



# HARRIS COUNTY, TEXAS

Office of Budget Management 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135  
Grants Coordination Section - Conveyance Form Application  Award

<b>Department Name / Number</b>	<b>DUNs</b>	<b>Grant Title</b>
Harris County Resources For Children And Adults - 880	072206378	Community Based Child Abuse Prevention Grants (ARPA)
<b>Funding Source:</b> U.S. Department of Health & Human Services: CFDA# 93.590	<b>Grant Agency:</b> Texas Department of Family and Protective Services	
<b>Program Year:</b> 1 st	<b>Program Ending:</b>	
<b>Grant Begin Date:</b> 04/01/2022	<b>Grant End Date:</b>	03/31/2026
<b>Grant Org. Key:</b>	<b>If applicable, Prior Year Org. Key:</b> N/A	

**Grant Description:**

The objectives of the Community-Based Child Abuse Prevention Grants are (1) to support community-based efforts to develop, operate, expand, and enhance, and coordinate initiatives, programs, and activities to prevent child abuse and neglect and to support the coordination of resources and activities to better strengthen and support families to reduce the likelihood of child abuse and neglect; and (2) to foster understanding, appreciation and knowledge of diverse populations in order to effectively prevent and treat child abuse and neglect. Supplemental funding for this program was authorized in the American Rescue Plan Act of 841.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$543,046.21	\$543,046.21	\$0.00
Non-Labor	\$81,953.79	\$81,953.79	\$0.00
Sub Tot. Incremental Cost	\$625,000.00	\$625,000.00	\$0.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
<b>TOTALS</b>	<b>\$625,000.00</b>	<b>\$625,000.00</b>	<b>\$0.00</b>

\* under development

**Full Time Equivalent Positions**

**% of Positions Paid by Grant**

**Date Guidelines are Available**

**Grant Submittal Deadline Date**

**Grant Discussion:**

If awarded, these funds would be used to buttress the Community Youth Development Program by adding American Rescue Plan Act (ARPA) funding in the amount of \$625,000. These additional funds would go to communities in addition to those currently served to help promote the safety and well-being of children, families and communities and to provide relief to address the continued impact of the COVID-19 pandemic. The application is still being developed but budget is requested for grant personnel and operating needs for the four-year grant period. There is no match requirement.

**County Funded Cost Projection**

Year	Required	Discretionary
2022	-	-
2023	-	-
2024	-	-
2025	-	-
2026	-	-

Completed by:  Cadow, Eric

Date: 11/16/2021

Reviewed by:

Date: 11/16/21

THE STATE OF TEXAS     §

COUNTY OF HARRIS       §

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with the following members present:

Lina Hidalgo	County Judge
Rodney Ellis	Commissioner, Precinct No. 1
Adrian Garcia	Commissioner, Precinct No. 2
Tom S. Ramsey	Commissioner, Precinct No. 3
R. Jack Cagle	Commissioner, Precinct No. 4

and the following members absent: \_\_\_\_\_, constituting a quorum, when among other business, the following was transacted:

**ORDER AUTHORIZING RENEWAL OF GRANT BETWEEN  
HARRIS COUNTY  
AND  
TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES  
(TRIAD Community Youth Development)**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Hidalgo	[ ]	[ ]	[ ]
Comm. Ellis	[ ]	[ ]	[ ]
Comm. Garcia	[ ]	[ ]	[ ]
Comm. Ramsey	[ ]	[ ]	[ ]
Comm. Cagle	[ ]	[ ]	[ ]

The meeting chair announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that the County Judge is authorized to execute the attached grant application and to sign any ancillary grant documents between Harris County Resources for Children and Adults and Texas Department of Family and Protective Services. Harris County Resources for Children and Adults is authorized to spend up to \$625,000 in consideration of the services performed under this Grant.

**RESOLUTION**

**WHEREAS**, Harris County Commissioners Court finds it in the best interest of the citizens of Harris County that Harris County Resources for Children and Adults (HCRCA) be allowed to apply for expansion funding to the existing Community Youth Development grant for grant years 2022 through 2025; and

**WHEREAS**, Harris County Resources for Children and Adults will not be required to provide additional matching funds for the expansion of said Program as stated by the funder Texas Department of Family and Protective Services; and

**WHEREAS**, Harris County Commissioners Court agrees that in the event of loss or misuse of the Texas Department of Family and Protective Services funds, The Harris County Commissioners Court assures that the funds will be returned to the Texas Department of Family and Protective Services in full; and

**WHEREAS**, Harris County Commissioners Court designates the County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that Harris County Commissioners Court approves request for permission to apply to Texas Department of Family and Protective Services for Community Based Child Abuse Prevention (CBCAP) ARPA Innovation Grant, 4-year funding, as an expansion to existing Community Youth Development (CYD) Contract in the total amount of \$625,000 on a cost reimbursement basis.

SIGNED: \_\_\_\_\_

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Grants Application Number: N/A

**Alegado, Evangeline (CPS)**

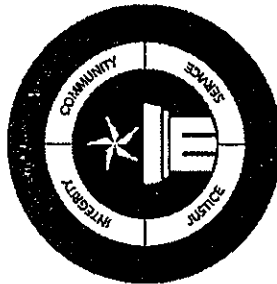
**Subject:** FW: DFPS/PEI: CBCAP ARPA FUNDING OPPORTUNITY - INNOVATION GRANTS

**From:** Bangs, Tiffany (CAO)  
**Sent:** Monday, November 8, 2021 4:26 PM  
**To:** Broussard, Matthew (CPS) <[Matthew.Broussard@cps.hctx.net](mailto:Matthew.Broussard@cps.hctx.net)>  
**Cc:** Langan, Gulsah (CPS) <[Gulsah.Langan@cps.hctx.net](mailto:Gulsah.Langan@cps.hctx.net)>  
**Subject:** DFPS/PEI: CBCAP ARPA FUNDING OPPORTUNITY - INNOVATION GRANTS

Good afternoon,

I have reviewed the documents and everything is good to go.

Thank you,



**Tiffany Bangs**  
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General Counsel Division  
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## **Community Based Child Abuse Prevention (CBCAP) American Rescue Plan Act (ARPA) Innovation Grants**

The Texas Department of Family and Protective Services (DFPS) Prevention and Early Intervention (PEI) division is pleased to announce Community Based Child Abuse Prevention (CBCAP) American Rescue Plan Act (ARPA) Innovation Grants available to Healthy Outcomes through Prevention and Early Support (HOPES); Family and Youth Success (FAYS); Community Youth Development (CYD); Fatherhood EFFECT (Educating Fathers for Empowering Children Tomorrow); Texas Service Members, Veterans, and Families (SMVF); and Texas Nurse Family Partnership (TNFP) grantees.

PEI is requesting applications for innovative research or demonstration projects that support federal use of funds and meet the goal and priorities below.

### **Goal**

To develop, implement, and learn from innovations that promote the safety and well-being of children, families, and communities, and provide relief to address the continued impact of the Covid-19 pandemic.

For the purpose of this funding opportunity, an innovation is defined as a process, product, strategy, activity, practice, or research effort that extends the impact of existing PEI-funded grant services and has the potential for shared learning among PEI grantees. Grantees may propose to improve or expand activities currently being implemented or to develop new projects, strategies, practices, or research efforts. PEI recognizes diversity among grantees and that the innovative nature of a project can differ according to the size, tenure, and experience of grantees. Grantees are encouraged to propose innovations that reflect the readiness level of their organization, are realistic and attainable, and provide an opportunity for growth and improvement.

### **Background**

This opportunity is made available with supplemental funding provided under the American Rescue Plan Act (ARPA) of 2021 to PEI as the recipient of Community Based Child Abuse Prevention (CBCAP) federal funding. ARPA CBCAP supplemental funding is intended to enhance community-based, prevention focused programs and activities consistent with the CBCAP use of funds. The purpose of the CBCAP program is:

1. To support community-based efforts to develop, operate, expand, enhance, and coordinate initiatives, programs, and activities to prevent child abuse and neglect and to support the coordination of resources and activities to better strengthen and support families to reduce the likelihood of child abuse and neglect.
2. To foster understanding, appreciation, and knowledge of diverse populations in order to effectively prevent child abuse and neglect.<sup>i</sup>

For more information, see: [American Rescue Plan of 2021: Community-Based Child Abuse Prevention \(CBCAP\) Program Instruction.](#)

During the pandemic, PEI grantees have evolved programs to reach and serve families in different ways. This opportunity seeks to resource innovative ideas, both as continued responses to challenges communities and families face with the Covid-19 pandemic, and as part of continuous efforts to further effective prevention programming. Grants are an opportunity to implement new, innovative ideas, with the longer-term goal of identifying sustainable, replicable investments for strengthening programs and improving outcomes for children and families.

### **Priorities**

PEI seeks to establish innovative research or demonstration projects that reflect the needs of the community related to primary and secondary prevention and advance one or more of the following priorities:

1. Elevating parent and youth voice and leadership
2. Promoting diversity, equity, and inclusion
3. Meeting families' basic needs
4. Providing crisis support to families

These priorities were identified based on feedback from stakeholders, grantees, and families for what children, families, and communities need during the continuing COVID-19 pandemic. The priorities are intertwined and therefore not mutually exclusive. Projects may target more than one priority simultaneously.

1. **Elevating parent and youth voice, and leadership** - This opportunity demonstrates PEI's commitment to parent and/or youth involvement in planning and implementation as required for CBCAP funding.<sup>ii</sup> Engaging parents and/or youth in service design is essential to assess and strengthen service delivery. The growing national conversation is shifting beyond involvement to true partnership and leadership, which occurs with investment in relationships, leadership skills building, and the creation of meaningful opportunities for parents and youth to participate in decisions. The conversation also relates to a renewed effort to include persons with lived experience in policy making and planning. This strategy seeks to tap into the wisdom and strength of persons experiencing challenges such as poverty, living in underserved communities, or involvement with Child Protective Services. For more information and resources, see [Attachment A](#).
2. **Promoting diversity, equity, and inclusion** – The Administration for Children, Youth, and Families encourages the use of CBCAP ARPA funds to address complex structural issues contributing to child abuse and neglect and specifically to advance racial equity.<sup>iii</sup> Structural racism is a root cause of inequity and disparate outcomes among children and families. Equity is the effort to provide different levels of support based on an individual's or group's needs in order to achieve fairness in outcomes.<sup>iv</sup> PEI works to address structural racism and promote equity by targeting services to underserved communities, looking to communities to identify programming that best meets local needs, and embedding programming in broader coalition-building to promote a

continuum of prevention and early intervention services and a whole family approach. This opportunity recognizes that PEI grantees play a role in advancing equity at the agency and community level. For more information and resources, see [Attachment A](#).

3. **Meeting families' basic needs** – An important CBCAP ARPA goal is to raise children out of poverty. The past year put a spotlight on communities disproportionately impacted as a result of the compounding challenges of the pandemic on top of historically persistent poverty and inequality. As families continue to experience financial stress and hardship, this opportunity seeks demonstration projects to alleviate this stress with concrete supports to better understand how financial support addresses root causes of vulnerability. Innovations may directly provide financial supports for families enrolled in PEI programs as a child abuse and neglect prevention component. DFPS recognizes that the American Rescue Plan Act provides supplemental funding for many other supports to children and families, such as housing and childcare. It is important that this funding not be used to duplicate these efforts, but rather to provide individualized basic needs support where it is not otherwise available and would strengthen families and reduce the likelihood of child abuse or neglect. Funding may also be used to develop or strengthen cross-agency coordination and collaboration in meeting families' basic needs. This aligns with the CBCAP goal to improve family access to resources and opportunities for assistance available within communities. For more information and resources, see [Attachment A](#).
  
4. **Providing crisis support to families** – In addition to economic stress, the continued Covid-19 pandemic places additional social and emotional stress on families. Home visiting, parent education and support, youth development, and other prevention programs engage with families to support positive family functioning, including social and emotional functioning and mental health. Programs targeting at-risk populations and underserved areas may encounter families with trauma histories and unmet mental health needs. There may be a need to address an immediate stressor or crisis before moving on to establish service goals. For programs who do not provide counseling or mental health services, effective mechanisms for making referrals to community resources are essential. In some cases, providing short-term interventions may be appropriate. This opportunity seeks demonstration projects that help families enrolled in PEI programs to cope with stressors that impact child vulnerability including the additional stress brought on by the Covid-19 pandemic. For more information and resources, see [Attachment A](#).

**Deliverables and Required Activities:**

Deliverables for this funding opportunity will include:

1. Final implementation Plan – Development of a complete project proposal including a detailed logic model, project plan, and timeline, within 60 days of the start of grant award. (PEI will provide additional instructions dependent on the proposed project.)
2. Quarterly Reports – Grantees will report and share progress through quarterly reports (template will be provided).

Required activities for this funding opportunity will include:

1. Participation in peer-sharing calls, as requested.
2. Monthly reports on program progress and barriers faced to be incorporated into monthly calls with PEI (template will be provided).
3. For the duration of the funding opportunity, enter program, service and activities documentation in PEIRS as directed/outlined by PEI. (Specific data requirements and processes will be provided, dependent on the proposed activity.)

PEI will provide templates and a deliverable schedule with specific deadlines.

**Timeline**

1. Funding Opportunity Release Date: October 21, 2021
2. Webinar Date: October 29, 2021
3. Questions Due: November 9, 2021
4. Post Answers to Questions Due: November 16, 2021
5. Funding Opportunity Applications Due: December 15, 2021
6. Tentative Awards Announced: February 14, 2022
7. Negotiation Period: February 21, 2022 – March 31, 2022
8. Notice of Awards Issued: April 1, 2022
9. Estimated Start Date: April 1, 2022
10. Execute FO Amendments: May 1, 2022

**Eligible Applicants:** Healthy Outcomes through Prevention and Early Support (HOPES); Family and Youth Success (FAYS); Community Youth Development (CYD); Fatherhood EFFECT (Educating Fathers for Empowering Children Tomorrow); Texas Service Members, Veterans, and Families (SMVF); and Texas Nurse Family Partnership (TNFP) grantees.

**Period of Performance:** If awarded, grantee must spend funding for Innovation Grants on activities conducted between March 1, 2022, and August 31, 2025.

**Number of Awards and Contract Amendment.** The total amount available for these opportunities is estimated for each Fiscal Year (FY) as follows:

	FY 2022	FY 2023	FY 2024	FY 2025	Total
CBCAP ARPA Funding Opportunity	\$600,000	\$1,050,000	\$1,050,000	\$1,000,000	\$3,700,000

PEI anticipates making 6-10 awards between \$60,000 - \$100,000 per grantee for Fiscal Year 2022 and \$105,000 - \$175,000 per grantee for Fiscal Years 2023 through 2025. Grantees awarded additional funds will receive a Notice of Award to include additional requirements and



funding. PEI will follow up with an amendment to the existing grant agreement to include the award amount and additional requirements. Grantees whose current grant term expires during this performance period (Fatherhood EFFECT and FAYS) may receive continued Innovation Grant funding if awarded a new grant.

### **Payment**

Grant payments are quarterly and contingent upon review, evaluation, and approval of each quarterly report. Final payment is contingent upon evaluation and acceptance of the final quarterly report and final deliverables.

**Application Requirements.** Applications for this funding opportunity must include the following elements.

1. Implementation plan as an appendix to existing Project Work Plan (PWP), including the following (no more than 10 pages):
  - a. Describe the innovation (process, product, strategy, activity, practice, or research effort) and the priority/priorities advanced by the project:
    - i. Elevating parent and youth voice and leadership
    - ii. Advancing diversity, equity, and inclusion
    - iii. Meeting family's basic needs
    - iv. Providing crisis support to families
  - b. Who is the target population (such as service recipients or subject of research conclusions)?
  - c. How does the proposed innovation meet community needs and respond to challenges experienced by the agency, community, and/or families as a result of the continued Covid-19 pandemic?
  - d. How does the innovation improve upon the grantees' existing PEI programming and promote community-based and prevention focused programs and activities that strengthen and support families to prevent child abuse and neglect?
  - e. Describe the innovative nature of the project. What makes the project unique and of interest to other grantees? If the innovation is a research project, please describe any data or surveys that may be utilized.
  - f. Describe the opportunity to learn from the project to support replication of successful strategies and practices in the priority areas. What are the benefits? How will they be measured? Please include a one-page high-level logic model. The logic model is included in the 10-page limit.
  - g. Describe community collaboration efforts. How will communities be involved in planning and/or implementation? This may include youth or parent participant voice or other efforts to reach out to families or community-based agencies.
  - h. Describe staff qualifications relevant to implementation. What staff members will be responsible for implementation? Include whether they are existing or will be newly hired, and who they will report to, including subcontractors.
  - i. Note any significant risks associated with your implementation plan and how you would mitigate and manage them.

2. Completed Innovation Grant Funding Opportunity Budget Form 2030
  - a. Cost estimates
  - b. Budget narrative with methodology.

**Evaluation.** PEI will evaluate proposals based on the following:

1. Quality of Implementation Plan
2. Innovative nature of the proposal and opportunity for shared learning
3. Readiness to administer funds and respond to risks
4. History of the grantees' performance on current PEI grant
5. Proposed staffing plan and qualifications.
6. Budget and Cost

PEI hopes to fund at least one innovation grant for each priority. PEI award decisions will also seek to establish a diversity of approaches, organizational structures, and geographic distribution to maximize our learning.

**Webinar.** For all current HOPES, FAYS, CYD, Fatherhood EFFECT, SMVF, and TNFP grantees interested in learning more about this opportunity, please attend a webinar on October 29, 2021, at 11:30 am CST. This webinar will go over in more detail the Innovation Grant funding opportunity for eligible grantees, including the application process, required deliverables, and timelines.

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

+1 469-998-7368,,975374307# United States, Dallas

Phone Conference ID: 975 374 307#

**Application Submission:** Implementation plan as an appendix to existing PEI grant Project Work Plan (PWP) meeting requirements in Section III(A)(1), completed budget template meeting requirements listed in Section III(A)(2) with the subject line: "PEI Innovation Grant Funding Opportunity Application - Grantee Name - Contract Number" to [PEIContracting@dfps.texas.gov](mailto:PEIContracting@dfps.texas.gov).

CYD PEI Expansion  
 Budget Proposal  
 Sept 1, 2022 - Aug 30, 2025

Categories	03/01/22 - 08/31/22 Yr1 FY22 Budget	09/01/22 - 08/31/23 Yr2 FY23 Budget	09/01/23 - 08/31/24 Yr3 FY24 Budget	09/01/24 - 08/31/25 Yr4 FY25 Budget
Case Manager #1	\$25,957.36	\$47,919.60	\$48,587.76	\$49,193.28
Case Manager #2	25,957.36	47,919.60	48,587.76	49,193.28
<b>Total Salaries</b>	<b>\$51,914.72</b>	<b>\$95,839.20</b>	<b>\$97,175.52</b>	<b>\$98,386.56</b>
<b>Fringes</b>				
FICA	\$3,971.48	\$7,331.70	\$7,433.93	\$7,526.57
Gr Insurance (\$16,390/staff/yr)	18,029.00	32,906.08	32,906.08	32,906.08
Worker's Comp	456.85	843.38	855.14	865.80
Unemployment Ins	51.91	95.84	97.18	98.39
Retirement	8,150.61	15,046.75	15,256.56	15,446.69
<b>Total Fringes</b>	<b>\$30,659.85</b>	<b>\$56,223.75</b>	<b>\$56,548.88</b>	<b>\$56,843.53</b>
<b>Total Salaries and Fringes</b>	<b>\$82,574.57</b>	<b>\$152,062.95</b>	<b>\$153,724.40</b>	<b>\$155,230.09</b>
<b>Supplies(Office/Program)</b>	\$360.00	\$360.00	\$360.00	\$360.00
Equipment (Yr1 only -2 laptop and accessories)	4,400.00	0.00	0.00	0.00
Telephone (2 cell phone service @ \$50/mo)	600.00	1,200.00	1,200.00	1,200.00
Mileage (100 miles x \$.56/mile x 2 staff)	672.00	1,344.00	1,344.00	1,344.00
Fees and Services	11,393.43	20,033.05	18,371.60	16,865.91
<b>Total</b>	<b>\$100,000.00</b>	<b>\$175,000.00</b>	<b>\$175,000.00</b>	<b>\$175,000.00</b>

**Fringe Rates**

FICA	7.65%
Gr Insurance (\$16,390/staff/yr)	34.73%
Worker's Comp	0.88%
Unemployment Ins	0.10%
Retirement	15.70%
<b>Total Fringes</b>	<b>59.06%</b>

Supplies(Office/Program)  
 Equipment (Yr1 only -2 laptop and accessories)  
 Telephone (2 cell phone service @ \$50/mo)  
 Mileage (100 miles x \$.56/mile x 2 staff)  
 Fees and Services