



HARRIS COUNTY, TEXAS

Office of Management and Budget 1001 Preston, Suite 500 Houston, TX 77002 713-274-1135
 Grants Coordination Section - Conveyance Form Application Award

Department Name / Number

DUNs

Grant Title

Sheriff - Patrol & Administration - 540	Not Applicable	Auto Theft Unit '23
Funding Source: Texas Department of Motor Vehicles: CFDA# N/A	Grant Agency: Texas Department of Motor Vehicles	
Program Year: 30 th	Program Ending:	
Grant Begin Date: 09/01/2022	Grant End Date:	08/31/2023
Grant Org. Key:	If applicable, Prior Year Org. Key:	100001000001081

Grant Description:

The Motor Vehicle Crime Prevention Authority (MVCAP) supports statewide law enforcement through vehicle theft and vehicle burglary reduction initiatives, education, and public awareness, and is part of the Texas Department of Motor Vehicles (TxDMV).

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$1,041,356.00	\$853,100.00	\$188,256.00
Non-Labor	\$0.00	\$0.00	\$0.00
Sub Tot. Incremental Cost	\$1,041,356.00	\$853,100.00	\$188,256.00
Indirect Cost	\$0.00	\$0.00	\$0.00*
TOTALS	\$1,041,356.00	\$853,100.00	\$188,256.00

* under development

Full Time Equivalent Positions

23.00

Date Guidelines are Available

% of Positions Paid by Grant

81.92 %

Grant Submittal Deadline Date

06/03/2022

Grant Discussion:

This award is related to an application approved on Commissioners Court on 6/14/22. During the course of its operations, the Sheriff's Auto Theft Unit investigates cases of auto theft and auto burglary, conducts proactive sting operations, files charges as appropriate, and also provides training classes to peace officers regarding auto crimes prevention and apprehension. Funding is for part of the salaries of 23 FTEs, travel, and operating supplies. A match amount of \$188,256 is being provided by the Sheriff's Office. Also, an in-kind match of \$1,786,771 consisting of donated office space, is non-cash and not shown on this form.

County Funded Cost Projection

Year	Required	Discretionary
2022	15,688.00	-
2023	172,568.00	-
2024	-	-
2025	-	-
2026	-	-

Completed by: Mike Mattingly Mattingly, Mike

Reviewed by: John Doe

Date : 7/25/22

Date : 7/26/22



SHERIFF ED GONZALEZ

SHERIFF'S OFFICE 1200 Baker Street, Houston, Texas 77002 ★ (346) 286-1600 ★ www.sheriff.hctx.net

Ed Gonzalez
To: Ed Gonzalez, Sheriff
THRU: Edison Toquica, Chief Deputy
THRU: Michael Lanham, Director of Finance
THRU: Brian Schmitz, Grants Manager
FROM: Jazmin Gonzales, Grant Analyst
DATE: Tuesday, July 19, 2022
SUBJECT: Motor Vehicle Crime Prevention Authority FY23 Grant Award

Edison Toquica
Michael Lanham
Brian Schmitz

The Grants Management Office requests authorization to submit to Commissioners Court a request to accept a grant award for the FY 2023 Motor Vehicle Crime Prevention Authority (MVCRA) grant in the amount of \$853,100, with a required cash match of \$188,256, and an In-Kind Match of \$1,786,771. The FY23 grant period is September 1, 2022 through August 31, 2023.

This Motor Vehicle Crime Prevention Authority grant would provide funding for the Auto Theft Unit.

Your consideration in this matter is greatly appreciated.

Regards,

Jazmin Gonzales

Jazmin Gonzales, Grant Analyst

ORDER

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 2nd day of August, 2022, the Commissioners Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner _____, seconded by Commissioner _____, duly put and carried,

IT IS ORDERED that County Judge Lina Hidalgo or her designee be hereby authorized to approve, and to sign any ancillary grant documents, and on behalf of Harris County, Texas, to accept the following grant from the Motor Vehicle Crime Prevention Authority (MVCAP):

**MOTOR VEHICLE CRIME PREVENTION AUTHORITY FY 2023
- SHERIFF'S OFFICE**

Award Amount: \$853,100

Required Match: \$188,256

In-Kind Match: \$1,786,771

Total Amount: \$2,828,127

Grant Period: September 1, 2022 – August 31, 2023

Motor Vehicle Crime Prevention Authority Resolution

2023 Harris County Resolution

Taskforce Grant Program

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic automobile theft enforcement teams and to combat motor vehicle burglary in the jurisdiction; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle burglary and theft; and

WHEREAS, Harris County has agreed that in the event of loss or misuse of the grant funds, Harris County assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that Lina Hidalgo, County Judge, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that Sandra Chapa, Lieutenant, is designated as the Program Director and Harris County Auditor's Office, Mike Post, is designated as the Financial Officer for this grant.

Adopted this _____ day of _____, 2022.

Lina Hidalgo
County Judge



**FY23 Motor Vehicle Crime Prevention Authority
Statement of Taskforce Grant Award and Grantee Acceptance Notice**

Grant Number: **608-23-1010000**

Grantee: **Harris County**

Program Title: **Harris County Sheriff's Auto
Theft Unit**

Grant Award Amount: **\$853,100**

Total Cash Match Amount: **\$188,256**

In-Kind Match Amount: **\$1,786,771**

Reimbursement Percent*: **81.92%**

Grant Term: **September 1, 2022 to August 31, 2023**

That whereas, **Harris County** (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on May 3, 2021 to the Motor Vehicle Crime Prevention Authority, State of Texas, entitled **Harris County Sheriff's Auto Theft Unit**, and further identified by grant number **608-23-1010000**; and

Whereas, the Motor Vehicle Crime Prevention Authority has approved the grant application as evidenced by this FY23 Statement of Grant Award and certain special requirements from the Motor Vehicle Crime Prevention Authority dated **July 8, 2022**; and

Whereas, the Grantee desires to accept the FY23 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Transportation Code Chapter 1006;
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Texas Grant Management Standards (TxGMS) as promulgated by the Texas Comptroller of Public Accounts including TxGMS Standard Assurances by Local Governments and Standards for Financial and Program Management;
- The Request for Applications issued on May 3, 2021;
- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award; and
- The Approved Grant Budget Summary:

Grant Budget Summary: Harris County (App ID: 202)				
Budget Category	MVCAP Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$591,976	\$128,118	\$720,094	\$1,095,515
Fringe	\$261,124	\$60,138	\$321,262	\$453,120
Overtime				
Professional and Contract Services				
Travel				
Equipment				
Supplies and Direct Operating Expenses (DOE)	\$0		\$0	\$238,136
Totals	\$853,100	\$188,256	\$1,041,356	\$1,786,771

*Reimbursement Percent: 81.92% - \$853,100-MVCAP Amt / (\$1,041,356-MVCAP Amt. plus \$188,256-Cash Match)

Now, therefore, the Grantee accepts the FY23 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Motor Vehicle Crime Prevention Authority has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the MVCAP Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Motor Vehicle Crime Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements (MVCAP will only apply special conditions to applicable jurisdictions):

X Border Security Report Requirement – This Grantee is designated as a MVCAP Border Security Grant which is located along the United States of America border with the United States of Mexico and those that are adjacent to the Gulf Intracoastal Waterway. This designation requires grantee to provide additional report information required by the General Appropriations Act of the 87th Texas Legislature, Regular Session. The Governor or Legislative Budget Board may request additional information regarding the report data during the term of the grant.

X Intelligence Sharing - The grantee is required to ensure that Law Enforcement personnel funded in whole or in part by this grant actively participate in Law Enforcement intelligence sharing webinars and Motor Vehicle Crime Investigator Virtual Command Centers organized and promoted on behalf of the MVCAP program operation and statewide collaboration.

APPROVED AND ACCEPTED BY:

Authorized Official

Printed Name and Title

Date Signed

FY23 Harris County Application

Harris County Taskforce Grant Application for Fiscal Year 2023
The Application was submitted by Lina Hidalgo at 5/26/2022 12:20:19 PM and is now locked.
The confirmation Number is 2022052600202.

Primary Agency / Grantee Legal Name: *Harris County*

Organization Type: *Law Enforcement*

Organization ORI (if applicable): *TX1010000: HARRIS CO SO (MIP)*

Program Title Please enter a short description of the proposed program that can be used as the title.
Harris County Sheriff's Auto Theft Unit

Application Category (See Request for Applications [RFA] for category details and descriptions RFA Priority Funding Section):

MVCAP Program Category (see RFA and TAC 43, 3 §57.14). Check all that apply.

- Law Enforcement, Detection and Apprehension
- Reduction of the Sale of Stolen Vehicles or Parts
- Education Programs and Marketing

Taskforce Grant Participation and Coverage Area

Provide a General Description of the Participating and Coverage Area of this Grant Application

Coverage includes all areas of unincorporated Harris County.

Define in the tables below the grant relationships and geographic area of the taskforce:

Applicant will add the participating and coverage agencies from the ORI list below. If an agency is not in the ORI list, please include the agency and role in the general description above. Make sure to follow the definitions below and select an agency in the dropdown. Use the *Add as Participating Agency* or *Add as Coverage Agency* button to populate the list.

Participating Agencies are agencies that materially participate in the grant application through the exchange of funds for reimbursement and cash match. Participating agencies are defined after the grant award by interlocal/interagency agreements. Each applicant must select their own agency first. Then select agencies that will receive or provide funding and/or resources. [Note: Interlocal/interagency agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.]

Coverage Agencies are agencies that provided some level of coverage, assistance or support by this grant application but will not materially exchange funds as cash match or reimbursement. The coverage is not supported by an after the award with interlocal/interagency agreements. Coverage agencies as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant (Ex. City Y is within County X or vice versa). Agencies selected in this list include agencies that will be covered or where the agency indicates that their agency will coordinate or call upon the taskforce. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies	Coverage Agencies
TX1010000 HARRIS CO SO (MIP)	

Resolution: Complete a Resolution and submit to local governing body for approval. *Sample Resolution* is found in the Request for Application or send a request for an electronic copy to grantsMVCAP@txdmv.gov. The completed and executed Resolution must be attached to this on-line application.

Grant Budget Form

MVCAP recommends that the applicant complete the total costs (MVCAP and Cash Match combined) for this program. The applicant can then enter the desired amount of Cash Match (not less than 20% per TAC Title 43, §57.36). The system will then calculate the correct grant and match amounts.

Budget Entry Option:

Enter MVCAP and Cash Match Amounts

Budget Category	MVCAP Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
<i>Personnel</i>	\$591,976	\$128,118	\$720,094	\$1,095,515
<i>Fringe</i>	\$261,124	\$60,138	\$321,262	\$453,120
<i>Overtime</i>				
<i>Professional and Contract Services</i>				
<i>Travel</i>				
<i>Equipment</i>				
<i>Supplies and Direct Operating Expenses (DOE)</i>	\$0		\$0	\$238,136
Total	\$853,100	\$188,256	\$1,041,356	\$1,786,771
Cash Match Percentage		22.07%		

Description	Subcategory	Pct Time	MVCAP Funds	Cash Match	Total	In-Kind Match
Personnel						
Lieutenant	Investigator/LEO	100			\$0	\$100,572
Sergeant	Investigator/LEO	100			\$0	\$95,489
Sergeant	Investigator/LEO	100			\$0	\$88,673
Sergeant	Investigator/LEO	100			\$0	\$87,593
Deputy Investigator	Investigator/LEO	100			\$0	\$85,089
Deputy Investigator	Investigator/LEO	100			\$0	\$84,669
Deputy Investigator	Investigator/LEO	100			\$0	\$84,609
Deputy Investigator	Investigator/LEO	100			\$0	\$84,549
Deputy Investigator	Investigator/LEO	100			\$0	\$83,349
Deputy Investigator	Investigator/LEO	100			\$0	\$83,289
Deputy Investigator	Investigator/LEO	100			\$0	\$83,049
Deputy Investigator	Investigator/LEO	100			\$0	\$82,809
Deputy Investigator	Investigator/LEO	100	\$0	\$82,210	\$82,210	
Deputy Investigator	Investigator/LEO	100	\$80,410	\$0	\$80,410	
Deputy Investigator	Investigator/LEO	100	\$80,409	\$0	\$80,409	
Deputy Investigator	Investigator/LEO	100	\$80,239	\$0	\$80,239	
Deputy Investigator	Investigator/LEO	100	\$78,619	\$0	\$78,619	
Deputy Investigator	Investigator/LEO	100	\$74,424	\$0	\$74,424	
Deputy Investigator	Investigator/LEO	100	\$74,022	\$0	\$74,022	
Deputy Investigator	Investigator/LEO	100	\$62,465	\$0	\$62,465	
Deputy Investigator	Investigator/LEO	100	\$61,388	\$0	\$61,388	
Clerk	Administrative / Support	100			\$0	\$51,776
Clerk	Administrative / Support	100	\$0	\$45,908	\$45,908	
Total Personnel		2300	\$591,976	\$128,118	\$720,094	\$1,095,515
Fringe						
Lieutenant	Investigator/LEO				\$0	\$38,716
Sergeant	Investigator/LEO				\$0	\$37,512
Sergeant	Investigator/LEO				\$0	\$35,898
Sergeant	Investigator/LEO				\$0	\$35,642
Deputy Investigator	Investigator/LEO				\$0	\$35,049
Deputy Investigator	Investigator/LEO				\$0	\$34,950
Deputy Investigator	Investigator/LEO				\$0	\$34,936
Deputy Investigator	Investigator/LEO				\$0	\$34,921

Description	Subcategory	Pct Time	MVCAP Funds	Cash Match	Total	In-Kind Match
Deputy Investigator	Investigator/LEO				\$0	\$34,637
Deputy Investigator	Investigator/LEO				\$0	\$34,623
Deputy Investigator	Investigator/LEO				\$0	\$34,566
Deputy Investigator	Investigator/LEO				\$0	\$34,509
Deputy Investigator	Investigator/LEO		\$0	\$34,367	\$34,367	
Deputy Investigator	Investigator/LEO		\$33,941	\$0	\$33,941	
Deputy Investigator	Investigator/LEO		\$33,940	\$0	\$33,940	
Deputy Investigator	Investigator/LEO		\$33,901	\$0	\$33,901	
Deputy Investigator	Investigator/LEO		\$33,517	\$0	\$33,517	
Deputy Investigator	Investigator/LEO		\$32,429	\$0	\$32,429	
Deputy Investigator	Investigator/LEO		\$32,050	\$0	\$32,050	
Deputy Investigator	Investigator/LEO		\$31,909	\$0	\$31,909	
Deputy Investigator	Investigator/LEO		\$29,437	\$0	\$29,437	
Clerk	Administrative / Support			\$0	\$0	\$27,161
Clerk	Administrative / Support		\$0	\$25,771	\$25,771	
Total Fringe			\$261,124	\$60,138	\$321,262	\$453,120

Overtime

Total Overtime

Professional and Contract Services

Total Professional and Contract Services

Travel

Total Travel

Equipment

Total Equipment

Supplies and Direct Operating Expenses (DOE)

Cellular Phone Service (16)	\$0	\$0	\$14,400
Lease Vehicles (21)	\$0	\$0	\$134,100
CovertTrack Bait Vehicle Monitoring (9)	\$0	\$0	\$5,040
Modems Cellular Service (5)	\$0	\$0	\$2,280
Assisted Patrol (1)	\$0	\$0	\$2,400
Office Space & Utilities			\$0
Office Supplies			\$0
Total Supplies and Direct Operating Expenses (DOE)	\$0	\$0	\$238,136

Budget Narrative**A. Personnel**

Budget Narrative

All personnel are dedicated 100% to the grant. The unit is comprised of the Auto Theft/BMV Units, Proactive Unit, and administrative support personnel. All personnel are dedicated to the reduction of motor vehicle theft or motor vehicle theft related crimes. The unit completes the following duties and responsibilities: Investigate assigned and self-initiated cases, file charges and arrest suspects. - Conduct surveillance, LPR and covert operations. - Conduct salvage, VIN, and 68-A inspections. - Maintenance and deployment of bait vehicles for auto theft and BMV operations. - Develop intelligence from sources. - Provide local agency support with surveillance and covert operations. - Provide training and training coordination with HCSO and other agencies. - Process and file investigative and administrative documents and reports. - Maintains all documentation required by MVCAP for audit purposes. - Maintain a continual property inventory for all Auto Theft Task Force property. - Complete statistical analysis of crimes for more precise operational effectiveness. The individual job descriptions are as follows: LIEUTENANT - Provide leadership and function as Operational Commander. - Oversee administration and operation of unit. - Monitor progress and the attainment of unit mission and goals - Supervise and manage undercover operations and significant events. SERGEANT - Supervise a team of investigators. - Screen, assign, manage, and approve cases. - Monitor work quality. - Handle personnel administrative issues. - Direct supervision of significant events and covert operations acting as Team Leader. DEPUTY INVESTIGATOR - Investigate assigned and self-initiated cases. - File charges and effect arrests of suspects. - Conduct salvage inspections - Administer 68A inspections and VIN verifications. - Conduct bait vehicle, surveillance and covert operations. - Develop intelligence from sources. - Provide local agency support in surveillance operations. - Maintenance and deployment of bait vehicles. - Conduct LPR operations and manage systems. - Responsible for equipment setup and system monitoring during technical operations. CLERK - Process and file documents and reports. - Compile and prepare data for required periodic reports. - Maintain unit time records. - Collect raw data for investigators. - Miscellaneous administrative duties.

B. Fringe

These calculations are based on the 2021 rates/assumptions: - FICA: 7.38% Total = \$133,992 - Workers Comp: 0.88% Total = \$15,978 - Unemployment: 0.32% Total = \$5,810 - Retirement: 15.10% Total = \$275,902 - Group Ins: \$14,900 Total = \$342,700

G. Supplies and Direct Operating Expenses (DOE)

CELLULAR PHONE SERVICE - Yearly cost of cellular phone service for sixteen (16) celluars (\$75.00 per month each X 16 phones X 12 months = \$14,400.00). These are used by grant personnel for grant related business. LEASE VEHICLES - Yearly cost of twenty-one (21) lease vehicles (Three @ \$450 + seven @ \$500 + eleven @ \$575 each per month X 12 months = \$134,100.00). This lease will allow for the periodic exchange of undercover vehicles needed for surveillance activities. Each leased vehicle is assigned until the vehicle reaches a mileage limit of 34,000 miles, or if the undercover integrity of the vehicle is compromised, at which point the vehicle is exchanged through the leasing agent point of contact. COVERT TRACK BAIT VEHICLE MONITORING - Airtime for 1 Year of Unlimited 5 Second Updates & Annual Subscription to Access the CovertTrack Mapping Product (\$600.00 per year each X 3 = \$1,800.00 plus \$540.00 per year each X 6 = \$3,240.00). MODEMS CELLULAR SERVICE - Yearly cost of cellular service for five (5) modems (\$38 X 5 modems X 12 months = \$2,280.00). Computer aircards/modems used for undercover operations to create online accounts involving internet investigations and also used for video on BMV bait vehicles. ASSISTED PATROL - 1 year lease of covert device (\$2,400). Includes device, protective cover, software, cellular connections, and unlimited users to access to the cloud for tracking. OFFICE SPACE & UTILITIES - In-Kind Match for office space for two (2) locations = \$63,916.00 - Fisher Rd. facility (Estimated \$30,000.00 annual cost provided by Harris County Facilities and Property Management) plus Village Green facility (Actual cost of lease agreement is \$2,826.32 per month or \$33,916.00 annually) plus utilities (Estimated based on prior year's utility costs \$10,000.00 annually). OFFICE SUPPLIES - In-Kind Match for Office supplies for both offices (\$6,000.00 annually).

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program. Click on links to go to match detail pages for entry of data.

Source of Cash Match

Harris County	Grantee	\$188,256
Total Cash Match		\$188,256

Source of In-Kind Match

Harris County	Grantee	\$1,786,771.00
Total In-Kind Match		\$1,786,771.00

Statistics to Support Grant Problem Statement

Reported Cases	2020			2021			
	Jurisdiction	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)
Harris County Sheriff's Office		6,846	15,989	27			

Application Narrative

Grant Introduction (Executive Summary) and General Information

1.1 Briefly describe the organization and program operation. Provide a high level summary to the application and how it will affect the local community. (500 words or less)

Harris County is located in the southeastern part of the state near Galveston Bay and its county seat is Houston, the largest city in

Texas and fourth largest city in the United States. Harris County consists of 1,777 square miles with 1,703 square miles of land and 74 square miles of water. According to a 2019 population report, Harris County's population has grown to an estimated 4.8 million residents with over 2 million of those living in the unincorporated areas of Harris County. Over an 18 year period from 2010-2018, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. County within the next few years. The Harris County Sheriff's Office is the primary law enforcement agency responsible for all unincorporated Harris County.

The Harris County Sheriff's Office Auto Theft/BMV Unit is a specialized unit within the Criminal Investigations Bureau of the Sheriff's Office. The Auto Theft/BMV Unit work with municipalities and other agencies within the geographic area to combat motor vehicle theft and theft from motor vehicles. The Harris County Sheriff's Auto Theft/BMV Unit has a close working relationship with both the TxDMV Criminal Investigations Unit and NICB investigators. The Auto Theft/BMV Unit receives case assignments via internal case referrals, outside agency referrals, and proactive system searches to uncover trends and patterns related to potential organized criminal activity.

According to UCR reports, in 2020 the Harris County Sheriff's Office Auto Theft/BMV Unit investigated 6,846 motor vehicle thefts and 15,989 theft from motor vehicles including vehicle parts/accessories (Larceny from motor vehicles). The reported loss from the motor vehicle thefts was \$103,166,146, and the reported loss from theft from motor vehicles was \$23,336,070.

In addition to auto theft, theft from motor vehicle, and fraud-related motor vehicle crime investigations, the Auto Theft/BMV Unit conducts salvage yard inspections to ensure compliance with mandates. As a service to the citizens of Harris County, the Auto Theft/BMV Unit conducts 68-A inspections at no cost. Investigators conduct or participate in training sessions to further educate law enforcement on auto theft and theft from motor vehicle related crimes.

The MVCAP grant funding is essential to ensure that the Harris County Sheriff's Office Auto Theft/BMV Unit continues to have the resources and support to continue the efforts to deter vehicle theft and theft from motor vehicles through proactive investigations, high quality investigative techniques, and collaborative efforts across participating agencies and stakeholders.

1.2 Describe the taskforce governing, organization and command structures. Include a description of the nature of support and agreements that will be in place if the grant is awarded. Provide any details unique to the taskforce organization or geographical target area. Describe whether any part of this grant will be directed to serve a specific target population (or subset of the community)?

Harris County is located in the southeastern part of the state near Galveston Bay and its county seat is Houston, the largest city in Texas and fourth largest city in the United States. Harris County consists of 1,777 square miles with 1,703 square miles of land and 74 square miles of water. According to a 2019 population report, Harris County's population has grown to an estimated 4.8 million residents with over 2 million of those living in the unincorporated areas of Harris County. The Harris County Sheriff's Office is the primary law enforcement agency responsible for all unincorporated Harris County.

The Harris County area has some extremely unique characteristics including: - There are several major interstate highways that intersect in the Houston area and connect to the Mexico border through the Southern District of Texas to the rest of the United States. - Houston's airports create one of North America's largest public airport systems and positions Houston as the international gateway to the south central United States, Mexico, Central, and South America. In 2017, over 53 million travelers passed through Houston's airports, including over 10 million international passengers. - The Port of Houston is a 25 mile long complex of diversified public and private facilities located just a few hours sailing time from the Gulf of Mexico. The Port of Houston has expanded with facilities now in multiple communities. The port consists of a petrochemical complex that is one of the largest in the world, and most of the Volkswagen cars sold in the United States pass through the Port of Houston. The port is ranked first in the United States in foreign waterborne commerce, second in the U.S. in total tonnage, and sixteenth in the world in total tonnage. - Houston is home to the Texas Medical Center, the largest in the world. The Texas Medical Center employs approximately 106,000 employees and hosts over 10 million patient encounters annually. - Numerous research facilities, diplomats, and international businesses sponsor H1B visa applications for workers. - Many major corporations have corporate headquarters located in the unincorporated areas of Harris County with the Northwest area of the county rapidly expanding business space. - There are 26 school districts located in Harris County and many college universities including TSU, Rice, and University of Houston, the third largest university in Texas. Harris County has 34 incorporated cities included in its boundaries along with 47 designated places or unincorporated communities. In spite of the massive population in the Harris County area, there are significant numbers of agricultural and livestock communities which increase demand for cheap, hard labor.

These unique qualities make all of Harris County a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities whether being used for financial proceeds, a getaway vehicle, transportation of illicit items (drugs, humans, weapons, etc.), or domestic terrorism.

The unincorporated areas of Harris County exceed 2 million people and has grown 4.1% annually since 2000. Over an 18 year period from 2010-2018, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. County within the next few years. The Harris County Sheriff's Office is the primary provider of law enforcement services to the unincorporated areas of the county and supplements police forces of incorporated areas.

The Harris County Sheriff's Office Auto Theft/BMV Unit is a specialized unit within the Criminal Investigations Bureau of the Sheriff's Office. The Auto Theft/BMV Units work together with all incorporated municipalities within the geographic boundaries of Harris County as well as jurisdictions outside the immediate area to combat motor vehicle theft and theft from motor vehicles. The Auto Theft/BMV Unit receives case assignments via internal case referrals, outside agency case referrals, and proactive system searches to uncover trends and patterns related to potential organized criminal activities.

The Harris County Sheriff's Office Auto Theft/BMV Unit is commanded by a Task Force Commander who oversees three supervisory personnel. One sergeant position was lost in May 2021. The individual units consist of an East and West Auto Theft/BMV Unit, a Proactive Unit, and administrative support personnel. According to UCR reports, in 2020 the Harris County Sheriff's Office Auto Theft/BMV Units investigated 6,846 motor vehicle thefts and 15,989 theft from motor vehicles including vehicle parts/accessories (Larceny from motor vehicles). The reported loss from the motor vehicle thefts was \$103,166,146, and the reported loss from theft from motor vehicles was \$23,336,070.

The Harris County Sheriff's Office Auto Theft/BMV Unit supports other local municipalities, adjacent counties, NICB, insurance companies, Tax Office investigators, TxDPS, TxDMV, and state and federal agencies responsible for cargo at area ports. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly provides assistance and collaborates with numerous law enforcement agencies to combat motor vehicle thefts and theft from motor vehicles. As a service to the citizens of Harris County, the Auto Theft/BMV Unit conducts 68-A inspections at no cost. During the FY20 grant period, the Auto Theft/BMV Unit conducted 726 68-A and VIN verification inspections. In FY21, operations were temporarily suspended due to COVID-19, but inspections have since returned to normal operations. Investigators conduct or participate in training sessions to further educate law enforcement on auto theft and theft from motor vehicle related crimes. In FY21 due to COVID-19, training sessions were suspended but have since resumed. In FY20 grant period, investigators assisted with the practical portion of the Advanced Auto Theft class. In FY21, investigators conducted an Auto Theft-BMV class for law enforcement.

Grant Problem Statement

2.1 Provide an assessment of the burglary from a motor vehicle (including theft of parts) problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

According to 2020 UCR statistical reports, there were 15,989 Larceny from motor vehicle (including larceny of motor vehicle parts and accessories) cases reported by the Harris County Sheriff's Office during the reporting period. According to the UCR reports, the value of the property stolen during these incidents totaled \$23,336,070 including theft of motor vehicle parts and accessories.

According to the FY20 Harris County Sheriff's Office Auto Theft/BMV Unit statistical reports, the unit filed 23 criminal charges during the FY20 grant period and recovered \$809,575 worth of stolen property. The Proactive Unit conducted 54 proactive operations to deter theft from motor vehicle incidents. In addition to the reduction of personnel, the amount of operations conducted during the FY21 grant period was negatively impacted as operations were temporarily suspended due to COVID-19; however, operations have since returned to normal.

Over an 18 year period from 2010-2018, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. County within the next few years. Harris County is unique among all counties in the nation for having an unincorporated area population in excess of two million residents. If it were incorporated, Harris County would be the second largest city in Texas, the fifth largest in the U.S. and would have a larger population than 14 U.S. states. Since 2000, over 80% of the population growth has been in the unincorporated area.

With the increased population comes a potential for increased vehicle and vehicle related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit has been successful in identifying and criminally charging suspects for engaging in theft from motor vehicles; however, the increased population and potential population driven crime could offset those achievements.

The unincorporated areas of Harris County continue to see an increase in organized criminal activity as well as criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes or large business parking areas to break into numerous vehicles during one criminal episode to maximize the amount of property they steal from the vehicles. Organized criminal groups are continuing to target citizens who visit banking institutions (Bank Jugging operations) and those who briefly leave their vehicles unattended at local gas stations (Slider operations), often reaching in and stealing purses or wallets left in plain sight. Harris County has recently experienced a new crime trend of gun jugging in which criminals prey on citizens leaving gun stores and gun ranges, and burglarize their vehicle in hopes of stealing their firearms.

Harris County has also seen a dramatic increase in catalytic converter thefts. The theft can occur quickly and discreetly. The item is then sold at a scrap metal business for the valuable precious metals it contains. Because of the lack of an identifier on the catalytic converter, it is extremely difficult for investigators to determine and/or prove the vehicle it was stolen from or locate a complainant. Motor vehicle parts including wheels, tires, vehicle ECM's, and truck tailgates remain a target by local offenders. These parts can be easily sold on social media sites or through local salvage yards or vehicle part retailers. Items often stolen from within the vehicle such as cell phones or other electronics are often resold or recycled through ecoATM locations. There has also been an increase in the number of construction equipment and commercial tools stolen from within trailers and listed for sale on various social media sites.

Below are the past three (3) year statistics for the Harris County Sheriff's Office according to the DPS UCR reports:

2018 Larceny Motor Vehicle- 10,157 offenses with a value of \$11,781,532.

2018 Larceny Motor Vehicle Parts/Accessories- 1,536 offenses with a value of \$2,729,053.

2019 Larceny Motor Vehicle- 13,684 offenses with a value of \$17,450,954.

2019 Larceny Motor Vehicle Parts/Accessories- 2,135 offenses with a value of \$3,709,330.

2020 Larceny Motor Vehicle- 12,127 offenses with a value of \$14,554,714.

2020 Larceny Motor Vehicle Parts/Accessories- 3,862 offenses with a value of \$8,781,356.

2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

According to 2020 UCR statistical reports, there were 6,846 motor vehicle theft cases reported by the Harris County Sheriff's Office during the reporting period. According to the UCR reports, the value of the vehicles stolen during these incidents totaled \$103,166,146. UCR Statistics indicate there were 2,053 stolen vehicles recovered locally (does not include recoveries outside the jurisdiction of the Harris County Sheriff's Office or stolen in other jurisdictions and recovered locally).

According to the FY2020 Harris County Sheriff's Office Auto Theft Unit statistical reports, the Auto Theft Unit filed 135 criminal charges during the FY2020 grant period and recovered \$24,364,506 worth of stolen vehicles. The unit conducted 43 proactive operations to deter motor vehicle theft incidents. In addition to the reduction of personnel, the amount of operations conducted during the FY21 grant period was negatively impacted as operations were temporarily suspended due to COVID-19; however, operations have since resumed to normal.

Over an 18 year period from 2010-2018, Harris County's population has grown more than twice as fast as the nation's population and is on track to become the second most populous U.S. County within the next few years. Harris County is unique among all counties in the nation for having an unincorporated area population in excess of two million residents. If it were incorporated, Harris County would be the second largest city in Texas, the fifth largest in the U.S. and would have a larger population than 14 U.S. states. Since 2000, over 80% of the population growth has been in the unincorporated area.

With the increased population comes a potential for increased vehicle and vehicle related crimes. The Auto Theft Unit has been successful in identifying and criminally charging suspects for engaging in motor vehicle thefts; however, the increased population and potential population driven crime could offset those achievements.

The unincorporated areas of Harris County continue to see an increase in organized criminal activity as well as criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes, car dealerships or large business parking areas to steal vehicles that may not be reported immediately. There has been an increase in incidents of organized criminal groups stealing vehicles from dealerships by duplicating key fobs and simply driving the vehicle off of the lot, going unnoticed. They are using a sophisticated, yet simple method to steal vehicles which is highly profitable. These groups often sell the vehicle using a social media/on-line marketplace, then follow or track the purchaser, steal the vehicle back and sell it again to another innocent purchaser. Organized criminal groups are continuing to target citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified at the Tax Office as fraudulent. The sale of cloned and VIN switched vehicles is becoming increasingly difficult to identify and track due to the highly sophisticated methods employed by the organized criminal element. There has also been an increase in the number of heavy equipment, trailers, and motorcycles which are regularly sold on social media to be used on private land, transported across state lines, or shipped out of the country.

Harris County is situated near the Gulf Coast and within reasonably close proximity to the border of Mexico. The geographic location and size makes Harris County a central hub for drug trafficking, human smuggling, and cartel related criminal activity. Harris County is a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities in addition to the financial gain obtained from the sale of the vehicle, such as a getaway vehicle, transportation of illicit items (drugs, weapons, humans, etc.), or domestic terrorism.

Below are the past three (3) year statistics for the Harris County Sheriff's Office according to the DPS UCR reports:

2018 Motor Vehicle Theft- 5,011 offenses with a value of \$71,420,574.

2018 Motor Vehicles stolen locally then recovered- 1,902.

2019 Motor Vehicle Theft- 6,016 offenses with a value of \$115,479,803.

2019 Motor Vehicles stolen locally then recovered- 731

2020 Motor Vehicle Theft- 6,846 offenses with a value of \$103,166,146.

2020 Motor Vehicles stolen locally then recovered- 2,053.

The 2019 Motor Vehicles stolen locally then recovered- 731 appears to be under reported due to the NIBRS reporting change.

2.3 Provide an assessment of the fraud-related motor vehicle crime problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all of the motor vehicle thefts, theft from motor vehicles, and fraud-vehicle related crime for the entire agency.

According to the Harris County Sheriff's Office Auto Theft/BMV Unit statistical reports, the unit investigated 49 fraud-vehicle related crimes in 2019 and 27 cases in 2020. Prior to 2021, the Harris County Auto Theft/BMV Unit did not maintain statistics for charges filed specifically for Fraud-vehicle related crime. UCR data is not available because it is not kept for this specific offense. Data for Fraud Related Motor Vehicle Crime was obtained from data maintained internally as it is not specifically documented in UCR. These are fraud cases assigned to the Auto Theft Unit.

Fraud-vehicle related crime incidents have been increasingly identified. Local dealerships are being targeted through identity theft and false information to obtain credit. Other fraud related criminal activity is centered around the profitable sale of counterfeit or illegal sale of E-tags. Many postings can be found on social media sites offering up E-tags for sale from various listings potentially bringing in

many thousands of dollars in revenue from these illegal sales transactions. Organized criminal groups are continuing to target citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified at the Tax Office as fraudulent.

2.4 Provide an assessment of motor vehicle crime not covered above like insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port stolen vehicle export crime, disruption of cartels and organized criminal enterprises related to motor vehicle crime, etc...

The unincorporated areas of Harris County continue to see an increase in organized criminal activity as well as criminal gang activity. Organized criminal cliques will specifically target locations such as apartment complexes, car dealerships or large business parking areas to steal vehicles that may not be reported immediately. There has been an increase in incidents of organized criminal groups stealing vehicles from dealerships by duplicating key fobs and simply driving the vehicle off of the lot, going unnoticed. They are using a sophisticated, yet simple method to steal vehicles which is highly profitable. These groups often sell the vehicle using a social media/ on-line marketplace, then follow or track the purchaser, steal the vehicle back and sell it again to another innocent purchaser. Organized criminal groups are continuing to target citizens who purchase vehicles using online social media sites to conduct cash transactions. The innocent purchaser is provided a sophisticated set of counterfeit documents (title and bill of sale) and keys that are later identified at the Tax Office as fraudulent. The sale of cloned and VIN switched vehicles is becoming increasingly difficult to identify and track due to the highly sophisticated methods employed by the organized criminal element. There has also been an increase in the number of heavy equipment, trailers, and motorcycles which are regularly sold on social media to be used on private land, transported across state lines or shipped out of the country.

Harris County is situated near the Gulf Coast and within reasonably close proximity to the border of Mexico. The geographic location and size makes Harris County a central hub for drug trafficking, human smuggling, and cartel related criminal activity. Harris County is a thriving, international hub of commerce and culture, yet these same qualities create the opportunity for a multitude of organized criminal activity, which poses numerous threats to our community. From the manufacture, sale, and distribution of narcotics, to human trafficking, smuggling, forced prostitution, weapons trafficking, robbery, and all other crimes there is a direct link to motor vehicle theft. Stolen vehicles are often used to facilitate other criminal activities in addition to the financial gain obtained from the sale of the vehicle, such as a getaway vehicle, transportation of illicit items (drugs, weapons, humans, etc.), or domestic terrorism.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and 2) Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

MVCAP programs must completely describe the actions, methods and tactics that law enforcement and civilian staff will perform for each of the categories below. Describe the reliance on technology or other program elements to solve the problem statement above and goals below. Functions must be detailed and consistent with the requested budget. If a grant is awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

3.1 Functions of the proposed program related to burglary from a motor vehicle (including theft of parts)

The Harris County Sheriff's Office Auto Theft/BMV Units conduct a combination of both proactive and reactive investigations receiving cases via internal referral, outside agency referral, and proactive system searches for open case assignments.

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all of the motor vehicle thefts, theft from motor vehicles, and fraud-vehicle related crime for the entire agency. This number of cases equates to approximately 130 burglary of motor vehicle cases per investigator per month. In April of 2019, the Harris County Sheriff's Office Auto Theft/BMV Unit lost the following positions: 7 investigators, 1 Public Awareness Deputy, and 1 clerk. This had a direct impact on the overall productivity of the unit which is evident in the decrease of charges filed and operations conducted during the FY19 and FY20 reporting period compared to the previous.

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts reactive investigations through the following activities: - Receive and review newly assigned cases on a daily basis, and conduct follow up investigations of reported thefts from motor vehicles. - Contact victims of theft from motor vehicle crimes, and determine resources and investigative methods required to identify potential suspects and recover stolen property. - Collaborate with other law enforcement agencies, insurance companies, tax office, local businesses (pawn shops, cell phone providers, etc.), or any other entity in order to identify potential suspects or recover stolen property. - Collaborate with the district attorney's office to file criminal charges on suspects identified during the investigative process once probable cause has been established. - Collaborate with other entities to identify patterns of criminal activity related to theft from motor vehicles and/or to identify prolific BMV offenders. - Collaborate with other agencies to reduce the number of theft from motor vehicle incidents, and provide assistance to reduce the number of thefts from motor vehicles including motor vehicle parts and accessories. - Identify, arrest, and participate in the prosecution of offenders who engage in theft from motor vehicles and motor vehicle related crimes including theft of parts and accessories from a motor vehicle.

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts proactive investigations through the following activities: - Conduct bait vehicle operations that target burglary offenders, arrest, file criminal charges, and participate in the prosecution of any suspects apprehended during such operations. - Follow up on tips from private citizens to identify prolific BMV offenders or locations which deal in the sale of stolen property and/or motor vehicle parts and accessories. - Collaborate frequently with the Harris County Sheriff's Office Crime Analysis and Intelligence (CAID) Unit to identify crime patterns and/or prolific offenders in order to target specific geographic areas with high levels of reported thefts from motor vehicle crimes or stolen vehicle parts and accessories. - Collaborate with other agencies (law enforcement, insurance companies, tax office, etc.) to share intelligence regarding theft from motor vehicle

crimes. - Conduct and participate in intelligence sharing meetings to identify patterns or areas of high crime related to theft from motor vehicles including stolen parts and accessories. - Provide assistance to other law enforcement agencies related to the reduction of theft from motor vehicle related crimes including parts and accessories.

3.2 Functions of the proposed program related to motor vehicle theft.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct a combination of both proactive and reactive investigations receiving cases via internal referral, outside agency referral, and proactive system searches for open case assignments.

The Harris County Sheriff's Auto Theft/BMV Unit consists of seventeen (17) investigators who are responsible for investigating all of the motor vehicle thefts, theft from motor vehicles, and fraud-vehicle related crime for the entire agency. In April of 2019, the Harris County Sheriff's Office Auto Theft/BMV Unit lost the following positions: 7 investigators, 1 Public Awareness Deputy, and 1 clerk. This had a direct impact on the overall productivity of the unit which is evident in the decrease of charges filed and operations conducted during the FY19 and FY20 reporting period compared to the previous.

The Harris County Sheriff's Office Auto Theft/BMV Units conduct reactive investigations through the following activities: - Receive and review newly assigned cases on a daily basis, and conduct follow up investigations of reported motor vehicle thefts and vehicle recoveries both locally and elsewhere. - Contact victims of motor vehicle theft, and determine resources and investigative methods required to identify potential suspects and recover stolen vehicles. - Recover and seize stolen vehicles and/or parts, along with tools or equipment used in the commission of crimes. - Collaborate with other law enforcement agencies, insurance companies, tax office, local businesses (car dealerships, salvage yards, etc.), or any other entity in order to identify potential suspects or recover stolen vehicles or parts. - Collaborate with the District Attorney's Office to file criminal charges on suspects identified during the investigative process once probable cause has been established as well as for seizure and sale of property and to address repeat offenders and sentencing guidelines. - Collaborate with other entities to identify patterns of criminal activity related to motor vehicle thefts and/or to identify prolific motor vehicle theft offenders. - Collaborate with other agencies and provide assistance to reduce the number of motor vehicle thefts including motor vehicle parts and accessories, vehicle theft rings, fraudulent title transactions, vehicle insurance fraud, or other organized criminal activity related to motor vehicle theft. - Conduct investigations into criminal activity which is directly related to motor vehicle theft offenses such as title fraud investigations, insurance fraud investigations, fraudulent vehicle registration investigations (production/sale/distribution of fake license plates), etc. - Identify, arrest, and participate in the prosecution of offenders who engage in motor vehicle thefts and motor vehicle related crimes including theft of parts and accessories from a motor vehicle.

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts proactive investigations through the following activities: - Conduct bait vehicle operations that target motor vehicle theft offenders, arrest, file criminal charges, and participate in the prosecution of any suspects apprehended during such operations. - Follow up on tips from private citizens to identify prolific motor vehicle theft offenders or locations which deal in the sale of stolen property and/or motor vehicle parts and accessories. - Collaborate frequently with the Harris County Sheriff's Office Crime Analysis and Intelligence (CAID) Unit to identify crime patterns and/or prolific offenders in order to target specific geographic areas with high levels of reported vehicle thefts. - Engage social media and conduct surveillance operations to locate, identify, and attempt to infiltrate organized motor vehicle theft rings or those who attempt to sell stolen vehicles or parts to innocent purchasers. - Deploy license plate readers and respond to LPR alert notifications to identify and recover stolen motor vehicles and attempt to locate and arrest suspects engaged in the theft of motor vehicles. - Conduct covert operations designed to target motor vehicle theft offenders. - Conduct salvage yard inspections and VIN verification inspections (including 68A inspections) to confirm and verify vehicle identities and ensure compliance with salvage laws. - Conduct title service inspections and proactively follow up on questionable title transactions in collaboration with the local tax office and TxDMV. - Collaborate with other agencies (law enforcement, insurance companies, tax office, etc.) to identify crime patterns and/or prolific offenders in order to target specific geographic areas with high levels of reported motor vehicle thefts or stolen vehicle parts and accessories. - Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud and proactively conduct insurance fraud investigations and vehicle title fraud investigations. - Conduct and participate in intelligence sharing meetings to identify patterns or areas of high crime related to motor vehicle thefts including stolen parts and accessories. - Provide assistance to other law enforcement agencies related to the reduction of motor vehicle thefts including parts and accessories. Collaborate with the Harris County Sheriff's Office Violent Crimes Unit and TxDPS to target violent motor vehicle theft suspects including those who use stolen vehicles to further their violent criminal efforts.

3.3 Functions of the proposed program related to fraud-related motor vehicle crime (such as title and registration fraud)

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts education, awareness, and prevention activities to educate the general public about motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. These goals are achieved using the following methods: - Educating the public in motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes prevention and awareness through educational programs/presentations offered at local HOA's, town halls, Chambers of Commerce, public events, etc. - Liaise with the public information officers to inform local media outlets of public service announcements in English and Spanish, press releases, interviews, and article publications related to motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes and crime prevention techniques. - Increase awareness of the risks associated with purchasing a vehicle through a social media/on-line marketplace and educate citizens of warning signs for fraudulent titles and purchases. - Proactively distributing promotional items and brochures to raise awareness and suggest techniques for the prevention of motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. - Educating law enforcement personnel to enhance their response and initial investigation through training programs offered to patrol personnel as well as other agencies (both TCOLE accredited courses and through intelligence/information sharing meetings).

3.4 Functions of the proposed program related to preventing motor vehicle crime (motor vehicle theft, burglary from a motor vehicle and fraud-related motor vehicle crime)

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts education, awareness, and prevention activities to educate the general public about motor vehicle theft, theft from motor vehicle and fraud-vehicle related motor vehicle crimes. These goals are achieved using the following methods: - Educating the public in motor vehicle theft, theft from motor vehicle and fraud-related motor

vehicle crimes prevention and awareness through educational programs/presentations offered at local HOA's, town halls, Chambers of Commerce, public events, etc. - Liae with the public information officers to inform local media outlets of public service announcements in English and Spanish, press releases, interviews, and article publications related to motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes and crime prevention techniques. - Increase awareness of the risks associated with purchasing a vehicle through a social media/on-line marketplace and educate citizens of warning signs for fraudulent titles and purchases. - Proactively distributing promotional items and brochures to raise awareness and suggest techniques for the prevention of motor vehicle theft, theft from motor vehicle and fraud-related motor vehicle crimes. - Educating law enforcement personnel to enhance their response and initial investigation through training programs offered to patrol personnel as well as other agencies (both TCOLE accredited courses and through intelligence/information sharing meetings).

3.5 Functions of the proposed program for other motor vehicle crimes investigations and activities consistent with the statutory requirements (preventing stolen vehicles from entering Mexico, stopping illegal export of stolen vehicle from bridge/ outbound port operations, disruption of cartel or organized criminal enterprises using stolen motor vehicles or fraud related motor vehicle crime, insurance fraud, etc...)

The Harris County Sheriff's Office Auto Theft/BMV Unit conducts reactive and proactive investigations involving motor vehicle fraud related crimes including fraudulent information to obtain credit or forgery of government documents/identity theft to obtain motor vehicle financing. The Auto theft/BMV Unit works with dealerships to identify fraudulent identifications and to identify offenders. The unit regularly collaborates with the Harris County Tax Office and receives investigations involving fraudulent or altered motor vehicle title documents. The Harris County Sheriff's Office Auto Theft/BMV Unit continues to maintain a close working relationship with the NICB and the TxDMV. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to investigate any insurance related fraud cases involving motor vehicle related crimes which are referred from insurance companies through NICB agents. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to investigate any fraudulent activity related to the TxDMV including fraudulent, altered, or illegal E-Tag sales or any other investigations related to motor vehicle crimes referred through the TxDMV criminal investigations division. The Harris County Sheriff's Office Auto Theft/BMV Unit maintains a relationship with the U.S. Customs and Border Protection (CBP) to collaborate on port inspections to identify vehicles in an effort of preventing stolen vehicles from being exported.

The Harris County Sheriff's Auto Theft/BMV Unit continues to maintain a close cooperative relationship with other MVCAP task forces throughout the state to combine efforts to combat motor vehicle theft and motor vehicle related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly shares information freely with other MVCAP task forces and often engages in joint operations/investigations with other agencies. The Harris County Sheriff's Office Auto Theft Unit will collaborate, assist, and cooperate with all entities which have a vested interest in reducing the number of motor vehicle related crimes and increasing public awareness regarding motor vehicle related crimes.

3.6 Collaboration Effort -- Describe the taskforce method to collaborate, and not duplicate existing activities. Describe the cross boundaries regional approach to grant activity implementation. Describe how the applicant staff and jurisdiction will coordinate with other taskforces and law enforcement agencies to implement this program.

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly supports other local municipalities, adjacent counties, NICB, TxDMV, insurance companies, tax office investigators, TxDPS, and federal agencies responsible for cargo at area ports. This support covers all communities within the Harris County area including adjacent counties.

The Harris County Sheriff's Office Auto Theft/BMV Unit works together with all incorporated municipalities within the geographic boundaries of Harris County as well as jurisdictions outside the immediate area to combat motor vehicle theft, theft from motor vehicles, and fraud-related motor vehicle crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly communicates with agencies throughout Harris County to share information and intelligence. The unit is often called upon by other agencies to assist with providing offense reports, identify vehicles, and to assist with investigations. The unit conducts joint undercover operations with other agencies to combat vehicle thefts and thefts from motor vehicles.

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly assists other local task force agencies including the Houston Police Department, Pasadena Police Department, Galveston County Sheriff's Office, and the Montgomery County Sheriff's Office by sharing resources and combined efforts to combat vehicle related criminal activity. The Harris County Sheriff's Office Auto Theft/BMV Unit regularly participates in intelligence sharing and educational endeavors across jurisdictional boundaries to coordinate efforts in combating vehicle related crimes. The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to collaborate with other task force agencies who are dedicated to implementing grant funded activities by freely sharing resources, intelligence information, personnel, and training resources.

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly collaborates and provides information and assistance to other law enforcement agencies and other parties with a vested interest in the prevention and investigation of motor vehicle theft, theft from motor vehicle and fraud-vehicle related crimes (ie. district attorney's office, insurance companies, NICB, tax office, TxDMV, etc.)

The Harris County Sheriff's Office Auto Theft/BMV Unit regularly collaborates with other entities to identify patterns of criminal activity related to theft from motor vehicles and/or to identify prolific offenders. The Harris County Sheriff's Office Auto Theft/BMV Unit collaborates with other agencies responsible for crimes involving motor vehicle theft and theft from motor vehicles, and provides assistance to reduce the number of criminal incidents including conducting salvage yard or title service inspections and enforcement of regulations. The unit also collaborates with other agencies (law enforcement, insurance companies, tax office, TxDMV, NICB, TxDPS, etc.) to identify crime patterns and/or prolific offenders in order to target specific geographic areas with high levels of reported motor vehicle thefts or theft from motor vehicle related crimes.

The Harris County Sheriff's Office Auto Theft/BMV Unit will continue to provide assistance to other law enforcement agencies to combat motor vehicle theft and theft from motor vehicles, and will continue the open information sharing and collaboration with other

law enforcement agencies and those who have a direct interest in the prevention and investigation of motor vehicle theft and theft from motor vehicle related crimes.

3.7 If the proposed application requests any exceptions or deviation from any general grant rules, RFA conditions or grant administrative policy, please indicate in the section below. Indicate the section of the specific issue and citation that you are asking the MVCAP to consider and the rational for the request.

n/a

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the MVCAP predetermined activities. The MVCAP board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Statutory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered by taskforce	
1.1.16	Increase the clearance rate of MVTs	Report the number of MVT cases cleared	
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft by taskforce	
Statutory Burglary of a Motor Vehicle Measures Required for all Grantees			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of BMV including parts cases cleared	
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary by taskforce	
Statutory Fraud-Related Motor Vehicle Crime Measures Required for all Grantees			
8.1.1	Increase the clearance rate of fraud-related motor vehicle crime cases.	Report the number of fraud-related motor vehicle cases cleared	
8.1.2	Increase the number of persons arrested for fraud-related motor vehicle crimes.	Report the number of persons arrested for fraud-related motor vehicle crimes	
Measures for Grantees. Add Target values for those that you will measure.			
1	Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies		
1.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of MVT groups identified. Include gangs, cartels or other criminal enterprise with two or more members	
1.1.2	Identify and document/record prolific MVT offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/document offenders	8
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilders, title service company, other). (see 1.3.3 to report the number of vehicles inspected in these businesses)	Number of businesses inspected	5
1.1.6	Conduct bait vehicle operations that target MVT offenders	Number of bait vehicle deployments. Include BMV bait operations here.	20
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed. Deploy: If stationary unit then total number of days or partial days unit was operable and on. Mobile unit number of days the unit was on and operable.	45
1.1.9	Respond to taskforce license plate reader (LPR) alert notifications	Number of times investigators responded to taskforce LPR alert notifications regardless of whether vehicle was located	200
1.1.12	Conduct covert operations targeting MVT offenders	Number of covert operations	48

ID	Activity	Measure	Target
1.1.13	Conduct warrant "round-up" operations targeting motor vehicle crime offenders, including people wanted for MVTs, motor vehicle burglaries, theft of vehicle parts and motor vehicle fraud related crime.	Number of warrant round-up operations performed for MVT, BMV and FRMVC.	
1.1.20	Number of Altered Vehicles Recovered	Report the total number of vehicles recovered with altered Vehicle Identification Number. Note: Please remember that a vehicle recovered must be reported in 1.1.15	
1.2	Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft		
1.2.1	Provide Agency Assists for MVT and motor vehicle related fraud	Number of agency assists related to MVT. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	150
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) within the taskforce department(s) where a motor vehicle was used in the commission of the crime (includes identification of vehicles). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	75
1.2.3	Collaborate with all other outside LE agencies and other organizations that assist in the reduction of MVTs. Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of MVTtheft investigations.	40
1.2.5	Conduct Intelligence information-sharing (Personal attendance)	Number of intelligence meetings attended (include attending as presenter, participant or attendee)	12
1.2.6	Conduct intelligence information-sharing (Written information)	Crime analysis bulletins disseminated (include information distributed to law enforcement agencies via text, e-mail, or intra-net communications)	100
1.2.7	Collaborate with other MVCAP taskforces	Number of times collaborated with other MVCAP taskforces that assist in the reduction in MVT, BMV and FRMVC.	
1.3	Strategy 3: Prevent and Reduce the Incidence of Fraud-Related Motor Vehicle Activities		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud and FRMVC	Number of collaborations	2
1.3.2	Conduct confidential 68(A) inspections (for TxDMV assignment or reassignment of VIN required by Tx Trans. Code §501.032)	Number of vehicles inspected to complete a TxDMV 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	600
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected by taskforce to identify the vehicles not reported in confidential (68A) or bridge and port sections.	150
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations with TxDMV HQ, TxDMV Regional Service Centers or County Tax Assessor Collector offices.	
2	Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies		
2.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	50
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	2
2.2	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		

ID	Activity	Measure	Target
2.2.1	Provide Agency Assists BMV.	Number of agency assists related to BMV or stolen parts. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	12
2.2.2	Collaborate with other units or divisions within the taskforce department(s) (i.e. homicide, vice, narcotics, etc.) where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of BMV theft investigations.	8
2.2.3	Collaborate with all other outside LE agencies and other organizations where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	8

3 Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories

3.1	Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens		
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	5
3.1.2	Conduct educational presentations to the public	Number of presentations. Presentation means in person, on-line, original written document, article, or webpage.	5
3.1.4	Conduct vehicle identification initiative/event	Number of etching events. Include windows, component parts, VIN stamps and catalytic converters.	
3.1.4.1	Conduct vehicle identification initiative/event	Number of Participants/Attendees (Vehicles Marked)	
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased or provided complimentary for taskforce. Include all types of media purchased or provided free (social, tv, utility inserts, billboards, transportation, etc.). Describe in 6.1.1.	
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	
3.1.7	Utilize social media outlets (Facebook, Twitter, Instagram, etc.)	Number of postings in social media outlets	60
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	5
3.2	Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes provided for TCOLE credit	2
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes or presentations. Presentations may include electronic roll call documents, shift BOLOs and other written or presented materials based on local practices.	4

Grant Evaluation

4.1 Describe the local method and/or practice used to collect the data for reporting Goals, Strategies, and Activities and to evaluate the grant program effectiveness. Describe management and staff participation. Include descriptions of systems (forms and software) that will be used to ensure reliable and accurate data is collected and reported. Describe any other evaluation methods used in the applicant agency to determine effectiveness or cost efficiency of the program.

Statistical data is collected and maintained by Harris County Sheriff's Office Auto Theft/BMV Unit administrative personnel on a continual basis. The raw data and unit statistics are compiled monthly through the Superion Software program, and the information is submitted through the chain of command via monthly reports. Up to date case information is also compiled weekly from investigator case files, significant event bulletins and call out reporting documents and submitted through the chain of command to the Criminal

Investigations Bureau Commander for use and presentation during staff meetings with the Sheriff and Executive personnel. These statistics are also reviewed and evaluated internally to determine the productivity and effectiveness of the units through basic Excel spreadsheets. Charge information and arrest information are obtained from the JWeb software program.

Indicators that are reviewed and considered during the evaluation include: charges filed, cases received, cases closed, vehicles/property recovered, salvage/title service inspections conducted, bait operations conducted, training events, 68A inspections completed, etc. When compiling the monthly progress reports for MVCAP, all raw data and reported statistics are compared to proof documents to verify and confirm the numbers provided in the report. All proof documents are maintained for audit requirements.

Monthly reports are compared to prior annual reports to evaluate the effectiveness of the programs goals and strategies. The goal of the Auto Theft/BMV Unit is to increase performance and surpass the stated goals and objectives through more efficient and effective investigative techniques. Continued evaluation of statistical data including Comstat reporting analysis ensures all objectives and goals will be met and properly reported to the Sheriff's Office command staff as well as the MVCAP board and staff.

4.2 Provide any other suggested measures that would better reflect the law enforcement or prevention work that the proposed program will perform. If the suggested measure fits into one of the stated goals above please indicate.

Because of the high recidivism rate associated with motor vehicle theft and theft from motor vehicle crimes, a good measure of success for the Harris County Sheriff's Office Auto Theft/BMV Unit is reflected by identifying prolific offenders (1.1.2 & 2.1.2.) and persons arrested (1.1.17 & 2.1.13). Another measure of success is maintaining and increasing community outreach through events and social media (3.1.1, 3.1.7, & 3.1.10).

TxGMS Standard Assurances by Local Governments

We acknowledge reviewing the *TxGMS Standard Assurances by Local Governments* as promulgated by the Texas Comptroller of Public Accounts and agree to abide by the terms stated therein.

Certifications

The certifying official is the authorized official, Lina Hidalgo, County Judge.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.

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Budget Management Form 3441
Harris County, TX (06/01/2021)

POSITION MANAGEMENT REQUEST FORM

Business Unit Name: Harris County Sheriff's Office

Business Unit Number: 54000

SECTION I – TYPE OF REQUEST

Function	Check Applicable	Comments
Position Update	<input checked="" type="checkbox"/>	May require Commissioners Court approval
Position Reclassification	<input type="checkbox"/>	May require Commissioners Court approval
New Position Request	<input type="checkbox"/>	Requires Commissioners Court approval
Is additional office space required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION II – REASON FOR REQUEST

Auto Theft Grant renewal

SECTION III – PROPOSED EFFECTIVE DATE

Proposed Effective Date	<u>8/27/2022</u>	Date must be the beginning of a pay period. For requests requiring Commissioners Court approval, the earliest effective date will be the first pay period after approval.
Grant Effective Date	<u>From: 9/01/2022 To: 8/31/2023</u>	

SECTION IV – POSITION DATA

Current <i>Use "Pos_List_File" (PCN Download) to complete all fields</i>		Proposed <i>Complete all fields for a new position or change appropriate field(s) for existing position.</i>	
Position Description (Title)	Various	Number of Positions	23
Job Code Description		Position Description (Title-30 Spaces Max)	Various
Position Number	See attached	Position Number (HRRM Use Only)	See attached
Company (CS, FC, HC, JV or PA)		Company (CS, FC, HC, JV or PA)	
Business Unit	54000	Business Unit	
Home Department ID Number		Home Department ID Number	
Location		Location	
Full Time, Part Time or Temporary		Full Time, Part Time or Temporary	
Budgeted Hours		Budgeted Hours	
Salary Range Maximum		Salary Range Maximum	
FLSA Code		FLSA Code	
Reports To Position Number		Reports To Position Number	
Fund Code		Fund Code	
Funding Department ID Number		Funding Department ID Number	
Account (Same for all Business Units)	510010	Account (Same for all Business Units)	510010
Business Unit PC (Projects or Grants only)		Business Unit PC (Projects or Grants only)	
Project/Grant (Projects or Grants only)		Project/Grant (Projects or Grants only)	
Activity ID (Projects or Grants only)		Activity ID (Projects or Grants only)	
Resource Type (Not currently used)		Resource Type (Not currently used)	

7/18/2022

Business Unit Approval (Business Unit Head or Designee)

Date

Auto Theft Grant Renewal
Position Update Effective 8/28/2021

Job Code	Position Number	Job Code Description	Position Number	Employee Unit	Home Office Number	Location	New Location	Full/Part	Bi-Weekly Hours	Salary Range/Month	FLSA Code	Reports To	Fund	New Fund	Funding Department ID	New Funding Department ID	Account	PC Bus Unit	New PC Bus Unit	Project	New Project ID	Activity	New Activity	Combo Code	New Combo Code
000614	10012157	Deputy VII	10012157	54000	54060300	883A000	S0SPEC1	F	40	\$37.02	N	10011837	1000	2602	54060000	54010130	\$10010	HC001		100001000001081	10001	002536415	002584300		
000493	10012189	Deputy I	10012189	54000	54060400	811K000	S0SPEC1	F	40	\$37.02	N	10011388	1000	2602	54060410	54010130	\$10010	HC001		100001000001081	10001	002573973	002584300		
000453	10012191	Deputy I	10012191	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113509	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012452	Deputy I	10012452	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113434	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012474	Deputy I	10012474	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113434	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012579	Deputy I	10012579	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113434	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012689	Deputy I	10012689	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012690	Deputy I	10012690	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012731	Deputy I	10012731	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113434	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012806	Deputy I	10012806	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113509	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012807	Deputy I	10012807	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	10011837	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012810	Deputy I	10012810	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012812	Deputy I	10012812	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10012903	Deputy I	10012903	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113509	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10013067	Deputy I	10013067	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10013069	Deputy VII	10013069	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000453	10013156	Deputy I	10013156	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$37.02	N	100113509	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000493	10013393	Sergeant I	10013393	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$41.01	N	100113540	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000493	10013434	Sergeant I	10013434	54000	54040500	S0SPEC1	S0SPEC1	F	40	\$41.01	N	100113540	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000493	10013509	Sergeant I	10013509	54000	54040222	S0SPEC1	S0SPEC1	F	40	\$41.01	N	100113540	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000469	10013540	Lieutenant I	10013540	54000	54040220	883A000	S0SPEC1	F	40	\$45.69	I	10016423	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000434	10013802	Clerk I	10013802	54000	54040222	883A000	S0SPEC1	F	40	\$25.52	N	100113594	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		
000434	10013839	Clerk I	10013839	54000	54040222	883A000	S0SPEC1	F	40	\$25.52	N	100113509	2502	2602	54010130	54010130	\$10010	HC001	HC001	100001000001081	10001	002584300	002584300		