

Pilot Project Agreement

The Houston Museum of African American Culture (HMAAC), California Lawyers for the Arts (CLA) and between Harris County (County), a body corporate and politic under the laws of the State of Texas, acting by and through Harris County Sheriff's Office (HCSO), to collaborate to provide arts programming for residents at the Harris County Jail (HCJ) under the auspices of CLA's Arts in Corrections Initiative, for a cycle of 12 weekly classes beginning in 2023. The purpose of this collaboration is to develop a sustainable program that places high quality teaching artists to teach classes in the correctional facilities, provide oversight and support the artists throughout program implementation, and evaluate the project through post surveys completed by the participants.

Roles

CLA will provide evaluation materials, including survey instruments, previous reports, technical assistance and funding from its grants from the Andy Warhol Foundation, the Art for Justice Fund, and the National Endowment for the Arts. The HMAAC will select the teaching artists for the pilot project and work with the artists to schedule the courses in collaboration with HCSO and HCJ staff. In addition, the HMAAC will provide a representative to attend meetings, observe ongoing classes as needed to monitor the program, ensure timely administration of the survey instruments and, as appropriate, coordinate a closing event to celebrate the achievements of the students and seek community publicity to gain attention for the artistic expressions of the students (must be coordinated with the facilities' staff). The participating organizations will collaborate on project follow up by providing reports on the results of the project to the HCSO staff, national, state and local agencies, funders and others.

Fiscal Arrangements

Total project costs for each course will be a maximum of \$3,000 for each class of approximately 10 to 12 weeks, which will be provided by CLA to the HMAAC to cover its project costs, including artist's fees, as outlined in the attached budget. The HMAAC will pay the artist for services at a rate of \$45/hour, billed in three-hour increments for each class, for each course. One half of the \$3,000 contract amount per course, or \$1,500, will be payable to the HMAAC as an advance upon execution of this agreement and submission of an invoice. The remainder will be payable on a reimbursement basis upon completion of the project, including completed surveys, after receipt of an invoice with documentation of all paid project expenses. Invoices shall be paid within 14 days of receipt.

Benefits

The benefits of this collaboration will be that CLA's specialized experience through its Arts in Corrections Initiative will be shared with the HCSO in order to develop their capacity to leverage additional resources for arts classes in correctional facilities. Through this project, the organizations agree to work together to develop the needed expertise and capacity so that the HCSO can apply for other funding to continue the project in the future. The growing network of participating organizations will also provide mutual support as they work together to provide information to elected officials and statewide professional associations about the benefits of the arts programs that provide opportunities for rehabilitation and reduced recidivism.

Termination

This Agreement may be terminated by either Party for any reason after 30 days written notice.

Entire Agreement

This Agreement contains the entire agreement of the parties and may be modified by only by written amendment executed by both Parties.

Multiple Counterparts/Execution

This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

DocuSigned by:

John Guess

A50F3B8700A8413

John Guess, Jr.
HMAAC CEO

DocuSigned by:

Alma Robinson

065B908CD191420

Alma Robinson, Executive Director
California Lawyers for the Arts
Date: January 27, 2023

Harris County
Lina Hidalgo

ATTEST BY:

Ed Gonzalez

Ed Gonzalez
Sheriff
Harris County Sheriff's Office

APPROVED AS TO FORM:

Christian D. Menefee
Harris County Attorney

By: *Philip Berzins*

Philip Berzins
Assistant County Attorney
CA File No: 23GEN0268

ORDER OF COMMISSIONERS COURT

Authorizing an Agreement with the Houston Museum of African American Culture and the California Lawyers for the Art

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE HOUSTON MUSEUM OF AFRICAN AMERICAN CULTURE AND THE CALIFORNIA LAWYERS FOR THE ARTS

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. The Harris County Judge is authorized to execute on behalf of Harris County an Agreement with the Houston Museum of African American Culture and the California Lawyers for the Art at no cost to the County. The Agreement is incorporated by reference and made a part of this order for all intents and purposes as thought set out in full word for word.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.