

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN  
HARRIS COUNTY AND NORTHWEST ASSISTANCE MINISTRIES  
FOR HARRIS COUNTY CV HOUSING PROGRAM**

THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS           §

This First Amendment to the Agreement Between Harris County and Northwest Assistance Ministries for Harris County CV Housing Program is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through the Harris County Housing & Community Development (the “Department”) and Northwest Assistance Ministries (the “Subrecipient”), a Texas non-profit corporation. The County and Subrecipient are referred to herein collectively as the “Parties” and individually as a “Party”.

***Recitals***

On or about February 27, 2024, the County and Subrecipient entered into an Agreement (the “Master Agreement”) under which the Subrecipient was awarded Community Development Block Grant CARES Act (CDBG-CV) funds for the provision of housing stability services to at-risk households affected by COVID-19, including housing stability case management, financial assistance and other supportive services. (the “Services”).

The Parties now wish to amend the Master Agreement for the first time (the “First Amendment”) to: 1) extend the time of performance by an additional seven (7) months, extending the project's end date to April 30, 2025, and 2) revise Exhibit G, the Federal Award Information Table. The CDBG-CV project allocation will remain \$721,623.10.

NOW, THEREFORE, the Parties hereby agree as follows:

***Terms***

**I.**

“Exhibit G, Federal Award Information” table is replaced entirely. The amended Federal Award Information Table is attached hereto and shall be known as “Exhibit G, the Federal Award Information” to the First Amendment to the Master Agreement.

**II.**

The time of performance is extended by an additional seven (7) months, extending the project’s end date to April 30, 2025. Section III of the Master Agreement is replaced entirely with the following: Services of the Subrecipient shall start on March 1, 2024 and end on April 30, 2025.

**III.**

All other terms of the Master Agreement shall remain in full force and effect as originally written and subsequently amended.

**IV.**

It is expressly understood and agreed that the Master Agreement is incorporated herein by reference. In the event of any conflict between the First Amendment to the Master Agreement and the Master Agreement, the terms of this First Amendment shall govern. All other conditions between the Parties shall remain in full force and effect. This First Amendment shall be governed by the Master Agreement, which is incorporated by reference as though fully set forth word for word.

**[EXECUTION PAGE FOLLOWS]**

ATTEST:

DocuSigned by:  
By: Allison Booker-Brooks  
Name: Allison Booker-Brooks  
Title: chief operating officer  
Date Signed: 9/9/2024

**NORTHWEST ASSISTANCE  
MINISTREIES**

DocuSigned by:  
By: Les Cave  
Name: Les Cave  
Title: President  
Date Signed: 9/9/2024

APPROVED AS TO FORM:

Christian D. Menefee  
Harris County Attorney

By: Lina Boul

Assistant County Attorney  
CAO File No.: 24GEN2432

Date Signed: 09/05/2024

**HARRIS COUNTY**

By: \_\_\_\_\_

LINA HIDALGO  
Harris County Judge

Date Signed: \_\_\_\_\_

EXHIBIT G

FEDERAL AWARD INFORMATION

(follows behind)

1. Subrecipient Name Northwest Assistance Ministries
2. Subrecipient's Unique Entity Identifier TKQVT6RLF515
3. Federal Award Identification Number B-20-UW-48-0002
4. Catalog of Federal Domestic Assistance 14.218
5. Federal Award Date July 26, 2021
6. Subaward Period Of Performance, Start Date and End Date March 1, 2024 – April 30, 2025
7. Subaward Budget Period Start Date And End Date March 1, 2024 – April 30, 2025
8. Amount of Federal Funds Obligated to the Subrecipient by the County \$721,623.10
9. Total Amount of Federal Funds Obligated to Subrecipient by the County, Including the Current Obligation \$721,623.10
10. Total Amount of the Federal Award Committed to the Subrecipient by the County \$721,623.10
11. Federal Award Project Description Harris County has received CDBG-CV funds administered through the Department of Housing and Urban Development. Harris County has elected to distribute CDBG-CV funding to Northwest Assistance Ministries for the Harris County CV Housing Program to provide housing stability case management, financial assistance and other supportive services to eligible households affected by COVID-19.
12. Name of Federal Awarding Agency Department of Housing and Urban Development
13. Name of Pass-Through Entity Harris County, Texas
14. Contact Information for Pass-Through Entity Harris County Housing and Community Development  
1111 Fannin Street, 9<sup>th</sup> Floor  
Houston, Texas 77002

- |     |  |                |
|-----|--|----------------|
| 15. | Is the Award for Research & Development? | No             |
| 16. | Indirect Cost Rate                       | Not applicable |

**ORDER OF COMMISSIONERS COURT**

Authorizing execution of an amendment to an agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE AGREEMENT BETWEEN HARRIS COUNTY AND NORTHWEST ASSISTANCE MINISTRIES FOR HARRIS COUNTY CV HOUSING PROGRAM**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

Section 1: The County Judge of Harris County or her Designee is hereby authorized to execute for and on behalf of Harris County a First Amendment to the Master Agreement by and between Harris County and Northwest Assistance Ministries to extend the time of performance by an additional seven (7) months, extending the project's end date to April 30, 2025, and to revise Exhibit G, Federal Award Information. Said First Amendment to the Master Agreement is being incorporated herein by reference and made a part hereof for all intents and purposes as though fully set forth herein word for word.

Section 2: The Harris County Housing & Community Development and its Director or her Designee are authorized to take such action and execute such other documents as they deem necessary or convenient to carry out the purposes of this First Amendment.