

**TEXAS STATE**  
  
**SCHOOL OF SOCIAL WORK**  
**AFFILIATION AGREEMENT**

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This Affiliation Agreement (“Agreement”), dated 4/27/2026, is between TEXAS STATE UNIVERSITY (TEXAS STATE), on behalf of the School of Social Work in the College of Applied Arts, and

Harris County Commissioner Precinct 4 Office (Facility). Texas State and Facility shall be known collectively as the “Parties” and singularly as “Party.”

In this Agreement all clinical training, fellowships, internships, preceptorships, or field experiences will be referred to as “field practicum”.

**WHEREAS** Facility operates the following locations, using its personnel to provide social work services at its community centers;

**WHEREAS** Texas State provides academic courses in the study of social work and desires from time to time to provide its School of Social Work Students ("**Students**") with educational experience by utilizing appropriate facilities and personnel of third parties;

**WHEREAS** Texas State and Facility desire to implement an educational experience for Students involving the Students and personnel of Texas State and the facilities and personnel of Facility.

Now therefore, in consideration of the mutual promises herein contained, the Parties agree as follows:

## 1. TERM OF AGREEMENT

1.01 **Term:** This agreement is for a term of five (5) years and shall commence on 4/27/2026. Either party may terminate this Agreement at any time without cause upon at least thirty (30) days prior written notice.

1.02 **Early Termination:** If either party terminates this agreement before the normal expiration date shown in the preceding paragraph, the Facility will not be required to provide any field practicum experiences for Students who enroll in **Social Work** after the date of the notice of termination. However, if early termination does occur, the Parties agree to permit Students already assigned for field practicum at the Facility to fully complete the field practicum.

## 2. DUTIES OF THE FACILITY

2.00 **Use of Facilities:** The Facility will permit Students enrolled in the School of Social Work at TEXAS STATE to use its facilities, equipment, library, supplies, within the guidelines and restrictions established by the facility in order that such Students may obtain practical field practicum in social work as a part of their educational studies at TEXAS

STATE. The Facility retains the right to accept or reject any proposed student at any time without cause.

**2.01 Duties and Activities:** The Parties' representatives will determine the specific field practicum that TEXAS STATE Students will perform.

A) Prior to the beginning of each Student placement, Texas State and Facility will determine the number of Students to be placed at the Facility and the duration of such placement. Facility does not guarantee the availability of any particular number of placement slots, location, or the number of days or hours placement will be available. If any situation should arise that may threaten a Student's successful completion of the placement, the Parties will discuss and attempt to reach a mutual agreement with the Student regarding options for completing, rescheduling or canceling the placement.

**2.02 Equipment Provided by Facility:** The Facility will provide and maintain (or cause to be provided and maintained, if appropriate) such facilities, equipment and supplies, as it deems necessary for the Students' performance of their field practicum activities under this Agreement.

**2.03 Safety Equipment Provided by the Facility:** The Facility, as it deems necessary and proper, shall make available the necessary safety procedures and supplies, consistent with current policies in regard to availability. The Facility shall also provide orientation for the Students to the Facility.

**2.04 Student Health Needs:** The Facility is not required to provide health services to TEXAS STATE Students or faculty members who supervise their field practicum under this Agreement except in emergency situations. The student or faculty member requiring emergency care is responsible for paying the costs associated with providing such care.

**2.05 No Employer-Employee Relationship:** The TEXAS STATE Students made subject of this agreement will perform their field practicum activities as part of their education in the School of Social Work in the **College of Applied Arts** at TEXAS STATE. Consequently, no compensation or payment of any kind is due such Students by the Facility and there is no employer-employee relationship between the Facility and the student during the field practicum. Conversely, the Facility will not charge such Students or TEXAS STATE any fee or other amount for the use of its facilities, equipment, library or supplies under this Agreement.

**2.06 Educational Support:** The Facility has the option to support the field practicum activities of TEXAS STATE Students through a financial stipend or other types of subsidies for housing, parking, or meal costs. Such support is for the purpose of supporting field education and will not constitute an employer-employee relationship between the Facility and the student.

**2.07 Student Supervision:** TEXAS STATE Students completing field practicum in the Facility shall be subject to supervision of the Facility's staff at all times. The supervision will follow the appropriate professional guidelines and jurisdictional regulations established for the **social work profession**.

### 3. DUTIES OF TEXAS STATE

- 3.01 **Supervision:** TEXAS STATE will be responsible for assignment and evaluation of Students assigned to the Facility. Texas State School of Social Work will identify an appropriate faculty member to serve as a liaison between TEXAS STATE and Facility.
- 3.02 **Salaries of Instructors:** The salaries and expenses of regular TEXAS STATE faculty members will be paid by TEXAS STATE and there will be no employer-employee relationship between the Facility and TEXAS STATE faculty members.
- 3.03 **Consultant Services:** TEXAS STATE faculty members may, at their option, and to the extent that it does not interfere with their duties at TEXAS STATE, provide in-service education and serve on committees of the Facility, without charge to the Facility, when requested by the Facility. The Facility may, at its own discretion, provide payment for consultative services when requested by the Facility.
- 3.04 **Schedules:** TEXAS STATE will provide the Facility with the appropriate schedules indicating the time period during which the Students are expected to perform their field practicum activities at the Facility.
- 3.05 **Students' Records:** TEXAS STATE will maintain student records to meet accepted educational and professional accreditation standards.
- 3.06 **Student Assignment:** In cooperation with the Facility, TEXAS STATE will arrange for student assignments at the Facility to complete field practicum required by the **social work profession**.
- 3.07 **Policies and Procedures:** TEXAS STATE will instruct Students to abide by all policies and procedures of the College of Applied Arts, the School of Social Work, and the Facility. The School of Social Work will instruct Students on workplace safety and HIPAA compliance prior to the student's assignment to the facility.
- 3.08 **Professional Liability Insurance:** TEXAS STATE will provide proof of professional liability insurance coverage for all Students enrolled in Social Work in the amount of \$1,000,000 per claim/\$5,000,000 in the aggregate prior to participating in field practicum. This blanket policy will also cover TEXAS STATE faculty members who provide academic or clinical teaching under this agreement. TEXAS STATE will furnish a copy of this policy to the Facility upon request.
- 3.10 **Criminal Background Check:** TEXAS STATE will inform Students that the Facility may require criminal background checks for all Students. If the Facility requires background checks, it will be the student's responsibility to arrange for and pay any fees associated with the background check. The student shall send the background check results directly to the Facility for review in accordance with the Facility's policies. The Facility may reject any student based on the results of the criminal background check.

3.11 **Immunization Requirements:** TEXAS STATE will inform Students that the Facility may require immunization records or a completed health report. If the facility requires immunization records or a health report, it will be the student's responsibility to submit the documents directly to the Facility for review in accordance with the Facility's policies.

#### 4. INDEMNITY

4.01 **Injury to Students:** To the extent authorized under Texas law, TEXAS STATE shall hold the Facility harmless from liability resulting from TEXAS STATE or its employees' negligent acts or omissions within the terms of this agreement. Notwithstanding any other provision of this contract, nothing herein shall be construed as a waiver by TEXAS STATE of its constitutional, statutory or common law rights, privileges, immunities or defenses.

#### 5. CASE RECORDS AND HISTORIES

5.01 **Property of Facility:** All case records, case histories and regular files concerning clients at the Facility or Parties consulted; interviewed or cared for by the TEXAS STATE Students pursuant to this agreement shall belong to and remain the property of the Facility.

5.02 **Confidentiality:** TEXAS STATE will instruct Students and faculty members to maintain the confidentiality of clients' records to which they might have access, in accordance with the Facility's policies.

#### 6. MISCELLANEOUS

6.01 **Non-Discrimination:** In their execution of this agreement the Parties and others acting by or through them shall comply with all federal and state laws prohibiting discrimination, harassment, and sexual misconduct. To the extent not in conflict with federal or state law, the Parties agree not to discriminate on the basis of race, color, national origin, age, sex, religion, disability, and veterans' status. Any breach of this covenant may result in termination of this agreement.

6.02 **Texas Law to Apply:** This Agreement shall be interpreted, construed, and governed according to the laws of the State of Texas. The Parties reserve all rights regarding venue under applicable law.

6.03 **No Personal Liability; No waiver of Immunity.** Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of either Party, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of the Facility.

- A) The Parties do not agree to binding arbitration, nor does either Party waive its right to a jury trial.
- B) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by a Party of any right, defense, or immunity under the Texas Constitution or the laws of the State of Texas.


- 6.04 **Only Agreement:** This Agreement constitutes the sole and only agreement of the Parties hereto and supersedes any prior understanding or written or oral agreements between Parties respecting the within subject matter.
- 6.05 Holidays. Students, faculty, and agents of Texas State who are assigned to the Facility will observe holidays as specified by the Facility calendar.
- 6.06 Independent Parties. The Parties understand that neither Facility nor its employees, partners, directors, officers, representatives or agents (Facility Group Members) will be deemed for any purpose to be employees, partners, directors, officers, representatives or agents of Texas State. Neither will the Texas State, nor its employees, partners, directors, officers, representatives, agents or Students be considered to be employees, partners, directors, officers, representatives, agents or Students of Facility for any purpose.
- 6.07 Payment. Under this Agreement, neither Party is obligated to make any payment of any kind to the other Party.
- 6.08 Limit Of Appropriations. Prior to execution of the Agreement, Facility has advised Texas State, and Texas State clearly understands and agrees, such understanding and agreement being of the absolute essence to the Agreement, that Facility has certified no funds under the Agreement and Texas State shall have no cause of action whatsoever for money against County and/or the Facility under the Agreement.
- 6.09 Notices. All notices under this Agreement shall be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party's designated representative.
- 6.10 Family Educational Rights and Privacy Act of 1974; Texas Public Information Act. Texas State understands and agrees that Facility is not an "educational agency or institution" as that term is defined under FERPA. However, to the extent that Facility, its employees, or other representatives have access or may have access to an eligible Student's education records, Facility agrees to maintain the confidentiality of the eligible Student's education records subject to TEX. GOV'T CODE ANN., Chapter 553 *et seq.*, as amended (the "Texas Public Information Act" or "the Act").
- A)** The Parties expressly acknowledge that this Agreement is subject to the Texas Public Information Act, Tex. Gov't Code Ann. §§ 552.001 *et seq.*, as amended (the "Act"). It shall be the independent responsibility of the Facility and Texas State to comply with the provisions of Chapter 552 of the Act as those provisions apply to the Parties' respective information. The Facility is not authorized to receive public information requests or take any action under the Act on behalf of Texas State.

Likewise, Texas State is not authorized to receive public information requests or take any other action under the Act on behalf of the Facility.

<p><a href="#">Click or tap here to enter text.</a></p>	<p><b>Dr. Angela R. Ausbrooks, PhD</b></p>
<p><b>Print Name Facility Representative</b></p>	<p>Texas State Authorized Representative</p>
<p><i>(Please provide a wet signature below)</i></p>	<p><i>Angela Ausbrooks</i></p>
<p><b>Signature- Facility Representative</b></p>	<p><b>Signature – Texas State University</b></p>
<p><b>Address</b><a href="#">Click or tap here to enter text.</a></p>	<p><b>Dr. Angela Ausbrooks</b>          Dean/College of Applied Arts          Texas State University          601 University Drive          San Marcos, TX 78666          512-245-2592</p>
<p><b>City</b><a href="#">Click or tap here to enter text.</a></p>	
<p><b>State</b><a href="#">Click or tap here to enter text.</a></p>	
<p><b>Zip Code</b><a href="#">Click or tap here to enter text.</a></p>	
<p><b>Phone #</b><a href="#">Click or tap here to enter text.</a></p>	
<p><b>Date</b><a href="#">Click or tap to enter a date.</a></p>	<p><b>Date</b><a href="#">Click or tap to enter a date.</a></p> <p><b>5-3-2026</b></p>

APPROVED AS TO FORM:

Jonathan Fombonne  
**HARRIS COUNTY ATTORNEY**

By:   
 Simrita Chamdal  
 Assistant County Attorney  
 C.A. File 26GEN1130

**ORDER OF COMMISSIONERS COURT**

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_ day of \_\_\_\_\_, 2026 with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF  
AN AFFILIATION AGREEMENT BETWEEN HARRIS COUNTY AND  
TEXAS STATE UNIVERSITY**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**IT IS ORDERED THAT:**

1. The Harris County Judge is authorized to execute on behalf of Harris County the attached Affiliation Agreement between Harris County and Texas State University to facilitate social work services and studies by Texas State University’s Students at Harris County Commissioner Precinct 4’s community centers.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.