
CI	10021449	Administrative Assistant IV	\$ 92,737
CI	10021457	Assistant III	\$ 82,331

CI	10021471	Clerk III	\$	80,814
CI	10021476	Staff Services	\$	77,192
CI	10021514	Staff Services	\$	76,076
CI	10021547	Specialist III	\$	104,815
CI	10021549	Specialist II	\$	96,340
CI	10021550	Specialist II	\$	93,618
CI	10021553	Specialist II	\$	96,935
CI	10023276	Coordinator I	\$	93,332
SUB TOTAL			\$	3,363,297
GRANT PORTION			\$	2,287,043
HARRIS COUNTY PORTION			\$	1,076,254

PROJECT	PROGA_GY23
ACTIVITY	YS
Name	State Aid - Youth Services
Funding Source	Texas Juvenile Justice Department
Amount	\$ 5,172,228
Staff	80
Grant Dates	9/1/2022 - 8/31/2023
Description	Funded by TJJD this program partially pays salaries and fringe benefits for personnel that include field services personnel, court JPO's, travel/training funds for staff, and the juvenile Tracker Program

ACCOUNT CODE/DESCRIPTION		YS BUDGETED AMOUNT
510010	SALARIES	\$ 3,358,949
520010	BENEFITS	\$ 1,699,779
728016	SEMINARS CONFERENCES TRAINING	\$ 13,500
720001	FEES AND SERVICES	\$ 100,000
TOTAL BUDGET		\$ 5,172,228

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
YS	10020365	Administrator II	\$ 120,150
YS	10020379	Administrator II	\$ 122,532
YS	10020380	Administrator II	\$ 120,299
YS	10020404	Juvenile Prob Officer II	\$ 98,424
YS	10020406	Juvenile Prob Officer II	\$ 102,221
YS	10020409	Juvenile Prob Officer II	\$ 82,501
YS	10020410	Juvenile Prob Officer II	\$ 100,657
YS	10020411	Juvenile Prob Officer II	\$ 97,978
YS	10020413	Juvenile Prob Officer II	\$ 88,158
YS	10020415	Juvenile Prob Officer II	\$ 97,084
YS	10020416	Juvenile Prob Officer II	\$ 96,861
YS	10020418	Juvenile Prob Officer II	\$ 97,605
YS	10020419	Juvenile Prob Officer II	\$ 92,023
YS	10020420	Juvenile Prob Officer II	\$ 101,029
YS	10020424	Juvenile Prob Officer II	\$ 96,861
YS	10020425	Juvenile Prob Officer II	\$ 88,333
YS	10020426	Juvenile Prob Officer I	\$ 82,501
YS	10020427	Juvenile Prob Officer II	\$ 98,127
YS	10020428	Juvenile Prob Officer II	\$ 97,159
YS	10020430	Juvenile Prob Officer II	\$ 100,583
YS	10020431	Juvenile Prob Officer II	\$ 92,948
YS	10020433	Juvenile Prob Officer I	\$ 82,501
YS	10020434	Juvenile Prob Officer II	\$ 98,127
YS	10020435	Juvenile Prob Officer II	\$ 93,508
YS	10020440	Juvenile Prob Officer I	\$ 100,583
YS	10020442	Juvenile Prob Officer II	\$ 89,667
YS	10020443	Juvenile Prob Officer I	\$ 82,486
YS	10020445	Juvenile Prob Officer II	\$ 76,299
YS	10020446	Juvenile Prob Officer II	\$ 97,084

YS	10020447	Juvenile Prob Officer I	\$	73,447
YS	10020448	Juvenile Prob Officer I	\$	81,286
YS	10020450	Juvenile Prob Officer I	\$	91,806
YS	10020451	Juvenile Prob Officer I	\$	73,934
YS	10020452	Juvenile Prob Officer II	\$	88,333
YS	10020453	Juvenile Prob Officer II	\$	96,117
YS	10020455	Juvenile Prob Officer II	\$	78,243
YS	10020457	Juvenile Prob Officer II	\$	97,457
YS	10020458	Juvenile Prob Officer I	\$	82,501
YS	10020459	Juvenile Prob Officer I	\$	80,437
YS	10020460	Juvenile Prob Officer I	\$	97,382
YS	10020462	Juvenile Prob Officer II	\$	96,340
YS	10020463	Juvenile Prob Officer II	\$	76,076
YS	10020464	Juvenile Prob Officer I	\$	73,934
YS	10020469	Juvenile Prob Officer I	\$	71,792
YS	10020471	Juvenile Prob Officer II	\$	96,787
YS	10020472	Juvenile Prob Officer I	\$	97,382
YS	10020473	Juvenile Prob Officer I	\$	96,712
YS	10020475	Juvenile Prob Officer I	\$	86,818
YS	10020476	Juvenile Prob Officer II	\$	97,903
YS	10020479	Juvenile Prob Officer I	\$	90,465
YS	10020482	Juvenile Prob Officer I	\$	98,499
YS	10020483	Juvenile Prob Officer I	\$	86,133
YS	10020486	Juvenile Prob Officer II	\$	97,829
YS	10020487	Juvenile Prob Officer I	\$	89,518
YS	10020488	Juvenile Prob Officer I	\$	96,861
YS	10020633	Juvenile Prob Officer I	\$	96,191
YS	10020641	Juvenile Prob Officer I	\$	82,337
YS	10020642	Juvenile Prob Officer I	\$	97,903
YS	10020644	Juvenile Prob Officer I	\$	73,934
YS	10020645	Juvenile Prob Officer II	\$	71,586
YS	10020646	Juvenile Prob Officer II	\$	101,402
YS	10020647	Juvenile Prob Officer II	\$	100,062
YS	10020648	Juvenile Prob Officer I	\$	78,921
YS	10020649	Juvenile Prob Officer I	\$	82,412
YS	10020650	Juvenile Prob Officer II	\$	101,476
YS	10020651	Juvenile Prob Officer I	\$	81,601
YS	10020653	Juvenile Prob Officer II	\$	78,243
YS	10020654	Intern II	\$	78,166
YS	10020713	Supervisor III	\$	105,962
YS	10020714	Supervisor III	\$	106,260
YS	10020726	Supervisor III	\$	107,972
YS	10020729	Supervisor III	\$	108,195
YS	10020733	Supervisor III	\$	107,079
YS	10020749	Assistant Director II	\$	158,201
YS	10020753	Manager V	\$	147,460
YS	10021512	Staff Services	\$	77,267
YS	10021513	Staff Services	\$	79,053
YS	10021515	Staff Services	\$	70,854
YS	10021519	Staff Services	\$	77,937
YS	10023680	Juvenile Prob Officer I	\$	80,551
SUBTOTAL			\$	7,439,305
GRANT PORTION			\$	5,058,728
HARRIS COUNTY PORTION			\$	2,380,577

PROJECT	PROGA_GY23
ACTIVITY	CBPMH
Name	State Aid - Community Based Programs Mental Health
Funding Source	Texas Juvenile Justice Department
Amount	\$ 1,599,314
Staff	20
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for the partial salaries and fringe benefits of staff dedicated to providing mental health services to youth in the community, including Functional Family Therapy (FFT), Multi Systemic Therapy (MST), Common Sense Parenting, staff in the Mental Health Court, and licensing fees for MST. Funds also provide for a therapist at the Education Transition Center (ETC) and for a post-doc intern for forensic services in Court 360 and CARE Court

ACCOUNT CODE/DESCRIPTION		CBPMH BUDGETED AMOUNT
510010	SALARIES	\$ 938,989
520010	BENEFITS	\$ 448,825
728016	SEMINARS CONFERENCES TRAINING	\$ 7,000
720001	FEES AND SERVICES	\$ 204,500
TOTAL BUDGET		\$ 1,599,314

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
CBPMH	10020390	Clinical Psychologist II	\$ 139,154
CBPMH	10020634	Juvenile Prob Officer II	\$ 79,591
CBPMH	10020635	Juvenile Prob Officer II	\$ 87,101
CBPMH	10020643	Juvenile Prob Officer I	\$ 87,101
CBPMH	10020679	Therapist I	\$ 104,159
CBPMH	10020680	Therapist I	\$ 102,596
CBPMH	10020681	Therapist I	\$ 99,953
CBPMH	10020682	Therapist II	\$ 102,521
CBPMH	10020683	Therapist II	\$ 104,308
CBPMH	10020685	Therapist II	\$ 102,745
CBPMH	10020686	Clinical Psychologist II	\$ 142,961
CBPMH	10020692	Therapist I	\$ 94,279
CBPMH	10020693	Therapist II	\$ 105,708
CBPMH	10020695	Therapist I	\$ 94,204
CBPMH	10020696	Therapist II	\$ 105,485
CBPMH	10020699	Therapist II	\$ 105,262
CBPMH	10020703	Therapist II	\$ 97,571
CBPMH	10020709	Therapist II	\$ 94,279
CBPMH	10020755	Supervisor IV	\$ 116,082
CBPMH	10021430	Intern II	\$ 75,844
SUBTOTAL			\$ 2,040,903
GRANT PORTION			\$ 1,387,814
HARRIS COUNTY PORTION			\$ 653,089

PROJECT	PROGA_GY23
ACTIVITY	RPS
Name	State Aid - Residential Programs and Services
Funding Source	Texas Juvenile Justice Department
Amount	
Staff	15
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds partially pay for the salaries of staff that provide services for youth in private placement, program implementation in facilities operated by Juvenile Probation, travel/training expenses of these employees and other facility staff, and the Healing Species program.

ACCOUNT CODE/DESCRIPTION		RPS BUDGETED AMOUNT
510010	SALARIES	\$ 644,877
520010	BENEFITS	\$ 322,336
720001	FEES AND SERVICES	\$ 10,000
728016	SEMINARS CONFERENCES TRAINING	\$ 3,000
TOTAL BUDGET		\$ 980,213

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
RPS	10020366	Administrator II	\$ 119,926
RPS	10020391	Clinical Psychologist III	\$ 121,474
RPS	10020403	Juvenile Prob Officer I	\$ 87,712
RPS	10020405	Juvenile Prob Officer I	\$ 92,799
RPS	10020407	Juvenile Prob Officer II	\$ 76,076
RPS	10020429	Juvenile Prob Officer II	\$ 84,828
RPS	10020437	Juvenile Prob Officer II	\$ 96,266
RPS	10020584	Juvenile Prob Officer I	\$ 78,458
RPS	10020632	Juvenile Prob Officer II	\$ 98,573
RPS	10020658	Administrator II	\$ 120,819
RPS	10020736	Supervisor III	\$ 107,228
RPS	10021318	Detention Officer II	\$ 83,032
RPS	10021353	Supervisor III	\$ 93,352
RPS	10021481	Staff Services	\$ 84,414
RPS	10021485	Staff Services	\$ 77,416
SUBTOTAL			\$ 1,422,372
GRANT PORTION			\$ 967,213
HARRIS COUNTY PORTION			\$ 455,159

PROJECT	PROGA_GY23
ACTIVITY	DPA
Name	State Aid - Detention/Pre Adjudication
Funding Source	Texas Juvenile Justice Department
Amount	\$ 774,263
Staff	12
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are utilized to partially pay for salaries and fringe benefits of employees at the Harris County Juvenile Detention Center, staff on the pre-adjudication team, and for travel and training expenses of these employees and others at the same facility.

ACCOUNT CODE/DESCRIPTION		DPA BUDGETED AMOUNT
510010	SALARIES	\$ 513,881
520010	BENEFITS	\$ 257,382
728016	SEMINARS CONFERENCES TRAINING	\$ 3,000
TOTAL BUDGET		\$ 774,263

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
DPA	10020394	Community Liaison I	\$ 90,640
DPA	10020449	Juvenile Prob Officer II	\$ 93,884
DPA	10020481	Juvenile Prob Officer I	\$ 97,382
DPA	10020698	Clinical Psychologist III	\$ 151,347
DPA	10020727	Supervisor III	\$ 108,419
DPA	10020975	Detention Officer I	\$ 81,469
DPA	10021095	Detention Officer I	\$ 61,290
DPA	10021102	Detention Officer I	\$ 63,612
DPA	10021320	Supervisor III	\$ 107,302
DPA	10021351	Supervisor III	\$ 92,682
DPA	10021378	Supervisor III	\$ 92,905
DPA	10021379	Supervisor III	\$ 93,277
SUBTOTAL			\$ 1,134,210
GRANT PORTION			\$ 771,263
HARRIS COUNTY PORTION			\$ 362,947

PROJECT	PROGA_GY23
ACTIVITY	PAS
Name	State Aid - Post Adjudication Secure
Funding Source	Texas Juvenile Justice Department
Amount	\$ 2,034,784
Staff	35
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are utilized to partially pay for salaries and fringe benefits of employees at the Harris County Youth Village and Leadership Academy, travel and training expenses of these employees and other facility staff, as well as contracted secure residential placement services.

ACCOUNT CODE/DESCRIPTION		PAS BUDGETED AMOUNT
510010	SALARIES	\$ 1,242,707
520010	BENEFITS	\$ 689,077
728016	SEMINARS CONFERENCES TRAINING	\$ 3,000
728040	RESIDENTIAL SVCS INTER-COUNTY CONTRACTS	\$ 100,000
TOTAL BUDGET		\$ 2,034,784

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
PAS	10020439	Juvenile Prob Officer II	\$ 80,437
PAS	10020467	Juvenile Prob Officer I	\$ 73,934
PAS	10020468	Juvenile Prob Officer I	\$ 86,818
PAS	10020484	Juvenile Prob Officer II	\$ 97,382
PAS	10020744	Administrative Assistant VI	\$ 119,480
PAS	10020762	Licensed Vocational Nurse II	\$ 113,647
PAS	10020974	Detention Officer I	\$ 65,960
PAS	10020976	Detention Officer I	\$ 63,612
PAS	10020977	Detention Officer I	\$ 61,290
PAS	10020997	Detention Officer II	\$ 83,627
PAS	10020998	Detention Officer I	\$ 61,290
PAS	10020999	Detention Officer II	\$ 84,595
PAS	10021000	Detention Officer II	\$ 84,595
PAS	10021001	Detention Officer I	\$ 63,612
PAS	10021002	Detention Officer II	\$ 84,148
PAS	10021003	Detention Officer II	\$ 77,082
PAS	10021004	Detention Officer I	\$ 72,560
PAS	10021094	Detention Officer II	\$ 74,685
PAS	10021096	Detention Officer II	\$ 83,553
PAS	10021097	Detention Officer I	\$ 63,612
PAS	10021098	Detention Officer I	\$ 61,290
PAS	10021099	Detention Officer I	\$ 61,290
PAS	10021100	Detention Officer I	\$ 63,612
PAS	10021101	Detention Officer I	\$ 72,635
PAS	10021103	Detention Officer I	\$ 63,612
PAS	10021321	Supervisor III	\$ 104,846
PAS	10021322	Supervisor III	\$ 105,590
PAS	10021352	Supervisor III	\$ 92,607
PAS	10021354	Supervisor III	\$ 92,459

PAS	10021376	Supervisor III	\$	93,352
PAS	10021377	Supervisor III	\$	93,054
PAS	10021380	Supervisor III	\$	93,277
PAS	10021381	Supervisor III	\$	99,753
PAS	10021489	Staff Services	\$	76,448
PAS	10021545	Staff Services	\$	71,112
SUBTOTAL			\$	2,840,859
GRANT PORTION			\$	1,931,784
HARRIS COUNTY PORTION			\$	909,075

PROJECT	PROGA_GY23
ACTIVITY	CBPG
Name	State Aid - Community Based Programs General
Funding Source	Texas Juvenile Justice Department
Amount	\$ 1,473,986
Staff	12
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds provide for the salaries and benefits of staff in the specialty courts and the Education Transition Center (ETC). Funds also provide for community based programming including anti-theft classes, electronic monitoring, Healing Species in the field units, and also training for specialty court staff.

ACCOUNT CODE/DESCRIPTION		CBPG BUDGETED AMOUNT
510010	SALARIES	\$ 665,247
520010	BENEFITS	\$ 356,739
720001	FEES AND SERVICES	\$ 445,000
728016	SEMINARS CONFERENCES TRAINING	\$ 7,000
TOTAL BUDGET		\$ 1,473,986

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
CBPG	10020408	Juvenile Prob Officer II	\$ 83,454
CBPG	10020412	Juvenile Prob Officer I	\$ 87,250
CBPG	10020414	Juvenile Prob Officer II	\$ 74,482
CBPG	10020436	Juvenile Prob Officer II	\$ 81,469
CBPG	10020456	Juvenile Prob Officer I	\$ 91,731
CBPG	10020461	Juvenile Prob Officer I	\$ 82,501
CBPG	10020470	Juvenile Prob Officer II	\$ 97,159
CBPG	10020477	Juvenile Prob Officer I	\$ 97,680
CBPG	10020737	Administrator II	\$ 113,310
CBPG	10021421	Case Aide II	\$ 71,355
CBPG	10021422	Case Aide II	\$ 70,835
CBPG	10021423	Case Aide II	\$ 70,760
TOTAL			\$ 1,021,986

PROJECT	PROGA_GY23
ACTIVITY	PANS
Name	State Aid - Post Adjudication Non- Secure
Funding Source	Texas Juvenile Justice Department
Amount	\$ 891,361
Staff	0
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for contracted non-secure residential placement services

ACCOUNT CODE/DESCRIPTION		CD_PANS BUDGETED AMOUNT
728039	RESIDENTIAL SERVICES	\$ 891,361
TOTAL BUDGET		\$ 891,361

PROJECT	PROGA_GY23
ACTIVITY	MHA
Name	State Aid - Mental Health Assessments
Funding Source	Texas Juvenile Justice Department
Amount	
Staff	7
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for the salaries and fringe benefits of therapists providing mental health services to youth placed at the Harris County Youth Village and Leadership Academy; travel/training of therapists. Funds also provide for contracted services of a full time psychiatrist in the detention center and telepsychiatry services in the post adjudicated facilities.

ACCOUNT CODE/DESCRIPTION		MHA BUDGETED AMOUNT
510010	SALARIES	\$ 298,922
520010	BENEFITS	\$ 149,937
720001	FEES AND SERVICES	\$ 558,700
731006	TRAVEL EXPENSE FOR TRAINING	\$ 10,000
TOTAL BUDGET		\$ 1,017,559

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
MHA	10020694	Therapist II	\$ 88,333
MHA	10020697	Therapist II	\$ 88,333
MHA	10020702	Therapist II	\$ 88,631
MHA	10020704	Therapist I	\$ 88,333
MHA	10020705	Therapist II	\$ 104,443
MHA	10020706	Therapist II	\$ 104,443
MHA	10020707	Therapist II	\$ 97,571
SUBTOTAL			\$ 660,086
GRANT PORTION			\$ 448,859
HARRIS COUNTY PORTION			\$ 211,227

PROJECT	PROGM_GY23
ACTIVITY	CBPMH
Name	M - SPECIAL NEEDS DIVERSIONARY PROGRAM
Funding Source	Texas Juvenile Justice Department
Amount	\$ 260,617
Staff	4
Grant Dates	9/1/2022 - 8/31/2023
Description	Funded by TJJD, this grant pays the partial salaries and fringe benefits of four probation officers that provide mental health services, in coordination with the local mental health provider, to youth in the community.

ACCOUNT CODE/DESCRIPTION		CBPMH BUDGETED AMOUNT
510010	SALARIES	\$ 242,194
520010	BENEFITS	\$ 123,832
TOTAL BUDGET		\$ 366,026

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
CBPMH	10020587	Juvenile Prob Officer II	\$ 90,242
CBPMH	10020588	Juvenile Prob Officer II	\$ 95,745
CBPMH	10020589	Juvenile Prob Officer II	\$ 96,223
CBPMH	10020590	Juvenile Prob Officer II	\$ 83,817
SUBTOTAL			\$ 366,026
GRANT PORTION			\$ 260,617
HARRIS COUNTY PORTION			\$ 105,409

PROJECT	DSARES_GY23
ACTIVITY	PAS
Name	DSARES-Discretionary State Aid - Residential Project
Funding Source	Texas Juvenile Justice Department
Amount	\$ 348,276
Staff	3
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for the salaries and benefits of staff dedicated to the residential treatment program for serious offenders at the Leadership Academy. Funds also provide for EMDR training, therapeutic and sensory room supplies.

ACCOUNT CODE/DESCRIPTION		PAS BUDGETED AMOUNT
510010	SALARIES	\$ 224,825
520010	BENEFITS	\$ 103,263
731006	TRAVEL EXPENSE FOR TRAINING	\$ 15,188
710001	SUPPLIES	\$ 5,000
TOTAL BUDGET		\$ 348,276

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
PAS	10023676	Clinical Psychologist III	\$ 151,347
PAS	10023682	Therapist I	\$ 88,407
PAS	10023683	Therapist I	\$ 88,333
TOTAL			\$ 328,088

PROJECT	PILOT_GY23
ACTIVITY	ETC_CBPB
Name	PILOT-Vocational Pilot Program
Funding Source	Texas Juvenile Justice Department
Amount	\$ 122,514
Staff	0
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for the operation of a vocational program at JPD's Education Transition Center (ETC)

ACCOUNT CODE/DESCRIPTION		ETC_CBPB BUDGETED AMOUNT
720001	FEES AND SERVICES	\$ 122,514
TOTAL BUDGET		\$ 122,514

PROJECT	MST_GY23
ACTIVITY	CBPMH
Name	MST-Multi Systemic Therapy
Funding Source	Texas Juvenile Justice Department
Amount	\$ 500,000.00
Staff	1
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds pay for an MST supervisor that manages contracted Harris Center MST team. Funds allow for the establishment of an agreement between JPD and the Harris Center for a front-end Multisystemic Therapy (MST) team in Harris County to prevent youth and adolescents from further involvement in the juvenile justice and child welfare systems by preventing a child's removal from his or her home, or a kinship or fictive kin home and placed in a non-secure residential facility.

ACCOUNT CODE/DESCRIPTION		CBPMH BUDGETED AMOUNT
510010	SALARIES	\$ 80,058.00
520010	BENEFITS	\$ 35,652.00
720001	FEES AND SERVICES	\$ 384,290.00
TOTAL BUDGET		\$ 500,000.00

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
CBPMH	10025313	Supervisor IV	\$ 115,710
TOTAL			\$ 115,710

PROJECT	RISK_GY23
ACTIVITY	YS
Name	RISK- Risk & Needs Assessment
Funding Source	Texas Juvenile Justice Department
Amount	\$ 59,986.43
Staff	0
Grant Dates	9/1/2022 - 8/31/2023
Description	Funds are for the purchase of maintenance software for the validated risk assessment tool (PACT)

		YS
ACCOUNT CODE/DESCRIPTION		BUDGETED AMOUNT
720001	FEES AND SERVICES	\$ 59,986.43
TOTAL BUDGET		\$ 59,986.43

PROJECT	PROGD_GY23
ACTIVITY	PAS
Name	D - HARRIS COUNTY LEADERSHIP ACADEMY
Funding Source	Texas Juvenile Justice Department
Amount	\$ 1,000,000
Staff	28
Grant Dates	9/1/2022 - 8/31/2023
Description	Grant pays the partial salaries of 28 staff at the Harris County Leadership Academy

ACCOUNT CODE/DESCRIPTION		PAS BUDGETED AMOUNT
510010	SALARIES	\$ 635,036
520010	BENEFITS	\$ 364,964
TOTAL BUDGET		\$ 1,000,000

ACTIVITY	POSITION NO	POSITION TITLE	TOTAL ANNUAL SALARY AND FRINGE BENEFITS
PAS	10020422	Juvenile Prob Officer II	\$ 84,382
PAS	10020678	Therapist I	\$ 101,852
PAS	10020735	Supervisor III	\$ 107,004
PAS	10020745	Administrative Assistant VI	\$ 119,629
PAS	10020761	Juvenile Prob Officer II	\$ 74,563
PAS	10021110	Detention Officer I	\$ 74,685
PAS	10021131	Detention Officer I	\$ 70,476
PAS	10021132	Detention Officer I	\$ 72,635
PAS	10021133	Detention Officer I	\$ 63,612
PAS	10021134	Detention Officer I	\$ 61,290
PAS	10021135	Detention Officer I	\$ 72,560
PAS	10021136	Detention Officer I	\$ 61,290
PAS	10021137	Detention Officer I	\$ 67,821
PAS	10021138	Detention Officer I	\$ 65,473
PAS	10021139	Detention Officer II	\$ 84,297
PAS	10021140	Detention Officer II	\$ 79,166
PAS	10021141	Detention Officer II	\$ 83,330
PAS	10021142	Detention Officer II	\$ 61,290
PAS	10021143	Detention Officer I	\$ 65,960
PAS	10021144	Detention Officer I	\$ 63,612
PAS	10021145	Detention Officer II	\$ 87,424
PAS	10021146	Detention Officer I	\$ 69,012
PAS	10021147	Detention Officer I	\$ 72,337
PAS	10021148	Detention Officer I	\$ 63,612
PAS	10021382	Supervisor III	\$ 94,022
PAS	10021441	Behavioral Specialist II	\$ 88,333
PAS	10021483	Staff Services II	\$ 77,043
PAS	10021484	Staff Services	\$ 76,225
SUBTOTAL			\$ 2,162,936
GRANT PORTION			\$ 1,000,000
HARRIS COUNTY PORTION			\$ 1,162,936

PROJECT	TITLEIV-E_GY23
ACTIVITY	10001
Name	E - TITLE IV-E FEDERAL REIMBURSEMENT
Funding Source	Texas Juvenile Justice Department
Amount	\$ 150,000
Staff	0
Grant Dates	9/1/2022- 8/31/2023
Description	Federal Foster Care Reimbursement program that pays for contracted vendors and/or employee mileage

ACCOUNT CODE/DESCRIPTION		10001 BUDGETED AMOUNT
720001	FEES AND SERVICES	\$ 50,000
731008	MILEAGE	\$ 100,000
TOTAL BUDGET		\$ 150,000

PROJECT	EQUIP_GY23
ACTIVITY	10001
Name	JUVENILE PROBATION EQUIPMENT
Funding Source	Texas Juvenile Justice Department (interest earnings)
Amount	\$ 200,000
Staff	0
Grant Dates	9/1/2022 - 8/31/2023
Description	Interest funds for equipment expenditures

		10001
ACCOUNT CODE/DESCRIPTION		BUDGETED AMOUNT
717003	Equipment \$500-4999.99	\$ 200,000
TOTAL BUDGET		\$ 200,000

FY2023 Allocations: State Aid Formula Funding by Component Grant

DEPARTMENT	Basic Probation Supervision (minimum)	Community Programs	Pre & Post Adjudication Facilities	Commitment Diversion	Mental Health Services	Flexible Funds	Total, FY23 State Aid	<i>Basic Probation Supervision (maximum)</i>
HALE	\$ 41,107	\$ 96,710	\$ 101,917	\$ 17,330	\$ 7,791	\$ 88,285	\$ 353,140	\$ 62,500
HARDIN	\$ 179,819	\$ 55,661	\$ 14,384	\$ 37,901	\$ 61,406	\$ 116,390	\$ 465,561	\$ 273,405
HARRIS	\$ 10,874	\$ 6,024,109	\$ 2,161,463	\$ 2,574,844	\$ 1,420,148	\$ 4,063,813	\$ 16,255,251	\$ 16,533
HARRISON	\$ 163,237	\$ 127,187	\$ 94,964	\$ -	\$ 14,562	\$ 133,317	\$ 533,267	\$ 248,193
HASKELL	\$ 25,982	\$ 19,261	\$ 11,510	\$ -	\$ 8,282	\$ 21,679	\$ 86,714	\$ 39,504
HAYS	\$ 79,828	\$ 239,071	\$ 156,345	\$ 25,128	\$ 109,796	\$ 203,390	\$ 813,558	\$ 121,374
HENDERSON	\$ 84,269	\$ 67,045	\$ 52,414	\$ 49,190	\$ 37,732	\$ 96,883	\$ 387,533	\$ 128,126
HIDALGO	\$ 889,721	\$ 171,710	\$ 566,049	\$ 375,290	\$ 336,636	\$ 779,802	\$ 3,119,208	\$ 1,349,241
HILL	\$ 102,628	\$ 71,175	\$ 40,452	\$ 35,777	\$ 4,416	\$ 84,816	\$ 339,264	\$ 156,040
HOCKLEY	\$ 44,827	\$ 35,751	\$ 53,302	\$ 16,427	\$ 9,774	\$ 53,360	\$ 213,441	\$ 68,158
HOOD	\$ 116,553	\$ 116,490	\$ 12,101	\$ 11,380	\$ 6,670	\$ 87,732	\$ 350,926	\$ 177,213
HOPKINS	\$ 168,928	\$ 109,777	\$ -	\$ 44,801	\$ 29,498	\$ 117,668	\$ 470,672	\$ 256,846
HOUSTON	\$ 52,914	\$ 41,348	\$ 5,482	\$ 2,580	\$ 15,901	\$ 39,409	\$ 157,634	\$ 80,453
HOWARD	\$ 84,035	\$ 56,504	\$ 40,891	\$ 72,106	\$ 18,718	\$ 90,751	\$ 363,005	\$ 127,771
HUNT	\$ 119,546	\$ 88,637	\$ 141,199	\$ 53,467	\$ 61,327	\$ 154,726	\$ 618,902	\$ 181,763
HUTCHINSON	\$ 50,246	\$ 67,277	\$ 15,762	\$ 24,493	\$ 4,466	\$ 54,082	\$ 216,326	\$ 76,396
JACKSON	\$ 24,778	\$ 27,597	\$ 17,989	\$ 21,387	\$ 6,353	\$ 32,701	\$ 130,805	\$ 37,673
JASPER	\$ 169,901	\$ 85,317	\$ 33,395	\$ 44,075	\$ 32,300	\$ 121,663	\$ 486,651	\$ 258,326
JEFFERSON	\$ 255,293	\$ 256,750	\$ 193,200	\$ 220,665	\$ 111,835	\$ 345,915	\$ 1,383,658	\$ 388,159
JIM WELLS	\$ 222,084	\$ 96,187	\$ 16,619	\$ 40,846	\$ 23,556	\$ 133,097	\$ 532,389	\$ 337,668
JOHNSON	\$ 85,904	\$ 177,377	\$ 99,753	\$ 74,854	\$ 135,445	\$ 191,111	\$ 764,444	\$ 130,613
JONES	\$ 45,542	\$ 54,835	\$ 50,202	\$ 2,518	\$ 2,173	\$ 51,757	\$ 207,027	\$ 69,244
KARNES	\$ 97,075	\$ 207,160	\$ -	\$ 18,463	\$ 47,359	\$ 123,353	\$ 493,410	\$ 147,597
KAUFMAN	\$ 221,345	\$ 87,045	\$ -	\$ 63,030	\$ 37,473	\$ 136,298	\$ 545,191	\$ 336,544
KENDALL	\$ 43,252	\$ 48,169	\$ 22,551	\$ 38,799	\$ 10,399	\$ 54,390	\$ 217,560	\$ 65,762
KERR	\$ 22,025	\$ 30,000	\$ 207,260	\$ 11,292	\$ 18,036	\$ 96,204	\$ 384,817	\$ 32,441
KLEBERG	\$ 55,871	\$ 51,671	\$ 38,060	\$ 37,734	\$ 9,110	\$ 64,149	\$ 256,595	\$ 84,949
LAMAR	\$ 129,543	\$ 40,873	\$ -	\$ 94,587	\$ 19,137	\$ 94,713	\$ 378,853	\$ 196,963
LAMB	\$ 44,257	\$ 43,212	\$ 4,462	\$ 12,030	\$ 7,982	\$ 37,314	\$ 149,257	\$ 67,290
LAMPASAS	\$ 20,360	\$ 62,368	\$ 18,786	\$ 21,922	\$ 8,617	\$ 44,018	\$ 176,071	\$ 30,957

FY2023 ALLOCATIONS: ALL TJJD PROBATION GRANT PROGRAMS

FISCAL YEAR 2022	State Aid Formula Funding	Directed Grants	Prevention and Intervention (P&I) ¹	Special Needs Diversionary Program (SNDP) ¹	Border Justice Project ¹	Discretionary JJAEP Funding ¹	DSA - Community Projects ¹	DSA - Residential Projects ¹	Regional Diversion Alternatives (RDA) ²	Title IV-E ²	JJAEP Mandatory Rate up to \$96 Per Day ²
FRIO	\$172,383										
GAINES	\$171,756										
GALVESTON	\$1,490,684										
GARZA	\$82,043										
GRAY	\$222,817										
GRAYSON	\$1,011,729										
GREGG	\$853,556										
GRIMES	\$205,087										
GUADALUPE	\$748,455										
HALE	\$353,140		\$105,000	\$42,545		\$50,000					
HARDIN	\$465,561					\$50,000					
HARRIS	\$16,255,251	\$1,622,514		\$260,617				\$348,276			
HARRISON	\$533,267										
HASKELL	\$86,714										
HAYS	\$813,558			\$48,965				\$72,000			
HENDERSON	\$387,533										
HIDALGO	\$3,119,208		\$366,980	\$97,384							
HILL	\$339,264		\$24,000			\$50,000					
HOCKLEY	\$213,441										
HOOD	\$350,926										
HOPKINS	\$470,672										
HOUSTON	\$157,634										
HOWARD	\$363,005										
HUNT	\$618,902										
HUTCHINSON	\$216,326										
JACKSON	\$130,805										
JASPER	\$486,651		\$42,075								
JEFFERSON	\$1,383,658			\$54,703							



TEXAS
JUVENILE JUSTICE
DEPARTMENT

July 22, 2022

Henry Gonzales

Chief Juvenile Probation Officer
Harris County Juvenile Probation Department

RE: Risk & Needs Grant Award Notice

Chief Gonzales,

This letter serves as notice that your department is being awarded grant funds in fiscal year 2023 as detailed below:

Grant Funding Source: Grant R

Funding Purpose: Support the use of a validated risk and needs assessment

Amount of Funds: \$59,986.43

Beginning Date: 9/1/2022

This is a one-time grant to purchase a validated risk and needs assessment tool in fiscal year 2023. Under the terms of the state aid and general grant requirements contract in section 2.2.5, this notice is incorporated by reference into the contract and acceptance of these funds binds your department to applicable conditions set forth in the contract.

The grants department is available to assist you in any matters related to the use of these or other grant funds. If you have questions or need additional information, please contact me directly via email at caitlyn.porterfield@tjjd.texas.gov.

Respectfully,

Caitlyn Porterfield
County Grants Fiscal Administrator

Post Office Box 12757, Austin, Texas 78711
(Tel) 512.490.7130
WWW.TJJJD.TEXAS.GOV

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
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Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

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SECTION III – PROPOSED EFFECTIVE DATE

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Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
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Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

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SECTION III – PROPOSED EFFECTIVE DATE

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Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
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Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

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Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

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SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
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SECTION IV – POSITION DATA

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Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
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Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

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Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

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SECTION III – PROPOSED EFFECTIVE DATE

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Salary Range Maximum		Salary Range Maximum	
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Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
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Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
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Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
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Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

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Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: _____ Business Unit Number: _____

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update		May require Commissioners Court approval
Position Reclassification		May require Commissioners Court approval
New Position Request		Requires Commissioners Court approval
Is additional office space required?	Yes No	

SECTION II – REASON FOR REQUEST

--

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date		Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: _____ To: _____	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
		Number of Positions	
Position Description (Title)		Position Description (Title-30 Spaces Max)	
Job Code Description		Job Code Description	
Position Number		Position Number (HRRM Use Only)	
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (<i>Same for all Business Units</i>)	510010	Account (<i>Same for all Business Units</i>)	510010
Business Unit PC (<i>Projects or Grants only</i>)		Business Unit PC (<i>Projects or Grants only</i>)	
Project/Grant (<i>Projects or Grants only</i>)		Project/Grant (<i>Projects or Grants only</i>)	
Activity ID (<i>Projects or Grants only</i>)		Activity ID (<i>Projects or Grants only</i>)	
Resource Type (<i>Not currently used</i>)		Resource Type (<i>Not currently used</i>)	

Fabiola Salas

Business Unit Approval (Business Unit Head or Designee)

Date