



**Paige McInnis**  
**Harris County Purchasing Agent**

March 27, 2025

Commissioners Court  
Harris County, Texas

**RE: Job No. 220083**

Members of Commissioners Court:

Please approve the attached Order(s) authorizing the County Judge to execute the attached First Amendment to the Agreement(s) for the following:

**Description:** Audit Management and Electronic Work Paper Software Solutions for the Harris County Auditor's Office

**Vendor(s):** Wolters Kluwer Financial Services, Inc.

**Amount:** \$ 99,587 previously approved funds for the term 02/27/2025 - 02/26/2026  
11,478 additional funds for the term 02/27/2025 - 02/26/2026  
\$111,065

**Reviewed By:** • Harris County Purchasing • Universal Services - Technology

The First Amendment increases funding for additional services. Purchase order(s) will be issued upon Commissioners Court approval.

Sincerely,

*Paige McInnis*

Paige McInnis  
Purchasing Agent

AR  
Attachment(s)  
cc: Vendor(s)

**FOR INCLUSION ON COMMISSIONERS COURT AGENDA APRIL 10, 2025**



**AMENDMENT TO THE AGREEMENT BETWEEN HARRIS COUNTY AND WOLTERS  
KLUWER FINANCIAL SERVICES, INC.**

THE STATE OF TEXAS       §  
  §  
COUNTY OF HARRIS       §

This Amendment to the Agreement is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas and acting by and through Harris County Auditor’s Office (“Department”), and Wolters Kluwer Financial Services, Inc. (“Contractor”) a corporation doing business under the laws of the State of Texas. County and Contractor are known individually as “Party” and collectively as “Parties.”

***Recitals***

On November 15, 2022, the County entered into an agreement with Contractor to provide services to upgrade the internally hosted audit management and electronic work paper software solution to a cloud-based solution for the Department (the “Master Agreement”).

The County and Contractor now desire to amend the Master Agreement for the first time (“First Amendment”) for the purpose of adding additional funds to the Master Agreement.

The County and Contractor are adding additional funds for additional services as illustrated in the Purchase Orders attached hereto as Exhibit A and incorporated herein by reference.

Contractor warrants and represents that it is willing and capable of providing the services.

***Terms***

**1) CONTRACT CONSTRUCTION**

This First Amendment shall be governed by the Master Agreement, which is incorporated by reference as though fully set forth word for word.

**2) LIMIT OF APPROPRIATION**

Having previously certified funds in the amount of Ninety-Nine Thousand Five Hundred Eighty-Seven and 00/100 Dollars (\$99,587.00), the County hereby amends the Master Agreement to certify as available Eleven Thousand Four Hundred Seventy-Eight and 00/100 Dollars (\$11,478.00) in additional funds, bringing the total amount of funds certified as available under the Master Agreement to One Hundred Eleven Thousand Sixty-Five and 00/100 Dollars (\$111,065.00). Contractor understands and agrees, said understanding and agreement also being of the absolute essence of this contract, that the total maximum compensation that Contractor may become entitled to hereunder, and the total maximum sum that the County shall become liable to pay to Contractor under this First Amendment, shall not under any conditions, circumstances, or interpretations thereof exceed the sum of Eleven Thousand Four Hundred Seventy-Eight and 00/100

Dollars (\$11,478.00). Contractor understands and agrees, said understanding also being of the absolute essence of this contract, that the maximum amount Contractor may become entitled to under the Master Agreement shall be One Hundred Eleven Thousand Sixty-Five and 00/100 Dollars (\$111,065.00). Notwithstanding anything to the contrary, or that may be construed to the contrary, the County's liability under the terms and provisions of this First Amendment is limited to said sum; and when all the funds so certified are expended, Contractor's sole and exclusive remedy shall be to terminate this First Amendment.

### 3) ORDER OF PRECEDENCE

In the event of any conflict between the terms and provisions of this First Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Master Agreement, this First Amendment shall control.

All other terms and provisions of the Master Agreement shall remain in full force and effect as originally written and subsequently amended.

### 4) EXECUTION, MULTIPLE COUNTERPARTS

Execution, Multiple Counterparts: This First Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this First Amendment.

WOLTERS KLUWER  
FINANCIAL SERVICES, INC

By\_\_\_\_\_



\_\_\_\_\_  
Name: Alberto de Benito Aznar  
Title: \_VP Global Operations\_\_\_\_\_  
Date: \_3/7/2025\_\_\_\_\_

HARRIS COUNTY

By: \_\_\_\_\_  
LINA HIDALGO  
COUNTY JUDGE

APPROVED AS TO FORM:  
Christian D. Menefee  
COUNTY ATTORNEY

By: Haley New  
Haley New  
Assistant County Attorney  
C.A. File 24GEN3039

## EXHIBIT A

### Purchase Orders



# Purchase Order

**Harris County**  
1111 FANNIN  
FLOOR 12  
HOUSTON TX 77002  
United States

Dispatched		Dispatch Via Email
<b>Purchase Order</b>	<b>Date</b>	<b>Contract No</b>
HCNTY-0000096389	10-31-2024	HC220083
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
Net 30	Destination	Common Carrier
<b>Buyer</b>	<b>Phone</b>	<b>Email</b>
Kennedy Alexis Harden		Kennedy.Alexis.Harden@pur.hctx.net

**Supplier:** 0000010894  
WOLTERS KLUWER FNCL SVCS INC  
6815 SAUKVIEW DRIVE  
ST CLOUD MN 56303  
United States

**Ship To:** **Attention:** See Detail Below  
1111 FANNIN  
FLOOR 10  
HOUSTON TX 77002  
United States  
  
DEPTID: 61030000  
AUD AUDIT DIVISION

**Bill To:** Harris County Auditor  
c/o Accounts Payable  
1001 Preston, Suite 800  
Houston, TX 77002  
(713) 274-5668  
VendorInvoices@aud.hctx.net

Tax Exempt? Y		Tax Exempt ID:		Replenishment Option: Standard			
Line	Item/Description	Mfg ID	Quantity	UOM	PO Price	Extended Amt	Due Date
1 - 1	TEAMMATE + SW AD PRPT MNT TM+ AUDIT ADDITIONAL PRPT USERS PRICING MODEL: USER BAND + INCREMENTAL NEW ADDITIONAL CUST USERS: 3 NEW TOTAL CUST USERS: 53 PRIOR NUMBER OF CUST USERS: 50 START DATE: 09/27/2024 - 09/26/2025		1.00	LOT	13,023.60	13,023.60	10/31/2024
Attention: Christina Hollie							
2 - 1	TM+ ADV S HOST ADL TEAMMATE+ GOLD HOSTING ADDL USER MAINT PRICING MODEL: NO OF USERS NEW ADDITIONAL CUST USERS: 3 NEW TOTAL CUST USERS: 53 PRIOR NUMBER OF CUST USERS: 50		1.00	LOT	2,889.00	2,889.00	10/31/2024
Attention: Christina Hollie							

Contract Term: 02/27/2023 - 02/26/2026

ALL IN ACCORDANCE WITH AGREEMENT WHICH IS HERE REFERRED TO  
AND MADE A PART HEREOF AS IF ATTACHED.

APPROVED IN C.C ON 10/10/2023

PLEASE ALLOW PARTIAL PAYMENTS  
THIS PURCHASE REQUEST IS FOR THE HARRIS COUNTY AUDITOR'S  
OFFICE, AUDIT DIVISION, 1111 FANNIN ST. 10TH FLOOR, HOUSTON, TX  
77002.

APPROVED IN COMMISSIONERS COURT ON 11/15/2022.

NOT VALID, UNLESS APPROVED BY THE HARRIS COUNTY PURCHASING AGENT. OFFEROR  
MAY BE REQUIRED TO ENTER A BUSINESS ASSOCIATE AGREEMENT PURSUANT TO HIPAA.

ISSUANCE OF THIS PURCHASE ORDER IS CERTIFICATION BY THE HARRIS COUNTY AUDITOR  
THAT FUNDS, IN THE AMOUNT OF THE PURCHASE ORDER TOTAL, ARE AVAILABLE.

HARRIS COUNTY TERMS AND CONDITIONS ARE LOCATED AT:  
[HARRIS COUNTY STANDARD TERMS AND CONDITIONS](#)  
COUNTY AUDITOR'S FORM 3501 (REV. 03/19)

Unauthorized



# Purchase Order

## Harris County

1111 FANNIN  
FLOOR 12  
HOUSTON TX 77002  
United States

Dispatched		Dispatch Via Email
<b>Purchase Order</b> HCNTY-0000096389	<b>Date</b> 10-31-2024	<b>Contract No</b> HC220083
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Destination	<b>Ship Via</b> Common Carrier
<b>Buyer</b> Kennedy Alexis Harden	<b>Phone</b>	<b>Email</b> Kennedy.Harden@pur.hctx.net

**Supplier:** 0000010894  
WOLTERS KLUWER FNCL SVCS INC  
6815 SAUKVIEW DRIVE  
ST CLOUD MN 56303  
United States

**Ship To:** **Attention:** See Detail Below  
1111 FANNIN  
FLOOR 10  
HOUSTON TX 77002  
United States  
  
DEPTID: 61030000  
AUD AUDIT DIVISION

**Bill To:** Harris County Auditor  
c/o Accounts Payable  
1001 Preston, Suite 800  
Houston, TX 77002  
(713) 274-5668  
VendorInvoices@aud.hctx.net

**Tax Exempt? Y**

**Tax Exempt ID:**

**Replenishment Option:** Standard

Line	Item/Description	Mfg ID	Quantity	UOM	PO Price	Extended Amt	Due Date
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**Total PO Amount** \$15,912.60

NOT VALID, UNLESS APPROVED BY THE HARRIS COUNTY PURCHASING AGENT. OFFEROR MAY BE REQUIRED TO ENTER A BUSINESS ASSOCIATE AGREEMENT PURSUANT TO HIPAA.

ISSUANCE OF THIS PURCHASE ORDER IS CERTIFICATION BY THE HARRIS COUNTY AUDITOR THAT FUNDS, IN THE AMOUNT OF THE PURCHASE ORDER TOTAL, ARE AVAILABLE.

HARRIS COUNTY TERMS AND CONDITIONS ARE LOCATED AT:  
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**Unauthorized**



# Purchase Order

**Harris County**  
1111 FANNIN  
FLOOR 12  
HOUSTON TX 77002  
United States

Dispatched		Dispatch Via Email
<b>Purchase Order</b> HCNTY-0000097704	<b>Date</b> 11-15-2024	<b>Contract No</b> HC220083
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Destination	<b>Ship Via</b> Common Carrier
<b>Buyer</b> Kennedy Alexis Harden	<b>Phone</b>	<b>Email</b> Kennedy.Harden@pur.hctx.net

**Supplier:** 0000010894  
WOLTERS KLUWER FNCL SVCS INC  
6815 SAUKVIEW DRIVE  
ST CLOUD MN 56303  
United States

**Ship To:** **Attention:** See Detail Below  
1111 FANNIN  
FLOOR 10  
HOUSTON TX 77002  
United States  
  
DEPTID: 61030000  
AUD AUDIT DIVISION

**Bill To:** Harris County Auditor  
c/o Accounts Payable  
1001 Preston, Suite 800  
Houston, TX 77002  
(713) 274-5668  
VendorInvoices@aud.hctx.net

Tax Exempt? Y		Tax Exempt ID:		Replenishment Option: Standard			
Line	Item/Description	Mfg ID	Quantity	UOM	PO Price	Extended Amt	Due Date
1 - 1	TEAMMATE + SW PERPETUAL MAINTENANCE PRICING MODEL: USER BAND + INCREMENTAL NUMBER OF CUST USERS: 50 FOR AUDIT DIVISION *START DATE: 10/01/2024 - 09/30/2025		1.00	LOT	43,342.94	43,342.94	11/15/2024
Attention: Christina Hollie							
2 - 1	TM+ADV S HOST MNT TEAMMATE+ GOLD HOSTING MAINTENANCE NO. OF CUST USERS: 50		1.00	LOT	48,150.00	48,150.00	11/15/2024
Attention: Christina Hollie							
3 - 1	TM+RPT API HST MTN TEAMMATE+ REPORTING API SUBS HOSTED MTN USER BAND GB OF STORAGE EXPORTED RANGE: UP TO 20 GB OF DATA EXPORTED		1.00	LOT	3,659.40	3,659.40	11/15/2024

Contract Term: 02/27/2023 - 02/26/2026

ALL IN ACCORDANCE WITH AGREEMENT WHICH IS HERE REFERRED TO  
AND MADE A PART HEREOF AS IF ATTACHED.

NOT VALID, UNLESS APPROVED BY THE HARRIS COUNTY PURCHASING AGENT. OFFEROR  
MAY BE REQUIRED TO ENTER A BUSINESS ASSOCIATE AGREEMENT PURSUANT TO HIPAA.

ISSUANCE OF THIS PURCHASE ORDER IS CERTIFICATION BY THE HARRIS COUNTY AUDITOR  
THAT FUNDS, IN THE AMOUNT OF THE PURCHASE ORDER TOTAL, ARE AVAILABLE.

HARRIS COUNTY TERMS AND CONDITIONS ARE LOCATED AT:  
[HARRIS COUNTY STANDARD TERMS AND CONDITIONS](#)  
COUNTY AUDITOR'S FORM 3501 (REV. 03/19)

Unauthorized



# Purchase Order

**Harris County**  
1111 FANNIN  
FLOOR 12  
HOUSTON TX 77002  
United States

Dispatched		Dispatch Via Email
<b>Purchase Order</b> HCNTY-0000097704	<b>Date</b> 11-15-2024	<b>Contract No</b> HC220083
<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Destination	<b>Ship Via</b> Common Carrier
<b>Buyer</b> Kennedy Alexis Harden	<b>Phone</b>	<b>Email</b> Kennedy.Harden@pur.hctx.net

**Supplier:** 0000010894  
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(713) 274-5668  
VendorInvoices@aud.hctx.net

**Tax Exempt? Y**

**Tax Exempt ID:**

**Replenishment Option:** Standard

Line	Item/Description	Mfg ID	Quantity	UOM	PO Price	Extended Amt	Due Date
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PLEASE ALLOW PARTIAL PAYMENTS

APPROVED IN C.C ON 10/29/2024  
THIS PURCHASE REQUEST IS FOR THE HARRIS COUNTY AUDITOR'S  
OFFICE, AUDIT DIVISION AT 1111 FANNIN ST. 10TH FLOOR, HOUSTON, TX  
77002.

APPROVED IN COMMISSIONERS COURT ON 11/15/2022.

**Total PO Amount** \$95,152.34

NOT VALID, UNLESS APPROVED BY THE HARRIS COUNTY PURCHASING AGENT. OFFEROR  
MAY BE REQUIRED TO ENTER A BUSINESS ASSOCIATE AGREEMENT PURSUANT TO HIPAA.

ISSUANCE OF THIS PURCHASE ORDER IS CERTIFICATION BY THE HARRIS COUNTY AUDITOR  
THAT FUNDS, IN THE AMOUNT OF THE PURCHASE ORDER TOTAL, ARE AVAILABLE.

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[HARRIS COUNTY STANDARD TERMS AND CONDITIONS](#)  
COUNTY AUDITOR'S FORM 3501 (REV. 03/19)

**Unauthorized**



ORDER OF COMMISSIONERS COURT  
Authorizing execution of an amendment to an agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_ day of \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AMENDMENT TO AGREEMENT WITH  
WOLTERS KLUWER FINANCIAL SERVICES, INC.**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that County Judge Lina Hidalgo be, and she is hereby authorized to execute, for and on behalf of Harris County, the First Amendment to the Master Agreement to add \$11,478.00 to compensate Wolters Kluwer Financial Services, Inc. for additional services. The Amendment is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.