



Paige McInnis
Harris County Purchasing Agent

June 13, 2025

Commissioners Court
Harris County, Texas

RE: Job No. 240176

Members of Commissioners Court:

Please approve the corrected vendor and the first of four (4) renewal options for the following:

Description: Opening/Closing of Graves and Related Items for the Housing and Community Development Department

Vendor: Cemetery Service Company, Inc. dba Cemetery Service (amended)
Cemetery Services (as approved)

Term: 8/1/2025 - 7/31/2026

Amount: \$93,165

Bond(s): No

Reviewed by: X Harris County Purchasing X Housing and Community Development

Justification: Projected annualized usage for renewal term is \$88,000. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

Paige McInnis

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Purchasing Agent

TLT
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA JULY 10, 2025