

David Mitcham
First Assistant

Vivian King
Chief of Staff



Harris County District Attorney's Office
500 Jefferson Street, Suite 600
Houston, TX 77002

HARRIS COUNTY DISTRICT ATTORNEY
KIM K. OGG

April 12, 2021

Honorable County Judge and
Members of Commissioners Court
Administration Building
1001 Preston Avenue
Houston, Texas 77002

Dear Members of Commissioners Court:

This letter is written to seek an order of Commissioners Court approving the parking agreement with Jefferson Smith LLC in the amount of \$90,000 (\$7,500/month) for an additional 100 parking spaces at 1900 Smith. The agreement is for the term 4/5/21 – 4/4/22.

Your consideration is appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Vivian King".

Vivian King
Chief of Staff

Jefferson Smith, LLC

Invoice 0421
Date 4/7/2021
Terms Net 30

Harris County DA
500 Jefferson Floor 6
Houston, TX 77002
Attn: Vivian King

Bill Item	
Unreserved (100) \$75.00 Per Space	\$ 7,500.00
Balance Due \$ 7,500.00	

Jefferson Smith, LLC
500 Jefferson Suite 250
Houston, Texas 77002

ORDER

STATE OF TEXAS

COUNTY OF HARRIS

On this, 27th day of April 2021, the Commissioners Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and unanimously carried,

IT IS ORDERED that the Harris County Judge or his/her designee is hereby authorized to submit an order to approve the parking agreement for 100 additional parking spaces at 1900 Smith St at the rate of \$7,500 per month for the District Attorney's Office.

Presented to Commissioners' Court

Date _____
Recorded Volume _____ Page _____