



Kimberly J. Williams, JD
Harris County Purchasing Agent

May 15, 2026

Commissioners Court
Harris County, Texas

RE: Job No. 220392

Members of Commissioners Court:

Please approve the attached Order(s) authorizing the County Judge to execute the attached Third Amendment to the Agreement(s) for the following:

Description: Small Business Technical Assistance and Administer Accelerator Grants for the Harris County Department of Economic Equity and Opportunity

Vendor(s): Geocko, Inc. DBA FORWARD

Amount: \$3,382,500 previously approved funds for the term 06/06/2023 - 06/05/2026
(175,000) decrease in funds for the extended term 06/06/2026 - 10/31/2026
\$3,207,500

Reviewed By: • Harris County Purchasing • Economic Equity and Opportunity

The Third Amendment updates the scope of services, extends the term of the Agreement, reduces the amount of grant funds appropriated, updates the budget in Exhibit B, and replaces Exhibit E (the Federal Award Identification Table). Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

Kimberly J. Williams, JD
Purchasing Agent

GGZ
Attachment(s)
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA MAY 28, 2026

THIRD AMENDMENT TO THE SUBRECIPIENT AGREEMENT BETWEEN HARRIS COUNTY AND GEOCKO, INC. DBA FORWARD

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Third Amendment to the Agreement is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through the Department of Economic Equity and Opportunity (the “Department”), and Geocko, Inc. dba FORWARD (“Subrecipient”), a Washington corporation. The County and Subrecipient are referred to herein collectively as the “Parties” and individually as a “Party.”

Recitals

On June 6, 2023, the County and Subrecipient entered into an Agreement (the “Agreement”) for the purpose of providing grant administration by administering Accelerator Grants to qualifying small businesses which received technical assistance across the County impacted by and recovering from the economic effects of the COVID-19 pandemic (the “Services”) under the Harris Hub Program (the “Program”).

On November 14, 2023, the Parties amended the Agreement for the first time (the “First Amendment”) to replace Exhibit E (the Federal Award Identification Table) in the Agreement and update the dollar amounts in Items 7 through 9 in Exhibit E.

On June 25, 2024, the Parties amended the Agreement for the second time (the “Second Amendment”) to update the budget in Exhibit B (the “BAFO”) of the Agreement, update the Administrative Fee, and transition the payment structure to milestone-based billing.

The Parties now desire to amend the Agreement for the third time (the “Third Amendment”) to update the scope of services, extend the term of the Agreement, reduce the amount of grant funds appropriated, update the budget in Exhibit B, and replace Exhibit E (the Federal Award Identification Table).

NOW, THEREFORE, upon and in consideration of the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Terms

1) CONTRACT CONSTRUCTION

This Third Amendment shall be governed by the Agreement, which is incorporated by reference as though fully set forth word for word.

2) GENERAL SCOPE OF SERVICES

Article I(A) under “GENERAL SCOPE OF SERVICES” is hereby amended to read as follows:

Program/Project Description: Subrecipient agrees to provide grant administration by disbursing Accelerator Grants to qualifying small businesses which received technical assistance through the Harris Hub Program across the County impacted by and recovering from the economic effects of the COVID-19 pandemic under the Harris Hub Program (the “Program”). Subrecipient shall administer the Program by providing Program design and implementation, an online application platform, grant application assistance, awareness and outreach, application processing, decision notification and funds disbursement, Program management and reporting, and financial management, compliance, controls, and equity across all Program phases in consideration of Program beneficiary availability (the “Services”) in accordance with the specifications set forth in the Request for Proposal Job #22/0392 (“RFP”). All Services listed within the RFP and the Scope of Work (“SOW”) shall hereinafter be referred to collectively as the “Project.”

3) TERM

The term of the Agreement is hereby amended to extend until October 31, 2026.

4) SUBRECIPIENT’S SUBAWARD

Article V(A) under the heading “SUBRECIPIENT’S SUBAWARD” of the Agreement is hereby amended to read as follows:

A) Subject at all times to Article VII entitled Limitation of Appropriation, the County agrees to award up to Two Million Seven Hundred Fifty Thousand and 00/100 Dollars (\$2,750,000.00) (the “Program Fund”) to be disbursed to qualifying small businesses as detailed further herein. The County also agrees to pay Subrecipient an Administrative fee of Four Hundred Fifty-Seven Thousand Five Hundred and 00/100 Dollars (\$457,500.00) (the “Administrative Fee”), which includes payments for completing milestones over four phases. The Administrative Fee is in addition to the Program Fund and incorporates all charges such as all labor, equipment, materials, delivery, shipping costs, travel expenses, and incidentals necessary to provide the Services. The total cost to the County is Three Million Two Hundred Seven Thousand Five Hundred and No/100 Dollars (\$3,207,500.00) (the “Subaward”), the total maximum sum of funds certified available for the Term of the Agreement by the Harris County Auditor.

5) LIMITATION OF APPROPRIATION

Article VII(A) under the heading “LIMITATION OF APPROPRIATION” of the Agreement is hereby amended to read as follows to reflect a reduction in available funds:

- A) Subrecipient expressly understands and agrees that the laws governing the letting of contracts require the approval of the Harris County Auditor and its certification that funds are, or will be, available for the payment of the obligations created under this Agreement before such Agreement becomes effective. Therefore, payment is contingent on the Auditor's certification of funds. Failure to certify funds or to certify sufficient funding for any reason shall not be considered a breach of the Agreement. Subrecipient understands and agrees that the County has Three Million Two Hundred Thousand Five Hundred and 00/100 Dollars (\$3,207,500.00), the total maximum sum of funds certified available by the Harris County Auditor for the purpose of satisfying the County's obligations under the terms and provisions of this Agreement. Subrecipient understands and agrees that the total maximum subaward that Subrecipient may become entitled to hereunder and the total maximum sum that the County shall become liable to pay to Subrecipient hereunder shall not under any conditions, circumstances, or interpretations thereof exceed that sum. When all the funds so certified under this Agreement are expended, unless additional funds are certified available as evidenced by a written amendment to the Agreement, Subrecipient's sole remedy will be to terminate this Agreement in accordance with Article X to the extent permitted under Article X.

6) BUDGET

The Budget contained in Exhibit B of the Agreement is hereby deleted in its entirety and replaced with the Budget attached hereto as Exhibit B and incorporated herein by reference.

7) EXHIBIT E – FEDERAL AWARD IDENTIFICATION TABLE

The Federal Award Identification Table, attached to the Agreement as Exhibit E, is deleted in its entirety and replaced with the Federal Award Identification Table attached hereto as Exhibit E and incorporated herein by reference.

8) ORDER OF PRECEDENCE

In the event of any conflict between the terms and provisions of this Third Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Agreement, this Third Amendment shall control.

All other terms and provisions of the Agreement shall remain in full force and effect as originally written and subsequently amended.

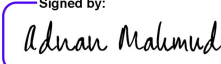
9) EXECUTION, MULTIPLE COUNTERPARTS

This Third Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that

the undersigned is a duly authorized representative with the power to execute this Third Amendment.

GEOCKO, INC. DBA FORWARD

HARRIS COUNTY

By 
 Name: Adnan Mahmud
 Title: CEO
 Date: 5/13/2026

By: _____
 LINA HIDALGO
 COUNTY JUDGE
 Date: _____

APPROVED AS TO FORM:
 JONATHAN FOMBONNE
 COUNTY ATTORNEY


 By: _____
 Manasi Tahiliani
 Assistant County Attorney
 C.A.O File No: 26GEN1647

EXHIBIT B

Updated Budget

(follows behind)

FORWARD Breakdown of Activities	
Project Administration	\$135,000
Program implementation and administration	
Customer/account management support	
Accounting, audit, and financial reporting	
Archiving and compliance	
Portal Development	\$30,000
Hosting and maintainance of FORWARD platform	
Build program-specific portal, including program information, eligibility criteria, and application/payment processing	
Collect, process, and retain applications and documentation	
Marketing, Application Intake, Review, and Processing	\$127,500
Marketing and community partner engagement (including language assistance), community outreach materials and campaigns	
Provide application and portal assistance to applicants	
Application review and eligibility check (initial review)	
Application verification (if more information is needed from applicant)	
Payment Services & Reporting	\$165,000
Payment processing and banking fees	
Tax reporting: Provide 1099s to awardees	
Total Program Administration Fee	\$457,500
Amount to be Distributed	\$2,750,000

Total Program Cost \$3,207,500

Program Administration and Payment Processing Fees

FORWARD shall invoice/bill the County at each stage/milestone of the project chart below.

Milestone Table

Milestone	Phase 1	Phase 2	Phase 3	Phase 3.1	Phase 4	Total
Program Discovery & Design	\$76,500					\$76,500
Program Launch		\$76,500				\$76,500
1st Award Distribution			\$76,500			\$76,500
Amendment 2 – Expanded Administration & Operational Readiness				75,000		\$75,000
Close-Out Activities					\$38,250	\$38,250
Total	\$76,500	\$76,500	\$76,500	\$75,000	\$38,250	\$342,750

Transactional	Phase 1	Phase 2	Phase 3 & 3.1	Phase 4	Total
Payment Processing*			\$114,750		\$114,750
Total Payment Invoices			\$114,750		\$114,750

Total Invoices	\$76,500	\$76,500	\$266,250	\$38,250	\$457,500
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*Payment Processing may consist of multiple invoices, cumulatively not to exceed 30% of the total billable amount of \$457,500; Payment processing will be calculated using the rate of 4.173% (\$114,750 / \$2,750,000).

Milestone Definitions

Phase 1- Program Discovery & Design: The Discovery and Design phase determines how the program will function including program parameters. FORWARD works to create: Version Design – what technologies and tools are needed. Data Model – reporting requirements captured in the application. Workflow Logic – design of processes. The County and FORWARD will agree to the details of the Program Discovery and Design phase by signing and agreed-upon detailed document plan.

Phase 2- Program Launch: The Launch milestone represents the official launch of the FORWARD platform for program and/or applicant use.

Phase 3- 1st Award Distribution: The 1st Award Distribution milestone is defined as the initial phase of distributing awards to approved applicants. This stage encompasses the finalization of the selection process and the systematic disbursement of awards.

Phase 3.1 – Amendment 2 Expanded Administration & Operational Readiness: Phase 3.1 – Amendment 2 Expanded Administration & Operational Readiness: Upon execution of Amendment No. 2, FORWARD shall initiate supplemental operational readiness and expanded program administration activities necessary to support the increased scope of services. **This milestone is billable upon execution of the amendment** and includes implementation preparation, staffing allocation, platform configuration updates, workflow modifications, payment processing preparation, compliance administration, and additional operational support required to administer the updated program scope.

Phase 4- Close out Activities: Final phase of the contract period, ending October 31, 2026, and final applicant processing and data reporting.

EXHIBIT E

FEDERAL AWARD IDENTIFICATION

(follows behind)

1. Subrecipient Name Geocko, Inc. dba FORWARD
2. Subrecipient's Unique Entity Identifier ZNJ2VMKM5NS5
3. Federal Award Identification Number SLFRFP1966
4. Federal Award Date MARCH 19, 2021
5. Subaward Period Of Performance, Start Date and End Date June 6, 2023 – October 31, 2026
6. Subaward BAFO Period Start Date And End Date June 6, 2023 – October 31, 2026
7. Amount of Federal Funds Obligated to the Subrecipient by the County \$3,207,500.00
8. Total Amount of Federal Funds Obligated to Subrecipient by the County, Including the Current Obligation \$3,207,500.00
9. Total Amount of the Federal Award Committed to the Subrecipient by the County \$3,207,500.00
10. Federal Award Project Description Harris County has received funds pursuant to the ARPA. The ARPA established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and Harris County received an allocation of funds from the SLFRF under Sections 602 and 603 of the Social Security Act, as added by section 9901 of the ARPA. Harris County has elected to distribute funding from the SLFRF to eligible subrecipients.
11. Name of Federal Awarding Agency Department of the Treasury
 Name of Pass-Through Entity Harris County, Texas
 Contact Information for Pass-Through Entity Tom Hargis
 1001 Preston, Suite 500
 Houston, Texas 77002
12. Assistance Listing Number and Title 21.027; *Coronavirus State & Local Fiscal Recovery Funds (CSLFRF), Coronavirus State and Local Fiscal Recovery Fund (CSFRF) and*

*Coronavirus Local Fiscal Recovery Fund
(CLFRF)*

13. Is the Award for Research & Development?

No

14. Indirect Cost Rate

No indirect costs will be reimbursed based on budget included in the BAFO.

ORDER OF COMMISSIONERS COURT
Authorizing execution of Amendment to the Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF A THIRD AMENDMENT TO THE
AGREEMENT BETWEEN HARRIS COUNTY AND GEOCKO, INC. DBA
FORWARD**

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that County Judge Lina Hidalgo is hereby authorized to execute for and on behalf of Harris County a Third Amendment to the Agreement with Geocko, Inc. dba FORWARD to update the scope of services, extend the term of the Agreement, reduce the amount of grant funds appropriated, update the budget in Exhibit B, and replace Exhibit E (the Federal Award Identification Table), at a new total cost to the County of Three Million Two Hundred Seven Thousand Five Hundred and No/100 Dollars (\$3,207,500.00). The Third Amendment is incorporated as though fully set forth herein word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.