

FILED

Marilyn Burgess
District Clerk

AUG 29 2024

Time: 4:02pm
Harris County, Texas
By A. Dozier
Deputy

(P3)

**DISTRICT JUDGES' ORDER TO APPROVE
THE COUNTY AUDITOR'S BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025**

On August 29, 2024, the Board of District Judges of Harris County, Texas held a public hearing in accordance with Texas Local Government Code §152.905 to consider comments made by the citizens of Harris County and other interested parties concerning the amount of annual compensation of the County Auditor and Assistant Auditors as well as their travel expenses and other allowances. Notice of the time, place, and subject of this hearing was published August 14 2024, in the Houston Chronicle, a newspaper of general circulation in the County. Upon conclusion of the presentation, the hearing was closed.

Now, Therefore, pursuant to Texas Local Government Code §152.031, §152.905, and §84.021 the following Order is Hereby Entered:

1. The request of the County Auditor for the Proposed Budget totaling **\$29,445,311** for the fiscal period ending September 30, 2025, as set out is hereby granted. This budget does not include a pending request for an increase in the Auditor's Salary.
2. **The annual salary of the County Auditor shall remain at \$252,000.00 with \$1,680 for longevity and \$6,300 for car allowance until voted upon by the judges.**
3. The budgeted salaries of the County Auditor and 217 Assistant Auditors are to be paid from Harris County funds, as approved and set out by the Board of District Judges and as additionally set out in the attached schedules supporting the County Auditor's FY 2025 budget.
4. The County Auditor is further authorized to fill positions with personnel employed by temporary employment firms or search firms and to make payments directly to them to obtain help to continue the execution of work at necessary levels when suitable extra personnel cannot otherwise be obtained. This authorization is to be used when necessary to prevent undue delay in completion of work.
5. In addition to the salary and as part of their official compensation, the County Auditor and Assistant Auditors are allowed such pensions and retirement benefits, longevity, group hospitalization and life insurance, and accidental death and dismemberment insurance, workers' compensation, and other benefits and allowances at the expense of Harris County so far as pertinent to the subject matter of this order or as hereafter amended and now adopted as to the County Auditor and Assistant Auditors.
6. Because it is necessary for the work in the office of the County Auditor to be performed as required by state statutes and it is necessary to employ and appoint suitable individuals when they are available, the County Auditor is hereby given the following authority: (a) to continue the employment of the persons appointed, to discharge any of said persons if the occasion warrants, and to accept resignations; (b) to rearrange personnel when necessary in accordance with the changing conditions in the office and in the work to be performed and to adjust salaries in accordance therewith, and to change titles inclusive of position control numbers (PCNs) if justified; (c) to make promotions and adjustments to Assistant Auditor's salaries including merit raises, market adjustments, taking into consideration increased or lessened responsibilities, added experience or education, the volume of work handled and the length of service; and (d) to fill all vacant authorized positions as needed.
7. The County Auditor is further authorized to grant cost of living adjustments to Assistant Auditors should they be granted by Commissioners Court to other County employees, provided the increases do not exceed the maximum salary (as adjusted by the cost-of-living percentage increase) stated in the County Auditor's FY 2025 budget and as set forth for each Assistant Auditor's position salary classification. Commissioners Court will be responsible for providing the necessary funding for the same.

RECORDER'S MEMORANDUM
This instrument is of poor quality
at the time of imaging

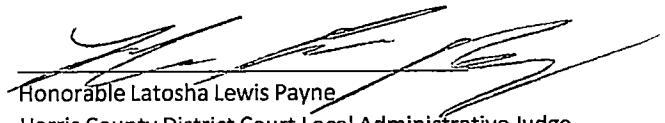
8. Funds may be transferred from one expense category to another in the County Auditor's budget as necessary after full discharge of obligations and an unexpended balance remains in the expense category/account.
9. The County Auditor may periodically submit a list of the various Assistant Auditors employed to accompany the information required by Texas Local Government Code §84.021 and by the District Judges. A list of the County Auditor's current appointees and the salary to be paid to each is approved and included in the County Auditor's Budget for fiscal year ending Sept. 30, 2025.


Be it Further Ordered that this Order be recorded, transcribed, and maintained in the minutes of the District Courts, that the District Clerk certify this Order to the Commissioners Court and that the Commissioners Court shall cause it to be recorded in their minutes in accordance with Texas Local Government Code §152.031.

This order shall remain in effect unless altered or amended by a vote of the District Judges or by the law.

Duly put before the Board of District Judges and carried that the County Auditor's Budget for fiscal year ending Sept. 30, 2025, is hereby approved by the Board of District Court Judges.

On this 29th day of August, 2024.


Honorable Latosha Lewis Payne
Harris County District Court Local Administrative Judge

Attested , Secretary, Board of District Court Judges
Richard Woods



ADMINISTRATIVE OFFICE OF THE DISTRICT COURTS
Harris County, Texas

Richard Woods
District Courts Administrator

1201 Franklin, 7th Floor
Houston, Texas 77002
(832) 927-6576

August 29, 2024

Ms. Marilyn Burgess
Harris County District Clerk
201 Caroline
Houston, Texas 77002

FILED
Marilyn Burgess
District Clerk
AUG 29 2024
Time: 4:02 PM
Harris County, Texas
By: A. Dozier
Deputy

Re: Signed orders approving the Auditor's budget

Dear Ms. Burgess:

Please be advised that the Board of District Judges met on August 29, 2024 and approved the Auditor's budget request for the fiscal year period ending September 30, 2025. Pursuant to Texas Local Government Code §152.031, please forward a certified copy of the order to Commissioners Court.

Additionally, please provide district court administration with a file-stamped copy of the order for our records.

Sincerely,

A handwritten signature in cursive script that reads "Richard Woods".

Richard Woods
District Court Administrator

cc: Mike Post, Harris County Auditor

Attachment: District Judge's Order to Approve the
County Auditor's Budget for Fiscal Period
Ending September 30, 2025



I, Marilyn Burgess, District Clerk of Harris County, Texas certify that this is a true and correct copy of the original record filed and or recorded in my office, electronically or hard copy, as it appears on this date.

Witness my official hand and seal of office this August 30, 2024

Certified Document Number: 116193767 Total Pages: 3

Marilyn Burgess, DISTRICT CLERK
HARRIS COUNTY, TEXAS

In accordance with Texas Government Code 51.301 and 406.013 electronically transmitted authenticated documents are valid. If there is a question regarding the validity of this document and or seal please e-mail support@hcdistrictclerk.com