



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston; Suite 500 Houston, TX 77002 713-274-1135

Grants Coordination Section - Conveyance Form Application Award

Department Name / Number		DUNS	Grant Title	
Sheriff - Patrol & Administration - 540		Not Applicable	Auto Theft Unit '25	
Funding Source: Texas Department of Motor Vehicles: CFDA# N/A		Grant Agency: Texas Department of Motor Vehicles		
Program Year: 32 nd		Program Ending:		
Grant Begin Date: 09/01/2024		Grant End Date: 08/31/2025		
Grant Org. Key: GY25_MVCPA_TF		If applicable, Prior Year Org. Key: GY24_MVCPA		

Grant Description:

The Motor Vehicle Crime Prevention Authority (MVCPA) supports statewide law enforcement through vehicle theft and vehicle burglary reduction initiatives, education, and public awareness, and is part of the Texas Department of Motor Vehicles (TxDMV).

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$1,273,789.00	\$1,061,487.00	\$212,302.00
Non-Labor	\$48,875.00	\$40,729.00	\$8,146.00
Sub Tot. Incremental Cost	\$1,322,664.00	\$1,102,216.00	\$220,448.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$1,322,664.00	\$1,102,216.00	\$220,448.00

* under development

Full Time Equivalent Positions

Date Guidelines are Available

% of Positions Paid by Grant

Grant Submittal Deadline Date

Grant Discussion:

This award is related to an application approved by Commissioners Court on 6/25/24. During the course of its operations, the Sheriff's Auto Theft Unit investigates cases of auto theft and auto burglary, conducts proactive sting operations, files charges as appropriate, and also provides training classes to peace officers regarding auto crimes prevention and apprehension. Funding is requested for part of the salaries of 23 FTEs, travel, and operating supplies. A match amount of \$220,448 is being provided by the Sheriff's Office. Also, an in-kind match of \$1,225,164 consisting of donated office space, is non-cash and not shown on this form.

County Funded Cost Projection

Year	Required	Discretionary
2024	18,370.66	-
2025	202,077.34	-
2026	-	-
2027	-	-
2028	-	-

Completed by: Michael Mattingly Mattingly, Mike

Date: 8/29/24

Reviewed by: Denise B...

Date: 09/05/2024



SHERIFF ED GONZALEZ

1200 Baker Street, Houston, Texas 77002 ★ (346) 286-1600 ★ www.sheriff.hctx.net

August 12, 2024

To: Ed Gonzalez, Sheriff *Ed Gonzalez*

Thru: Mike Lee, Chief Deputy
Executive Bureau *Mike Lee*

Michael Lanham, Director of Finance
Finance Division *Michael Lanham*

Brendan Fullem, Financial Administrator
Finance Division *Brendan Fullem*

Brian Schmitz, Grants Manager
Grants Management Office *Brian Schmitz*

From: Felix Bultron, Grant Analyst
Grants Management Office

Re: FY 2025 Motor Vehicle Crime Prevention Authority (MVCPA) Grant Award

The Grants Management Office requests authorization to submit to Commissioners Court a request to accept a grant award for the FY 2025 Motor Vehicle Crime Prevention Authority (MVCPA) grant in the amount of \$1,102,216.00 with a required cash match of \$220,448.00, and In-Kind match of \$1,225,164.00. The FY25 grant year period is September 1, 2024 through August 31, 2025.

This Motor Vehicle Crime Prevention Authority grant provides funding for the Auto Theft Unit.

Your consideration in this matter is greatly appreciated.

Regards,

Felix Bultron

Felix Bultron, Grant Analyst

ORDER

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 19th day of September, 2024, the Commissioners Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and to sign any ancillary grant documents, and on behalf of Harris County, Texas, and to accept the following grant from the Texas Motor Vehicle Crime Prevention Authority:

**FY 2025 MOTOR VEHICLE CRIME PREVENTION AUTHORITY
– SHERIFF’S OFFICE**

Award Amount:	\$1,102,216
Required Match:	\$220,448
In-Kind :	\$1,225,164
Total Amount:	\$2,547,828

Grant Period: September 1, 2024 – August 31, 2025

**Motor Vehicle Crime Prevention Authority
FY2025 Grant Award Notification,
Application Review and Request to Negotiate
July 25, 2024**

Greetings:

The Motor Vehicle Crime Prevention Authority (MVCPA) met on July 19th, 2024, and issued an FY2025 Taskforce Grant Award to Harris County in response to the application that was submitted by Lina Hidalgo at 5/28/2024 11:55:25 AM.

FY25 Grant Award Amount	\$1,102,216
Grant Amount Requested	\$1,102,216
Difference between request and award amount is	0
Proposed FY2025 Cash Match in Application	\$220,448
Minimum Amount of Cash Match Required to receive this Award	\$220,448

Harris County submitted the original grant applications in the on-line system at <https://mvcpa.tamu.edu/>. To receive a Statement of Grant Award the grant application must be adjusted to ensure that the application budget is changed to reflect the actual award and match indicated above. There may be some errors, omissions, corrections or other information that must be edited prior to the Statement of Grant Award being issued.

A grantee representative must log back into the on-line system at <https://mvcpa.tamu.edu/> and edit the Negotiated Application Link. The edits must change the budget and match to be the same as the award and cash match amounts. Budget support tables must be updated also. In addition to changing the budget and budget narrative to meet the program costs stated above there are issues identified by MVCPA Board members and staff during the review that the Applicant must address:

- **No Required Corrections or Deletions**

Score Table

The table below provides the score review section, the corresponding application sections, the points available for each section and the submitted grant application score:

GRANTEE	Grant App Section Reviewed to Score	Points Available	Section Score
Q1. Budget R&A	Grant Budget Form	4	4
Q2. Budget Match	Grant Budget Form	3	3
Q3. Budget Explained	Grant Budget Form	3	3
Q4. Need Objective. BMV	Grant Problem Statement DPS Data	10	9
Q5. Need Subjective. BMV	Grant Problem Statement Sections 2.1 & 2.4	25	23
Q6. Need Obj. MVT	Grant Problem Statement DPS Data	10	10
Q7. Need Sub. MVT	Grant Problem Statement Section 2.2 & 2.4	6	6
Q8. Reason, Real. Time. Explained	Grant Goals and Activities Part 1 Section 3.1 & 3.2	4	3.5
Q9. Awareness / Crime Prevention	Grant Goals and Activities Part 1 Section 3.3	3	3
Q10. Avoid overlap / collaboration	Grant Goals and Activities Part 1 Section 3.4	3	3
Q11. Evaluation	Grant Goals and Activities Part 2 – SGA and Section 4.1	4	4
Q12. Previous Performance		25	23.5
Overall Total from Score System (may not total as presented)		100	95

Dark Green= Excellent
Green = Good
Yellow = Marginal
Red = Poor

Instructions

Please log in to <https://mvcpa.tamu.edu/> and select under Application Negotiation the Edit Application link. You may then edit the document and make required or needed changes. Specific budget line items that must be modified or have questions answered will be colored yellow in the budget line item edit screens (click on blue budget category items link to see specific line items of costs). You may schedule a teleconference appointment with MVCPA staff by sending an e-mail to grantsMVCPA@txdmv.gov to discuss any issues or request assistance with the grant application, required changes, or the negotiation process.

County Auditor's Form 1294
Harris County, Texas (03/10)

REQUEST FOR SIMULTANEOUS SUBMISSION OF GRANT AWARD AND REVENUE CERTIFICATION TO COMMISSIONERS COURT

Department Name Sheriff's Office	Department Number 540	Date 8/12/24
Department Contact Name Brian Schmitz	Department Contact Telephone Number 713-274-4720	
Date to Present the Grant Award to Commissioners Court for Acceptance 8/27/24	Grant Award Amount to be Certified \$1,102,216.00	
Grant Awarding Agency Texas Motor Vehicle Crime Prevention Authority		

Reason for Simultaneously Submitting Grant Award and Revenue Certification to Commissioners Court
 This renewal grant begins on September 1, 2024, and there are 21 PCN's funded by the grant. In order for payroll to continue without interruption, we are requesting that the grant award and the revenue be certified simultaneously.
 Grant Award = \$1,102,216.00
 Cash Match = \$220,448.00
 In-Kind match = \$1,225,164.00

DEPARTMENT APPROVAL

<i>Brendan Fallon</i>	8/12/2024
_____ Official/Department Head or Designee Signature	_____ Date

AUDITOR'S OFFICE APPROVAL

_____ Grants Accounting Manager Signature	_____ Date
_____ County Auditor or Chief Assistant County Auditor Signature	_____ Date

HRRM Form 3441
 Harris County, TX (03/01/2023)

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: Law Enforcement Command

Business Unit Number: 54000

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update	<input checked="" type="checkbox"/>	May require Commissioners Court approval
Position Reclassification	<input type="checkbox"/>	May require Commissioners Court approval
New Position Request	<input type="checkbox"/>	Requires Commissioners Court approval
Is computer usage < 25%?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does not require annual Cybersecurity training if "Yes"

SECTION II – REASON FOR REQUEST

Renewing Auto Theft Positions

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date	<u>9/7/24</u>	Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	From: <u>09/01/2024</u> To: <u>8/31/25</u>	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
Position Title	see attachment	Position Title (30 Spaces Maximum)	see attachment
Job Code Number		Job Code Number	
Job Code Description		Job Code Description	
Position Number	see attachment	Position Number (HRRM Use Only)	see attachment
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit		Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (Same for all Business Units)	<u>510010</u>	Account (Same for all Business Units)	<u>510010</u>
Business Unit PC (Projects or Grants only)		Business Unit PC (Projects or Grants only)	
Project/Grant (Projects or Grants only)		Project/Grant (Projects or Grants only)	
Activity ID (Projects or Grants only)		Activity ID (Projects or Grants only)	

<p>patrecia.okoye@sheriff.hctx.net</p>	<p><small>Digitally signed by patrecia.okoye@sheriff.hctx.net DN: cn=patrecia.okoye@sheriff.hctx.net Date: 2024.08.26 13:22:56 -05'00'</small></p>	<p style="font-size: 1.2em; text-align: center;">8/26/24</p>
<p>Business Unit Approval (Business Unit Head or Designee)</p>	<p>Date</p>	

Position Number	Effective Date	Reason Code	Home Department	Is Department New	Funding Department	Fund	Account	PC Business Unit	Project ID	Activity ID	Combo Code	Grant Funding End Date
10013802	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013839	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012810	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012812	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012806	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013156	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012689	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012690	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012191	9/7/2024	UPD	54040500	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012189	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012903	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013067	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012452	9/7/2024	UPD	54040500	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012807	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012474	9/7/2024	UPD	54040500	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012731	9/7/2024	UPD	54040500	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012579	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013069	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013540	9/7/2024	UPD	54040220	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013509	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013394	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10013434	9/7/2024	UPD	54040500	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025
10012157	9/7/2024	UPD	54040222	N	54000000	2602	510010	HC001	GY25_MVCPA_TF	10001	002609065	8/31/2025