THE STATE	E OF TEXAS	§			
COUNTY	F HARRIS	§			
					exas, Met in a regular session at its regular term at Houston, Texas, on,
with the foll	owing membe	rs presen	t:		
	Judge Hidalg Rodney Ellis Adrian Garci Tom S. Ram Lesley Brion	a sey, P.E.	Comm Comm	issioner, P issioner, P	
and the foll	owing membe	rs absent	:		<u>,</u>
constituting	a quorum, wh	nen amon	g other	business, t	he following was transacted:
					PUBLIC HEALTH to provide the temporary Network grant.
Commissio Commissio motion for a following vo	ners Court ad adoption of th	opt the or e order. T	der. Co	mmissione	introduced an order and moved that rseconded the g with it the adoption of the order, prevailed by the
		Ye	s No	Abstain	
	Judge Hidalo	go []	[]	[]	
	Comm. Ellis	[]	[]	[]	
	Comm. Gard		[]	[]	
	Comm. Ram			[]	
	Comm. Brior	nes []	[]	[]	

The meeting chair announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that the County Judge is authorized to approve Harris County Public Health to apply to provide temporary transfer funds in the amount of \$15,000.00 from General Fund 1000, for the U.S. Department of Health and Human Services / Environmental Health Specialist Network, for the funding period effective September 30, 2024 to September 29, 2025. We also request permission to extend 2 position(s) associated with this grant.

The documents are attached hereto and incorporated herein and incorporated as if set out in full word for word. Harris County is authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

County Auditor's Form 1294	
Harris County, Texas (03/10)	

## REQUEST FOR SIMULTANEOUS SUBMISSION OF GRANT AWARD AND REVENUE CERTIFICATION TO COMMISSIONERS COURT

Department Name	Department Number	Date
Public Health Services	275	8/28/24
Department Contact Name	Department Contact Teleph	none Number
Richard Williams	832-927-7414	
Date to Present the Grant Award to Commissioners Court for Acceptance	Grant Award Amount to be	Certified
9/19/24	\$15,000.00	
Grant Awarding Agency	•	
U.S. Department of Health and Human Services		
Reason for Simultaneously Submitting Grant Award and Revenue Certification	to Commissioners Court	
Grant begins 09/30/24 Temporary Transfer to cover personnel expenses.		
Richard A. Williams Digitally signed by Richard A. Williams Date: 2024.08.29 15:11:04 -05'00'		
Official/Department Head or Designee Signature	Date	
AUDITOR'S OFFICE APPROVA	AL	
Grants Accounting Manager Signature	Date	
County Auditor or Chief Assistant County Auditor Signature	Date	

HRRM	Form 3	3441			
Harris (	County	ı. TX	(03/0	1/20	23)

Fund Code

Funding Department ID Number

Account (Same for all Business Units)

Project/Grant (Projects or Grants only)

Activity ID (Projects or Grants only)

Business Unit PC (Projects or Grants only)

	POSITION	MANAGE	MENT REQUEST FORM		
Business Unit Name: Public	Health Services		Business Unit Number: 27500		
ousiless Offic Name			Busiliess Offic Number.		
		SECTION I – 1	TYPE OF REQUEST		
Functio	n	Check	C	Comments	
B 92 11 1 1		Applicabl			
Position Update		<u> </u>	May require Commissioners Court approval		
Position Reclassification			May require Commissioners C	ourt approval	
New Position Request			Requires Commissioners Cour	t approval	
Is computer usage < 25%?		Yes ,	No Does not require annual Cyber	rsecurity training if "Yes"	
	SE(	TION II - RE	ASON FOR REQUEST		
	JEC		AJON I ON NEQUEST		
Year 5 of the 5-year	ar grant cycle h	nas been	approved and position	is need to be extended	
	CECTI		DOSED FEFFCEN/F DATE		
	SECII	ON III – PRO	POSED EFFECTIVE DATE		
	г				
Proposed Effective Date	10/5/24			For requests requiring Commissioners	
·				vill be the first pay period after approval.	
Grant Effective Date	From: 09/30/2024		<sub>To:</sub> 9/29/25		
		SECTION IV -	- POSITION DATA		
	Current			pposed	
Use "Pos_List_File" (PCN	tion or change appropriate field(s) for				
			Number of Positions	g position.	
Position Title	Statistical Suppo	rt Apolyot	Position Title (30 Spaces Maximum)		
Job Code Number	Statistical Suppo 000053	n Analyst	Job Code Number		
			Job Code Number  Job Code Description		
Job Code Description Position Number	Analyst III		Position Number (HRRM Use Only)		
Company (CS, FC, HC, JV or PA)	10005329 HC		Company (CS, FC, HC, JV or PA)		
Business Unit	27500		Business Unit		
Home Department ID Number 2752011			Home Department ID Number		
Location DEFAULT			Location		
Full Time, Part Time or Temporary  Full Time			Full Time, Part Time or Temporary		
Budgeted Hours 40			Budgeted Hours		
Salary Range Maximum	42.75		Salary Range Maximum		
FLSA Code	1		FLSA Code		
Reports To Position Number	10005457		Reports To Position Number		
הבאסונים זים בספונוטוו ואמוווטפו	10005457		Liveholity to Logition Mailing		

Richard A. Williams Date: 2024.07.24 16:19:30 -05'00'	7/24/24
Business Unit Approval (Business Unit Head or Designee)	Date

Fund Code

Funding Department ID Number

Account (Same for all Business Units)

Project/Grant (Projects or Grants only)

Activity ID (Projects or Grants only)

Business Unit PC (Projects or Grants only)

510010

10001

FY25\_EHSNET

2601

27520110

510010

10001

PH001

FY24\_EHSNET

HRRM Form 3441	
Harris County, TX	(03/01/2023)

Business Unit PC (Projects or Grants only)

Project/Grant (Projects or Grants only)

Activity ID (Projects or Grants only)

## **POSITION MANAGEMENT REQUEST FORM**

Business Unit Name: Public H	ealth Services			Business Unit N	Number: 27500	
	S	ECTION I —	- TYPE	OF REQUEST		
Function		Check Applicable		Comn	Comments	
Position Update		<b>I</b>		May require Commissioners Court	approval	
Position Reclassification		H		May require Commissioners Court approval		
New Position Request		<del>   - </del>		Requires Commissioners Court app	· · ·	
'		Yes	✓No	<u>'</u>		
Is computer usage < 25%?		res	▼ NO	Does not require annual cybersect	anty training it fes	
	SEC	TION II – R	EASO	N FOR REQUEST		
Year 5 of the 5-year	grant cycle h	as beer	n app	proved and positions r	need to be extended	
	SECTIO	N III – PRO	OPOSE	D EFFECTIVE DATE		
	SECTIO	<b>714</b> III	0. 03.	S LITECTIVE DATE		
Proposed Effective Date 1 111/3/24				e must be the beginning of a pay period. For requests requiring Commissioners art approval, the earliest effective date will be the first pay period after approval.		
Grant Effective Date From: 09/30/2024			To:	9/29/25		
	S	SECTION IV	/ – POS	SITION DATA		
	irrent			Propose		
Use "Pos_List_File" (PCN De	ownload) to complete al	l fields	0	omplete all fields for a new position o		
			Ni	existing pos	sition.	
Position Title	Curanian Food 6	Cofoty Crowt		nber of Positions		
Job Code Number	Supervisor, Food S 000546	Daiety Grafft	_	tion Title (30 Spaces Maximum)  Code Number		
Job Code Number  Job Code Description	Supervisor IV			Code Number Code Description		
Position Number	10005457			tion Number (HRRM Use Only)		
Company (CS, FC, HC, JV or PA)	HC			npany (CS, FC, HC, JV or PA)		
Business Unit	27500			iness Unit		
Home Department ID Number	27520110			ne Department ID Number		
Location	DEFAULT		_	ation		
Full Time, Part Time or Temporary Full Time			_	Time, Part Time or Temporary		
Budgeted Hours 40				geted Hours		
Salary Range Maximum 50.40				ry Range Maximum		
FLSA Code 1				A Code		
Reports To Position Number	10005440		_	orts To Position Number		
Fund Code	2601		<del></del>	d Code		
Funding Department ID Number	27520110			ding Department ID Number		
Account (Same for all Business Units) 510010		_	ount (Same for all Business Units)	510010		

Richard A. Williams Date: 2024.07.24 16:19:01 -05'00'	7/24/24
Business Unit Approval (Business Unit Head or Designee)	Date

Business Unit PC (Projects or Grants only)

FY25\_EHSNET

TUUUT

Project/Grant (Projects or Grants only)

Activity ID (Projects or Grants only)

PH001

FY24\_EHSNET

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