



DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent

September 04, 2024

Commissioners Court
Harris County, Texas

RE: Job No. 230497

Members of Commissioners Court:

Please approve the attached Order(s) authorizing the County Judge to execute the attached First Amendment to the Agreement(s) for the following:

Description: Community Enrollment Outreach for Public Safety-Net Benefits for the Department of Economic Equity and Opportunity

Vendor(s): Alliance of Community Assistance Ministries, Inc.

Amount: \$2,500,000 previously approved funds for the term 04/23/2024 - 12/31/2026
0 additional funds for the term 04/23/2024 - 12/31/2026
\$2,500,000

Reviewed By: • Harris County Purchasing • Economic Equity and Opportunity

The First Amendment updates the Budget contained in Exhibit B of the Agreement(s) with no increase in the total contract amount.

Sincerely,

DeWight Dopslauf
Purchasing Agent

JW
Attachment(s)
cc: Vendor(s)

FOR INCLUSION ON COMMISSIONERS COURT AGENDA SEPTEMBER 19, 2024



FIRST AMENDMENT TO THE SUBRECIPIENT AGREEMENT BETWEEN HARRIS COUNTY AND ALLIANCE OF COMMUNITY ASSISTANCE MINISTRIES, INC.

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This First Amendment to the Agreement is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through the Department of Economic Equity and Opportunity (the “Department”), and Alliance of Community Assistance Ministries, Inc. (“Subrecipient”), a 501(c)(3) non-profit organization. The County and Subrecipient are referred to herein collectively as the “Parties” and individually as a “Party.”

Recitals

On April 23, 2024, the County and Subrecipient entered into an Agreement (the “Agreement”) wherein Subrecipient agreed to serve as the Intermediary for the Harris County Helping Hands Program by establishing and executing a grant program to support community-based organizations in engaging and enrolling eligible County residents who were impacted by the COVID-19 pandemic in public safety net benefits programs, providing technical assistance in the development, interventions, and implementation plans for applicants and awardees, collecting and reporting service and spending data to the County at regular intervals, and preparing a final report/evaluation of efforts (the “Services”).

The Parties now desire to amend the Agreement for the first time (the “First Amendment”) to update the Budget contained in Exhibit B of the Agreement, at no additional cost to the County.

NOW, THEREFORE, upon and in consideration of the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Terms

1) CONTRACT CONSTRUCTION

This First Amendment shall be governed by the Agreement, which is incorporated by reference as though fully set forth word for word.

2) BUDGET – EXHIBIT B

The Budget in Exhibit B of the Agreement is deleted in its entirety and replaced with the Budget attached hereto as Exhibit B and incorporated herein by reference.

3) ORDER OF PRECEDENCE

In the event of any conflict between the terms and provisions of this First Amendment, or any portion thereof, and the terms and provisions of any other part or portion of the Agreement, this First Amendment shall control.

All other terms and provisions of the Agreement shall remain in full force and effect as originally written and subsequently amended.

4) EXECUTION, MULTIPLE COUNTERPARTS

This First Amendment may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this First Amendment.

ALLIANCE OF COMMUNITY
ASSISTANCE MINISTRIES, INC.

By CEO Digitally signed by Sharon Zachary,
ACAM, CEO
Date: 2024.08.28 12:59:00 -05'00'
Name: Sharon Zachary
Title: CEO
Date: 08/28/2024

HARRIS COUNTY

By: _____
LINA HIDALGO
COUNTY JUDGE
Date: _____

APPROVED AS TO FORM:
CHRISTIAN D. MENEFE
COUNTY ATTORNEY

By: _____ Digitally signed by:
4EE6E0A16BE341F...
Manasi Tahiliani
Manasi Tahiliani
Assistant County Attorney
C.A.O File No: 24GEN2305

EXHIBIT B

Updated budget in Best and Final Offer

Org. Name: Alliance of Community Assistance Ministries, Inc. (ACAM)

Bonfire Number: 23/0497

Harris County ARPA Projects Budget Information: Helping Hands

Budget Amendment

Section A - Budget Categories		
1.	Object Class Categories	31 months
	a. Personnel (wages, taxes and benefits)	\$146,273
	b. Travel	
	c. Equipment	
	d. Supplies	
	e. Contractual	\$81,000
	f. Construction	
	g. Other	\$2,250,000
	h. Total Direct Charges (sum of 1a-1h)	\$2,477,273
	i. Indirect Charges	\$22,727
	j. Totals (sum of 1i-1j)	\$2,500,000

Section D - Other Budget Information					
2. Direct Charges		\$2,477,273	\$227,273	12. Indirect Charges	\$22,727
	Includes \$2,250,000 for contracts with service providers		Intermediary Direct Cost over 24 months (2 years)	Percentage Indirect Cost on Intermediary's Direct Costs	10.00%

3. Optional Remarks: The total budget of \$2,500,000 is based on a 30-month project term with sub-contractors for 21 months. The budget includes Intermediary cost of \$250,000 (including a 10% indirect cost) and contracts to service providers at \$2,250,000.

ORDER OF COMMISSIONERS COURT
Authorizing execution of Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, 2024 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE
AGREEMENT BETWEEN HARRIS COUNTY AND ALLIANCE OF
COMMUNITY ASSISTANCE MINISTRIES, INC.**

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that County Judge Lina Hidalgo is hereby authorized to execute for and on behalf of Harris County a First Amendment to the Subrecipient Agreement with Alliance of Community Assistance Ministries, Inc. to update the Budget contained in Exhibit B of the Agreement, at no additional cost to the County. The First Amendment is incorporated as though fully set forth herein word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.