



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application ☒ Award ☐

Department Name / Number

DUNs

Grant Title

Public Health Services - 275	JFMKAENLGN81	Community Based Violence Intervention and Prevention Initiative
Funding Source: U.S. Department of Justice: CFDA# 16.045		Grant Agency: U.S. Department of Justice
Program Year: 1 st		Program Ending:
Grant Begin Date: 10/01/2022		Grant End Date: 09/30/2025
Grant Org. Key:		If applicable, Prior Year Org. Key: N/A

Grant Description:

Funded by the U.S. Department of Justice, OJP's Community Based Violence Intervention and Prevention Initiative (CVIPI) seeks to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs, including efforts to address gang and gun violence, based on partnerships among community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$538,054.40	\$538,054.40	\$0.00
Non-Labor	\$1,381,633.00	\$1,381,633.00	\$0.00
Sub Tot. Incremental Cost	\$1,919,687.40	\$1,919,687.40	\$0.00
Indirect Cost	\$80,312.60	\$80,312.60	\$0.00*
TOTALS	\$2,000,000.00	\$2,000,000.00	\$0.00

* under development

Full Time Equivalent Positions

2.00

Date Guidelines are Available

04/19/2022

% of Positions Paid by Grant

100.00 %

Grant Submittal Deadline Date

06/21/2022

Grant Discussion:

The purpose of this project is to expand the services being provided by the Harris County Public Health Department's Community Health and Violence Prevention Services (CHVPS) and ACCESS Harris initiative. The goal of the initiatives is to identify and provide wraparound services to at-risk communities in Harris County. The expansion of the project would allow for dedicated resources and strategic personalized interventions designed to address the root causes of pressing public safety challenges through a public health approach.

County Funded Cost Projection

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by:

Cadow, Eric

Date:

Reviewed by:

Date:

THE STATE OF TEXAS §

COUNTY OF HARRIS §

The Commissioners Court of Harris County, Texas, Met in a regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____,

with the following members present:

Judge Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Adrian Garcia	Commissioner, Precinct No. 2
Tom S. Ramsey, P.E.	Commissioner, Precinct No. 3
R. Jack Cagle	Commissioner, Precinct No. 4

and the following members absent: _____,

constituting a quorum, when among other business, the following was transacted:

ORDER AUTHORIZING HARRIS COUNTY PUBLIC HEALTH to apply for the grant award from U.S. Department of Justice for the FY22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative.

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting chair announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that the County Judge is authorized to approve Harris County Public Health to apply for the U.S. Department of Justice for the FY22 Office of Justice Programs Community Based Violence Intervention Prevention Initiative in the amount of \$2,000,000.00 with no required match. The funding period begins October 01, 2022 and ends September 30, 2025.

The documents are attached hereto and incorporated herein and incorporated as if set out in full word for word. Harris County is authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Community Based Violence Intervention and Prevention Initiative

Proposal Abstract

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Proposal Abstract

Purpose of Project

The purpose of this project is to expand the services being provided by the Harris County Public Health Department's Community Health and Violence Prevention Services (CHVPS) and ACCESS Harris initiative. The goal of the initiatives is to identify and provide wraparound services to at-risk communities in Harris County. The expansion of the project would allow for dedicated resources and strategic personalized interventions designed to address the root causes of pressing public safety challenges through a public health approach.

Primary Activities

The expansion of services would allow for additional community and hospital program staff to be hired; and for more targeted risk assessment based, coordinated care plans through ACCESS Harris. CHVPS Outreach Specialists, also known as Credible Messengers, are trained to detect and interrupt violent conflicts; intervene to stop cycles of violence by working with individuals at the highest risk of becoming victimized or perpetrating community violence. These interventions will meet people where they are and intervene either in areas most heavily impacted by violence before situations escalate, or in the hospital following a violent injury due to community violence.

Expected Outcomes

The "public health approach" to addressing violence focuses on prevention by addressing the known factors that increase or decrease the likelihood of violence. These approaches will complement existing strategies, including the efforts of our law enforcement partners, to improve the health and safety of all communities in Harris County.

Service Area

The service area includes the following zip codes: 77021, 77051, 77033, and 77090. The selected service areas are those with residents that have been identified by CHVPS as residents with compound needs requiring intensive intervention. The program strengthens the community by connecting residents to medical, basic needs, and mental health resources to achieve long-term wellness and self-sufficiency.

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Community Based Violence Intervention and Prevention Initiative

Proposal Narrative

Description of the Issue

In Houston, Harris County, there has been a steady rise in violent crimes and gun related deaths. This rise in violence impacts communities across the county but has shown to effect residents living in certain zip codes at a higher rate. According to the Texas Department of State Health Services and the Harris County Public Health Department, from 2018 to 2020, each of these zip codes also averaged from 22 to 46 gunshot related deaths.

In 2020, the latest year for which data has been analyzed, there has been a rise in violent crimes, specifically gun violence, in Houston and Harris County. Experts expect data for 2021 to show further increases.¹

The following data on violent crime in Texas and Harris County illustrates the need for more significant investments in public health approaches that address the root causes of violence.

- **In Harris County:**
 - Harris County is ranked in the top 20 for the highest number of gun-related death in the country²
 - Harris County homicides comprise approximately 7% of all Texas murders. Between 2019 and 2020, homicides increased 13.4% in Precinct 1 of Harris County.
 - 4,123 aggravated assaults were reported in 2019 in Harris County, which accounted for 15.1% of all aggravated assaults in Texas³
 - Harris County Sheriff's Office received over 960,000 calls for service from their 911 line in 2020 and dispatched almost 80% of those calls to the Sheriff's Office. The Sheriff's Office estimates that 3-7% of calls they answer have a behavioral health component (as identified by the responding officer). A local EMS agency reported that 11% of their calls involve mental health or substance use.
- **In Texas:**

¹ "Firearm Death Grow, Disparities Widen." CDC. May 2022. Retrieved from: <http://www.cdc.gov/media/releases/2022/s0510-vs-firearm-deaths.html>.

² "U.S. Counties With the Most Gun Deaths." BackgroundChecks.org. Retrieved from: <https://everystat.org/wp-content/uploads/2019/10/Gun-Violence-in-Texas.pdf>.

³ <https://www.dps.texas.gov/sites/default/files/documents/crimereports/20/2020cit.pdf>

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- According to CDC Wonder, Texas ranks 28th nationally in the gun death rate⁴
- From 2013 to 2017, 9,737 people in Texas died of gun-related suicide. That's one every 5 hours. Gun crimes claim the lives of 3,139 Texans each year and wounding even more; Black, and Latinx men comprise less than 25% of Texas's population, but account for nearly 63% of the state's gun homicide victims⁵
- Gun homicides increased 90% from 2011 to 2020, compared to 12% increase and 70% increase nationwide⁶
- Texas ranks 35th nationally for violent crimes rate (murders, rapes, robberies, and aggravated assault per 100,000) Texas ranks about the national average (US Dept of Justice, FBI 2020).

The rise of violence in Harris County mimics trends seen across the country. On a national level, the rise in violence and specifically gun violence, has only increased in the last few years. In the US, on average, at least one child is shot every hour of every day.⁷ According to the Center for Control, gun homicides increased by nearly 35%, the highest level in more than 25 years.

In Harris County, the zip codes with the highest rates of gun violence also correlate with the poorest rates of community health indicators such as generational poverty, having insufficient or no health insurance, lacking healthy food access, pervasive underemployment, and economic insecurity. Seeing violence as a public health issue means we understand that violent behavior arises from contextual, environmental, systemic, and social stressors. The “public health approach” to addressing violence focuses on prevention through addressing the known factors that increase or decrease the likelihood of violence. These approaches will complement existing strategies, including the efforts of our law enforcement partners, to improve the health and safety of all communities in Harris County. These programs are being developed within Public Health under a new Community Health and Violence Prevention Services Division (CHVPS).

The target population for services are individuals at the highest risk of being the perpetrators of crime or victims of crime in the following zip codes: 77021, 77051, 77033, and 77090. The four zip codes have approximately over 100,000 residents in Houston and Harris County. CHVPS has identified youth, and young adults in these communities as a high-risk group since they are most often the perpetrators *and* victims of violence. Currently, CHVPS services Cypress Station and Southeast Houston to prevent violence and retaliation. The service area selection was based on the following: High Social Vulnerability Indexes, High rates of poverty and mental health issues, High levels of violent crime, including high homicide rates.

⁴ <https://wonder.cdc.gov>

⁵ <https://giffords.org/wp-content/uploads/2020/01/Giffords-Law-Center-State-of-Gun-Violence-in-Texas-2020.pdf> Published January 2020. Sources: CDC WONDER, FBI Supplementary Homicide Reports.

⁶ “Gun Violence in Texas.” Everytown for Gun Safety. Jan 2022. Retrieved from: <https://everystat.org/wp-content/uploads/2019/10/Gun-Violence-in-Texas.pdf>

⁷ Woodrow Cox, et al. “In America, a child is shot every hour, and hundreds die.” Washington Post. Jan 2022. Retrieved from: <http://www.washingtonpost.com/dc-md-va/interactive/2022/kids-shot-killed-2021-gun-violence-record/>.

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While Harris County Public Health offers services in these targeted areas, barriers and gaps still exist preventing all community needs being met. Current gaps in services include but are not limited to lack of transportation, lack of dedicated mental health and psychiatric services, lack of capacity and reach, and lack of safety net integration. Barriers to preventing or reducing crime can be attributed to the lack of community involvement and gaining trust from the community. Engaging and gaining support from leaders and residents of the pilot communities is crucial for developing and implementing successful and sustainable CHVPS. The targeted communities experience high homicide rates, high social vulnerability indexes, high levels of poor mental health and high rates of poverty, so the gaining an understanding of the community's needs is vital.

CHVPS began community engagement efforts in the target communities in January 2022. Virtual stakeholder and resident meetings have now evolved into hybrid community engagement meetings in the Southeast Houston area (77021, 77051, and 77033). In the Cypress Station area (77090), community engagement has proved challenging due to the large number of apartment complexes. There is no defined neighborhood leadership or centralized community center. Additionally, there currently exists only one bus that runs in an east to west direction; making it difficult for low income, physically challenged and parents of small children to get to needed community-based resources.

Current program funding only allows for the staffing of the Violence Interruption unit; staffing includes a Division Director, Program Manager, Community Coordinator, Hospital Based Liaison and ten Outreach Specialists (Credible Messengers/Violence Interrupters). Staff will interact with those individuals at the highest risk of being the perpetrators and/or victims of crime and establish rapport. The goal is to provide these residents with the resources needed to improve their economic, mental health, and physical well-being. At this time, funding does not allow for dedicated resources to this cohort; therefore, staff can only assist the citizens with making the connections to needed resources. Thus, current programming only partially covers the full spectrum of needs.

Without additional funding, residents will continue to experience transportation issues and the lack of dedicated psychiatric and mental health services. These issues often contribute to a resident's decision to delay or not follow through with needed services. The ability to connect residents with community services without a delay or waiting period is critical to avoid unhealthy and dangerous outcomes. Also, clients currently participate in various siloed Harris County programs and services, which leads their information and care to be segmented across multiple systems. The patient information captured with each service line is relevant and useful to patient care but is wholly inaccessible through the current process or service administration. The lack of integrated safety net, as well as dedicated resources in close proximity to the target populations in these communities will continue to impact service delivery, and lead to suboptimal outcomes.

CVIPI funding opportunity will allow HCPH to augment and expand the impact of violence interruption and prevention program in a holistic way to through a multidisciplinary approach. It is critical to ensure wraparound care/services for this vulnerable population, which will also reduce

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the reoccurrence of violent incidents and injury through active collaboration between CHVPS and ACCESS Harris County Initiative as described below.

Program Design and Implementation

To effectively improve the well-being and self-sufficiency of vulnerable populations often requires a holistic approach that brings together frontline staff across county agencies and community-based organizations sectors. In July 2021, Harris County Commissioners Court unanimously voted to establish an Integrated Safety Net System- ACCESS Harris. ACCESS Harris aims to solve the problem of the siloed programs and systems, to enable a holistic, coordinated care model that is coordinated across safety net departments and community-based organizations (CBOs), leading to better outcomes. Through ACCESS Harris, vulnerable residents have been categorized into select cohorts, and a target population characterized by a specific set of service needs. These cohorts represent "high-utilizers" of the county systems, and involve the greatest amount of care and support from holistic care teams. One of the prioritized cohorts is designed to serve the needs of adults and children who have been in the juvenile justice system, justice system, and/or are in the violence prevention program.

The community and hospital-based violence interruption programs will serve two pilot communities in the following zip codes: 77021, 77051, 77033, and 77090. Within the pilot communities, outreach specialists trained in mediation techniques connect at-risk individuals to resources and services to address the drivers of violence involvement. Once individuals have been identified, they will be processed through Harris County safety net departments to service their identified needs through an initial risk assessment.

The Violence Interruption team will work in collaboration with the ACCESS violence prevention cohort team to provide holistic care. Community and Hospital Based Outreach Specialists (Credible Messengers/Violence Interrupters) will assess high risk residents and connect them with needed assistance; residents with multiple or compounding needs will be connected to ACCESS Harris. The ACCESS Harris team will develop coordinated care plans for participants of the violence prevention division. In collaboration with the ACCESS Harris Care Coordination team, the Violence Interruption Division will also work with additional social safety net agencies.

The success of these programs will be based on the outcomes and metrics that reduce the incidents of violence and improve the health, well-being, and self-sufficiency of individuals participating in the program. These outcomes can be achieved because the programming focuses on root cause interventions designed and directed at changing interpersonal, organizational, community, and public policy factors that create disparities in health outcomes. Program staff, in partnership with

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the ACCESS Harris Coordinated care team, will focus on connecting residents with needed services to help them achieve self-sufficiency and long-term improved health outcomes.

Intended program outcomes include:

- Reduced hospitalizations with violent injury in large Harris County Hospital systems
- Reduce rehospitalizations for violent injuries
- Increase community members feeling of neighborhood safety
- Increased participation in needed medical services
- Increased enrollment in physical and mental health treatment plans
- Increased compliance with physical and mental health treatment plans
- Reduced role of law enforcement in behavioral health and social service response calls

Key performance indicators include:

- #/% completed individual and family assessments
- #/% established medical homes and appropriate care plans
- #/% completion of violence prevention programming
- #/% individuals reached, enrolled, referred to services
- #/% enrolled in Medicaid or other health insurance
- #/% complied with physical health treatment plans
- #/% enrolled in mental health services
- #/% participants with treatment plans
- #/% participants enrolled in behavioral health programs
- %Service satisfaction rate

The outcomes associated with the CHVPS alignment with ACCESS Harris- Violence prevention cohort objectives address the Social Determinants of Health (SDOH) and relate to the integrated and coordinated delivery of the following services in a holistic way to enable lasting impact.

- Housing and Sheltering
- Criminal Justice Recidivism
- Behavioral Health
- Employment Services
- Medical
- Education Services
- Economic Assistance
- Food Assistance
- Violence Prevention and Intervention

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The current Violence Interruption Program's foundation is based on the premise of the Cure Violence (CV) Model, developed by physician Gary Slutkin at the University of Illinois at Chicago. The CV program relies on three key elements to stop the transmission of violent behavior: interrupting transmission directly, identifying and changing the thinking of potential transmitters (i.e., those at highest risk of perpetrating violence), and changing group norms regarding violence. The interruption of violence occurs by preventing retaliatory shootings, mediating ongoing conflicts, and continuing to follow up to keep the conflicts "cool." Identifying and treating those at highest risk occur through carefully structured enrollment criteria relied on by staff to recruit high-risk youth and young adults and to engage with them to change their behaviors. Participants recruited to receive the treatment of CV must meet at least four of seven criteria: (a) gang-involved, (b) major player in a drug or street organization, (c) violent criminal history, (d) recent incarceration, (e) reputation of carrying a gun, (f) recent victim of a shooting, and (g) being between 16 and 25 years of age. Changing group norms involves public education efforts and events designed to convey the message to the community that violence is harmful to everyone, that it is unacceptable behavior, and that it can be stopped. The CV model focuses much of its efforts on preventing violence among the most high-risk individuals, but it works simultaneously to instill anticonflict and antiviolence norms throughout the community. In addition to the Cure Violence Model, ACCESS Harris integrated safety net model is being implemented nation-wide and this includes but not limited to: Sonoma County (CA), Orange County (CA), San Diego County (CA), Washoe County (NV) and United Way (NY).

One of the most vulnerable populations that the program will build rapport with are victims and survivors of violence. The program's hospital-based violence interruption program is being developed in coordination with Ben Taub Hospital (Level 1 Trauma hospital); in consultation with the Health Alliance for Violence Intervention. This program meets victims at bedside to assist in their treatment and recovery process; as well as prevent forms of retaliation. Ben Taub Hospital plans to have a dedicated social worker to serve the victims. The Hospital-Based Violence Interruption Program will have at least three staff dedicated to the program. A Hospital-Based Coordinator Liaison has already been hired. HCPH - CHVPS will use the knowledge gained from these victims to help inform and direct the needed community resources.

To prevent conflicts and properly mediate within the community, trust must be built between program staff and community residents. The program will continue to push community engagement efforts in the piloted communities focused on bidirectional communication and program transparency. Dedicated staff like the Community Empowerment and Engagement Manager and Community Outreach Coordinators will sustain the long-term collaborative approach. This includes weekly mobile outreach services in the 77090-zip code to provide needed resources and obtaining critical transportation services for at-risk residents will further build community trust and build capacity within the targeted areas.

Capabilities and Competencies

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Harris County Public Health (HCPH) includes a network of more than 700 public health professionals working together to improve health outcomes for the third most populous county in the United States. HCPH provides a multitude of services such as medical and dental services, community programming, and health education for the approximately 2.3 million people in unincorporated Harris County. Through its core values of innovation, engagement, and health equity, HCPH strives to bring meaningful solutions to public health issues while keeping Harris County healthy and vibrant.

The Community Health and Violence Prevention Services Division is one of eleven divisions/offices within the Harris County Public Health Department. The Division launched in March of 2022. The program contracts with Dr. Chico Tillmon of Tillmon Training and Consulting to assist with program development, program evaluation, hiring, training, and consulting. Dr. Tillmon and his colleague Marcus McAllister have trained Outreach Specialists (Credible Messengers/Violence Interrupters) for the two pilot communities. For the Hospital-Based Violence Interruption Program, HCPH contracts with the Health Alliance for Violence Intervention (HAVI) to assist with program implementation at the region's Level 1 Trauma Hospital, Ben Taub.

Harris County Public Health has a long history of providing services to underserved and marginalized communities. The department operates ten Women, Infant, and Children (WIC) locations; along with two Public Health Clinics and a Refugee Health Screening Program. Alongside these programs, HCPH operates three medical mobile units, one dental mobile unit, one WIC mobile unit and one food safety and education mobile unit. All of these programs serve the county's most vulnerable residents.

The Community Health and Violence Prevention Services Division (CHVPS) is providing services to two communities experiencing high rates of violence in the following zip codes 77021, 77033, 77051, and 77090. Outreach specialists (credible messengers/violence interrupters) are in both areas connecting with citizens who are at high risk of being perpetrators and/or victims of crime.

In zip code 77090, the Community Health and Wellness Division, alongside the HCPH department's outreach team and CHVPS Division, has been providing mobile and outreach services at the apartment properties with the highest rates of gun violence. Mobile vaccination, immunization and HIV services have been ongoing since May of 2022.

The Community Health and Violence Prevention Division is overseen by a director who reports directly to the HCPH Executive Director. The CHVPS director brings over twenty years of experience in juvenile justice, program development, management, and training. The Director oversees the day-to-day operations of the division, including the Violence Interruption Program. The violence interruption program is overseen by a Program Manager, while Outreach Specialists (Credible Messengers/Violence Interrupters) are directly supervised by the Community Coordinator. The Outreach Specialists hired come from and are heavily tied to the pilot areas being served; and some of them have also been justice impacted. The Violence Interruption Program

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Manager also oversees the Hospital-Based Violence Interruption Program, which is led by a Hospital Coordinator Liaison. The Hospital Based Coordinator Liaison will supervise two outreach specialists who will provide services at bedside in the hospital to the victim and family. Upon discharge from the hospital, outreach specialists will work with ACCESS Harris staff to ensure victims receive coordinated care for successful recovery.

The Community Health and Violence Prevention Services (CHVPS) Division is working in concert with key HCPH departments including the Office of Planning and Innovation, Office of Communication, Education, and Engagement, as well as ACCESS Harris Division. ACCESS Harris is led by a director who reports directly to the HCPH Executive Director. The ACCESS Harris Director holds a PhD in Nursing and leads the team that will be closely working with the CHVPS Division. The ACCESS Harris Violence Prevention Cohort is led by a Program Manager who provides direct supervision of a team that consists of an eligibility specialist and a substance abuse counselor. Both divisions will work collaboratively to ensure residents receive intensive, wraparound services.

Performance Measure Data Collection Plan

A robust performance management and data collection plan are essential to capturing the success of the program. Objectives will be tracked through several mechanisms and tools including Care Coordination Care Plan, provider portal, integrated data hub, intake applications, weekly meetings, interviews with select violence prevention cohort clients, post-survey to enrolled client, personal success stories, and outreach evaluation.

The Violence Interruption Program, in concert with the Public Health Department's Evaluation and Data Analytics teams, has developed a program evaluation model. Additionally, key performance indicators (KPIs) have also been formulated to ensure that program intended results are met. Staff enter data within twenty-four hours into the division's case management system producing weekly and monthly reports are generated. Maintaining ongoing metrics and comparing them to the expected performance outcomes will determine whether outcomes are being met.

Integrated data hub and care coordination platform allows for sharing of data across safety net departments, access to critical information to inform the care management and service needs of clients, and tracking of metrics, demographic data, and outcomes. Collected data will be disaggregated by gender, race, area of residence within Harris County, among other variables. With time, ACCESS Harris would be able to use this disaggregated data to improve outreach strategies and increase capacity to provide services.

The Violence Interruption Program Manager will collect the data. The Manager, along with the Division Director, are responsible for performance measurements and how the information will be used to guide the project. The Manager, Division Director, and the Public Health Department's evaluation team will review the data to evaluate the impact of the project. The Division does plan on hiring a Program Evaluation Manager to assist in program evaluation duties.

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Monitoring, tracking, and reporting on the Key Performance Indicators and data will occur through multiple methods. The enabling technology used by the care coordination teams will provide key information and data points on KPIs at the individual and aggregate levels related to the KPIs.

The Violence Interruption Program Manager will ensure that data is reported accurately and timely. The Manager will also work with the Research, Evaluation and Data Analytics teams to ensure the accurate reporting of data. The information will also be used to create a dashboard showing program progress; the dashboard will be placed on the Harris County Public Health Department's website for public viewing.

To further evaluate the program, HCPH will collaborate with the Criminal and Juvenile Justice Division at Texas Policy Lab (TPL), who has agreed to participate in this CVIP expansion opportunity. TPL is a research center at Rice University that supports local governments through scientific insight, actionable research, and data analyses. As HCPH research partner, TPL will provide evidence-based research, data analyzation to guide strategies, actions, and communications with stakeholders, and assist in the design of efforts to collect data in preparation for future evaluation at Harris County Public Health.

Budget

Labor	\$ 298,413
Non-Labor	\$ 54,132
Other	\$ 1,647,455
TOTAL	\$ 2,000,000

Labor costs include one Licensed Professional Counselor and Community Health Worker (Outreach Specialist) to offer specific and dedicated mental health services to residents identified as at risk.

Other costs will be split between the following categories:

1. Procurement of a vendor to remove transportation barriers to access care
2. Metro bus passes for at-risk residents with transportation needs in communities with access to bus lines
3. Dedicated beds for psychiatric care and detoxification
4. Utilizing Texas Policy Lab as a research partner

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CVIPI Grant – Harris County Public Health (Budget Narrative)

PERSONNEL					
Position	Name	Hourly Rate	# of Hours	# of Persons	Total
Social Worker/Licensed Professional Counselor (LPC)	TBD	\$33/hr	6,240	1	\$205,920
Community Health Workers (Outreach Specialist)	TBD	\$25/hr	6,240	1	\$156,000
TOTAL					\$361,920

FRINGE			
Position	Fringe Rates	Salary/Benefit	Total
All Staff – Year 1	48%	\$ 120,640	\$ 57,832
All Staff – Year 2	49%	\$ 120,640	\$ 58,553
All Staff – Year 3	50%	\$ 120,640	\$ 59,784
TOTAL			\$ 176,1769

Social Worker/Licensed Professional Counselor (LPC)

Licensed Counselor responsible for providing mental health and substance abuse counseling services. Create behavioral and mental health service plans designed to meet unique client needs. The Social Work/Licensed Professional Counselor will provide dedicated mental health services to at-risk individuals who are assessed by the CVIP team.

Community Health Workers (Outreach Specialist)

The community health worker (outreach specialist) is an integral part of the CVIP team. These individuals regularly interact with the at-risk individuals in the communities that we serve, intervening before acts of violence and retaliation can occur, and connect them with additional safety net services based on a needs assessment. These individuals are selected as having lived experience in the communities in which they operate to better integrate with the target population.

TRAVEL				
Purpose	Item	Per Unit Cost	Miles	Total
Local travel	Mileage for Program Staff	\$ 0.625	36,000	\$ 22,500
TOTAL				\$ 22,500

Mileage for Program Staff

The LPC and CHW will routinely be out in the community meeting people where they are and interacting with at-risk individuals. This is estimated for 1 LPC at 4000 miles annually and 1 CHW at 8000 miles annually at a cost of \$0.625 per mile.

OTHER					
Purpose	Item	Year 1	Year 2	Year 3	Total
Research Partner	Texas Policy Lab Staff Time and Effort	\$128,238	\$133,055	\$138,064	\$399,357
Direct Programmatic Assistance	Transportation Services	\$101,852	\$101,852	\$101,851	\$305,555
Direct Programmatic Assistance	Dedicated Psychiatric Beds	\$217,928	\$217,928	\$217,928	\$653,785
TOTAL					\$1,358,697

Texas Policy Lab Research Partner

The Criminal and Juvenile Justice Division at Texas Policy Lab has agreed to participate in this CVIP expansion opportunity with Harris County Public Health. TPL will provide evidence-based research, data analyzation to guide strategies, actions, and communications with stakeholders, and assist in the design of efforts to collect data in preparation for future evaluation at Harris County Public Health.

Transportation Services

A major barrier to accessing and receiving care in the communities we serve is a lack of transportation. Areas of high social vulnerability typically have high rates of people without access to a vehicle. These funds will be used to source vendors that can provide direct transportation assistance to individuals. Potential assistance could be through administering free bus passes or developing a contract with a transportation company that can provide individuals without adequate transportation rides to doctors' appointments and other safety net services.

Dedicated Mental Health Services & Psychiatric Beds

Over half of the calls for the 911 Alternative Response program in the Violence Prevention Division are related to welfare checks and mental health calls (55% combined). Currently residents are provided on site crisis counseling and referrals for needed mental health services. However, there are no dedicated mental health or psychiatric services available for his vulnerable population. Contracting for dedicated mental health services and psychiatric beds would allow for more in-depth coordinated care for all of the residents to be served by violence prevention programming, which would help achieve more long-term stability and recovery.

Indirect					
Purpose	Year 1	Year 2	Year 3	Rate	Total
Salary	\$120,640	\$120,640	\$120,640	15%	\$54,288
Fringe	\$57,833	\$58,553	\$59,784	15%	\$26,426
Total					\$80,713

SUMMARY w/ ONE CHW				
Category	Year 1	Year 2	Year 3	Total
Salary	\$ 120,640	\$ 120,640	\$ 120,640	\$ 361,920
Fringe	\$ 57,833	\$ 58,553	\$ 59,784	\$ 176,169
Travel	\$ 7,500	\$ 7,500	\$ 7,500	\$ 22,500
Supplies	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -	\$ -
Other	\$ 448,018	\$ 452,835	\$ 457,844	\$ 1,358,697
Total Direct	\$ 633,991	\$ 639,528	\$ 645,768	\$ 1,919,287
Total Indirect	\$ 26,771	\$ 26,879	\$ 27,064	\$ 80,713
TOTAL	\$ 660,762	\$ 666,407	\$ 672,831	\$ 2,000,000



FY 22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative

Assistance Listing Number #	16.045
Grants.gov Opportunity Number:	O-BJA-2022-171282
Solicitation Release Date:	April 19, 2022 2:00 PM
Grants.gov Deadline:	June 16, 2022 8:59 PM
Application JustGrants Deadline:	June 21, 2022 8:59 PM

Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) seeks applications for funding to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs, including efforts to address gang and gun violence, based on partnerships among community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders. This program furthers the DOJ's mission to ensure public safety and provide federal leadership in preventing and controlling crime. It also supports OJP's mission to provide leadership, resources, and solutions for creating safe, just, and engaged communities.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants to prepare and submit applications to OJP for funding. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2022-00111-PROD	CVIPI Planning and Implementation for Community Based/Tribal Organizations	8	\$1,500,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00112-PROD	CVIPI Planning and Implementation for City/County/Tribal Governments	6	\$1,500,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00113-PROD	CVIPI Expansion and Enhancement for Community Based/Tribal Organizations	7	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00114-PROD	CVIPI Expansion and Enhancement for City/County/Tribal Governments	6	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00115-PROD	CVIPI Capacity Building	5	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00116-PROD	CVIPI Training and Technical Assistance for Site-Based Awards	1	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00117-PROD	The CVIPI Resource and Field Support Center	1	\$1,500,000.00	10/1/22 12:00 AM	36

Eligible Applicants:

Other

Other

For Category 1: CVI Planning and Implementation for Community Based/Tribal Organizations and Category 3: CVI Expansion and Enhancement for Community Based/Tribal Organizations, eligible applicants are limited to:

- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- For-profit organizations including small businesses
- Native American and Alaska Native tribal organizations (other than Federally recognized tribal governments)

For Category 2: CVI Planning and Implementation for City/County/Tribal Governments and Category 4: CVI Expansion and Enhancement for City/County/Tribal Governments, eligible applicants are limited to:

- City or township governments

- County governments
- Native American and Alaska Native tribal governments (Federally recognized), Alaska Native Claims Settlement Act ("ANCSA") Regional Corporations
- Special District governments
- Public housing authorities/Indian housing authorities
- Independent School Districts

For Categories 5-7, eligible applicants are limited to:

- Public and State controlled institutions of higher education
- Private institutions of higher education
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- For-profit organizations including small businesses

To advance Executive Order 13929 Safe Policing for Safe Communities, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2022 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use-of-force policies adhere to all applicable federal, state, and local laws and (2) the agency's use-of-force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO> to access the Standards for Certification on Safe Policing for Safe Communities, the Implementation Fact Sheet, and the List of Designated Independent Credentialing Bodies.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

BJA will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the [OJP Grant Application Resource Guide](#).

Contact Information

For technical assistance with submitting the Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time (ET) Monday-Friday and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

For assistance with any other requirements of this solicitation, contact the OJP Response Center by telephone at 800-851-3420 or TTY: 301-240-6310 (hearing impaired only), or by email at grants@ncjrs.gov. The OJP Response Center hours of operation are 10:00 a.m. to 6:00 p.m., ET Monday–Friday, and 10:00 a.m. to 8:00 p.m. on the solicitation closing date.

Submission Information

Applications will be submitted to DOJ in two steps:

Step 1: The applicant must submit by the Grants.gov deadline the required Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities (SF-LLL) form when they register in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, the applicant will need to ensure that its System for Award Management (SAM) registration is current.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov).

To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. OJP encourages applicants to review the “How to Apply” section in the [OJP Grant Application Resource Guide](#) and the [JustGrants website](#) for more information, resources, and training.

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Program Description

Overview

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community. OJP's Community Based Violence Intervention and Prevention Initiative (CVIPI) seeks to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs, including efforts to address gang and gun violence, based on partnerships among community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders.

BJA is administering OJP's CVIPI, working in partnership with the Office of Juvenile Justice and Delinquency Prevention (OJJDP) and the Office for Victims of Crime (OVC). This collaborative approach will help ensure jurisdictions have access to the expertise to address community violence that involves children, youth, young adults, and adults, both as the individuals responsible for perpetrating this violence and those who are victims of it. As appropriate, awards made under this solicitation may be managed by BJA, OJJDP, or OVC depending on the nature of the funded project.

Statutory Authority

Any awards under this solicitation would be made under statutory authority provided by the Consolidated Appropriations Act, 2022, Pub. L. No. 117-103, 136 Stat. 49, 127.

Specific Information

In May 2021, the Department of Justice released its [Comprehensive Strategy for Reducing Violent Crime](#). One of the features of this strategy is its focus on the benefits of investing in community-based violence prevention and intervention programs, as well as the importance of approaches that intervene to break patterns of violence in the lives of those individuals at the highest risk of engaging in or becoming victims of violence. These intervention approaches, generally carried out by community-based organizations and local government partners, are recognized in DOJ's strategy as highly effective complements to the enforcement of criminal laws. In June 2021, the Biden-Harris Administration outlined a [comprehensive strategy](#) to combat gun violence and other violent crime, which also featured community violence intervention programs as a key element of local strategies.

Community violence intervention (CVI) is an approach that uses evidence-informed strategies to reduce violence through tailored, community-centered initiatives. These multidisciplinary strategies engage individuals and groups to prevent and disrupt cycles of violence and retaliation and establish relationships between individuals and community assets to deliver services that save lives, address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence. Community violence generally happens outside the home in public spaces. Most community violence involves a relatively small number of people— whether youth or adult — as the parties who carry out violence or become its victims. This violence affects entire communities, thereby eroding public health, causing economic disruption, and contributing to lasting individual and community traumas. The physical conditions and lack of resources in the community can also increase the risk for this violence to occur, so strategies that bolster community resources and improve community conditions should be considered to support CVI strategies.

There are a variety of community violence intervention strategies for reducing gun violence by means other than arrest or incarceration. These strategies typically focus on high risk individuals and gang and gun violence as well as the historical and structural challenges that often contribute to community violence. CVI strategies should involve holistic, coordinated interventions attending to the multiple needs of individuals at high risk of gang and gun violence. For example, hospital-based violence intervention programs use credible messengers to connect with victims of gun violence while they are still in the hospital, and then wraparound services are typically deployed such as behavioral health supports, employment access, housing advocacy, and family supports. For more examples of CVI strategies, visit: <https://bja.ojp.gov/doc/cvi-implementation-checklist.pdf>.

OJP is seeking applications that propose to introduce evidence-informed CVI strategies in communities as well as applications that propose expanded or innovative CVI approaches. "Evidence-informed" indicates a practice

backed by evidence from research and evaluation, case studies, expert opinions, or documented lessons learned from the field. This evidence may be applicable to the practice itself or the community violence problem that the practice is intended to address. An “expanded approach” proposes a new modification to or an increase in the reach of an existing CVI strategy or response, whereas an “innovative approach” is one that has not been implemented previously in any jurisdiction. In all cases, OJP strongly encourages the development of practitioner–researcher partnerships that use data and evidence to create strategies, target services, and assess program performance on an ongoing basis to ensure that programs are implemented as intended, effective, and economical.

Projects funded under this initiative are expected to contribute to the body of knowledge on effective CVI practices and programs.

OJP strongly encourages applications to be trauma responsive and incorporate the needs and perspectives of victims of community violence. A trauma-responsive program, organization, or system realizes the widespread impact of trauma and understands potential paths for recovery; recognizes the signs and symptoms of trauma in clients, families, staff, and others involved with the criminal legal system; and responds by fully integrating knowledge about trauma into policies, procedures, and practices. It seeks to actively prevent re-traumatization and to reduce trauma’s impact by bringing healing to those impacted by it.

OJP is also soliciting applicants to develop CVI strategies that include a focus on addressing the impact of community violence on children and youth. The unique needs of children and youth involved in community violence require initiatives that incorporate a variety of different stakeholders, including family, school, and youth-specific community-based organizations (CBOs). Applicants should ensure planning and implementation efforts recognize that children and youth may be engaged in community violence with adults, so there is a need to include a child- and youth-specific focus when designing programs. While similar strategies for both groups may be effective, these strategies should be based on data, including data on juvenile delinquency and school-based data.

Under this solicitation, OJP is seeking to make investments that advance the following principles:

- **Targeted Violence Interventions and Supports for Highest Need Groups** – Support evidence-informed, promising, and effective or innovative CVI strategies that focus on: (1) identifying and serving individuals and groups with the highest likelihood of being involved in, exposed to, and victims of violence; (2) reaching hard-to-engage populations of any age through trusted, credible messengers; (3) engaging these persons to disrupt cycles of violence and retaliation, including proactive efforts to prevent violence before it occurs whenever possible; and (4) connecting these high risk people to services to help them achieve wellness, healing, and long-term success. These services may include, but are not limited to, intensive case management, financial assistance, educational opportunities, housing assistance, peer mentorship and support, cognitive behavioral therapy and counseling, trauma-informed care, job training and skill building, conflict mediation, relocation, and other relevant services.
- **Community-centered and Equity-focused** – Support place-based strategies focused on communities experiencing high rates of violence and the individuals in the communities most at risk for perpetrating or being victimized by violence. These strategies prioritize the needs of the community and build public awareness. They engage community residents and stakeholders most affected by violence to create solutions and guide program development, implementation, and evaluation. They also explore the conditions in a community that can make violence easier to occur without detection and address the lack of spaces for positive activities and economic opportunities for residents. These strategies position interventions in community-serving locations such as hospitals, public health facilities, and schools and cultivate key partnerships with these community resources. They build the capacity of CBOs and provide initial funding so that they may grow and reduce their dependence on outside organizations.
- **Integration with Public Safety/Public Health** – Build partnerships for CVI strategies to become durable and essential components of the broader public safety and public health ecosystems. Engage stakeholders and multidisciplinary partners from the public, private, and community sectors to form coalitions to prevent and reduce violence, address collective trauma, strengthen community resilience, and build social capital. Promote the development of these partners as trauma-informed organizations that recognize and address vicarious trauma and staff burnout, including supporting the professional development and wellbeing of CVI practitioners.

- **Strategic, Data-driven, and Performance-focused** – Carefully develop CVI strategies based on assessments using data from multiple sources. This includes ensuring effective program implementation and fidelity to the CVI principles. CVI interventions should build the capacity of CBOs and partners to collect and utilize program performance data to inform the ongoing assessment and improvement of CVI strategies. The approach should prioritize strategies that contribute to improved opportunities and reduced violence, and can be sustained over the long term. To accomplish this, the program builds in both time for planning to engage community residents and key partners and to partner with a researcher to support an analysis and understanding of what is driving the violence.

Funding Category Descriptions

A total of seven funding categories are available under this solicitation. The categories focus on three sets of activities: CVIPI Planning and Implementation, CVIPI Expansion and Enhancement, and CVIPI Capacity Building and Training and Technical Assistance. The CVIPI Planning and Implementation and CVIPI Expansion and Enhancement categories focus on local or tribal projects led by either CBOs or units of government, and are each split into two funding categories which allow for applicants to be evaluated against similar applicant types. Category 5 focuses on regional or national organizations seeking to work with and build the capacity of local CBOs. Finally, there are two funding categories that will support national training and technical assistance (TTA).

CBOs and local units of government, such as mayors' and county executives' offices, are often best suited to implement CVI strategies. OJP strongly encourages applications from these entities. Other eligible applicants may also apply with the expectation that a considerable portion of the funding will be directed to implementing CVI strategies through CBOs or local units of government such as mayors' and county executives' offices.

CATEGORIES 1–2: CVIPI PLANNING AND IMPLEMENTATION

Category 1: CVIPI Planning and Implementation for Community Based/Tribal Organizations: Competition ID: BJA-2022-00111

Category 2: CVIPI Planning and Implementation for City/County/Tribal Governments: Competition ID: BJA-2022-00112

The CVIPI Planning and Implementation categories support efforts to develop and implement a comprehensive CVI strategy that will maximize existing and new resources. These funding categories are intended for organizations and units of government that are not currently implementing CVI strategies and are seeking financial and technical support to plan and stand up new programs.

Applicants should propose to undertake their work through a multidisciplinary team of stakeholders, which may be an existing, expanded, or new formal working group, committee, or collaboration. This CVI team should meet regularly throughout the project period to guide and inform the planning and implementation process. A description of the team structure should be referenced in the proposal narrative and be submitted as an attachment labeled "Planning Team." Stakeholders on the team may include, but are not limited to: CVI service providers, county/local public sector leadership, CBOs, court personnel, juvenile justice agencies, law enforcement, school-based law enforcement, district attorneys, public defenders, victim advocates/service providers, child welfare and social services, hospitals and other health care providers, mental health services, researchers, school administrators, faith-based organizations, and community residents. Plans to incorporate the voices from survivors of community violence into the team's work should be included in the proposed approach.

Award recipients will engage in an initial planning process by engaging residents and key partners, including researchers, to use data and information to understand what is driving the community violence and to design approaches that are based on evidence or test a theory of change. At the end of this period, the team will produce a comprehensive Violence Reduction Strategic Plan and submit it to OJP for review within 12 months of the award date to ensure the key elements are in place before beginning implementation of the new CVI program. To be successful, CVI programs must have buy in from community residents as well as strong partnerships among the stakeholders involved in the effort.

These programs should be grounded in an understanding of what is driving violence in the community, informed by data and community input, as well as feedback from those who have experienced violence or are at risk for

violence. During the planning phase, the planning team should meet regularly (at least monthly) to engage community members and gather their feedback and perspectives, particularly those impacted by and at risk for violence. The team should also use this time to engage in and solidify the CVI partnership structure. Meetings may be conducted both virtually and in person.

Applicants are strongly encouraged to collaborate with a research partner to assist with conducting a community violence assessment to determine where and why violence is occurring and assess current gaps and barriers in community services. It is expected that this research partner will be an active member of the working group and employ an action research method by assisting with the implementation of the program and its strategies, identifying and suggesting evidence-based strategies to tailor to the community, and leading the identification and collection of key performance metrics, to include ongoing program process and outcome assessments. For additional information about how to find a research-partner, visit researchpartnerqa_version-2_june2017.pdf (msu.edu), and for a description of action research, visit [OVC Fact Sheet: Action Research \(ojp.gov\)](https://www.ojp.gov/ovc/fact-sheet/action-research).

BJA has created a CVI Implementation Checklist (<https://bjaojp.gov/doc/cvi-implementation-checklist.pdf>) that communities may use as a resource to inform planning and implementation. Within 6 months of award, successful applicants will be required to submit completed documentation (i.e., letters of commitment or memorandums of understanding) that demonstrates the structure of and partners to the community collaboration as well as who will be responsible for implementing the funded approach.

Award recipients under Categories 1 and 2 will be expected to work with and receive training and technical assistance from the provider selected under Category 6: CVIPI Training and Technical Assistance for Site-Based Awards.

CATEGORIES 3–4: CVIPI ENHANCEMENT AND EXPANSION

Category 3: CVIPI Enhancement and Expansion for Community Based/Tribal Organizations: Competition ID: BJA-2022-00113

Category 4: CVIPI Enhancement and Expansion for City/County/Tribal Governments: Competition ID: BJA-2022-00114

The CVIPI Enhancement and Expansion categories support the efforts of eligible applicant organizations to increase or enhance the reach or services offered under their existing CVI strategy(ies). These funding categories are intended for organizations and units of government that are currently implementing CVI strategies and are seeking financial and technical support to enhance or expand existing strategies. These teams will engage in an initial planning process by engaging residents and key partners, including researchers, to use data and information to assess their current strategies and how well they have addressed the community violence in order to design enhancements to or expansions of their approach. Jurisdictions initiating CVI programs under the [American Rescue Plan \(ARP\) Act of 2021](https://www.fda.gov/oc/2021/04/21/american-rescue-plan-arp-act-of-2021) may wish to expand or enhance those programs using funds from this category.

Applicants must propose and undertake their work through an existing multidisciplinary team of stakeholders, which applicants are encouraged to assess and enhance or expand, building on their current formal working group, committee, or collaboration. This CVI team should meet regularly throughout the project period to expand and enhance the provision of services as well as identify and test new approaches to the prevention and reduction of violence and victimization. A description of the current team and proposed enhancements or expansions to the structure should be referenced in the proposal narrative and be submitted as an attachment labeled “Planning Team.” Stakeholders on the team may include, but are not limited to, county/local public sector leadership, CBOs, court personnel, juvenile justice agencies, law enforcement, school-based law enforcement, district attorneys, public defenders, victim advocates/service providers, child welfare and social services, hospitals and other health care providers, mental health services, school administrators, researchers, faith-based organizations, and community residents. The voices of survivors should be incorporated into this work either as part of the existing working group and program structure or as a proposed expansion to the working group and program.

Applicants should have formalized partnerships with current multidisciplinary team stakeholder members (i.e., letters of commitment or memorandums of understanding [MOUs]) in place at the time of application and should include the attachment labeled “CVIPI Team” with the team participants’ names and the name of their agencies. Applicants should also add the proposed partners to the MOU or attach letters of support from them.

The current strategies should be grounded in an understanding of what is driving violence in the community and be informed by data and community input as well as feedback from those at risk for violence. During the grant period, the CVIPI team should plan to meet with and engage community members to gather their feedback and perspectives, particularly those impacted by and at risk for violence. The team should also continue to invest time to engage the partnerships and solidify the CVIPI partnership structure.

Award recipients under Categories 3 and 4 will be expected to work with and receive training and technical assistance from the provider selected under Category 6: CVIPI Training and Technical Assistance for Site-Based Awards.

Applicants in Categories 3 and 4 are required to collaborate with a research partner to assist with the implementation of the program and its strategies, identify and suggest evidence-based strategies to tailor to the community, and lead the identification and collection of key performance metrics, including ongoing process and outcome assessments of the program. It is expected that the research partner will be an active member of the working group and that they employ, where appropriate, an action research method in working with the site. For additional information about how to find a research partner, visit researchpartnerqa_version-2_june2017.pdf (msu.edu), and for a description of action research, visit [OVC Fact Sheet: Action Research \(ojp.gov\)](https://www.ojp.gov/ovc/fact-sheet/action-research).

Evaluation of CVIPI Enhancement and Expansion Awards

Applicants under Categories 3 and 4 are strongly encouraged to participate in a rigorous evaluation of their CVI strategy. The National Institute of Justice (NIJ) is releasing a separate solicitation titled "[Evaluations of OJP Community Based Violence Intervention and Prevention Initiative \(CVIPI\) Programs, Fiscal Year 2022](#)" that will fund evaluation proposals that will be paired with applications funded under Categories 3 and 4. These evaluation applications are intended to be coordinated with programmatic applications under Category 3 and 4, but the evaluation projects will remain independent and objective studies for the purpose of providing valuable information that will contribute to the growing body of evidence regarding the effectiveness of CVI strategies.

Interested applicants should work with a partner organization (e.g., university, research organization) to plan and coordinate the submission of paired applications under Categories 3 and 4 and the NIJ solicitation. OJP will prioritize funding for applications that also submit a paired proposal in response to the NIJ solicitation. Since applications under these two solicitations will be reviewed and assessed independently, successful applications under Categories 3 and 4 may receive awards even if the paired evaluation application to NIJ is unsuccessful. However, evaluation applications to NIJ may not receive an award if the paired application under Categories 3 and 4 is unsuccessful.

Interested applicants to Categories 3 and 4 should clearly indicate their interest in participating in an evaluation by noting this in the proposal abstract and naming the applicant organization that will separately apply to the NIJ solicitation. Applicants should describe plans for information sharing and coordinating with the evaluation and provide letters of support in each of the applications from the proposed research partner. Applicants coordinating with an evaluation application should also include an internal research partner to support the data collection and implementation through an action research method, as appropriate. If applicants propose engaging with the same entity or individual to carry out the roles of research partner and evaluator under the NIJ solicitation, the applicant must budget separately for these roles in the respective applications, and clearly describe methods for distinguishing these roles and maintaining objectivity and independence in the evaluation. Further review and steps may be necessary post award.

CATEGORY 5: CAPACITY BUILDING FOR COMMUNITY BASED ORGANIZATIONS VIA INTERMEDIARY ORGANIZATIONS

Competition ID: BJA-2022-00115

Community-based organizations (CBOs) are central to carrying out CVI strategies. However, many CBOs face significant barriers to directly accessing and administering federal grant resources. Under this category, OJP will fund up to five intermediary organizations, serving as fiscal agents, each of which will in turn identify and provide intensive training and technical assistance, oversight, and subawards to up to five CBOs over the course of the project period. These intermediary organizations may be national, regional, or more localized organizations with established capacity to work with CBOs, particularly those focused on underserved communities. The CBOs will use the funding to increase their capacity and workforce development in support of community violence

interventions.

OJP is open to a range of models to be used by intermediary organizations serving as fiscal agents. The organization may focus on CBOs in a particular city, region, or have a more national scope. These approaches should seek to build capacities that can be sustained by local or regional partners at the end of the project. The intermediary organization is expected to competitively award subawards in collaboration with OJP and provide TTA support to CBOs implementing new CVI programs or expanding existing programs. The subawards are expected to range between \$100,000 and \$250,000. Applicants are encouraged to include plans in their proposals for identifying and selecting the subrecipient sites. OJP must approve the application process, selection criteria, and selection of subrecipients suggested by the applicant. The process and design should recognize and serve the capacity limitations of smaller entities to apply for and administer grant funding and suggest methods to build capacity while also ensuring accountability to reach the desired program outcomes.

Intermediary organization applicants should submit proposals that describe projects detailing their experience specific to CVI and crime reduction strategies across different settings and their experience managing federal subawards. Applicants are expected to have direct experience in developing relationships with underserved and marginalized communities, including specific experience working with communities experiencing high rates of violence. These organizations must demonstrate deep knowledge and experience in one or more evidence-based CVI strategies and expertise in connecting with victims and survivors as a critical component of this work.

Subawards to CBOs may include salary support, equipment, materials, training opportunities, and travel costs associated with TTA. Funds may also be used for developing curricula, assessment tools, or organizational policies and procedures, such as wellness plans, to support CVI staff. In administering financial support to CBOs through subawards, intermediary organizations are responsible for ensuring that all funds are used appropriately according to the applicable accounting and financial management principles as set forth in the DOJ Grants Financial Guide. The requirements for subrecipient monitoring can be found in [31 U.S.C. § 7502](#) and in [Title 2 C.F.R. § 200](#) (including, but not limited to, the sections on “Subrecipient Monitoring and Management” contained in Subpart D and audit requirements applicable to subrecipients contained in Subpart F).

Intermediary organizations may be comprised of multiple collaborating entities that collectively possess the range of skills and expertise necessary to administer the subawards. For example, an intermediary organization may include partnerships with other entities delivering culturally competent organizational capacity building TTA, or supporting the development and implementation of CVI strategies, and other areas of expertise relevant to the goals of this approach. Applicants in this category must identify a lead applicant (fiscal agent) and clearly describe a management plan for coordinating across the collaborating entities.

CATEGORY 6: CVI TRAINING AND TECHNICAL ASSISTANCE FOR SITE-BASED AWARDS

Competition ID: BJA-2022-00116

OJP is seeking one national training and technical assistance provider to assist approximately 25 FY22 CVIPI site-based grantees (Categories 1–4) with the implementation of their projects and in translating this knowledge to the field more broadly through training and webinars, tools, and web content, which it will develop and manage. The TTA provider is expected to conduct individualized TTA needs assessments with each Category 1–4 grantee, provide customized TTA based on the results of these needs assessments, conduct cross-site trainings for grantees on a variety of CVI program- and operations-related topics, and create and facilitate peer-to-peer networking/consultation/information-sharing sessions for the various stakeholders involved in CVI work. The TTA provider must have the capacity to conduct TTA for sites with varying levels of experience implementing CVI initiatives. The TTA provider must also have demonstrated experience working with various groups involved in CVI initiatives (e.g. local, state, and tribal governments; faith-based organizations, CBOs, hospitals and other health care providers, victim service providers, law enforcement, etc.). The TTA provider is expected to have direct experience in developing relationships with underserved and marginalized communities, including specific experience working with communities experiencing high rates of violence. It must also demonstrate deep knowledge of the full range of evidence-based CVI strategies and a commitment to trauma-informed principles and how those principles will be incorporated into the TTA provided to CVI grantees.

The TTA provider may be comprised of multiple collaborating entities that collectively possess the range of skills and expertise necessary to fulfill the goals, objectives, and deliverables of this category. Applicants in this category must identify a lead applicant (fiscal agent) and clearly describe a management plan for coordinating

across the collaborating entities.

CATEGORY 7: CVIPI RESOURCE AND FIELD SUPPORT CENTER

Competition ID: BJA-2022-00117

The CVIPI Resource and Field Support Center (the Center) will provide technical assistance to communities not funded under Categories 1–4 that are interested in pursuing CVI strategies. It will build capacity and strengthen local networks to facilitate the implementation and success of CVI strategies across the United States. The Center should partner with subject matter experts who can provide a wide range of technical assistance through coaching, targeted training, problem solving, as well as needs assessments and data collection. The Center's engagements with communities will vary in length and intensity; some may need 1–2 months while others may require a 1-year engagement. In addition, the Center will collaborate with other CVIPI TTA providers in developing and maintaining website resources for the field and providing information about other resources and funding for CVIPI Program support. Applicants are expected to have direct experience in developing relationships with underserved and marginalized communities, including working with communities experiencing high rates of violence, and must demonstrate deep knowledge of the full range of evidence-based CVI strategies. They must also demonstrate a commitment to trauma-informed principles and demonstrate how those principles will be incorporated by the Center.

The Center may be comprised of multiple collaborating entities that collectively possess the range of skills and expertise necessary to fulfill the goals, objectives, and deliverables of this category. Applicants in this category must identify a lead applicant (fiscal agent) and clearly describe a management plan for coordinating across the collaborating entities.

Additional Resources:

When looking to identify best practices that are evidence based, some excellent resources that might support your particular community-based strategy include:

- The [BJA Community Violence Intervention microsite](#) provides a checklist, CVI Guiding Principles, glossary, CVI strategies, and additional resources.
- [OJP CrimeSolutions](#) uses rigorous research to inform practitioners and policymakers about what works in criminal justice, juvenile justice, and crime victim services.
- The Byrne Criminal Justice Innovation program encourages data-driven, comprehensive, and community-led strategies to reduce crime and spur revitalization, including CVI. Information about this program can be found at <https://www.lisc.org/our-initiatives/safety-justice/cbcr/> and <https://www.theiacp.org/projects/byrne-criminal-justice-innovation-training-and-technical-assistance>.
- [Youth.gov](#) provides interactive tools and other resources to help youth-serving organizations and community partnerships plan, implement, and participate in effective programs for youth. This website includes information on the [National Forum on Youth Violence Prevention \(Forum\)](#), which was created to build the capacity of localities across the country to more effectively address youth violence through multidisciplinary partnerships, balanced approaches, data-driven strategies, comprehensive planning, and sharing common challenges and promising strategies. The Forum is a strategy for federal and local collaboration that encourages its member jurisdictions to review and improve internal decision-making structures, policies, and practices; increase communication; and implement strategic, coordinated action to change the way they do business.
- The [OJJDP Model Programs Guide](#) contains information about evidence-based juvenile justice and youth prevention, intervention, and reentry programs. It is a resource for practitioners and communities about what works, what is promising, and what does not work in juvenile justice, delinquency prevention, and child protection and safety.
- The [National Gang Center](#) disseminates information, knowledge, and outcome-driven practices that engage and empower those in local communities with chronic and emerging gang problems to create comprehensive solutions to prevent gang violence, reduce gang involvement, and suppress gang-related crime. This website includes information on OJJDP's [Comprehensive Gang Model](#), which is an evidence-

based framework for the coordination of multiple strategies to address serious, violent, and entrenched youth street gang problems. The model combines prevention, intervention, and deterrence tactics to address the root causes of criminal gang activity within a community.

Goals, Objectives, Deliverables, and Timeline

Goals

The overall goal of CVIPI is to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs.

Objectives

Applicants to Categories 1–4 must address the following objectives/activities in their proposal narrative's project design and implementation:

- For Categories 1 and 2, build or repurpose a working group, and for Categories 3 and 4, strengthen an existing working group in the CVIPI program. The working group membership and expertise should be tailored to best address the community's problems and needs. A model working group would be diverse, pulling in individuals with expertise in the topic areas and communities of focus who can serve to design and champion the program to success. Fully organized working groups may include experts from the community of focus (e.g., community advocates), CBOs, government and local government agencies (e.g., mayor's office, county executive's office), private and public service organizations (e.g., victim service organizations, treatment centers, hospitals, clinics), educational institutions (e.g., local schools, local universities), and the criminal justice system (e.g., probation and parole, local law enforcement, local prosecutors) as well as program implementation experts and research partners. Working groups should meet regularly and should have clear, shared expectations and commitment by all members. Working groups should be formalized through letters of commitment and/or MOUs.
- Through a collaborative, multimethod, data-collection, and analysis approach, conduct a needs assessment to develop a detailed understanding of the nature, patterns, and root causes of community violence within the community of focus. A previously conducted needs assessment, which may already be present in the Category 3 and 4 sites, may be used as a foundation for this work, but the initial analysis should assess effectiveness and address gaps.
- Focus on addressing community violence through a data-driven approach by identifying performance goals and measures of success for each of the strategies and the overall program. The strategies should consider how to best provide services and address needs in historically underrepresented and underserved communities.
- Hold regular (at least monthly) collaboration meetings, in person or virtually, with the key working group partners to examine the implementation of each strategy by examining the performance measures and movement toward goals, as well as to discuss overcoming barriers to success and planning future activities.
- Place priority on building and maintaining a close relationship between the program and the working group member organizations and the community of focus, including community members and community-based organizations. Activities may include, but are not limited to, taking part or sponsoring local community events; providing transparency on the program's goals and successes (e.g., regular meetings with the community, social media posts); and engaging community members and CBOs in problem solving and decision-making (e.g., focus groups, surveys).
- The working group should begin to consider how to sustain the program past the current award. Working with state and local government entities and grant-making organizations, the working group should identify and develop plans to sustain the CVIPI program for the long term, including describing the active roles of the working group members and other community stakeholders.

The objectives for the TTA Categories (5–7) are:

- Category 5: Enhance the community partners' capacity to successfully seek and manage funding and work with CBOs to implement CVI strategies through TTA and capacity-building activities, including the administration of subawards.
- Category 6: Enhance the capacity of all Category 1–4 grantees to effectively plan, collaborate on, and implement CVI strategies by providing resources, subject matter expertise, and TTA for the purpose of improving CVI strategies and implementation.
- Category 7: Provide customized TTA support and serve as a clearinghouse of CVI information by establishing a CVIPI Resource and Field Support Center. The Center will serve communities interested in pursuing local CVI initiatives that are not receiving funds under Categories 1–4.

Deliverables

Applicants to Categories 1–4 must address the following deliverables in their proposal narratives in the project design and implementation section:

- A full list of active working group members as well as letters of commitment and/or MOUs should be submitted within the first 6 months of the date of the award.
- Develop or enhance a community-specific Violence Reduction Strategic Plan that is informed by available local data and existing plans, which should be used to guide the project. For Categories 1 and 2, this plan is to be submitted within 12 months of the date of the award and should be comprehensive and updated annually as a key. For Categories 3 and 4, the existing strategy should be assessed and enhanced within 6 months of the award being made and should be comprehensive and updated annually as a key deliverable.
- Participate in efforts to assess, evaluate, and/or translate learning from the program to the field to advance knowledge and support peer learning. Examples of these types of efforts may include, but not be limited to, participating in a presentation at a national conference, a web-based presentation, and/or a podcast organized by an OJP-funded technical assistance partner or OJP.
- Document the implementation of a CVI strategy that is data driven, evidence informed, community led, and trauma informed. A final report summarizing the activities of the CVI program, including successes and lessons learned, as well as future plans for the program, is due 90 days after the program end date. If the initiative includes a research partner as part of the working group, it is expected their programmatic process and/or outcome findings be integrated into the final report.

Category 5 deliverables

In accordance with the cooperative agreement with OJP, the successful awardee will partner with OJP to administer subawards to CBOs for the purpose of building capacity and supporting CVI strategies. To accomplish this, the successful applicant will undertake the following:

- Assess the gaps in CBOs' capacity to implement CVI projects.
- Develop, in collaboration with OJP, a solicitation or request for proposals with agreed-upon selection criteria and in accordance with state, local, and OJP regulations.
- Develop and host, in collaboration with OJP, a pre-application solicitation webinar for potential applicants. This webinar will fully explain the purpose of the program, define allowable and unallowable costs, and describe the financial and programmatic reporting requirements.
- Conduct a CBO selection process, in collaboration with and approval from BJA, to identify and award subrecipient sites as part of a subaward process. This CBO selection process should ensure that each of the selected CBOs meet the following criteria:

(1) The CBO identifies at least one CVI strategy it is planning to initiate or that is already operational in the jurisdiction.

(2) The CBO clearly identifies the resources needed to support the CVI strategy and build capacity.

(3) The CBO demonstrates capacity and willingness to work collaboratively with the TTA provider.

Once the subawards are made, the successful awardee will:

- Conduct meetings with subrecipient CBOs on a periodic basis, and memorialize the proceedings with meeting notes, transcripts, and/or recordings.
- Complete capacity needs assessments for each participating CBO and work with the CBO to prepare a capacity development plan that is tailored to its current capacity, resources, and community conditions (e.g., violence levels, other existing services or partners). The capacity development plan will guide the TTA provided by the intermediary organization, and will be reviewed and updated, as necessary, during the project period.
- Conduct regional and/or topical meetings across site-based localities on common issue areas. These meetings should include existing subject matter experts and material from DOJ programs and initiatives, including, but not limited to OVC, OJJDP, and BJA programs related to community violence intervention.
- Establish and maintain an online resource to allow subgrantees and other interested parties to search and access any knowledge products (e.g., reports, research briefs, webinars, or podcasts) created by the intermediary organization and other relevant, existing knowledge products related to CVI strategies.
- Complete a final report that includes: (a) a clear summary description of violence reduction strategies supported by subrecipients, (b) assessment of programmatic violence reduction and/or capacity enhancement outcomes, (c) identification of promising or effective practices, (d) common themes that emerge across strategies, (e) lessons learned and challenges encountered, and (f) recommendations for future CVI program development. This report should emphasize an evidence-informed assessment framework that is attentive to the contextual factors at the participating CBOs.

Category 6 deliverables

The selected awardee will serve as the designated TTA provider for CVIPI site-based awards (Categories 1–4). OJP's overall TTA delivery expectations include:

1. Provide site-specific technical assistance to assist grantees funded in Categories 1–4 in producing and/or enhancing community violence interventions that, when implemented, will lead to a reduction in the level of violent crime within their jurisdiction.
2. Individualized, efficient, and consistent delivery of TTA in order to assist grantees in successfully administering their grants.
 - a. Develop individualized TTA work plans in collaboration with grantees based on the goals outlined in their applications. The work plan should be presented to each grantee, revised as needed, and agreed to by the grantee.
 - i. The work plan should include a checklist to help each grantee execute key tasks. Please note that OJP may require the selected provider to submit for review and approval the proposed TTA plans, protocols, or strategies in advance of disseminating and implementing them with grantees.
 - b. Support grantees in completing their work plans and ensure the grantees address governance, program design, performance measures collection, and sustainability.
 - c. Recruit, maintain, and leverage a diverse cadre of qualified subject matter experts (SMEs) in CVI strategies who will serve as TTA coaches to local grantee sites.

Each coach should have the skills and time needed to move their assigned grantees toward their goals. TTA coaches should have consistent, scheduled monthly calls with grantees. Email check-ins may be substituted occasionally, as logistics require. Assigned coaches must provide

follow-up information regarding the grantees' implementation of the recommendations. Prior to assigning coaches, the award recipient must provide OJP with a list of the TTA coaches/consultants and their expertise.

- d. Assign each grantee a TTA coach to assess and identify needs, including delivering a summary of the findings and recommended next steps for the grantee, to improve program performance, which will be shared with OJP.
 - e. The selected TTA provider must undertake efforts to anticipate, quickly identify, and address challenges that arise during TTA delivery. When challenges arise, the TTA provider should engage in strategies like case conferencing to harness the collective knowledge of its TTA coaches.
 - f. All training provided with OJP funding must provide a mechanism for pre- and post-testing of knowledge or other assessment of impact.
3. TTA provider staff are expected to have sufficient subject expertise to assist grantees in the execution of their projects. The staff should have the necessary technical skill sets and experience to effectively be able to coach grantees and assist them in reaching their goals.
 4. There are occasions when an external expert will be required. To this end, the TTA provider must utilize a range of local and national SMEs vetted by OJP, including practitioners, academics, and federal partners. The TTA provider must identify and maintain a list of SMEs whose expertise and experience best fit the needs of the grantees. With OJP's approval, the TTA provider will assign these experts to assist grantees and report on and monitor the TTA provided. The roles of the SMEs will vary across engagements, so the TTA provider must develop protocols to define the scope of the subject experts' role, when needed (e.g., advisor to TTA provider, direct assistance to grantees, participating in webinars). The TTA provider must provide written reports to OJP on the TTA provided and the status of ongoing activities.
 5. As part of this oversight of staff and experts, the provider must document its plan to ensure that it has a set of diverse staff, trainers, and/or subject matter experts that reflect a mix of experiences and perspectives to be able to effectively reach the communities and practitioners that they will serve. This should include experts who have credibility with both community residents and the CVI partners and those providing interventions to those at risk for violence, including trusted messengers.
 6. The TTA provider must participate in ongoing collaboration and coordination. It should emphasize and actively engage in cross-organizational coordination, including:
 - a. Coordination in local jurisdictions. The TTA provider must be both aware of and in touch with other key, overlapping initiatives and TTA providers in the jurisdictions in which it is assisting.
 - b. Serving as a coordinator with federal partners and support strategies related to CVI.
 - c. Coordination across interest groups. The TTA provider must develop regular meetings (e.g., quarterly stakeholder meetings, annual advisory board meeting) to allow for ongoing dialogue among relevant partners, including, at a minimum, federal partners, public/private partnerships, and special interest groups (e.g., peer support community).
 7. The TTA provider must serve as a thought leader and information clearinghouse for relevant research and best practices and must proactively build knowledge and capacity in the area of CVI for the field. This includes coordinating and supporting a presence at national meetings and conferences via workshops, panel presentations, and briefings. It must:
 - a. Create knowledge diffusion products (e.g., fact sheets, webinars) and disseminate them through OJP's networks. All products must be 508 compliant.
 - b. Convene grantee learning communities, based on their respective projects/programs, to explore best practices and lessons learned.

- c. Disseminate best practices and lessons learned by attending and presenting at national, state, local, tribal, or other conferences and events related to award activities where officials and other stakeholders can learn about successful strategies.
 - d. Maintain a listserv of grantees, subgrantees, and key contacts responsible for undertaking grant and related activities, including interested state, local, and tribal contacts, and federal and national partners.
8. The TTA provider must support the collection and analysis of performance measures data to support continuous improvement. It must:
- a. Assist grantees in the collection of performance measures data for submission to JustGrants.
 - b. Propose to and work with OJP on tailoring the TTA strategy to meet emerging needs and trends, based on performance reporting trends and TTA needs assessments.
9. Coordinate all TTA activities with OJP, including summaries of TTA events and timely submission of the required programmatic and financial status reports.

Category 7 deliverables

The selected awardee will serve as the designated TTA provider for local communities that are interested in implementing CVI strategies but do not have a Category 1–4 award. This may include jurisdictions that have received other federal or local funds for CVI programs and potential applicants for OJP CVIPI funds. This will be done through the establishment of a CVIPI Field Support Resource Center that will:

1. Recruit, maintain, and leverage a diverse cadre of qualified subject matter experts in CVI strategies that will serve communities.
 - a. SMEs are expected to have sufficient subject matter expertise in the execution of their projects. The SMEs should have the necessary technical skill sets and experience to effectively complete the tasks under the award. There are also occasions when an external expert (non-Center staff) will be required.
 - b. To this end, the TTA provider must utilize a range of vetted local and national SMEs, including practitioners, academics, and federal partners. The TTA provider must identify and maintain a list of SMEs whose expertise and experience best fit the needs of the Center. This includes a key priority of ensuring that the Center considers and has a plan to ensure that it has a set of diverse staff, trainers, and/or SMEs who reflect a mix of experiences and perspectives to be able to effectively reach the communities and practitioners that they will serve. This should include experts who have credibility with both community residents and CVI partners and those providing interventions to those at risk for violence, including trusted messengers.
 - c. With OJP's approval, the TTA provider will assign these experts and report on and monitor the TTA services provided. The roles of the SMEs will vary across engagements, so the TTA provider must develop protocols to define the scope of their roles, when needed (e.g., trainer, development of a product, participating in webinars). The TTA provider must provide written reports to BJA on the TTA provided and the status of ongoing activities.
2. Establish a CVIPI Field Support Resource Center website that will support the field with relevant CVI resources.
 - a. The Center's website will include online tools and implementation guides to clarify governance and support the creation of program designs and performance measures collection to track success and support sustainability.
3. Develop resources for the CVI field at large that are needs driven and evidence based to help the field expand programmatic knowledge and capacity to develop, implement, enhance, and sustain CVI strategies.

4. Participate in ongoing collaboration and coordination with other CVIPI TTA providers and sites implementing CVI strategies, including both sites that are funded under this solicitation and those that are not. The engagement should emphasize cross-organizational coordination, including:
 - a. Coordination in local jurisdictions. The TTA provider should be both aware of and in touch with other key, overlapping initiatives and TTA providers in the jurisdictions in which it is assisting.
 - b. Coordination with other TTA providers funded through Categories 5 and 6. The TTA provider should be knowledgeable about and coordinate with other TTA providers, as needed, to ensure TTA resources are leveraged effectively.
5. Prioritize responses to requests from practitioners and the field, in consultation with OJP. Not all ad hoc requests require an extensive response—some might require referral to resources or connection with other agencies for collaboration—but a limited number may require more thorough exploration and response. In consultation with OJP, the TTA provider must design a process to evaluate requests for limited assistance from unfunded jurisdictions and agencies, triage requests that are received and respond to them efficiently and effectively, and produce regular (i.e., quarterly) written reports that summarize the support provided.
6. Build capacity and strengthen local networks to help facilitate the implementation and success of CVI strategies.
7. Assess the needs of the defined audience and develop strategies to expand awareness and build skills and knowledge. Create work plans based on the goals outlined in its funded application. The work plan should be presented to OJP staff and include tools such as spreadsheets or dashboards to track the execution of key tasks. Please note that OJP may require the selected provider to submit for review and approval the proposed plans, protocols, or strategies in advance of implementation.

The Goals, Objectives, and Deliverables are directly related to the performance measures that show the completed work's results as discussed in the "Application and Submission Information" section.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled "Information Regarding Potential Evaluation of Programs and Activities."

OJP Priority Areas

The Department of Justice is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

1. Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

Consistent with this Executive Order, the term "underserved community" refers to a population sharing a particular characteristic, as well as a geographic community, that has been systematically denied a full opportunity to participate in aspects of economic, social, and civic life or whose members have been historically underserved, marginalized, and adversely affected by inequality. Such communities include, among others, Black people, Hispanics and Latino/a/e people, Native American and other Indigenous peoples of North America (including Alaska Natives, Eskimos, and Aleuts), Asian Americans, Native Hawaiians, and Pacific Islanders.

In support of Executive Order 13985, OJP will:

A. Give priority consideration to applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality when making award decisions.

To receive this consideration, the applicant must describe how the proposed project(s) will address potential inequities and barriers to equal opportunity, and/or contribute to greater access to services for underserved and historically marginalized populations.

B. Give priority consideration to applicants that can demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least 30% of the requested award funding, as demonstrated in the Budget Worksheet and Budget Narrative) identifies as a culturally specific organization. To receive this additional priority consideration, applicants must describe how being a culturally specific organization (or funding the culturally specific subrecipient organization(s)) will enhance their ability to implement the proposed project(s) and should also specify which culturally specific populations are intended or expected to be served or to have their needs addressed under the proposed project(s).

Culturally specific organizations are defined for purposes of this solicitation as private nonprofit or tribal organizations whose primary purpose as a whole is to provide culturally specific services to, among others, Black people, Hispanics and Latino/a/e people, Native American and other Indigenous peoples of North America (including Alaska Natives, Eskimos, and Aleuts), Asian Americans, Native Hawaiians, and/or Pacific Islanders.

2. Applications from communities with documented high and/or increasing levels of homicides per capita. Applicants should include documentation in the proposal narrative.

3. Applicants that can demonstrate existing partnerships with multidisciplinary team stakeholder members (i.e., letters of commitment and/or MOU) will receive priority consideration and should include the attachment labeled "CVIPI Team" with the names of participants on the team and the names of their agencies. For those applicants unable to demonstrate existing partnerships at the time of application, if awarded, these applicants will be required to submit documentation (i.e., letters of commitment and/or MOU) that demonstrates the community stakeholder collaboration responsible for implementing the funded approach within 6 months of receiving the award.

For those applicants unable to demonstrate existing partnerships at the time of application, if awarded, these applicants will be required to submit documentation (i.e., letters of commitment and/or MOU) that demonstrates the community stakeholder collaboration responsible for implementing the funded approach within 6 months of receiving the award.

4. Applicants proposing a companion evaluation application under the NIJ solicitation ["Evaluations of OJP Community Based Violence Intervention and Prevention Initiative \(CVIPI\) Programs, Fiscal Year 2022."](#)

Note: Addressing these priority areas is one of many factors that OJP considers in making funding decisions. Receiving priority consideration for one or more priority areas is not a guarantee of an award.

Federal Award Information

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2022-00111-PROD	CVIPI Planning and Implementation for Community Based/Tribal Organizations	8	\$1,500,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00112-PROD	CVIPI Planning and Implementation for City/County/Tribal Governments	6	\$1,500,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00113-PROD	CVIPI Expansion and Enhancement for Community Based/Tribal Organizations	7	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00114-PROD	CVIPI Expansion and Enhancement for City/County/Tribal Governments	6	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00115-PROD	CVIPI Capacity Building	5	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00116-PROD	CVIPI Training and Technical Assistance for Site-Based Awards	1	\$2,000,000.00	10/1/22 12:00 AM	36
C-BJA-2022-00117-PROD	The CVIPI Resource and Field Support Center	1	\$1,500,000.00	10/1/22 12:00 AM	36

Awards, Amounts and Durations

Period of Performance Start Date
10/1/22 12:00 AM

Period of Performance Duration (Months)
36

Anticipated Total Amount to be Awarded Under Solicitation
\$46,500,000.00

Additional Information

It is expected that not all applicants will request the maximum funding amount in Categories 1–4, as needs will vary depending on the size of the jurisdiction and additional funding available for CVI programs from other city, state, and federal sources. Applicants are encouraged to request a level of funding that is appropriate for the project proposed. For this reason, this solicitation provides a range for the number of awards expected to be made for each category. For this reason, this solicitation provides the total potential number of awards expected to be made for each category, but these numbers may be less

than the total depending on the amounts requested.

Continuation Funding Intent

BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the award-funded work's progress, when making continuation award decisions.

Availability of Funds

This solicitation, and awards (if any are made) under this solicitation, are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Types of Awards

BJA expects to make awards under this solicitation in Categories 1–4 as grants. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

BJA expects to make awards under this solicitation in Categories 5–7 as cooperative agreements, which provide for OJP to have substantial involvement in carrying out award activities. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide for additional information](#).

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

Successful applicants under Categories 1–4 are expected to participate in an up-to 3–day cross-site grantee meeting in each year of the project and should budget for as many as three representatives to travel to attend these meetings. All expenses must be reasonable, allowable, and necessary to the project. The estimates must provide a breakdown of all costs and adhere to the federal per diem. For federal per diem rates, see: <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

While CVIPI focuses on reducing violence and encourages a broad approach, some costs will not be allowable under this initiative and/or may require prior approval by OJP. Recognizing that this is a dynamic process and adjustments may be needed as a site evaluates how it will implement the strategies, OJP will consider changes to the approach and associated costs if justified by the grantee. However, revisions to the budget are approved through a separate process.

Technological devices, artificial intelligence, predictive analytics, and other data-driven solutions (“Technological Enhancements”) are increasingly used to augment crime reduction strategies and efforts. Care must be taken to assess and address any potential harm that could be activated by these solutions to ensure privacy, civil rights, and civil liberties are protected. Applicants proposing to utilize grant funds to support technological enhancements directly or via TTA may receive priority consideration if their proposal addresses the tenants of digital trust such as:

- How the technology will be carefully implemented through training of personnel and the setting and enforcement of policies governing its use to ensure that it contributes to positive outcomes for public safety,

the community, and/or the criminal justice system.

- How the applicant will safeguard privacy, civil rights, and civil liberties throughout the duration of the project period.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Unmanned Aircraft Systems

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support such UAS or UAV, is unallowable.

Pre-agreement Costs (also known as Pre-award Costs)

See the [OJP Grant Application Resource Guide](#) information on Pre-agreement Costs (also known as Pre-award Costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the [OJP Grant Application Resource Guide](#) information on the Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the [OJP Grant Application Resource Guide](#) for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on Costs Associated with Language Assistance.

Eligibility Information

For eligibility information, see the solicitation cover page.

For information on cost sharing or match requirements, see the “Federal Award Information” section.

Application and Submission Information

The following application elements **must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Proposal Abstract
- Proposal Narrative
- Budget Worksheet and Budget Narrative (Web-based Form) (The web-based form includes the budget details and the budget narrative.)
- Timeline

See the “Application Elements and Formatting Instructions” section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements or is nonresponsive to the scope of the solicitation.

Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission

of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order \(E.O.\) 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant’s State appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the State’s process under E.O. 12372. In completing the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process.

An applicant whose State does not appear on the SPOC list should answer question 19 by selecting “Program is subject to E.O. 12372 but has not been selected by the State for review.”

Standard Applicant Information (JustGrants 424 and General Agency Information)

The “Standard Applicant Information” section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add zip codes for areas affected by the project; confirm its Authorized Representative; and verify and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

A proposal abstract (no more than 400 words) summarizing the proposed project, including the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries and subrecipients (if known), will be completed in the JustGrants web-based form. This abstract should be written in the third person and will be made publicly available on the OJP website if the project is awarded.

If the applicant is proposing a companion evaluation application under the NIJ solicitation titled [“Evaluations of OJP Community Based Violence Intervention and Prevention Initiative \(CVIPI\) Programs, Fiscal Year 2022”](#) that must be clearly noted in the abstract.

Interested applicants to Categories 3 and 4 should clearly indicate their interest in participating in an evaluation and naming the applicant organization that will separately apply to the NIJ solicitation.

If the applicant is seeking priority consideration, the applicant **must** provide the following information:

- Which priority consideration(s) is/are being sought.
- What page(s) in the program narrative provide documentation of the applicant’s plan to respond to the priority consideration(s).
- For applicants seeking priority consideration 1(B), who is the proposed subawardee to receive the funding and the amount of funds proposed.
- For applicants submitting a joint evaluation application to the NIJ solicitation, this should be indicated in the abstract.

Proposal Narrative

The proposal narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point font; have no less than 1-inch margins. There is a 15-page maximum for site-based applicants (Categories 1–4) and a 25-page maximum for Capacity Building and TTA applicants (Categories 5–7). Pages should be numbered and submitted as an attachment. If the proposal narrative fails to comply with these length restrictions, BJA may consider such noncompliance in peer review and in final award decision.

The following sections must be included as part of the proposal narrative:

Categories 1–4

a. Description of the Issue

- Describe the nature and scope of the problem that the program will address (e.g., violence, including group/gang-related violence). The applicant should use data to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. This discussion should include the data on the number of homicides and homicides per capita in the community. Any data or research referenced in the narrative should include the source of the data and/or a citation.
- Describe the target population and any previous or current attempts to address the problem as well as identify current gaps in programming/services. Describe conditions and dynamics in the targeted community that can contribute to or create barriers to preventing or reducing crime.
- Explain the limitations in adequately funding the program without federal funding.
- Describe any research or evaluation studies that relate to the problem and contribute to the understanding of its causes and potential solutions. While OJP expects applicants to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

b. Program Design and Implementation

- Describe how the program will operate throughout the funding period and describe the strategies the applicant will use to achieve the goals and objectives identified in the previous section.
- Describe how the applicant will complete the deliverables described in the Goals, Objectives, and Deliverables section. OJP encourages applicants to select evidence-informed practices for their programs. This section should also include details regarding any leveraged resources (cash or in-kind) from local sources to support the program and discuss plans for sustainability beyond the grant period.
- Outline the strategies proposed for this program. Describe how solutions will be based on evidence-informed policies and practices, where available, or propose to employ innovative approaches to the target population.
- Describe how the objectives support meaningful resident involvement in a manner that fosters trust and builds the partners' capacity to sustain a long-term collaborative approach. Describe how the approach will create positive social and/or physical conditions, community resources, and economic opportunities that can be a resource for those at risk to commit violence or be victims of violence.
- Describe how the applicant will meaningfully engage with victims of violence/survivors and incorporate their knowledge and experience into the program's implementation.
- Describe how the applicant will strategically leverage federal, state, local, and tribal funding to ensure the sustainability of this effort with neighborhood partners to demonstrate the long-term commitment to CVI strategies.
- If the applicant is seeking priority consideration for Priority 1A, it should address in this section how the proposed program will promote racial equity and/or the removal of barriers to access and opportunity, and/or contribute to greater access to services, for communities that have been historically underserved, marginalized, and adversely affected by inequality.

c. Capabilities and Competencies

- Describe the experience and capability of the applicant organization and any contractors or subgrantees that the applicant will use to implement and manage this effort and its associated federal funding. Highlight

any previous experience implementing programs of similar design or magnitude.

- Describe experience working directly with and for underserved and marginalized communities, including specific experience serving communities experiencing high rates of violence.
- Describe experience working directly with victims/survivors of violence.
- Describe the roles and responsibilities of the staff and explain the program's organizational structure and operations. Applicants should include a copy of an organizational chart showing how the organization operates, including who manages the finances; how the organization manages subawards, if there are any; and the management of the program proposed for funding. Management and staffing patterns should be clearly connected to the program design described in the previous section.
- Include all relevant letters of support/MOUs and résumés/CVs.
- If the applicant is seeking priority consideration under Priority 1(B), it should describe within this section how being a culturally specific organization (or funding a culturally specific subrecipient organization at a minimum of 30% of the project budget) will enhance its ability to implement the proposed project(s) and should also specify which culturally specific populations are intended or expected to be served or have their needs addressed under the proposed project(s).

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

- Identify the criteria that will determine how and if the objectives have been successfully met, one or more specific measurable outcome(s), and the data sources that will be used to determine whether or not the outcome(s) was accomplished.
- Describe the process for measuring project performance. Identify who will collect the data, who is responsible for performance measurements, and how the information will be used to guide and evaluate the impact of the project. Describe the process that will be used to accurately report data.

Note: applicants are **not** required to submit performance data with the application. Rather, performance measure information is included as an alert that successful applicants will be required to submit performance data as part of each award's reporting requirements.

A list of performance measure questions for Categories 1-4 can be found at:
<https://bja.ojp.gov/funding/performance-measures/CVIPI-Performance-Measures.pdf>.

OJP will require each successful applicant to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. Applicants can also visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

Categories 1–4 award recipients will be required to submit performance measurement data and performance reports in JustGrants. BJA will provide further guidance on the post-award submission process, if selected for award.

Categories 5–7

a. Description of the Issue

- Provide a thorough understanding of CVI strategies.
- Describe the challenges communities face in planning and implementing CVI strategies and community-oriented cross-sector initiatives and the need for TTA.
- Describe the challenges of using data and research to develop effective community-oriented CVI strategies.
- Describe the challenges in leveraging tools and strategies across several areas of expertise and responsibility for comprehensively addressing community safety issues that can be a barrier to developing

long-term community stability.

b. Project Design and Implementation

- Identify strategies for designing and implementing the deliverables.
- Include a comprehensive timeline/project plan that identifies milestones, numerically lists deliverables, and identifies who is responsible for each activity. The timeline/project plan should clearly connect to the proposed strategy.
- Demonstrate a well-thought-out plan for transferring knowledge and lessons learned from CVI strategies to the field.
- Describe how the applicant will identify and assess the training and technical assistance needs of the targeted recipients.
- **Category 5 only:** Describe a comprehensive plan for working with BJA to make and manage the subawards.
- **Categories 6 and 7:**
Describe the goals, objectives, and deliverables for providing TTA to existing CVI site-based grantees (Category 6) or interested communities that are not currently receiving a CVI site-based grant (Category 7); address how this TTA will accommodate them and be tailored to address the range of local capacity (from high capacity to low capacity).
- If the applicant is seeking priority consideration for Priority 1A, it should address in this section how the proposed project(s) will promote racial equity and/or the removal of barriers to access and opportunity, and/or contribute to greater access to services, for communities that have been historically underserved, marginalized, and adversely affected by inequality.

c. Capabilities and Competencies

- Describe the organization's ability to provide proactive, comprehensive, user-friendly TTA by developing protocols for the assessment of need and delivery of technical assistance, as well as tracking, evaluation, and follow-up.
- Describe the expertise of the applicant and any subject matter experts to provide technical assistance to local sites in implementing data-driven, research-based assessment and planning processes. This should include information on the applicant's plan to include a diverse team of staff, trainers, and/or SMEs that reflect a mix of experiences and perspective to be able to effectively reach the communities and practitioners that they will serve.
- Describe the organization's expertise in delivering and implementing TTA on violence reduction, CVI strategies, community engagement and trust building, revitalization, and community-oriented strategies in urban, rural, and tribal jurisdictions. Attachments with examples of prior work should document this expertise.
- Provide examples of the organization's experience in using TTA strategies that include developing tools and resources, using distance learning, peer-to-peer consultations, and onsite and offsite technical assistance.
- List the consultants or partners with whom the organization plans to work to deliver TTA services. For each consultant or partner, include a letter of support.
- Describe the management structure and outline the organization's ability to conduct the individual activities. Describe the staff's experience, and how the organization will recruit and partner with individuals and other organizations with the expertise to enhance the organization and staff's experience in developing and providing TTA. Include position descriptions for the key positions.

- If the applicant is seeking priority consideration under Priority 1(B), it should describe within this section how being a culturally specific organization (or funding a culturally specific subrecipient organization at a minimum of 30% of the project budget) will enhance its ability to implement the proposed project(s) and should also specify which culturally specific populations are intended or expected to be served or have their needs addressed under the proposed project(s).

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

- Describe the process the applicant will use to measure project performance. This should include measures for adhering to project timelines, meeting deliverable schedules, obtaining input from customers, and seeking feedback from stakeholders.
- Identify what data will be collected, who will be responsible for collecting and reporting the data, who is responsible for the accuracy of the performance data, how the data will be stored, how any personally identifiable information (PII) will be protected, and how the information will be used to guide the provision of TTA.

Note: Applicants are **not** required to submit performance data with the application. Rather, performance measure information is included as an alert that successful applicants will be required to submit performance data as part of each award's reporting requirements.

OJP will require each successful applicant to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. Applicants can visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

A list of performance measure questions for Categories 5–7 can be found at [Training and Technical Assistance \(TTA\) Reporting Portal TTA and Deliverable Performance Metrics Extract from Data Dictionary \(ojp.gov\)](#).

Categories 5–7 award recipients will be required to submit performance measurement data in the [TTA Reporting Portal](#) and separately submit a semi-annual performance reports in JustGrants. BJA will provide further guidance on the post-award submission process, if selected for award.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "Note on Project Evaluations" section in the [OJP Grant Application Resource Guide](#).

Goals, Objectives, Deliverables, and Timeline

The applicant will submit the FY 22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative goals, objectives, and deliverables in the JustGrants web-based form.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

The applicant will complete the JustGrants web-based budget form. See the [OJP Grant Application Resource Guide for additional information](#).

If the applicant is seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form **must be a minimum of 30% of award funding**.

The budget narrative must also describe how the activities that will be funded with the (minimum) 30% of award funding provided to the subrecipient **specifically relate to the priority consideration requested under Priority 1(B)** and described in the Capabilities and Competencies section of the application.

Indirect Cost Rate Agreement (if applicable)

The applicant will submit its indirect cost rate agreement by uploading it as an attachment in JustGrants. See the

[OJP Grant Application Resource Guide for additional](#) information.

Financial Management Questionnaire (including applicant disclosure of high-risk status)

The applicant will download the questionnaire, complete it, and submit it by uploading it as an attachment in JustGrants. See the [OJP Grant Application Resource Guide for the link to the questionnaire and additional information](#).

Disclosure of Process Related to Executive Compensation

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating its “Disclosure of Process Related to Executive Compensation” provisions. Applicants to this solicitation are not required to provide this disclosure.

Additional Application Components

The Applicant will attach the additional requested documentation in JustGrants.

Tribal Authorizing Resolution

An application in response to this solicitation may require inclusion of tribal authorizing documentation as an attachment. If applicable, the applicant will submit the tribal authorizing documentation by uploading it as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for information on tribal authorizing resolutions.

Timeline Form

Applicants should submit as an attachment a realistic timeline or milestone chart that indicates major tasks associated with the goals and objectives of the program, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using “Year 1,” “Month 1,” “Quarter 1,” etc., not calendar dates (see [Sample Timelines](#)). Applicants should submit the timeline as a separate attachment. Upon receipt of an award, the recipient may revise the timeline, based on the training and technical assistance that OJP will provide.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will submit documentation of its research and evaluation independence and integrity by uploading it as an attachment in JustGrants. For additional information, see the [OJP Grant Application Resource Guide](#).

Documentation of Proposed Subrecipients

Indicate proposed subrecipients, including the name, organizational affiliation, city and state of the proposed subrecipient entity, and key activities. Applicants will submit this information by uploading it as an attachment in JustGrants.

Staff Résumés and/or Position Descriptions and Qualifications Relative to Their Job Roles

Identify which staff are considered key project staff. Applicants will submit the résumés by uploading the document as an attachment in JustGrants.

CVIPI Team, Memorandums of Understanding (MOUs), Letters of Support, and Other Supportive Documents

Applicants should include an attachment labeled “CVIPI Team” with the names of participants on the team and the names of their agencies.

Each applicant is strongly encouraged to submit, as part of its application, an MOU signed by each individual, organization, or agency partnered on the program. For sample MOUs, please visit <https://www.lisc.org/our-initiatives/safety-justice/cbcr/resources/tools-templates/memorandum-understanding/>. Each MOU should:

- Describe each partner’s financial and programmatic commitment.
- Describe how each partner’s existing vision and current activities align with those of the CVI partnership.
- Be signed by the applicant and one or more key partners in the program. If the applicant is a unit of government (state, local, or tribal), the MOU must be signed by at least one CVI service provider or CBO.

If submitting a joint application, applicants should provide signed and dated letters of support or MOUs for all the key partners that include the following:

- Expression of support for the program and a statement of willingness to participate and collaborate with it.
- Description of the partner’s current role and responsibilities in the planning process and expected responsibilities when the program is operational.
- Estimate of the percentage of time that the partner will devote to the planning and operation of the project.

Supporting Documentation of Past TTA Delivery Experience (Categories 5–7)

Attach documentation of prior experience delivering TTA, including: URL of a website built and maintained, example of individualized technical assistance work plan, sample policy documents, fact sheets, and sample curriculum. Applicants will submit the examples by uploading the document as an attachment in JustGrants.

Planning Team Structure

A description of the team structure should be referenced in the proposal narrative and be submitted as an attachment labeled “Planning Team.”

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

Complete and submit the SF-LLL in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Applicant Disclosure of Duplication in Cost Items

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

If applicable, submit the DOJ High Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High Risk Grantee is an award recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or is otherwise not responsible. See the [OJP Grant Application Resource Guide](#) for additional information.

How to Apply

Step 1: The applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov.

For additional information, see the “How to Apply” section in the [OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** must be submitted in Grants.gov by 8:59PM ET on June 16, 2022

The **full application** must be submitted in JustGrants by 8:59PM ET on June 21, 2022

OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates to allow sufficient time to correct errors and resubmit by the submission deadlines if a rejection notification is received. To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline.

Experiencing Unforeseen Technical Issues

An applicant that experiences unforeseen SAM.gov, Grants.gov, or JustGrants technical issues beyond its control that prevent application submission by the deadline, must demonstrate all efforts in requesting technical support in order to submit an application by the deadline. Technical support is available via phone and email to the applicable SAM.gov, Grants.gov, or JustGrants support centers or service desks in which an applicant received a ticket number for resolution. If an applicant misses a deadline due to unforeseen technical difficulties, the applicant may request a waiver to submit an application after the deadline. *Note: If an applicant does not submit all the required Grants.gov forms by the Grants.gov deadline, the applicant will not be able to proceed to the JustGrants portion of the application process.*

An applicant experiencing technical difficulties with the following systems must contact the associated support desk indicated below to report the technical issue and receive a tracking number:

- Grants.gov - contact the [Grants.gov Customer Support Hotline](#)
- SAM.gov - contact the [SAM Help Desk \(Federal Service Desk\)](#)
- JustGrants - contact the JustGrants Support Desk at JustGrants.Support@usdoj.gov or 833-872-5175

An applicant requesting a waiver to submit a late application must document their request for technical assistance in an email to the OJP Response Center at grants@ncjrs.gov **within 24 hours after the application deadline** to request approval to submit its application after the deadline. If an applicant has technical issues with Grants.gov, the applicant must contact the OJP Response Center within 24 hours of the Grants.gov deadline to request approval to submit after the deadline. However, waiver requests will not be reviewed until after the JustGrants deadline to allow time for all waivers to be submitted. Waiver requests to submit after the submission deadline must:

- Describe the technical difficulties experienced;
- Include a timeline of the applicant's submission efforts (e.g., what date and time did the error occur, what date and time was action taken to resolve the issue and resubmit; and what date and time did support representatives respond)

- Include an attachment(s) of the complete grant application and all required documentation and material; and
- Include the applicant's Unique Entity Identifier (UEI), any applicable SAM.gov tracking number(s), Grants.gov Help Desk, and JustGrants Support Desk Ticket Numbers.

OJP will review each request for late submission and required supporting documentation and notify the applicant whether the request has been approved or denied. For more details on the waiver process, OJP encourages applicants to review the “Experiencing Unforeseen Technical Issues” section in the [OJP Grant Application Resource Guide](#).

Application Review Information

Review Criteria

a. Merit Review Criteria

Applications under Categories 1–4 that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

1. Statement of the Problem/Description of the Issue (20%) - evaluate the applicant's understanding of the program/issue to be addressed.
2. Project Design and Implementation (40%) - evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
3. Capabilities and Competencies (25%) - evaluate the administrative and technical capacity of the applicant to successfully accomplish the goals and objectives.
4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (5%) - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
5. Budget (10%) - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

Applications under Categories 5–7 that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

1. Statement of the Problem/Description of the Issue (15%) - evaluate the applicant's understanding of the program/issue to be addressed.
2. Project Design and Implementation (35%) - evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
3. Capabilities and Competencies (35%) - evaluate the administrative and technical capacity of the applicant to successfully accomplish the goals and objectives.
4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (5%) - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
5. Budget (10%) - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

b. Other Review Criteria/Factors

Other important considerations for BJA include geographic diversity, strategic priorities (specifically including, but not limited to, those priority areas already mentioned), available funding, past performance, and the extent to which the Budget Worksheet and Budget Narrative (web-based form) accurately explain project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements, will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the review criteria listed above.

OJP screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are common requirements applicable to all OJP solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Information Technology (IT) Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the “Program Description” section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports. Award recipients typically must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), see the solicitation cover page.

For contact information for Grants.gov, see the solicitation cover page.

For contact information for JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the [OJP Grant Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the [OJP Grant Application Resource Guide](#) for information on how to provide feedback to OJP.

Application Checklist

FY22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative

This application checklist has been created as an aid in developing an application. The [DOJ Application Submission Checklist](#) is another resource.

What an Applicant Must Do:

Prior to registering in Grants.gov:

- Confirm your Entity's [System Award Management \(SAM\)](#) Registration Information (see [OJP Grant Application Resource Guide](#))

To register in Grants.gov:

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [OJP Grant Application Resource Guide](#))

To find the funding opportunity:

- Search for the funding opportunity in Grants.gov using the opportunity number, Assistance Listing or keyword(s)
- Select the correct Competition ID
- Access the funding opportunity and application package (see Step 7 in the [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)

- Read OJP policy and guidance on conference approval, planning, and reporting available at <https://www.ojp.gov/funding/financialguidedo/iii-postaward-requirements#6g3y8> (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

- Review the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2022 Awards](#)” in the [OJP Funding Resource Center](#).

Review Scope Requirement:

- The federal amount requested is within the allowable limits.

Review Eligibility Requirement:

See solicitation cover page.

Prepare to submit the Application for Federal Assistance standard form (SF)-424 and Disclosure of Lobbying Activities form (SF-LLL)

- Review Information to complete the Application for Federal Assistance (SF-424) in Grants.gov
- Submit Intergovernmental Review
- Complete Standard Applicant Information (SF-424 information from Grants.gov)
- Submit the **SF-424** and **SF-LLL** in Grants.gov

After the SF-424 and SF-LLL submission in Grants.gov, receive Grants.gov email notifications that:

- Submission has been received in Grants.gov
- Submission has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If no Grants.gov receipt and validation, or if error notifications are received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at Grants.gov customer support webpage, or email at support@grants.gov regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

Receive email notification to complete application in JustGrants:

- Proceed to complete application in JustGrants

Content of Application Submission: Critical Application Elements

The following items are critical application elements required to pass the basic minimum requirements review. If OJP determines that an application does not include the following elements, it will neither proceed to peer review, nor receive further consideration.

- Proposal Abstract
- Proposal Narrative
- Budget Worksheet and Budget Narrative (web-based form)
- Timeline

Budget and Associated Documentation:

- Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))

- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))

Additional Application Components:

- Tribal Authorizing Resolution (if applicable) (see [OJP Grant Application Resource Guide](#))
- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
- Request and Justification for Employee Compensation; Waiver (if applicable) (see [OJP Grant Application Resource Guide](#))
- Documentation of Proposed Subrecipients
- Staff Résumés and/or Position Descriptions
- Planning team
- CVIPI Team, MOUs, Letters of Support, and Other Supportive Documents
- Supporting Documentation of Past TTA Delivery Experience (Categories 5–7)

Disclosures and Assurances:

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure of Duplication in Cost Items (see [OJP Grant Application Resource Guide](#))
- DOJ Certified Standard Assurances (see [OJP Grant Application Resource Guide](#))
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))

Submit application in JustGrants:

- Application has been successfully submitted in JustGrants

If no JustGrants application submission, validation, or if error notifications are received:

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties.