

b. In Texas

	Dept.	No.	Purpose	Date(s)	Location	Cost	Fund
1.	OMB	1	Texas Women in Public Finance Conference	1/19-20	San Antonio	\$615	General
2.	OCE	1	Backflow Prevention Assembly Tester certification training	12/5-9/2022	Houston	\$700	General
3.	OCE	5	Women in Transportation sponsorship & events	TBD	Houston	\$1,500	General
4.	OCE	2	Texas Transportation Forum	1/29-31	Austin	\$2,610	General
5.	OCE	3	Texas Onsite Wastewater Association Conference*	3/6-8	Waco	\$2,322	General
6.	FCD	2	Region 6 cooperating technical partners workshop	1/30-2/3	Denton	\$2,424	FCD
7.	FCD	3	Texas Water Conservation Association Convention	3/1-3	Bastrop	\$5,955	FCD
8.	TRA	15	O'Reilly online learning training services	Multiple	Houston	\$5,865	TRA
9.	US	19	Fuel tank online certification training	TBD	Houston	\$510	General
10.	US	3	LENS ElasticSearch training	12/15/2022	Houston	\$14,567	Other
11.	PHS	-	DSHS Pub. Health Preparedness trainings, confs., & mtgs.* <i>(\$3,500 appvd. 10/18/2022 for 3 attnds.-add exp. & fund sour.)</i>	FY 2023	Various	\$1,750 \$4,400	General Grant
12.	PHS	2	Certified Texas Contract Developer course	Multiple	Austin	\$3,035	Grant
13.	PHS	12	Gold Lactation Online Conference	Multiple	Houston	\$3,640	Grant
14.	LIB	1	Building salary budgets & matrices in today's econ. virt. training	TBD	Houston	\$239	General
15.	LIB	40	Texas Library Association Conference	4/18-23	Austin	\$55,643 \$10,462	General Other
16.	JUVPROB	1	Multi-systematic Therapy virtual training	1/23-30	Houston	\$950	Grant
17.	JUVPROB	10	Juvenile Law Conference*	2/19-22	Horseshoe Bay	\$12,500	Grant
18.	HCRCA	8	Trauma Talks Conference	2/24	Houston	\$400	Other
19.	CAC	2	D2L stewards of children facilitator virtual workshop	1/25	Houston	\$900	Other
20.	C3	3	Environmental Enforcement classes*	1/11-13	Cleburne	\$1,475	Other
21.	C3	1	Texas Police Chiefs Association Conference*	1/17-19	Austin	\$665	Other
22.	C3	2	National Technical Investigators Association training*	1/24-27	Austin	\$1,240	Other
23.	C3	1	Grant management training*	2/13-14	Humble	\$595	Other
24.	C3	2	Internal Affairs investigations training*	2/15-16	Humble	\$690	Other
25.	C4	5	National Technical Investigators Association Training Conf.*	1/24-27	Austin	\$3,520	Other
26.	C4	1	Cellular technology, records, & analysis training*	2/19-23	Georgetown	\$1,170	Other
27.	C4	1	FBI-LEEDA Executive Leadership Institute training*	5/22-26	Humble	\$795	Other
28.	C4	1	FBI-LEEDA Supervisor Leadership Institute training*	8/7-11	The Woodlands	\$795	Other
29.	C5	-	Court security specialist certification training* <i>(\$800 appvd. 8/2/2022 for 2 attnds.-change funding source)</i>	12/5-9/2022	Pearland	\$800	General
30.	C6	1	Internal Affairs Investigations course*	2/15-16	Humble	\$345	General
31.	SHERIFF	3	Law enforcement related meetings* <i>(13,000 appvd. 9/27/2022 for 2 attnds.-add attnds.)</i>	FY 2023	Various	-	General
32.	SHERIFF	1	Northwestern University Crash Investigation online course	Multiple	Houston	\$1,295	General
33.	SHERIFF	1	Incident management training*	4/3-7	College Station	\$2,165	Other
34.	SHERIFF	6	Texas Tactical Police Officer's Association Conference*	4/12-16	Round Rock	\$4,150 \$1,800	General Other
35.	SHERIFF	9	Rappel Master course*	5/22-26	Humble	\$35,000	Grant
36.	FM	1	Law Enforcement Mgt. Institute of Tx. Internal Affairs course*	11/14-15/2022	Huntsville	\$195	Other
37.	FM	2	Tx. A&M Engineering Ext. Service Leadership Symposium*	1/8-11	Frisco	\$720 \$720	General Other
38.	FM	1	Fire/arson investigator training*	1/24-26	Rosenberg	\$325	Other
39.	FM	2	Emergency Mgt. Assn. of Texas Leadership Symposium*	2/12-15	San Marcos	\$1,470 \$1,260	General Other
40.	CCLK	2	Texas College of Probate Judges workshop	3/8-10	Austin	\$2,140	General
41.	CCLK	3	TAC County Technology In-person/Virtual Conference	5/16-19	Round Rock	\$2,935	General
42.	DCLK	-	County & District Clerks' Association of Texas Conference* <i>(\$5,800 appvd. 11/15/2022 for 4 attnds.-date change)</i>	1/23-27	Round Rock	-	General
43.	DCLK	1	Judicial Committee on Information Technology meetings	Multiple	Austin	\$3,290	General
44.	DCLK	3	TAC County Technology Conference*	5/16-19	Round Rock	\$3,250	General
45.	DA	-	Office media & communication skills training <i>(\$50,000 appvd. 12/13/2022 for 445 attnds.-location change)</i>	FY 2023	Various	-	Other

	Dept.	No.	Purpose	Date(s)	Location	Cost	Fund
46.	OJS	3	Texas State Bar's Juvenile Law Conference	2/19-22	Horseshoe Bay	\$3,145	General
47.	JP 1.2	-	New judge transition (\$792 appvd. 12/13/2022 for 1 atnd.-date & location change)	12/20-21/2022	Austin	-	General
48.	DCTS	40	Newly elected judges orientation	Multiple	Houston	\$900	General
49.	AUD	2	Virtual federal grants training	1/9-13	Houston	\$735	General
50.	PCT4	3	West Houston Leadership Institute & leadership training*	Multiple	Houston	\$6,298	General
Subtotal		231	In Texas average cost per attendee: \$930			\$214,870	
Total		289				\$338,615	

*Travel by county vehicle
FY 2023 = 10/1/22-9/30/23

General \$	Grant \$	Other \$	Total \$
121,852	69,619	147,144	338,615
Cumulative FY 2023	Out of Texas \$	In Texas \$	Total \$
	892,623	1,305,100	2,197,723

IN TEXAS

Travel & Training Request

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Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Office of Management and Budget	[2] Number of Attendees: 1
[3] Subject/Purpose: Texas Women in Public Finance Conference	
[4] Benefit to County: Education for employees on financing options and topics	
[5] Event Dates (travel dates included): January 19-20th	[6] City: San Antonio

[c] Estimated Expenses

[7] Registration Fee:	75.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	110.00	[13] Personal Vehicle Mileage:	250.00
[9] Hotel:	180.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$615.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	615.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$615.00	

Authorized By: Daniel Ramos
(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Office of County Engineer	[2] Number of Attendees: 1
[3] Subject/Purpose: Backflow Prevention Assembly Tester (BPAT)	
[4] Benefit to County: Receive certification/license to test backflow prevention assembly on any water system.	
[5] Event Dates (travel dates included): December 5 - December 9 2022	[6] City: Houston, Texas

[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:	
[9] Hotel:	[14] Vehicle Rental:	
[10] Airline/bus/train:	[15] Other (Explain):	700.00
[11] Parking/Tolls:	Course Cost	
Total Cost:		\$700.00

[16] Use of County Vehicle?

- Yes
- No
- Both *(using county & personal)*

[d] Funding Source

[17] General Fund:	700.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$700.00	

Authorized By: Jeffery Hill, Director Business Operations Systems

(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County Office of the County Engineer	[2] Number of Attendees: 5
[3] Subject/Purpose: Women in Transportation (WTS) Diamond Level Sponsorship to promote the female engineers and planners in HCED who are working in the transportation industry.	
[4] Benefit to County: The Annual Sponsorship provides us with seats at multiple events that support scholarships, networking, and continuing education, as well as 5 full WTS memberships for staff.	
[5] Event Dates (travel dates included): 2023	[6] City: Houston

[c] Estimated Expenses

[7] Registration Fee:	1,500.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,500.00

[16] Use of County Vehicle?

- Yes
 No
 Both (using county & personal)

[d] Funding Source

[17] General Fund:	1,500.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$1,500.00	

Authorized By: John Dyess, Chief Administrative Officer
(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

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(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Engineering Department	[2] Number of Attendees: 2
[3] Subject/Purpose: Texas Transportation Forum 2023	
[4] Benefit to County: The employee will learn critical state and national transportation topics from experts in the transportation field.	
[5] Event Dates (travel dates included): January 29-31, 2023	[6] City: Austin, Texas

[c] Estimated Expenses

[7] Registration Fee:	1,500.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	330.00	[13] Personal Vehicle Mileage:	400.00
[9] Hotel:	200.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	180.00		
Total Cost:			\$2,610.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	\$2,610.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$2,610.00	

Authorized By: John Dyess, Chief Administrative Officer

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Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Office of the County Engineer	[2] Number of Attendees: 3
[3] Subject/Purpose: Texas Onsite Wastewater Association (TOWA) 30th Annual Conference	
[4] Benefit to County: Employees will have better understanding and gain knowledge of new technology in the on-site sewage facility industry.	
[5] Event Dates (travel dates included): March 6-8, 2023	[6] City: Waco, TX

[c] Estimated Expenses

[7] Registration Fee:	837.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	495.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	990.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$2,322.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	2,322.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$2,322.00	

Authorized By: Susan Fraser, Asst. County Engineer
(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

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(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Flood Control District	[2] Number of Attendees: 2
[3] Subject/Purpose: Region 6 2023 Cooperating Technical Partners Workshop	
[4] Benefit to County: Attendees will learn FEMA's programmatic changes and share information on MAAPnext.	
[5] Event Dates (travel dates included): 01/30-02/03/2023	[6] City: Denton

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	550.00	[13] Personal Vehicle Mileage:	354.00
[9] Hotel:	1,500.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	20.00		
Total Cost:			\$2,424.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	2,424.00	[21] Name of Other Source (& fund # if applicable): Flood Control District - 090
Total:	\$2,424.00	

Authorized By: Tina Petersen, Ph.D., P.E., Executive Director
(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

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- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Flood Control District	[2] Number of Attendees: 3
[3] Subject/Purpose: Texas Water Conservation Association (TWCA) Annual Convention	
[4] Benefit to County: To cultivate relationships with the TWCA members, learn about the increase of water and stormwater overlap and the latest on federal affairs, water quality and endangered species.	
[5] Event Dates (travel dates included): 03/01-03/2023	[6] City: Bastrop

[c] Estimated Expenses

[7] Registration Fee:	1,575.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	495.00	[13] Personal Vehicle Mileage:	585.00
[9] Hotel:	3,000.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	300.00		
Total Cost:			\$5,955.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	5,955.00	[21] Name of Other Source (& fund # if applicable): Flood Control District - 090
Total:	\$5,955.00	

Authorized By: Tina Petersen, Ph.D., P.E., Executive Director
(Name may be typed; signature is not required.)

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- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Toll Road Authority - Tolling Operations	[2] Number of Attendees: 15
[3] Subject/Purpose: O'Reilly Online Learning Training Services on Amazon Web Services (AWS), Oracle, Microsoft PMP and other programs for Information Technology Professionals.	
[4] Benefit to County: Employees will benefit by having appropriate training in new technologies to keep up with current and future HCTRA projects.	
[5] Event Dates (travel dates included): January 13, 2023 through January 12, 2024	[6] City: Houston, TX

[c] Estimated Expenses

[7] Registration Fee:	5,865.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$5,865.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	5,865.00	[21] Name of Other Source (& fund # if applicable): 5302/05007000 and 05007001
Total:	\$5,865.00	

Authorized By: Roberto Trevino, P.E. Executive Director
(Name may be typed; signature is not required.)

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# of Attendees:	
Fund Source:	

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- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Universal Services (HCUS) / Fleet	[2] Number of Attendees: 19
[3] Subject/Purpose: Online UST Operator Training for Certification-Fuel tank training. A/B Operator certification for Fuel Group employees and C Operator training for those nearest fuel tanks/pumps daily	
[4] Benefit to County: Safety and compliance for fuel storage and handling	
[5] Event Dates (travel dates included): TBD	[6] City: Houston, TX

[c] Estimated Expenses

[7] Registration Fee:	510.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$ 510.00

[16] Use of County Vehicle?
<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> No
<input type="checkbox"/> Both (using county & personal)

[d] Funding Source

[17] General Fund:	510.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$ 510.00	

Authorized By: MG Richard J. Noriega (Ret) - Executive Director

(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

What additional changes are being requested?

(Only select the changes that apply)

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Universal Services (HCUS) / Enterprise Application Services	[2] Number of Attendees: 3
[3] Subject/Purpose: LENS ElasticSearch for professional development	
[4] Benefit to County: Application improvements and support	
[5] Event Dates (travel dates included): 12/15/2022	[6] City: Houston, TX

[c] Estimated Expenses

[7] Registration Fee:	14,567.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$ 14,567.00

[16] Use of County Vehicle?
<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> No
<input type="checkbox"/> Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	14,567.00	[21] Name of Other Source (& fund # if applicable): LENS CIP
Total:	\$ 14,567.00	

Authorized By: MG Richard J. Noriega (Ret) - Executive Director
(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

What additional changes are being requested?

(Only select the changes that apply)

Table with 2 columns: Field (Court Date, Amount, # of Attendees, Fund Source) and Value (10/18/2022, \$ 3,500.00, 3, General)

- Number of Attendees, Event Dates, City, Estimated Expenses, Use of County Vehicle, Funding Source

[b] Requested Information

Form with fields: [1] Department Name, [2] Number of Attendees, [3] Subject/Purpose, [4] Benefit to County, [5] Event Dates, [6] City

[c] Estimated Expenses

Table with 4 columns: Expense Category (Registration Fee, Per Diem, Hotel, Airline, Parking, Taxi, Mileage, Vehicle Rental, Other), Amount, and Total Cost (\$ 6,150.00)

[16] Use of County Vehicle?

- Yes, No, Both (using county & personal)

[d] Funding Source

Table with 4 columns: Funding Source (General Fund, Grant Fund, Other Source), Amount, Name of Grant & Fund #, and Name of Other Source

Authorized By: Barbie L. Robinson, MPP, JD, CHC — Executive Director (Name may be typed; signature is not required.)

IN TEXAS

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Public Health Services (PHS) / Executive Director's Office (EDO)	[2] Number of Attendees: 2
[3] Subject/Purpose: Certified Texas Contract Developer Course	
[4] Benefit to County: Employees will gain the required knowledge to take the certification exam to better understand the contract and procurement process.	
[5] Event Dates (travel dates included): January 23-26, 2023, TBD	[6] City: Austin, TX

[c] Estimated Expenses

[7] Registration Fee:	750.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	360.00
[9] Hotel:	1,365.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	120.00		
Total Cost:			\$ 3,035.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>	3,035.00	[19] Name of Grant & Fund #: Regional Local Services System - 2601 - 1000100001057 - 1002
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$ 3,035.00	

Authorized By: Barbie L. Robinson, MPP, JD, CHC — Executive Director
(Name may be typed; signature is not required.)

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What additional changes are being requested?

(Only select the changes that apply)

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Public Health Services (PHS) / Community Health and Wellness (CHW)	[2] Number of Attendees: 12
[3] Subject/Purpose: Gold Lactation Online Conference 2023 (Virtual)	
[4] Benefit to County: This conference will allow specific Women, Infants and Children (WIC) staff clients with breastfeeding, the opportunity to receive evidence-based information and continuing education credits.	
[5] Event Dates (travel dates included): April 4-June 30, 2023	[6] City: Houston, TX

[c] Estimated Expenses

[7] Registration Fee:	3,640.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$ 3,640.00

[16] Use of County Vehicle?
<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> No
<input type="checkbox"/> Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>	3,640.00	[19] Name of Grant & Fund #: WIC Grant 2601 - FY23_WIC_PC - 10004
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$ 3,640.00	

Authorized By: Barbie L. Robinson, MPP, JD, CHC – Executive Director
(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Public Library	[2] Number of Attendees: 1
[3] Subject/Purpose: Building Salary Budgets and Matrices in Today's Economy. Building a compensation plan for high performing employees with a goal to establish realistic salary budgets	
[4] Benefit to County: Ongoing evaluation of our pay philosophies and competitive wages	
[5] Event Dates (travel dates included): TBD	[6] City: Houston, TX (Virtual)

[c] Estimated Expenses

[7] Registration Fee:	239.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$239.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	239.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$239.00	

Authorized By: Edward Melton, Executive Director

(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: County Library (285)	[2] Number of Attendees: 40
[3] Subject/Purpose: To attend the Texas Library Association (TLA) Annual Conference.	
[4] Benefit to County: Harris County employees, along various professional tracks, will represent HCPL, bringing back the latest tools, ideas & technologies to help HCPL improve upon and expand existing library services.	
[5] Event Dates (travel dates included): April 18-23, 2023	[6] City: Austin, TX

[c] Estimated Expenses

[7] Registration Fee:	14,626.00	[12] Taxi/Other Ground Transportation:	330.00
[8] Per Diem (\$55 daily):	10,560.00	[13] Personal Vehicle Mileage:	8,270.00
[9] Hotel:	26,732.00	[14] Vehicle Rental:	1,720.00
[10] Airline/bus/train:	1,180.00	[15] Other (Explain):	
[11] Parking/Tolls:	2,687.00		
Total Cost:			\$66,105.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	55,643.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	10,462.00	[21] Name of Other Source (& fund # if applicable): Friends of the Library groups
Total:	\$66,105.00	

Authorized By: Edward Melton, Executive Director
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Juvenile Probation Department	[2] Number of Attendees: One (1) Employee
[3] Subject/Purpose: Multi-systematic Therapy Training (MST)	
[4] Benefit to County: This training program will provide information on working with youth that have mental health issues, as well as teach about resources available, and strategies on how to engage families.	
[5] Event Dates (travel dates included): January 23-30, 2023 (virtual)	[6] City: Houston

[c] Estimated Expenses

[7] Registration Fee:	950.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$950.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>	950.00	[19] Name of Grant & Fund #: TJJD - State Aid Grant - Fund #2602
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$950.00	

Authorized By: Henry Gonzales, Executive Director
(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Juvenile Probation Department	[2] Number of Attendees: Ten (10) Employees
[3] Subject/Purpose: 36th Annual Juvenile Law Conference	
[4] Benefit to County: Receive updates regarding Juvenile Justice related situations/laws. Stay informed as well as staff regarding changes/updates which will enhance our efforts to provide applicable services.	
[5] Event Dates (travel dates included): February 19 - 22, 2023	[6] City: Horseshoe Bay, TX

[c] Estimated Expenses

[7] Registration Fee:	3,750.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	2,200.00	[13] Personal Vehicle Mileage:	550.00
[9] Hotel:	6,000.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$12,500.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>	12,500.00	[19] Name of Grant & Fund #: Texas Juvenile Justice Department - State Aid Grant -Fund #2602
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$12,500.00	

Authorized By: Henry Gonzales, Executive Director
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Resources for Children and Adults	[2] Number of Attendees: 8
[3] Subject/Purpose: Trauma Talks Conference	
[4] Benefit to County: To better serve youth affected by trauma	
[5] Event Dates (travel dates included): February 24, 2023	[6] City: Houston , Texas

[c] Estimated Expenses

[7] Registration Fee:	400.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$400.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	400.00	[21] Name of Other Source (& fund # if applicable):
		Juvenile Case Manager Fee
		Fund 2236 Dept. 88060420 Account 720001
Total:	\$400.00	

Authorized By: Joel Levine, Executive Director 12-27-22
(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: The Children's Assessment Center (CAC)	[2] Number of Attendees: 2
[3] Subject/Purpose: Virtual D2L Stewards Of Children Facilitator Workshop/ CAC staff becomes a facilitator to provide the D2L Stewards of Children Prevention Trainings both virtually and in person.	
[4] Benefit to County: Harris County has a additional facilitator licensed by Darkness to Light to provide child sexual abuse prevention trainings for the Harris County Community.	
[5] Event Dates (travel dates included): 1/25/23	[6] City: Houston (virtual)

[c] Estimated Expenses

[7] Registration Fee:	900.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$900.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	900.00	[21] Name of Other Source (& fund # if applicable): The CAC Foundation
Total:	\$900.00	

Authorized By: Kerry McCracken

(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	<input type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 3	[2] Number of Attendees: 3
[3] Subject/Purpose: ENVIRONMENTAL ENFORCEMENT CLASSES	
[4] Benefit to County: SWORN PERSONNEL WILL BE TRAINED IN ENVIRONMENTAL ENFORCEMENT AND CODING	
[5] Event Dates (travel dates included): JANUARY 11-13, 2023	[6] City: CLEBURNE

[c] Estimated Expenses

[7] Registration Fee:	480.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	495.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	500.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,475.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	1,475.00	[21] Name of Other Source (& fund # if applicable): 59
Total:	\$1,475.00	

Authorized By: Katherine Evans

(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: HARRIS COUNTY CONSTABLES PRECINCT 3	[2] Number of Attendees: 1
[3] Subject/Purpose: TEXAS POLICE CHIEFS ASSOCIATION CONFERENCE	
[4] Benefit to County: CONFERENCE FOR DESIGNATED BOARD MEMBERS FOR THE DISCUSSION OF CURRENT AND FUTURE STANDARDS IN LAW ENFORCEMENT	
[5] Event Dates (travel dates included): 01/17 - 19/23	[6] City: AUSTIN

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	165.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	400.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	100.00		
Total Cost:			\$665.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	665.00	[21] Name of Other Source (& fund # if applicable): CH. 59 / 2072
Total:	\$665.00	

Authorized By: KATHERINE EVANS

(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	<input type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 3	[2] Number of Attendees: 2
[3] Subject/Purpose: NATIONAL TECHNICAL INVESTIGATORS ASSOCIATION	
[4] Benefit to County: RECERTIFY WITH THE LATEST TECHNOLOGY INCLUDING CYBERCRIME FOR LAW ENFORCEMENT	
[5] Event Dates (travel dates included): 01/24 - 01/27/23	[6] City: AUSTIN

[c] Estimated Expenses

[7] Registration Fee:	200.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	600.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,240.00

[16] Use of County Vehicle?

- Yes
 No
 Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	1,240.00	[21] Name of Other Source (& fund # if applicable): CH. 59 / 2072
Total:	\$1,240.00	

Authorized By: Katherine Evans
(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	<input type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 3	[2] Number of Attendees: 1
[3] Subject/Purpose: GRANT MANAGEMENT	
[4] Benefit to County: EMPLOYEE WILL BE TRAINED IN GRANT MANAGEMENT	
[5] Event Dates (travel dates included): FEBRUARY 13-14, 2023	[6] City: HUMBLE

[c] Estimated Expenses

[7] Registration Fee:	595.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$595.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	595.00	[21] Name of Other Source (& fund # if applicable): LEOSE
Total:	\$595.00	

Authorized By: Katherine Evans

(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	<input checked="" type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 3	[2] Number of Attendees: 2
[3] Subject/Purpose: BASIC INTERNAL AFFAIRS INVESTIGATIONS	
[4] Benefit to County: SWORN PERSONNEL WILL BE TRAINED IN PERFORMING AND MANAGING INTERNAL AFFAIRS INVESTIGATIONS.	
[5] Event Dates (travel dates included): FEBRUARY 15-16, 2023	[6] City: HUMBLE

[c] Estimated Expenses

[7] Registration Fee:	690.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$690.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	690.00	[21] Name of Other Source (& fund # if applicable): LEOSE 2331
Total:	\$690.00	

Authorized By: Katherine Evans

(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Constable Precinct 4	[2] Number of Attendees: 5
[3] Subject/Purpose: National Technical Investigators Association Annual Training Conference	
[4] Benefit to County: Better trained personnel at NO cost to the County	
[5] Event Dates (travel dates included): January 24 - 27, 2023	[6] City: Austin, Texas

[c] Estimated Expenses

[7] Registration Fee:	500.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	1,100.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	1,919.97	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$3,519.97

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	3,519.97	[21] Name of Other Source (& fund # if applicable): LEOSE Funds 2331 30401101 731001
Total:	\$3,519.97	

Authorized By: Constable Mark Herman
(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Constable Precinct 4	[2] Number of Attendees: 1
[3] Subject/Purpose: Cellular Technology, Records, and Analysis	
[4] Benefit to County: Better trained personnel at NO cost to the County	
[5] Event Dates (travel dates included): February 19 - 23, 2023	[6] City: Georgetown, Texas

[c] Estimated Expenses

[7] Registration Fee:	600.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	220.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	350.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,170.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	1,170.00	[21] Name of Other Source (& fund # if applicable): LEOSE Funds 2331 30401101 731001
Total:	\$1,170.00	

Authorized By: Constable Mark Herman
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Constable Precinct 4	[2] Number of Attendees: 1
[3] Subject/Purpose: Federal Bureau of Investigation - Law Enforcement Executive Development Association (FBI-LEEDA) Executive Leadership Institute (ELI)	
[4] Benefit to County: Better training personnel at NO cost to the County	
[5] Event Dates (travel dates included): May 22 - 26, 2023	[6] City: Humble, Texas

[c] Estimated Expenses

[7] Registration Fee: 795.00	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost: \$795.00	

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source: 795.00		[21] Name of Other Source (& fund # if applicable): LEOSE Funds 2331 30410010 728018
Total:	\$795.00	

Authorized By: Constable Mark Herman

(Name may be typed; signature is not required.)

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Constable Precinct 4	[2] Number of Attendees: 1
[3] Subject/Purpose: Federal Bureau of Investigation - Law Enforcement Executive Development Association (FBI-LEEDA) Supervisor Leadership Institute (SLI)	
[4] Benefit to County: Better training personnel at NO cost to the County	
[5] Event Dates (travel dates included): August 07 - 11, 2023	[6] City: The Woodlands, Texas

[c] Estimated Expenses

[7] Registration Fee: 795.00	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost: \$795.00	

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source: 795.00		[21] Name of Other Source (& fund # if applicable): LEOSE Funds 2331 30410010 728018
Total:	\$795.00	

Authorized By: Constable Mark Herman

(Name may be typed; signature is not required.)

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[a] Previously Approved

**This section is to be completed only when a request has been approved in court and additional changes are being requested.*

Previously Approved Information

Court Date:	August 2, 2022
Amount:	\$800.00
# of Attendees:	2
Fund Source:	Other <input checked="" type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|--|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input checked="" type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 5	[2] Number of Attendees:
[3] Subject/Purpose: TCOLE 21001-21007 Court Security Specialist Certification Training	
[4] Benefit to County: This course is essential for Baliffs as it instructs in all aspects of court security.	
[5] Event Dates (travel dates included): December 5-9, 2022	[6] City: Pearland

[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost:	
	\$0.00

[16] Use of County Vehicle?

- Yes
 No
 Both (using county & personal)

[d] Funding Source

[17] General Fund:	800.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$800.00	

Authorized By: Constable Ted Heap

(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Harris County Constable Precinct 6	[2] Number of Attendees: 1
[3] Subject/Purpose: Basic Internal Affairs Investigations	
[4] Benefit to County: The course will benefit the County by providing the Lieutenant with interviewing techniques, legal concerns, and other IA investigation processes.	
[5] Event Dates (travel dates included): February 15-16, 2023	[6] City: Humble, TX

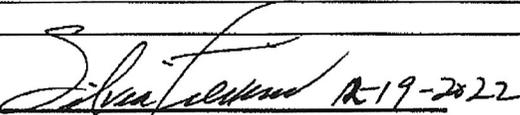
[c] Estimated Expenses

[7] Registration Fee:	345.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$345.00

[16] Use of County Vehicle?
<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No
<input type="checkbox"/> Both (using county & personal)

[d] Funding Source

[17] General Fund:	345.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$345.00	

Authorized By: Silvia Trevino  12-19-2022
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

**This section is to be completed only when a request has been approved in court and additional changes are being requested.*

Previously Approved Information

Court Date:	09/27/22
Amount:	\$13,000.00
# of Attendees:	2
Fund Source:	General

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 540-Harris County Sheriff's Office, Executive Bureau	[2] Number of Attendees: 3
[3] Subject/Purpose: Law Enforcement related meetings	
[4] Benefit to County: To ensure representation for the Sheriff's Office that take place within the state of Texas	
[5] Event Dates (travel dates included): 10/01/2022-09/30/2023	[6] City: Various

[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost:	
\$0.00	

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	
[18] Grant Fund: <i>(County grants only)</i>	[19] Name of Grant & Fund #:
[20] Other Source:	[21] Name of Other Source (& fund # if applicable):
Total:	\$0.00

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

Request Form Guidelines

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- If a non-county fund is covering expenses, list under "Other" for funding source.

[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 540 -Harris County Sheriff's Office, Patrol Support Services Bureau	[2] Number of Attendees: 1
[3] Subject/Purpose: Northwestern University Crash Investigation I online Course	
[4] Benefit to County: Required training for accident investigators	
[5] Event Dates (travel dates included): January 09 - March 05, 2023	[6] City: Houston

[c] Estimated Expenses

[7] Registration Fee:	1,295.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,295.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	1,295.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$1,295.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 540 -Harris County Sheriff's Office, Homeland Security Bureau	[2] Number of Attendees: 1
[3] Subject/Purpose: Advanced training in incident management	
[4] Benefit to County: advanced training at no cost to county	
[5] Event Dates (travel dates included): April 3-7, 2023	[6] City: College Station

[c] Estimated Expenses

[7] Registration Fee:	1,500.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	275.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	390.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$2,165.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	2,165.00	[21] Name of Other Source (& fund # if applicable): TX A&M Engineering Extension Service
Total:	\$2,165.00	

Authorized By: Ed Gonzalez, Sheriff
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 540 -Harris County Sheriff's Office, Homeland Security Bureau	[2] Number of Attendees: 6
[3] Subject/Purpose: Texas Tactical Police Officer's Association Conference	
[4] Benefit to County: advanced training that exposes deputies to regional proven tactics	
[5] Event Dates (travel dates included): April 12-16, 2023	[6] City: Round Rock

[c] Estimated Expenses

[7] Registration Fee:	1,800.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	1,650.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	2,500.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$5,950.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	4,150.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	1,800.00	[21] Name of Other Source (& fund # if applicable): TX Tactical Police Officers Association
Total:	\$5,950.00	

Authorized By: Ed Gonzalez, Sheriff

(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 540 -Harris County Sheriff's Office, Homeland Security Bureau	[2] Number of Attendees: 9
[3] Subject/Purpose: Advanced Rappel Master Course	
[4] Benefit to County: advanced training for Special Weapons and Tactics personnel	
[5] Event Dates (travel dates included): May 22-26, 2023	[6] City: Humble

[c] Estimated Expenses

[7] Registration Fee:	35,000.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$35,000.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>	35,000.00	[19] Name of Grant & Fund #: 2022 USASI SWAT 2601/54050200/HC001 GY22_4573601/10001
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$35,000.00	

Authorized By: Ed Gonzalez, Sheriff

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Fire Marshal's Office - 213	[2] Number of Attendees: 1
[3] Subject/Purpose: Sam Houston Statue University - Law Enforcement Management Institute of Texas Basic Internal Affairs Course	
[4] Benefit to County: Provide training to conduct internal investigations, information on legal context of internal investigations, and the tactics of gathering evidence and conducting interviews.	
[5] Event Dates (travel dates included): November 14 - 15, 2022	[6] City: Huntsville

[c] Estimated Expenses

[7] Registration Fee:	195.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$195.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	195.00	[21] Name of Other Source (& fund # if applicable): Fire Code - 2326
Total:	\$195.00	

Authorized By: Laurie L. Christensen

(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Fire Marshal's Office - 213	[2] Number of Attendees: 2
[3] Subject/Purpose: Texas A&M Engineering Extension Service Leadership Symposium	
[4] Benefit to County: To provide continuing education and professional development for managers and leaders across a broad range of subjects focused on supervision, management, and leadership issues.	
[5] Event Dates (travel dates included): January 8 - 11, 2023	[6] City: Frisco

[c] Estimated Expenses

[7] Registration Fee:		[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	
[9] Hotel:	1,000.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$1,440.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	720.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	720.00	[21] Name of Other Source (& fund # if applicable): Fire Code - 2326
Total:	\$1,440.00	

Authorized By: Laurie L. Christensen

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Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Fire Marshal's Office - 213	[2] Number of Attendees: 1
[3] Subject/Purpose: National Fire Arson Investigation Training Institute New Fire/Arson Investigator Training	
[4] Benefit to County: To receive the necessary tools and knowledge to assist in obtaining the facts about fires, and the process of determining the origin, cause, and development of a fire or explosion.	
[5] Event Dates (travel dates included): January 24 - 26, 2023	[6] City: Rosenberg

[c] Estimated Expenses

[7] Registration Fee: 325.00	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost: \$325.00	

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source: 325.00		[21] Name of Other Source (& fund # if applicable): Fire Code - 2326
Total:	\$325.00	

Authorized By: Laurie L. Christensen

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Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Fire Marshal's Office - 213	[2] Number of Attendees: 2
[3] Subject/Purpose: Emergency Management Association of Texas, 16th Annual Leadership Symposium	
[4] Benefit to County: To advance the field of emergency management and to promote the professional growth of the emergency management practitioner.	
[5] Event Dates (travel dates included): February 12 - 15, 2023	[6] City: San Marcos

[c] Estimated Expenses

[7] Registration Fee:	530.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	210.00
[9] Hotel:	1,400.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:	150.00		
Total Cost:			\$2,730.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	1,470.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:	1,260.00	[21] Name of Other Source (& fund # if applicable): Fire Code - 2326
Total:	\$2,730.00	

Authorized By: Laurie L. Christensen

(Name may be typed; signature is not required.)

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Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: County Clerk's Office	[2] Number of Attendees: 2
[3] Subject/Purpose: Texas College of Probate Judges Regional Workshop	
[4] Benefit to County: Education regarding Probate laws and procedures	
[5] Event Dates (travel dates included): March 8-10, 2023	[6] City: Austin

[c] Estimated Expenses

[7] Registration Fee:	790.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	330.00	[13] Personal Vehicle Mileage:	400.00
[9] Hotel:	620.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$2,140.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	2,140.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$2,140.00	

Authorized By: Teneshia Hudspeth, County Clerk
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: County Clerk's Office	[2] Number of Attendees: 3 (two attending in person, one attending virtually)
[3] Subject/Purpose: Texas Association of Counties 2023 County Technology Conference	
[4] Benefit to County: Education regarding Cybersecurity procedures and updates	
[5] Event Dates (travel dates included): May 16-19, 2023	[6] City: Round Rock

[c] Estimated Expenses

[7] Registration Fee:	635.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	420.00
[9] Hotel:	1,440.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$2,935.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	2,935.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$2,935.00	

Authorized By: Teneshia Hudspeth, County Clerk
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	11-15-2022
Amount:	\$5,800.00
# of Attendees:	4
Fund Source:	General

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input checked="" type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: District Clerk	[2] Number of Attendees:
[3] Subject/Purpose: 2023 County and District Clerks' Association of Texas (CDCAT) Winter Conference. Extension of the CDCAT Fall Conference: Unlocking Your Potential--Within the Association, Your County and Yourself.	
[4] Benefit to County: Ensure updated training in various subjects related to the statutory duties of the District Clerk. Opportunity to network with fellow clerks and exchange ideas helpful to the county.	
[5] Event Dates (travel dates included): January 23 - 27, 2023	[6] City: Round Rock

[c] Estimated Expenses

[7] Registration Fee:	0.00	[12] Taxi/Other Ground Transportation:	0.00
[8] Per Diem (\$55 daily):	0.00	[13] Personal Vehicle Mileage:	0.00
[9] Hotel:	0.00	[14] Vehicle Rental:	0.00
[10] Airline/bus/train:	0.00	[15] Other (Explain):	0.00
[11] Parking/Tolls:	0.00		
Total Cost:			\$0.00

[16] Use of County Vehicle?

- Yes
 No
 Both (using county & personal)

[d] Funding Source

[17] General Fund:	
[18] Grant Fund: <i>(County grants only)</i>	[19] Name of Grant & Fund #:
[20] Other Source:	[21] Name of Other Source (& fund # if applicable):
Total:	\$0.00

Authorized By: Marilyn Burgess, District Clerk
(Name may be typed; signature is not required.)

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: District Clerk	[2] Number of Attendees: 1
[3] Subject/Purpose: Judicial Committee on Information Technology (JCIT) Meetings	
[4] Benefit to County: To continue improving Civil and Criminal E-Filing to all in Harris County.	
[5] Event Dates (travel dates included): March 1, 2023 - December 31, 2023 (Quarterly Meetings)	[6] City: Austin

[c] Estimated Expenses

[7] Registration Fee:	0.00	[12] Taxi/Other Ground Transportation:	0.00
[8] Per Diem (\$55 daily):	440.00	[13] Personal Vehicle Mileage:	850.00
[9] Hotel:	1,800.00	[14] Vehicle Rental:	0.00
[10] Airline/bus/train:	0.00	[15] Other (Explain):	0.00
[11] Parking/Tolls:	200.00		
Total Cost:			\$3,290.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	3,290.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$3,290.00	

Authorized By: Marilyn Burgess, District Clerk
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

**This section is to be completed only when a request has been approved in court and additional changes are being requested.*

Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: District Clerk	[2] Number of Attendees: 3
[3] Subject/Purpose: Texas Association of Counties 2023 County Technology Conference	
[4] Benefit to County: To empower county officials & staff of all technical comfort levels with critical information about technology and cybersecurity. The conference will also offer opportunities to meet with county colleagues and to learn how other counties tackle technology risks and challenges.	
[5] Event Dates (travel dates included): May 16-19, 2023	[6] City: Round Rock

[c] Estimated Expenses

[7] Registration Fee:	690.00	[12] Taxi/Other Ground Transportation:	0.00
[8] Per Diem (\$55 daily):	660.00	[13] Personal Vehicle Mileage:	0.00
[9] Hotel:	1,800.00	[14] Vehicle Rental:	0.00
[10] Airline/bus/train:	0.00	[15] Other (Explain):	0.00
[11] Parking/Tolls:	100.00		
Total Cost:			\$3,250.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	3,250.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$3,250.00	

Authorized By: Marilyn Burgess, District Clerk
(Name may be typed; signature is not required.)

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IN TEXAS

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[a] Previously Approved

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Previously Approved Information

Court Date:	12/13/2022
Amount:	50,000
# of Attendees:	445
Fund Source:	Other

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: 545 - Harris County District Attorney's Office	[2] Number of Attendees:
[3] Subject/Purpose: Harris County District Attorney's Office Media & Communication Skills Training- CLE	
[4] Benefit to County: Broaden the knowledge.	
[5] Event Dates (travel dates included): October 1st, 2022 - September 30th, 2023	[6] City: Various Cities

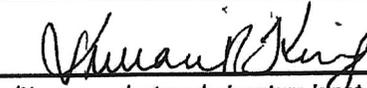
[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:	[16] Use of County Vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Both (using county & personal)
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:	
[9] Hotel:	[14] Vehicle Rental:	
[10] Airline/bus/train:	[15] Other (Explain):	
[11] Parking/Tolls:		
Total Cost:		

[d] Funding Source

[17] General Fund:	
[18] Grant Fund: (County grants only)	[19] Name of Grant & Fund #:
[20] Other Source:	[21] Name of Other Source (& fund # if applicable):
Total:	

Authorized By: _____



(Name may be typed; signature is not required.)

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Request Form Guidelines

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Office of Justice and Safety	[2] Number of Attendees: Three
[3] Subject/Purpose: Attendance to the Texas State Bar's Juvenile Law Conference	
[4] Benefit to County: Networking with juvenile justice professionals from other Texas counties, learning about the latest findings in the field of juvenile justice research and legislation, and bringing back important information on best practices to improve the Harris County youth justice system.	
[5] Event Dates (travel dates included): February 19-22, 2023	[6] City: Horseshoe Bay, Texas

[c] Estimated Expenses

[7] Registration Fee:	1,125.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	660.00	[13] Personal Vehicle Mileage:	279.50
[9] Hotel:	1,080.00	[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$3,144.50

[16] **Use of County Vehicle?**

Yes

No

Both (using county & personal)

[d] Funding Source

[17] General Fund:	3,144.50		
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:	
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):	
Total:	\$3,144.50		

Authorized By: Ana Yanez-Correa
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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- If a non-county fund is covering expenses, list under "Other" for funding source.

[a] Previously Approved

**This section is to be completed only when a request has been approved in court and additional changes are being requested.*

Previously Approved Information

Court Date:	12/13/2022
Amount:	\$792.00
# of Attendees:	1
Fund Source:	General <input checked="" type="checkbox"/>

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: Justice of the Peace 1-2	[2] Number of Attendees:
[3] Subject/Purpose: To meet with the State Bar for transition with new Judge.	
[4] Benefit to County: To meet with the State Bar for transition with new Judge.	
[5] Event Dates (travel dates included): December 20th - 21st, 2022	[6] City: Austin

[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:
[9] Hotel:	[14] Vehicle Rental:
[10] Airline/bus/train:	[15] Other (Explain):
[11] Parking/Tolls:	
Total Cost:	
\$0.00	

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	
[18] Grant Fund: <i>(County grants only)</i>	[19] Name of Grant & Fund #:
[20] Other Source:	[21] Name of Other Source (& fund # if applicable):
Total:	\$0.00

Authorized By: Judge David M. Patronella
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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- If a non-county fund is covering expenses, list under "Other" for funding source.

[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Harris County District Courts	[2] Number of Attendees: 40 Attendees
[3] Subject/Purpose: 2022 Newly Elected Judges Orientation	
[4] Benefit to County: District judges are required to establish judicial educational hours annually. An informed judiciary is necessary to function efficiently and effectively.	
[5] Event Dates (travel dates included): December 1st and 14th 2022	[6] City: Houston

[c] Estimated Expenses

[7] Registration Fee:	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):	[13] Personal Vehicle Mileage:	
[9] Hotel:	[14] Vehicle Rental:	
[10] Airline/bus/train:	[15] Other (Explain):	900.00
[11] Parking/Tolls:	Food for 40 Attendees	
Total Cost:		\$900.00

[16] Use of County Vehicle?
<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> No
<input type="checkbox"/> Both (using county & personal)

[d] Funding Source

[17] General Fund:	900.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$900.00	

Authorized By: Richard Woods, District Courts Administrator
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- | | |
|--|---|
| <input type="checkbox"/> Number of Attendees | <input type="checkbox"/> Event Dates |
| <input type="checkbox"/> City | <input type="checkbox"/> Estimated Expenses |
| <input type="checkbox"/> Use of County Vehicle | <input type="checkbox"/> Funding Source |

[b] Requested Information

[1] Department Name: Auditor's Office - Accounting Division	[2] Number of Attendees: 2
[3] Subject/Purpose: To attend Government Finance Officer's Association (GFOA) virtual Federal Grants training that provides 7 hours of Continuing Professional Education (CPE).	
[4] Benefit to County: Participants will recognize the types of grants encountered in the state and local government environment and their classification and identify the sources of requirements governing U.S. Federal financial assistance.	
[5] Event Dates (travel dates included): January 9, 2023 and January 13, 2023	[6] City: Houston - Virtual

[c] Estimated Expenses

[7] Registration Fee:	735.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$735.00

[16] **Use of County Vehicle?**

Yes

No

Both (using county & personal)

[d] Funding Source

[17] General Fund:	735.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$735.00	

Authorized By: Michael Post 
(Name may be typed; signature is not required.)

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IN TEXAS

Travel & Training Request

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[a] Previously Approved

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Previously Approved Information

Court Date:	
Amount:	
# of Attendees:	
Fund Source:	

What additional changes are being requested?

(Only select the changes that apply)

- Number of Attendees Event Dates
- City Estimated Expenses
- Use of County Vehicle Funding Source

[b] Requested Information

[1] Department Name: COMMISSIONER PRECINCT 4	[2] Number of Attendees: 3
[3] Subject/Purpose: WEST HOUSTON LEADERSHIP INSTITUTE & LEADERSHIP NORTH HOUSTON	
[4] Benefit to County: LEADERSHIP SKILLS TRAINING FOR COMMUNITY LEADERS	
[5] Event Dates (travel dates included): SEPTEMBER 2022 - NOVEMBER 2023	[6] City: HOUSTON, TX

[c] Estimated Expenses

[7] Registration Fee:	6,298.00	[12] Taxi/Other Ground Transportation:	
[8] Per Diem (\$55 daily):		[13] Personal Vehicle Mileage:	
[9] Hotel:		[14] Vehicle Rental:	
[10] Airline/bus/train:		[15] Other (Explain):	
[11] Parking/Tolls:			
Total Cost:			\$6,298.00

[16] Use of County Vehicle?

- Yes
- No
- Both (using county & personal)

[d] Funding Source

[17] General Fund:	6,298.00	
[18] Grant Fund: <i>(County grants only)</i>		[19] Name of Grant & Fund #:
[20] Other Source:		[21] Name of Other Source (& fund # if applicable):
Total:	\$6,298.00	

Authorized By: COMMISSIONER LESLEY BRIONES
(Name may be typed; signature is not required.)

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